

APPENDIX 1



Office of the Scottish Charity Regulator

| Trustees' Annual Report for the period | | | | | | | |
|--|-------------------|-------|------|----|-----------------|-------|------|
| | Period start date | | | | Period end date | | |
| | Day | Month | Year | | Day | Month | Year |
| From | 14 | 6 | 2023 | To | 13 | 6 | 2024 |

Reference and administration details

| | |
|---------------------------------|----------------------------------|
| Charity name | Totally Sound - Reel Youth Media |
| Other names charity is known by | N/A |
| Registered charity number | SC052623 |
| Charity's principal address | |

Names of the charity trustees on date of approval of Trustees' Annual Report

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to trustee (if any) |
|----|--------------|-----------------|-----------------------------------|---|
| 1 | | | | |
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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| N/A | |
| | |

Structure, governance and management**Type of governing document**

SCVO Model SCIO Constitution (single-tier)

Trustee recruitment and appointment

The initial trustee recruitment was conducted through a process of contacting musicians who were active in Edinburgh's local music education and performance scene and who have been long-time supporters of Youth Music Initiative projects in and around the city of Edinburgh. All current Board members have a deep conviction to support access to music and the arts for underrepresented groups.

Subsequent appointments will follow the guidance set out in our constitution. With the constitution in mind, appointments will be made by:

1. Identifying gaps in existing trustee skills/experience and opportunities for charity growth.
2. Identifying potential candidates who can help develop the charity.
3. Approaching potential candidates to join the Board of Trustees.

No external organisation is entitled to appoint charity trustees.

Objectives and activities

Charitable purposes

- To advance education through the provision of music education and the delivery of cultural arts learning programmes among young people aged between 12-19 years old residing within the Area of Benefit (the 'beneficiaries');
- The advancement of arts and cultural engagement for beneficiaries through providing a range of music making and creative digital production facilities; including access to; musical instruments, professional tuition, digital sound recording facilities, music rehearsal space, supported performance opportunities, digital video and audio filmmaking and sound recording equipment and training workshops.
- The prevention or relief of poverty of access to cultural learning resources and facilities and ensure that young people within the area of benefit are not prevented from access to cultural learning resources because of their background, ethnicity, location, sexual orientation, gender, disability, or financial circumstances.
- Coordinate young person-centred learning opportunities for beneficiaries to take part in life-enhancing experiences, through access to music, creative arts and digital media production in ways which are meaningful, enjoyable, and shaped by them. Promote positive social interactions and relationships amongst beneficiaries, and provide opportunities for creative learning in safe, supportive environments rooted in local communities.

Summary of the main activities in relation to these objects

Totally Sound-Reel Youth Media has delivered a programme of 30 x 3 hr workshops running on Saturday afternoons for young people aged 12 – 19 years old at South Bridge Resource Centre, Edinburgh. These workshops have been run in collaboration with our partner project - Totally Sound Youth Music Project.

Attendance at the Saturday workshops has been excellent and registers record:

- A total of **113** individual participants engaged across the three 10-week terms, who attended 2 or more sessions.
 - Term 1 – **70** participants
 - Term 2 – **101** participants
 - Term 3 - **97** participants.
- A total number of engagements of **1331**
- Average engagement **44** participants per Saturday session.

Totally Sound - Reel Youth Media in partnership with Pentland Community Centre delivered a 4-day Summer Sound summer holiday programme. Each 4hr session delivered music learning & music performing alongside creative arts workshops. **30** individual participants attended Summer Sound with an average daily attendance of **23** participants.

In response to the increasing demand for performance stage time and our active on-going and developmental engagement with other youth music partners we delivered a 2-day youth music Futures Stage performance event. This provided a supported pathway for various youth music initiatives to support young music makers to perform to a live audience on a professionally supported stage. We were able to invite and support young performers from the Edinburgh Instrument Music Service's School Rock Ensemble – Tinderbox Collective performers – and Edinburgh Napier University Music students. All performances across the two days were recorded as music videos and were streamed in our Make Music Day Virtual Music Festival presentation.

Reel Youth Media staff and participants were also involved in several additional one-off live music events and digital media projects. These included:

Make Music Day 21st June 2023 (a UK-wide youth music festival)

- Virtual Music Festival - Launch of 'Happy' music video on MMD broadcast and streaming online presentation of 22 Meadows Future Stage music videos.

A **two-day** Meadows Festival Futures Stage Event

- **Saturday 3rd June 2024** - 14 acts and 46 young performers
- **Sunday 4th June 2024**- 8 acts and 38 young performers

Pride Youth Space (organised by LGBT Youth Scotland, Canongate Youth, Reel Youth Media, Totally Sound and the Lifelong Learning team at Edinburgh City Council)

- 14 Youth music acts involving 46 young performers.

Winterfest End of Term Concert Saturday 9th Dec –

- 21 Youth music acts involving 48 performers.

