



Lucy's Lights

ANNUAL REPORT AND FINANCIAL STATEMENTS

Scottish charity No – SC053236 | For the year ending 31st March 2025

Trustees annual report – for the year ended 31st March 2025

The trustees have pleasure in presenting their report together with the financial statements for the year ended 31st March 2025.

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity name

Lucy's Lights

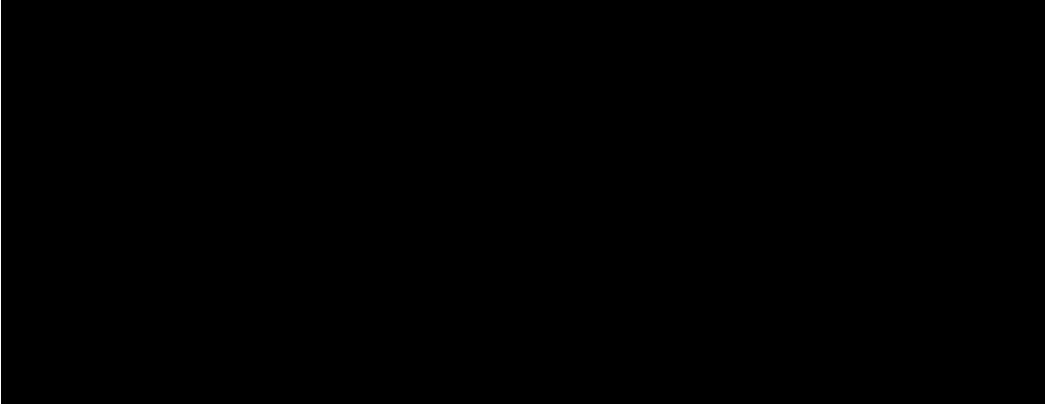
Charity No

SC053236

Address

Bedrock, Forres, Moray, IV362RH

Current trustees



Structure, Governance and Management

Constitution

The charity is a Scottish Charitable Incorporated Organisation (SCIO) and as such is governed by its constitution.

Appointment of Trustees

The charities trustees meet every 3 months. As a result of it being the charity's first year of operating, an AGM was not held. Therefore, trustees were appointed at board meetings by the current trustees with a majority vote. No external organisations are allowed to appoint charity trustees. We believe have a diverse board run by neurodiverse individuals helps the charity to meet its aims.

Objectives and Activities

Charitable purposes

To provide and build a support network for females aged 16+ with or seeking a diagnosis of autism. To offer the chance to take part in new activities and attend events in an autism friendly environment. To offer a safe space to meet new people.

Activities

The charity provides fortnightly activities based in the local community. A few examples of activities include crafts nights, bowling, autism friendly parties, and surfing. These created opportunities for members to meet new people and build friendships. All activities are adapted to meet the needs of all individuals in the group.

Achievements and performance

Over the year we have been able to consistently increase the number of members. We now support over 20 women who are diagnosed with or seeking a diagnosis of Autism. The charity has delivered over 27 autism friendly activities, enabling our members to meet new people, try new things and have fun in a safe environment. We worked closely with other local community groups, charities and local business to help us deliver our activities.

We had a successful fundraiser, a coffee morning at a local town hall. We were able to raise £700. This meant that we were able to increase the capacity at activities, enabling more members to benefit from our support and purchase games that are used at craft nights.

We were successful in securing a grant from the Arnold Clark Community fund, to fund 3 iPads. These were purchased to support our members with communication, learning and creativity. They are very popular at craft nights, where the girls like to use them to draw and create art pieces.

We have continued to work with members to ensure that activities are in line with member's interests and hobbies. We have worked on how to improve community engagement to spread awareness of Lucy's lights and ensure our local autistic community know how to access our support.

Financial review

Our main source of funding was a grant from the Moray Community Mental Health and Wellbeing fund. This covered the majority of our activity costs, with our own fundraising efforts topping up any short fall. We received a grant from Arnold Clark community fund, which was used to purchase 3 iPads to be used at activities

Our fundraising efforts this year have concentrated on building up our kit with basic materials and equipment for routine activities. This includes games, colouring pens, craft supplies and stationery. As well as paying for activities where funding did not cover the full cost.

During the financial year, the charity encountered temporary challenges with maintaining proper receipt records, which resulted in some expenditures being un-receipted. These issues stemmed from shortcomings in the management of purchases by the Chair, who at the time held responsibility for all expenditure. As a result, additional work was required to ensure the accuracy of our accounts. All expenditures have since been thoroughly cross-checked against bank statements and all available documentation to confirm their validity. To address this issue and prevent any recurrence, the trustee responsible has been removed from the board, and the Vice-Chair has now assumed the role of Chair. We have significantly strengthened our financial record-keeping processes and implemented new procedures to ensure improved oversight and accountability. We would like to reassure readers that the charity remains fully committed to maintaining the highest standards of financial transparency, integrity, and responsible governance.

Reserves policy

The trustee's policy is to retain 4 months worth of normal running costs in order to meet commitments and to cover any unexpected expenditure. Four months worth of expenditure stands at £651.32. The trustees believe that this is an acceptable range but will continue to monitor the position.

Plans for future period

The trustees intend to continue to develop the charity and the services we offer. Our fortnightly activities have proved to be successful. With additional funding we hope to increase this to weekly by also offering small group activities to support those who find our main group to overwhelming, enabling them to also access support. We also hope to offer a parent and carer group to support unpaid carers.



**Statement of receipts and payments for the year ended
31st March 2025**

	Unrestricted funds	Restricted funds	Year ended 31/03/25
Receipts			
Donations	721.00		
Fundraising	700.00		
Bank interest	3.55		
Grants		1,000.00	
Total receipts	1,424.55	1,000.00	2,424.55
Payments			
Activities	2,099.67		2,099.67
Consumables	320.83		320.83
Equipment	436.84	987.00	1,423.84
Fundraising costs	629.65		629.65
Insurance	248.85		248.85
IT	51.90		51.90
Marketing	348.09		348.09
Bank charges	15.70		15.70
Governance costs	60.00		60.00
Refund	10.00		10.00
Total payments	4,221.53	987.00	5,208.53
Surplus/(Deficit) for the year	(2,796.98)	13.00	(2,783.98)

Statement of Balances - As at 31st March 2025

	Unrestricted funds	Restricted funds	Year ended 31/03/25
Opening Cash at bank / in hand	4,533.04	0.00	4,533.04
Surplus/(Deficit) for the year	(2,796.98)	13.00	(2,783.98)
	1,736.06	13.00	1,749.06
Bank and Cash balance			
Bank Deposit	1,749.06		1,749.06
Savings Account	0.00	0.00	0.00
	1,749.06	0.00	1,749.06
Other Assets			
iPads x 3			987.00
			987.00

Notes to the accounts - for the year ended 31st March 2025

1. Basis of accounting

These accounts have been prepared on the receipts and payments basis in accordance with the charities (regulation and administration) (Scotland) Act 2023 and the charities accounts (Scotland) regulations 2006.

2. Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objectives of the charity. The trustees maintain a single unrestricted fund for the day-to-day running of the charity and its activity costs.

Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for a specific purpose. During the year the charity received a grant of £1,000 for the purchase of 3 iPads.

3. Trustee transactions

Any transactions with trustees are detailed here, ensuring they are for charitable purposes and properly approved

Trustee reimbursed (fundraising costs) :
£96.12

Trustee reimbursed (activity costs) : £119.67

Trustee reimbursed (equipment) : £1,118.44

Trustee reimbursed (marketing) : £185.23

4. Donations

	Unrestricted funds	Restricted funds	Total 2024
Highland Jive	500.00		500.00
Other donations	221.00		221.00
			721.00

5. Grants received

	Unrestricted funds	Restricted funds	Total 2024
Arnold Clark community fund		1,000.00	1,000.00
			1,000.00

6. Cost of charitable activities

	Unrestricted funds	Restricted funds	Total 2024
Activities	2,099.67		2,099.67
Insurance	248.85		248.85
			2,348.52

7. Governance costs

	Unrestricted funds	Restricted funds	Total 2024
Board meetings (room hire)	60.00		60.00
			60.00

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Scottish Charity Regulator

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

** OSCR will accept digital or typed signatures

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

**Give here brief details of
any items that the
examiner wishes to
disclose**