

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	28	03	2024	To	31	03	2025

Office of the Scottish Charity Regulator

Reference and administration details

Charity name	Larkhall and District Foodbank
Other names charity is known by	
Registered charity number	SC053245
Charity's principal address	147A Union Street
	Larkhall
	Postcode ML9 1EB

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Date elected if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chair		
2	Secretary		
3	Treasurer		
4	Minute Secretary		
5	Foodbank Manager		
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates served (from to)

Structure, governance and management

Type of governing document

The Foodbank is governed by a constitution. It has a Franchise Agreement with the Trussell Trust, and as a SCIO it meets the requirements of the Office of the Scottish Charity Regulator (OSCR). The Board is made up the charity trustees. The Foodbank also has Members who have the power to appoint Board members and change the constitution.

Trustee recruitment and appointment

The minimum number of Trustees is three and the maximum number is five. At each AGM, the Trustees retire and are then re-elected unless they or the Board of Trustees request otherwise. The Trustees at the date of this report and those who have served during the year are shown on page one.

The Trustees have implemented a policy on induction and training prior to new Trustees being approached. This includes awareness of a Trustee's responsibilities, the governing document and administrative procedures.

Objectives and activities

Charitable purposes

1. To provide those in financial hardship with essentials such as nutritionally balanced emergency food, personal hygiene materials and cleaning items.
2. To prevent those in need who are referred to the foodbank in crisis, irrespective of age, gender, orientation, ethnicity, religion, ill health, disability, financial or other disadvantages from falling further into poverty.
3. To remove barriers for those in need by working in partnership with local organisations and by providing donations and information sessions.

Summary of the main activities in relation to these objects

The Foodbank accepts donations from local organisations and the general public, and opens two days a week to issue food parcels to service users who are referred by partner organisations.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

The foodbank was previously known as Clyde, Avon and Nethan Foodbank and has been in operation since 2012. Its finances were overseen by Trinity Parish Church Larkhall (SC008611) in whose grounds the foodbank operated. The Church, however, closed in 2025. In anticipation of this, the Foodbank was set up as an independent SCIO on 28/03/24. New trustees were appointed and a new constitution created. One of the trustees of the new Foodbank, David Miller, was previously a trustee of Trinity Parish Church. None of the other trustees had a connection with Trinity Parish Church. The Foodbank operates under the auspices of the Trussell Trust and this arrangement continued with the completion of a new Franchise Agreement in October 2024.

Financial review

Brief statement of the charity's policy on reserves

Financial Reserves Policy

It is the trustees' policy to hold reserves of no less than twelve months' expenditure. Apart from a small amount of petty cash, all monies are held in an account in the Bank of Scotland, Larkhall. At the time of setting up the foodbank, approximately £70,000 was held. This is more than will usually be held in reserve, because of the need to plan for the future accommodation of the Foodbank.

Details of any deficit

N/A

Donated facilities and services (if any)

Trinity Parish Church Larkhall donated the use of its premises for the year.

APPENDIX 1

Other optional information

Financial Controls Policy

The treasurer and foodbank manager each hold a debit card for small transactions. Receipts are retained and all transactions are recorded. Large payments are made by cheque. The treasurer and two trustees are authorized signatories, and cheques must be signed by two of them.

The financial year runs to the end of March. Accounts are prepared by the treasurer and approved by the trustees and independent financial adviser, according to the requirements of OSCR.

The principal source of income is donations from companies and individuals. Cash donations are banked immediately and no cash is left in the foodbank. Confidential records are kept of individual donations, and donors are asked to complete Gift Aid forms if appropriate. At the end of each tax year, a claim is made to HMRC for the refund of Gift Aid.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*OSCR will accept
digital or typed
signatures*

Full name(s)

Position (e.g. Chair)

Chair

Treasurer

Date 16th September 2025

16th September 2025



Receipts and payments accounts						
For the period from				to		
	28	03	2024		31	03