Summary of the main achievements of the charity during the financial period

Totally Sound - Reel Youth Media activity continues to support young music makers/bands/performers during Saturday sessions and has managed and coordinated several live performance events for young people to engage with wider youth music culture, digital creativity, and live & recorded music production activity. The programmes continue to be very popular with an increasing demand of the available resources and staff capacities.

The project has successfully secured a partnership agreement with the Edinburgh Fringe Festival Society and looks forward to continuing to deliver a programme of youth music learning from the Infirmary Street venue after a period of renovation and development to the Southbridge Resource Centre Building in 2026.

Totally Sound – Reel Youth Media currently operates out of the Edinburgh College Milton Road Campus and has successfully decanted the programme whilst the usual site of operation is under renovation. The partnership with Edinburgh College has allowed Totally Sound – Reel Youth Media to continue to deliver its services and support to young music makers/learners and through this new partnership has strengthened pathway options to further/higher music learning college courses.

Fundraising events

During the reporting period, donations were made to the charity by the public (amounting to £1,312) and by service users (amounting to £766). Our Ceilidh Cabaret event was held in December where the charity raised funds through ticket sales and donations. This event showcased performances from a variety of current and previous Totally Sound students throughout the evening alongside a ceilidh. This event was well attended and grossed £746.

In addition to this, the Winterfest End of Term concert grossed £175. This generated an overall income of £2999 for the year.

Supporting Workshops and Events

Throughout the year, the charity has supported events by funding the purchase of musical and media equipment, such as instruments and other technical equipment, required to run workshops and events successfully. In addition to this, the charity has been able to provide the funding to contract freelancers from the creative industries to produce and capture the various events to a professional standard.

Financial review

Brief statement of the charity's policy on reserves

Reserves are rolled forward to the following year and are used to support activities and/or buy equipment. This ensures that those accessing the Totally Sound Reel Youth Media services have the best learning opportunities possible and the equipment required to develop their skills.

Details of any deficit

There is no deficit to report.

Donated facilities and services (if any)

N/A

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)

| | |
|--|--|
| | |
|--|--|

Full name(s)

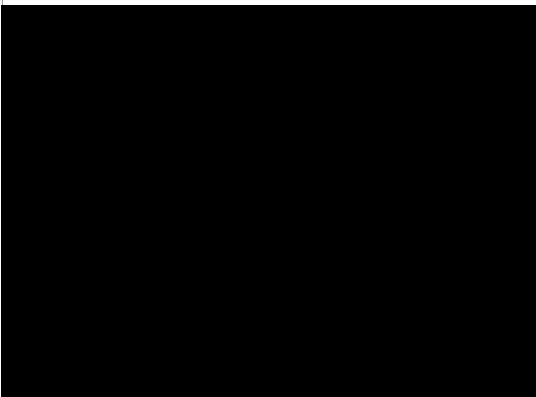
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Position (e.g. Chair)

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Date

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|---|--|-------|--------------|----------------|-----------------|-------|------|
| Report to the trustees/members of Registered charity number On the accounts of the charity for the period Set out on pages | Independent examiner's report on the accounts | | | | | | |
| | Totally Sound – Reel Youth Media | | | | | | |
| | SC052623 | | | | | | |
| | Period start date | | | | Period end date | | |
| | Day | Month | Year | | Day | Month | Year |
| 14 | 06 | 2023 | to | 13 | 06 | 2024 | |
| Respective responsibilities of trustees and examiner Basis of independent examiner's statement | <p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p> <p>My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.</p> | | | | | | |
| | <p>In the course of my examination, no matter has come to my attention</p> <p>1. which gives me reasonable cause to believe that in any material respect the requirements:</p> <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations | | | | | | |
| | | | | | | | |
| Independent examiner's statement Signed: Name: Relevant professional qualification(s) or body (if any): Address: |  | | Date: | 07 / 03 / 2025 | | | |
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APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose

The current accounts satisfy the requirements set out in the regulations.

Totally Sound - Reel Youth Media

SC052623



| Receipts and payments accounts | | | | | | | | |
|--------------------------------|-------------------|-------|------|-----|----|-----------------|------|--|
| For the period from | Period start date | | | | to | Period end date | | |
| | Day | Month | Year | Day | | Month | Year | |
| | 14 | June | 2023 | 13 | | June | 2024 | |

