

APPENDIX 1

OSCR

Scottish Charity Regulator

Trustees' Annual Report for the period

Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	02	24		31	01	25

Office of the Scottish Charity Regulator

Reference and administration details

Charity name	Scottish Traditional Building Forum
Other names charity is known by	STBF
Registered charity number	SC053071
Charity's principal address	9 Edderston Ridge Peebles
	Postcode EH45 9NA

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Trustee		Board of Trustees
2	Trustee		Board of Trustees
3	Trustee		Board of Trustees
4	Trustee	15 November 2024	Board of Trustees
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

The Scottish Traditional Building Forum (STBF) is governed by a written constitution, as required for a Scottish Charitable Incorporated Organisation.

Trustee recruitment and appointment

Trustees are recruited by current Executive Board members duly nominated and subsequently elected at the A.G.M. All proceedings prior to and during the A.G.M. are documented and circulated for approval and adoption. Nominations for Office must be made in accordance with standing instructions in the Constitution and in writing three weeks prior to the date of the A.G.M.

Objectives and activities

Charitable purposes

- A) School engagement - promoting construction as a career of choice.
- B) Advocacy - raising the importance of the built environment in achieving governments targets such as Net Zero and positive career designation.
- C) Stakeholder engagement - promoting best practice in repair and maintenance of traditional buildings.

Summary of the main activities in relation to these objects

Promoting the many and varied careers in the traditional building sector to young people.

Helping stakeholders make informed decisions on how to repair, maintain and/or retrofit their traditional buildings for energy savings.

Promoting the important role traditional building sector plays in the Scottish economy and society.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

2567 young people receiving engagement activities in the traditional building sector.

12th Edinburgh Traditional Building Festival (part of the Edinburgh Festival Fringe).

Creating and delivering to 48 young people a Nat 5 Creative Industries in a traditional building skill.

Rolling Skills Demonstration at the Royal Highland Show.

Construction Skills Demonstration over two days at the Scottish Parliament.

Numerous mentions in the Scottish Parliament in Parliamentary Motions, debates in the Debating Chamber and during Parliamentary Committee meetings.

Financial review

Brief statement of the charity's policy on reserves

The charity uses its reserves to run the activities for the foreseeable future. There is no policy to hold a certain amount in reserves.

Details of any deficit

None.

Donated facilities and services (if any)

Countryside Cottage and gardens was provided free of charge for the Royal Highland Show skills demonstration.

Scottish Parliament event was sponsored by two MSPs to secure the space free of charge.

The City of Edinburgh Council having paid the delivery partner for the delivery of the Nat 5 Creative Industries Course in the city.

Stirling Council paying the delivery partner for a 12 week roof slating course.

My World Of Work donating its services to deliver Drones in Construction at events.

Fallago Environment Fund part funding delivery of school engagement at schools in the Scottish Borders.

Scottish Borders College donating time to deliver events at schools in the Scottish Borders.

Scottish Borders Council donating time of employees to participate in school engagement in the Scottish Borders.

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*OSCR will accept
digital or typed
signatures*

Full name(s)

Position (e.g. Chair)

Date 11.09.2025

Receipts and payments accounts

For the period from				to			
	01	02	2024		31	01	2025

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations/Sponsorships	3,000				3,000	
Legacies					-	
Grants	167,040				167,040	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	1,111				1,111	
A1 Sub total	171,151	-	-	-	171,151	-
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	171,151	-	-	-	171,151	-
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	116,425				116,425	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other	12				12	
A3 Sub total	116,437	-	-	-	116,437	-
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	116,437	-	-	-	116,437	-
Net receipts / (payments)	54,714	-	-	-	54,714	-
A5 Transfers to / (from) funds					-	
Surplus / (deficit) for year	54,714	-	-	-	54,714	-

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

Unrestricted funds are those that may be used at the discretion of the Trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day to day running of the charity. There are no restricted funds.

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
STBF Funding	HES	3	121,250
STBF Funding	BEFS	1	28,790
Support for collaborative working on homeowner engagement	EWHT	1	9,000
Support for collaborative working on homeowner engagement	CAP	1	8,000
Total			167,040

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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C3b Trustee remuneration - details

Authority under which paid	£
None	

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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C4b Trustee expenses - details

	Number of trustees	£
None		

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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Scottish Traditional Building Forum

SC053071

Additional analysis (1)

Analysis of receipts and payments

1 Donations/Sponsorships

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
CITB	3,000				3,000	
					-	
					-	
					-	
Total	3,000	-	-	-	3,000	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
HES	121,250		121,250	
BEFS	28,790		28,790	
EWHT	9,000		9,000	
CAP	8,000		8,000	
Total	167,040	-	167,040	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Delivery of stonemasonry and roof slating activities	1,050				1,050	
Other charitable activities	61				61	
					-	
					-	
					-	
					-	
					-	
Total	1,111	-	-	-	1,111	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Fee for Professional Staff attendance for a demo/event	4,760				4,760	
FSS - Services	111,665				111,665	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	116,425	-	-	-	116,425	-

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Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted funds				Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations/Sponsorship	3,000				3,000	
Legacies					-	
Grants	167,040				167,040	
Receipts from fundraising activities					-	
Gross trading receipts					-	
buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	1,111				1,111	
Sub total	171,151	-	-	-	171,151	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	171,151	-	-	-	171,151	-
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	116,425				116,425	
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Sub total	-	-	-	-	-	-
Total payments	116,437	-	-	-	116,437	-
Net receipts / (payments)	54,714	-	-	-	54,714	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	54,714	-	-	-	54,714	-

Nature and purpose of funds

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APPENDIX 3



Report to the
trustees/members of

Registered charity
number

On the accounts of the
charity for the period

Set out on pages 1-9

Respective
responsibilities of
trustees and examiner

Basis of independent
examiner's statement

Independent examiner's
statement

Independent examiner's report on the accounts

v2

Charity name

Scottish Traditional Building Forum

SC053071

Period start date

Day

Month

Year

01

02

24

To

Period end date

Day

Month

Year

31

01

25

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper

Signed**:

Name:

Relevant professional
qualification(s) or body
(if any):

Address:

