

Scottish Charity Number: SC053013

EILEAN SIAR FOODBANK SCIO
TRUSTEES' ANNUAL REPORT AND ACCOUNTS
FOR THE PERIOD 14 DECEMBER 2023 TO 31 DECEMBER 2024

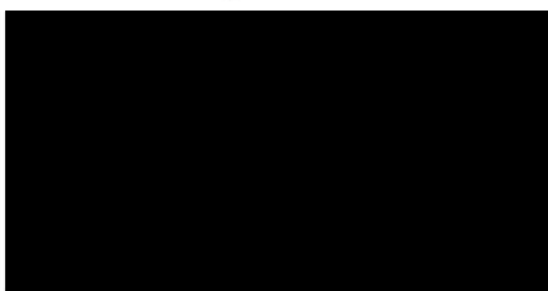
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Contact Address

15 Keith Street, Stornoway, Isle of Lewis, HS1 2JA

Recruitment and Appointment of Trustees

The charity's trustees are appointed by members of the board by way of a resolution passed by majority vote at a board meeting, in accordance with its Constitution.

Governing Document

The Association is a Scottish Charitable Incorporated Organisation which became a registered charity on 14 December 2023. The purposes and administration of the charity are set out in its Constitution.

Charitable Purposes

The Association's purposes are:

- The prevention or relief of poverty by distributing food aid and where required utility aid and essential child care items;
- The relief of those in need by reason of financial or other hardship through direct aid or signposting to other relevant agencies;
- To assist other local foodbanks where required with provision of practical items relating to their role or food items for persons in need elsewhere within the Western Isles community

Activities and Achievements

Since the inception of the ESF Charity on 15/12/23, the Volunteers (of which there are 10), the Co-ordinator (employed part-time for 17.5 hours per week) and the Trustees have worked consistently to achieve the purposes outlined above. This has been accomplished directly through individuals and agency workers calling in to our premises at 15 Keith Street, Stornoway and through satellite food provision sites (2) which include emergency boxes of food being available 'out of hours'.

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Working in collaboration with NHS, Local Authority and Voluntary Sector external agencies we have together sought to achieve the Aims and Objectives to provide food and other aid to individuals and families in need.

We have supported other food aid initiatives within the Broadbay area of the island by donating excess items of food and provisions which they can use to distribute from their sites locally.

From the period 14 December 23 to 31 December 24 we carried out the following core activities involved in running Eilean Siar Foodbank:

- Distribution of Food and other essential items to individuals and families either directly or via agency workers throughout the year (see attached bar chart for a summary of this activity)
- Volunteers collected weekly donations of food items from local supermarkets
- We liaised with several external agencies as we have opportunity with the goals of collaborative working and /or fundraising
- We applied for grant aid as we were made aware of these opportunities
- We carried out careful monitoring of funding, finances and accounting responsibility through our designated Treasurer
- The Trustees met together and/ or with the Co-ordinator 4- 6 times per annum as a minimal requirement
- The Co-ordinator met for one to one support with a nominated Trustee 4 times per annum
- We set up an artist designed honorary board within the ESF premises as a mark of gratitude to our funders and other organisations who have supported us
- 2 Trustee and Volunteer meetings were held (per annum minimum) which included a Training element for Volunteers if required
- The Chair of the Board and the Vice Chair met annually to review our Policies and Procedures and legal and reporting requirements

See attached Bar Chart relating to activities of the ESF Foodbank in 2024.

Sources of Financial and Food Provision for the work of ESF

The two main local supermarkets routinely collect many food items for ESF and volunteers from the charity visit each week to do 'pick ups' of the food provided. We also receive gift vouchers from local butchers and small supermarket outlets at petrol filling stations.

From time to time since 01/01/24 we have been able to avail ourselves of food items through the Fare Share charity, but due to the travel and time constraints on bringing fresh food to the island through this agency this provision has been variable.

Many local businesses and individuals have generously contributed financially to our work and we have used this income to purchase food and other items (especially in relation to children's needs) directly in order to provide these to families. We find that toiletry provision and items such as washing powder are very appreciated by our service users.

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We have a Gratitude Board designed by a local artist within the ESF premises where we display the logos of local businesses and agencies who support our work. This includes signposting to Local Authority and NHS donations which have been received, at times through grant application. Other agencies logos through whom we have received grant aid are also displayed on this board within the premises.

Our membership of OSCR as a charity is identified on our posters and communications.

Future Plans

During August 2025 we have distributed 8,200 flyer/leaflets advertising the ESF Foodbank provision. This is with the specific aim of identifying 'hidden need' within the community and also encouraging professional carers and workers going in to homes where there may be need of our service to be instrumental in, with the householder's permission achieving this through ESF Foodbank.

On the back page of our leaflet we have also advertised two other agencies' provision of second hand and new donated clothing.

Throughout the next year we seek to ensure that all our activities comply with every legal requirement as relevant to our charity and premises, we seek to support our Volunteers and Co-ordinator in every way that we can, to continue to work collaboratively with all the agencies already involved with us and to increase our usefulness within the community .

We feel that the recent appointment of three new Trustees, plus an external advisor who is involved in a rural enterprise with aims not dissimilar to our own, will contribute to increased vision and energy for our work as a charity.

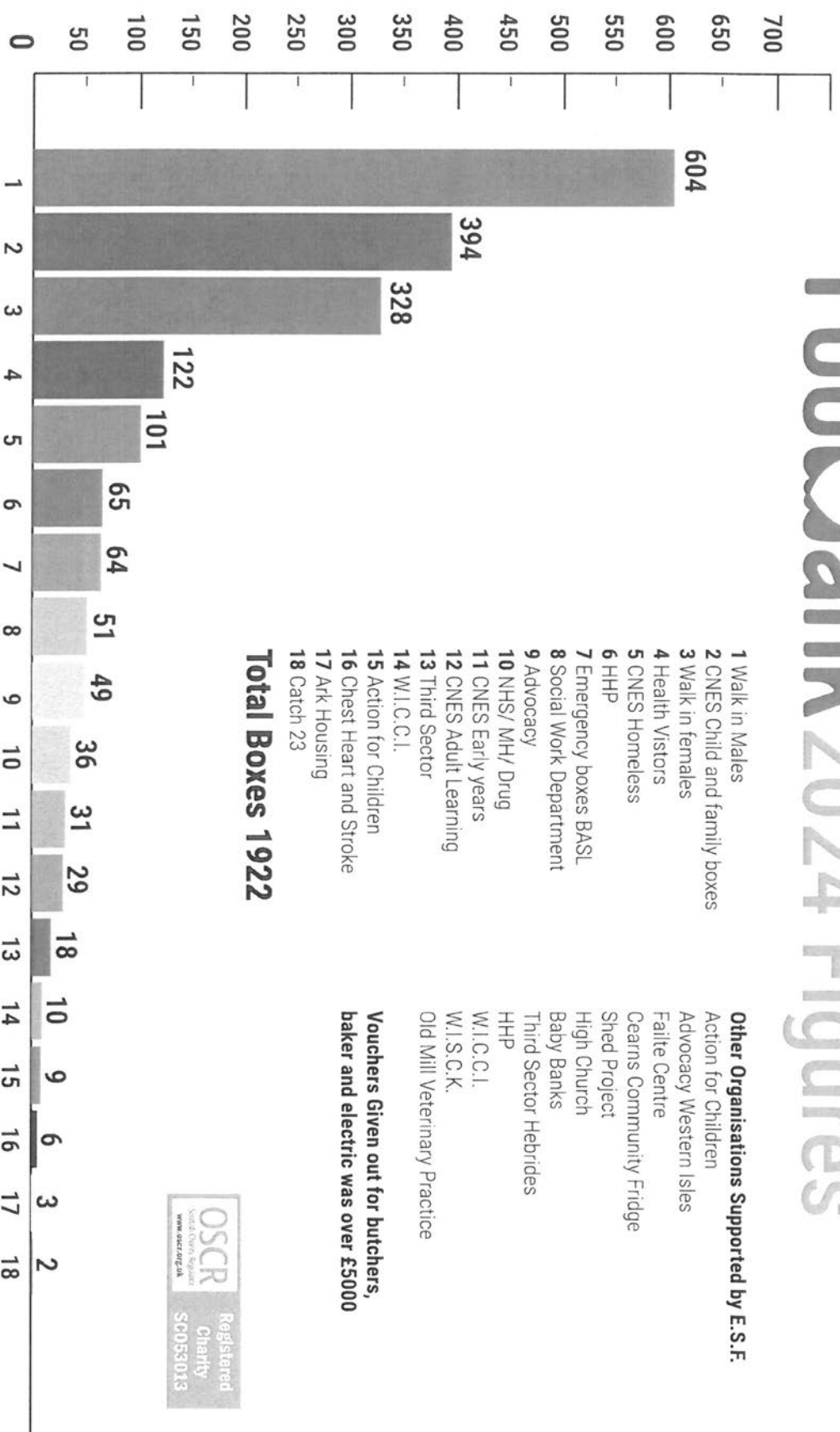
Future Aims and Objectives

- To meet as Trustees formally with our volunteers at least 2x per year to ensure that they know they are appreciated and to hear their views. Currently Trustees as they are able, show their support by calling in to the ESF premises during opening hours to meet with the volunteers informally.
- To increase the extent of our food provision to the community
- To extend our opening hours to a Saturday on a trial basis, from late August 2025, in line with our leaflet distribution. One aim of this is to enable low income working families or individuals to access our service.
- To continue to work with a wide range of agencies in a creative and accommodating way to achieve the positive objectives of ESF and these agencies.

Trustee Remuneration and Expenses

The Trustees did not receive any remuneration or expenses during the period.

Private Foodbank 2024 Figures



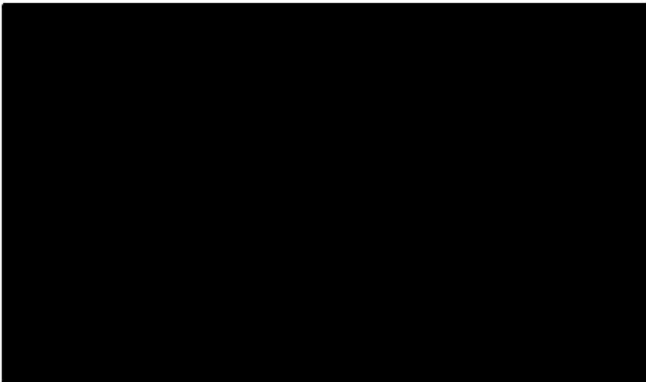
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Reserves

As a result of the surplus of £63,992 for the period, unrestricted funds of £63,992 were held at year-end which the Trustees consider adequate to continue for the forthcoming year.

£40,000 of this has been set aside in an unrestricted designated new building fund.

Approved by the Trustees and signed on their behalf



EILEAN SIAR FOODBANK SCIO
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD 14 DECEMBER 2023 TO 31 DECEMBER 2024

	Period 14.12.23 to 31.12.24 £
<u>Receipts</u>	
Funds from predecessor organisation	67,624
Donations	22,950
Employment Allowance	782
	<hr/> 91,356 <hr/>
<u>Payments</u>	
Wages	16,478
Social Security	838
Pensions	303
Rent	7,140
Heat & Light	905
Insurance	338
Office Expenses	627
Food box supplies	535
Repairs & Maintenance	200
	<hr/> 27,364 <hr/>
Surplus/(Deficit) for period	63,992
Funds at beginning of period	<hr/> -
Funds at end of period	<hr/> 63,992 <hr/>

All funds are unrestricted

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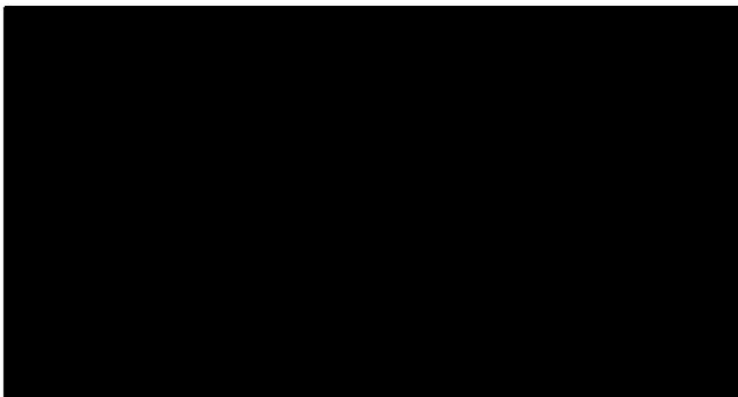
STATEMENT OF BALANCES

FOR THE PERIOD 14 DECEMBER 2023 TO 31 DECEMBER 2024

	At 31.12.24 £
<u>Bank and Cash in Hand</u>	
Opening balances	-
Surplus/(Deficit) for period	<u>63,992</u>
	<u>63,992</u>
 <u>Reserves</u>	
General Unrestricted Funds	23,992
Designated New Building Fund	40,000
	<u>63,992</u>

All funds are unrestricted

Approved by the Trustees and signed on their behalf



INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
EILEAN SIAR FOODBANK SCIO

I report on the accounts of the charity for the period 14 December 2023 to 31 December 2024 which are set out on pages 7 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity's trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

Address: CIB Services
63 Kenneth Street
Stornoway
Isle of Lewis
HS1 2DS

Date:

16/1/2025