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	10,539				10,539	
Legacies	-				-	
Grants	-				-	
Receipts from fundraising activities	82				82	
Gross trading receipts					-	
Income from investments other than land and buildings	620				620	
Rents from land & buildings					-	
Gross receipts from other charitable activities	2,198				2,198	
Transfer of funds from old foodbank	75,239				75,239	
A1 Sub total	88,678	-	-	-	88,678	-
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	88,678	-	-	-	88,678	-
A3 Payments						
Expenses for fundraising activities	-				-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	5,342				5,342	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	-				-	
Preparation of annual accounts	-				-	
Legal costs	-				-	
Other					-	
A3 Sub total	5,342	-	-	-	5,342	-
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	5,342	-	-	-	5,342	-
Net receipts / (payments)	83,336	-	-	-	83,336	-
A5 Transfers to / (from) funds					-	
Surplus / (deficit) for year	83,336	-	-	-	83,336	-

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	-				-	-
	Surplus / (deficit) shown on receipts and payments account	83,336				83,336	-
						-	
						-	
	Cash and bank balances at end of year	83,336	-	-	-	83,336	-
	(Agree balances with receipts and payments account(s))						

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees on behalf of all the trustees

Signature*

Print Name

Date of approval

16.09.25

16.09.25

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

<p>If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)</p>	<p>x</p>
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Authority under which paid	£

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	x
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	Number of trustees	£

[illegible]

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1 Donations

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
Donations by individuals and companies	5,999				5,999	
Tesco and ASDA	3,252				3,252	
Gift Aid donations and reclaimed Gift Aid	1,288				1,288	
					-	
Total	10,539	-	-	-	10,539	-

* $p < 0.05$ vs. control; # $p < 0.05$ vs. 100 mg/kg; & $p < 0.05$ vs. 200 mg/kg; & $p < 0.05$ vs. 400 mg/kg; & $p < 0.05$ vs. 800 mg/kg.

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Total				

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	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
Funds disbursed by Trinity Church on its closure	2,198				2,198	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	2,198	-	-	-	2,198	-

1000

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
Maintenance	686				686	
Petty cash	25				25	
Stationery and printing	176				176	
Gas and electricity	680				680	
Fees and public liability insurance	237				237	
Phones	370				370	
Cleaner	520				520	
Food purchases	2,648				2,648	
					-	
					-	
					-	
					-	
Total	5,342	-	-	-	5,342	-

1000

Additional analysis (2)

5 Breakdown of unrestricted funds

					Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	10,539				10,539	
Legacies					-	
Grants					-	
Receipts from fundraising activities	82				82	
Gross trading receipts					-	
Income from investments other than land and buildings	620				620	
Rents from land & buildings					-	
Gross receipts from other charitable activities	2,198				2,198	
Transfer of funds from old foodbank	75,239				75,239	
Sub total	88,678	-	-	-	88,678	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	88,678	-	-	-	88,678	-
Payments						
Expenses for fundraising activities	2,648				2,648	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	2,694				2,694	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Sub total	5,342	-	-	-	5,342	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	5,342	-	-	-	5,342	-
Net receipts / (payments)	83,336	-	-	-	83,336	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	83,336	-	-	-	83,336	-
Nature and purpose of funds						

Larkhall and District Foodbank

SC053245

Additional analysis (3)

6 Breakdown of restricted funds

					Total restricted funds	Total restricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	-	-	-	-	-	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Sub total	-	-	-	-	-	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	-	-	-	-	-	-
Net receipts / (payments)	-	-	-	-	-	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	-	-	-	-	-	-

Nature and purpose of funds

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Independent examiner's report on the accounts

v2

Report to the
trustees/members of

Charity name
Larkhall and District Foodbank

Registered charity
number

SC 053245

On the accounts of the
charity for the period

Period start date				Period end date		
Day	Month	Year		Day	Month	Year
28	03	2024	to	31	03	2025

Set out on pages

(remember to include the page
numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's
statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed**:

Name:

Relevant professional
qualification(s) or body
(if any):

Address:

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

** OSCR will accept digital or typed signatures

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose