

APPENDIX 1

OSCR

Scottish Charity Regulator

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	09	11	2023	To	31	03	2025

Reference and administration details

Charity name	Barthol Chapel Community Hub
Other names charity is known by	
Registered charity number	SC052937
Charity's principal address	1 Denhill Cottages
	St Katherines
	Inverurie
	Postcode AB51 8SU

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Secretary		
2	Treasurer		
3	Chair		
4	Trustee		
5	Trustee		
6	Trustee		
7	Trustee		
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document	SCIO Constitution
Trustee recruitment and appointment	Recruitment from Membership Body and Appointment via Special Members Meetings and AGM.

Objectives and activities

Charitable purposes	The Hub's main purpose is to provide a building and facilities for the local community to use for social, leisure, recreational, wellbeing and cultural development purposes. The Hub will organise a range of recreational activities to help build community capacity and connection to address social isolation in the area. The Hub will also be available to compatible commercial activity to ensure income generation and the sustainable development of the resource.
Summary of the main activities in relation to these objects	Fundraising for the purposes of the purchase of building, renovation and ongoing running costs. Facilitating a wide range of community events and activities at the Hub. Building membership and engaging with members to encourage widespread use of the facilities. Encouraging some commercial use of the premises to provide an income stream.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

Secured a hall hire agreement with the Church of Scotland so that we could use the kirk for community activities prior to purchase.

Developed an extensive 5-year business plan that established the interest in the hub, its viability, range of uses and likely costs and income potential.

Applied for funding to purchase the building from the Church of Scotland.

Applied for funding to recruit a Development Officer to help implement the business plan.

Since this financial period the funding has been granted by Scottish Land Fund, and we now have our Development Officer in post.

Established a wide range of events and activities using the building in its current state. These included Community Café, music concerts and groups, book and craft groups, youth drop in, etc.

Grew our membership from the initial Trustees to around 150 members (now sits at over 170).

Financial review

Brief statement of the charity's policy on reserves

As a charity in its first couple of years we have tried to build some unrestricted funds and have been successful in this. Reserves at financial year end were £11,000

We aim to establish 1 years basic building running cost (£15,000 estimated) as our reserve position.

Details of any deficit

None

Donated facilities and services (if any)

None

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) <i>OSCR will accept digital or typed signatures</i>	<div></div>	
Full name(s)		
Position (e.g. Chair)	Secretary	Treasurer
Date	02/10/2025	02/10/2025

Trading year 2024 - 2025		Bank			
					Unconditional
Date	Reference	Description/Customer/Invoice No	Bank	Bank	Cash
	(Payment type, etc)		Account in	Account Out	Payments
19.02.24	Cash	Cafe takings January	£93.17		
19.02.24	Cash	Cafe takings February	£95.52		
18.03.24	Cash	Cafe takings March	£70.65		
21.03.24	Transfer in	Cafe takings from prior to BCCH formation (bank transfer)	£623.57		
21.03.24	Transfer out	Kualo Ltd (Website domain name registration cost)		£13.19	
02.04.24	Transfer in	Bank Cashback	£0.05		
09.04.24	Cheque	Donation from [REDACTED] (Keithfield Energy)	£1,984.86		
09.04.24	Cash	Cafe takings from prior to BCCH formation (cash)	£173.83		
09.04.24	Cash	Music Cafe April	£103.21		
13.04.24	Cash	Community Cafe April	£85.55		
15.04.24	Card	Amazon.co.uk - First aid kit and toaster		£64.77	
18.04.24	Card	Screwfix - Handle and parts to repair rear door of kirk		£34.23	
26.04.24	Transfer out	[REDACTED] - Photocopying of flier		£24.00	
03.04.24	Transfer in	Bank cashback	£0.35		
04.05.24	Card	Tesco- supplies for Music Cafe		£16.49	
04.05.24	Card	Co-op - Coffee and tea for Music Cafe		£5.35	
05.05.24	Cash	Music cafe May	£105.00		
16.05.24	Transfer out	Insurance premium - Public Liability and Employer's Liability		£146.46	
11.05.24	Cash	Community Cafe May	£121.54		
03.06.24	Transfer in	Bank cashback	£0.59		
02.06.24	Cash	Music Cafe June	£70.00		
08.06.24	Cash	Community Cafe June	£81.50		

03.07.24	Cash	Craft group	£16.00		
04.07.24	Transfer out	Cafe supplies per [REDACTED]		£15.60	
07.07.24	Cash	Music Cafe July	£99.60		
13.07.24	Cash	Community Cafe July	£58.00		
19.07.24	Cash	Concert - [REDACTED]			
19.07.24	Cash out	Paid to [REDACTED]			
23.07.24	Transfer out	[REDACTED] Hub cafe and concert supplies		£25.20	
23.07.24	Cash	Art Group July	£30.00		
04.08.24	Cash in	Music Cafe August	£45.00		
10.08.24	Cash in	Community Cafe August	£33.35		
15.08.24	Cash in	Craft group August	£16.00		
01.09.24	Cash in	Music Cafe September	£67.00		
06.09.24	Electricity	Electric bill via Formartine Church (June £20.09, July £57.17)		£77.26	
06.09.24	Grant funding	Grant from Awards for All	£7,000.00		
06.09.24	Transfer out	Payment to M Rodgers, reimbursement for jugs, bowls etc for youth group.		£27.50	
07.09.24	Rent	Direct Debit to Formartine Church. (August)		£208.33	
18.09.24	Rent	Transfer to Formartine Church (July)		£208.33	
18.09.24	Rent	Transfer to Formartine Church (June)		£208.33	
16.09.24	Transfer in	Community Cafe September	£94.08		
06.10.24	Cash in	Music Cafe October	£94.10		
07.10.24	Rent	Transfer to Formartine Church (September)		£208.33	
12.10.24	Cash in	Community Cafe (October)	£136.50		
17.10.24	Cash in	Crafters Group (October)	£20.00		
21.10.24	Transfer in	Donation from [REDACTED] for use of hall (Children's birthday party)	£40.00		
03.11.24	Cash in	Music Cafe (November)	£70.00		
06.11.24	Transfer out	Formartine Parish. Electricity June - October		£189.52	
06.11.24	Cash in	Book Clubs (5th and 6th Nov)	£50.70		
07.11.24	Transfer Out	Delfinity (Invoice 1839)		£3,960.00	
07.11.24	Transfer out	Transfer to Formartine Church (October)		£208.33	

09.11.24	Cash in	Community Café (November)	£101.76		
20.11.24	Transfer out	██████ - Light fitting Screwfix A19217020339		£29.98	
20.11.24	Transfer out	██████ - Food Hygiene Cert High Speed Training 1-2346172		£21.60	
22.11.24	Transfer in	Scottish Land Fund (for Definity invoice 1839 above)	£3,960.00		
28.11.24	Cash in	Craft Group November	£38.69		
30.11.24	Cash in	Motorbike Club talk	£88.90		
01.12.24	Cash in	Music Cafe December	£56.60		
07.12.24	Cash in	Carol Concert	£269.29		
09.12.24	Transfer out	Delfinity (Invoice 1862)		£3,577.80	
09.12.24	Transfer out	Formartine Parish. Electricity November.		£150.54	
09.12.24	Transfer out	Transfer to Formartine Church (November)		£208.33	
10.12.24	Cash in	Book Club (10th and 11th December)	£24.20		
14.12.24	Cash in	Community Cafe December	£73.75		
16.12.24	Transfer out	Aberdeen Saxophone Orchestra (Musical Director fee)		£100.00	
16.12.24	Cash in	Christmas table decoration workshop	£60.00		
19.12.24	Cash in	Craft group December	£18.50		
07.01.25	Transfer out	Transfer to Formartine Church (December)		£208.33	
08.01.25	Transfer out	Formartine Parish. Electricity December.		£173.91	
10.01.25	Transfer in	Scottish Land Fund (for Delfinity invoice 1862 above - QS Report)	£3,577.80		
14.01.25	Cash in	Book Club (day)	£18.50		
15.01.25	Cash in	Book Club (evening)	£24.00		
16.01.25	Cash in	Craft group	£25.50		
18.01.25	Cash in	Community Café	£67.71		
24.01.25	Transfer out	DM Hall		£1,500.00	
27.01.25	Cash in	Games evening	£23.00		
02.02.25	Cash in	Music Cafe	£68.00		
03.02.25	Transfer in	Anonymous Donor	£10,000.00		
05.02.25	Cash in	Intro to Mindfulness	£11.00		
05.02.25	Transfer out	██████		£1,638.00	

05.02.25	Transfer out	Delfinity (Invoice 1884) (Note split conditional/unconditional)		£9,202.80	
07.02.25	Transfer out	Transfer to Formartine Church (January)		£208.33	
08.02.25	Cash in	Community Café	£74.25		
11.02.25	Cash in	Book Club (day)	£30.00		
12.02.25	Cash in	Book Club (evening)	£22.00		
14.02.25	Transfer in	Donation (Keithfield Energy)	£1,984.86		
14.02.25	Transfer in	Scottish Land Fund (for Delfinity invoice 1884 above)	£3,462.20		
16.02.25	Cash in	Music Cafe	£82.50		
20.02.25	Cash in	Craft group	£28.70		
21.02.25	Transfer out	Aberdeenshire Council (Entertainments Licence)		£106.00	
24.02.25	Cash in	Games evening	£24.00		
27.02.25	Cash in	Intro to Mindfulness	£9.50		
02.03.25	Cash in	Music cafe	£89.25		
03.03.25	Transfer in	Bank cashback	£0.37		
07.03.25	Transfer out	Transfer to Formartine Church (February)		£208.33	
08.03.25	Cash in	Community Cafe	£100.70		
09.03.25	Cash in	Dotty session (learning music)	£63.00		
10.03.25	Transfer out	Formartine Parish, electricity		£156.64	
11.03.25	Cash in	Book club (day)	£28.80		
12.03.25	Cash in	Book club (evening)	£25.00		
20.03.25	Cash in	Craft group	£25.00		
27.03.25	Cash in	Talk (Steve Pryor)	£34.00		
27.03.25	Transfer out	Delfinity (Invoice 1922)		£1,875.00	
31.03.25	Cash in	Games evening	£25.00		
Restricted Expenses indicacated by purple background					
			£36,096.05	£25,006.81	£0.00

[illegible]

Income:								
Cafe	Music Cafe	Grants	Concerts	Donation	Bank	Art/games	Book Clubs	Craft Group and
			and talks					other workshops
£93.17								
£95.52								
£70.65								
£623.57								
					£0.05			
		£1,984.86						
£173.83								
	£103.21							
£85.55								
					£0.35			
	£105.00							
£121.54								
					£0.59			
	£70.00							
£81.50								

								£16.00
	£99.60							
£58.00								
			£350.00					
						£30.00		
	£45.00							
£33.35								
								£16.00
	£67.00							
£94.08								
	£94.10							
£136.50								
								£20.00
				£40.00				
	£70.00							
							£50.70	

£101.76								
		£3,960.00						
								£38.69
			£88.90					
	£56.60							
			£269.29					
							£24.20	
£73.75								
								£60.00
								£18.50
							£18.50	
							£24.00	
								£25.50
£67.71								
						£23.00		
	£68.00							
		£10,000.00						
								£11.00

£74.25								
							£30.00	
							£22.00	
		£1,984.86						
	£82.50							
								£28.70
						£24.00		
								£9.50
	£89.25							
					£0.37			
£100.70								
	£63.00							
							£28.80	
							£25.00	
								£25.00
			£34.00					
						£25.00		
£2,085.43	£1,013.26	£17,929.72	£742.19	£40.00	£1.36	£102.00	£223.20	£268.89

[illegible]

		Analysis					
Restricted Income:	Unrestricted Expenditure:	Restricted Expenditure (AFA)					
		Website	Professional Services	Repairs	Music cafe	Publicity	Insurance
		£13.19					
			£64.77				
				£34.23			
						£24.00	
					£16.49		
					£5.35		
							£146.46

[illegible]

[illegible]

	£3,577.80						
£3,462.20							
			£106.00				
£14,040.00	£10,675.80	£13.19	£198.27	£64.21	£21.84	£24.00	£146.46

[illegible]

Report to the
trustees/members of

Registered charity
number

On the accounts of the
charity for the period

Set out on pages

Respective
responsibilities of
trustees and examiner

Basis of independent
examiner's statement

Independent examiner's
statement

Signed**:

Name:

Relevant professional
qualification(s) or body
(if any):

Address:

Independent examiner's report on the accounts

V2

BARTHOL CHAPEL COMMUNITY HUB

SC052937

Period start date				Period end date		
Day	Month	Year		Day	Month	Year
01	January	2024	to	31	March	2025

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

In the course of my examination, no matter has come to my attention

- which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.