Section A Statement of receipts and payments

| | Unrestricted to nearest £ | Restricted funds to nearest £ | Expendable to nearest £ | Permanent to nearest £ | Total funds to nearest £ | Total funds last to nearest £ |
|---|------------------------------|----------------------------------|----------------------------|---------------------------|-----------------------------|----------------------------------|
| A1 Receipts | | | | | | |
| Donations | 2,078 | | | | 2,078 | |
| Legacies | | | | | - | |
| Grants | | | | | - | |
| Receipts from fundraising activities | 921 | | | | 921 | |
| Gross trading receipts | | | | | - | |
| Income from investments other than land | | | | | - | |
| Rents from land & buildings | | | | | - | |
| Gross receipts from other charitable | | | | | - | |
| | | | | | - | |
| A1 Sub total | 2,999 | - | - | - | 2,999 | - |
| A2 Receipts from asset & investment | | | | | | |
| Proceeds from sale of fixed assets | | | | | - | |
| Proceeds from sale of investments | | | | | - | |
| A2 Sub total | - | - | - | - | - | - |
| Total receipts | 2,999 | - | - | - | 2,999 | - |
| A3 Payments | | | | | | |
| Expenses for fundraising activities | 144 | | | | 144 | |
| Gross trading payments | | | | | - | |
| Investment management costs | | | | | - | |
| Payments relating directly to charitable activities | 2,658 | | | | 2,658 | |
| Grants and donations | | | | | - | |
| Governance costs: | | | | | - | |
| Audit / independent examination | | | | | - | |
| Preparation of annual accounts | | | | | - | |
| Legal costs | | | | | - | |
| Other | | | | | - | |
| | | | | | - | |
| A3 Sub total | 2,802 | - | - | - | 2,802 | - |
| A4 Payments relating to asset and | | | | | | |
| Purchases of fixed assets | | | | | - | |
| Purchase of investments | | | | | - | |
| A4 Sub total | - | - | - | - | - | - |
| Total payments | 2,802 | - | - | - | 2,802 | - |
| Net receipts / (payments) | 197 | - | - | - | 197 | - |
| A5 Transfers to / (from) funds | | | | | | |
| | | | | | - | |
| Surplus / (deficit) for year | 197 | - | - | - | 197 | - |

Section B Statement of balances

| Categories | Details | Unrestricted funds | Restricted funds | Expendable endowment funds | Permanent endowment funds | Total current period | Total last period |
|---------------|--|--------------------|------------------|----------------------------|---------------------------|----------------------|-------------------|
| | | to nearest £ | to nearest £ | to nearest £ | to nearest £ | to nearest £ | to nearest £ |
| B1 Cash funds | Cash and bank balances at start of year | - | | | | - | |
| | Surplus / (deficit) shown on receipts and payments account | 197 | | | | 197 | |
| | | | | | | - | |
| | | | | | | - | |
| | Cash and bank balances at end of year | 197 | - | - | - | 197 | - |
| | (Agree balances with receipts and payments account(s)) | - | - | - | - | - | - |

| Categories | Details | Fund to which asset belongs | Market valuation | Last year |
|----------------|---------|-----------------------------|------------------|--------------|
| | | | to nearest £ | to nearest £ |
| B2 Investments | N/A | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | Total | - | - |

| Categories | Details | Fund to which asset belongs | Cost (if available) | Current value (if available) | Last year |
|-----------------|------------------------------|-----------------------------|---------------------|------------------------------|--------------|
| | | | to nearest £ | to nearest £ | to nearest £ |
| B3 Other assets | Guitar | General | 200 | | |
| | Microphones and multicore | General | 589 | | |
| | Cable protectors | General | 175 | | |
| | SD Cards | General | 149 | | |
| | Hardware Case and Drum Skins | General | 123 | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | Total | 1,236 | - | - |

| Categories | Details | Fund to which liability relates | Amount due | Last year |
|----------------|---------|---------------------------------|--------------|--------------|
| | | | to nearest £ | to nearest £ |
| B4 Liabilities | N/A | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | Total | - | - |

| Categories | Details | Fund to which liability relates | Amount due | Last year |
|---------------------------|---------|---------------------------------|--------------|--------------|
| | | | to nearest £ | to nearest £ |
| B5 Contingent liabilities | N/A | | | |
| | | | | |
| | | | | |
| | | Total | - | - |

| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | Date of approval |
|---|-----------|------------|------------------|
| | | | |
| | | | |

Analysis of receipts and payments

| | Unrestricted funds | Restricted funds | Expendable endowment funds | Permanent endowment funds | Total current period | Total last period |
|------------------------|--------------------|------------------|----------------------------|---------------------------|----------------------|-------------------|
| | to nearest £ | to nearest £ | to nearest £ | to nearest £ | to nearest £ | to nearest £ |
| Service user donations | 766 | | | | 766 | |
| other donations | 1,312 | | | | 1,312 | |
| | | | | | - | |
| | | | | | - | |
| Total | 2,078 | - | - | - | 2,078 | |

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| | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Total current period to nearest £ | Total last period to nearest £ |
|--------------|---------------------------------|-------------------------------|-----------------------------------|--------------------------------|
| N/A | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| Total | - | - | - | |

| | Unrestricted funds | Restricted funds | Expendable endowment funds | Permanent endowment funds | Total current period | Total last period |
|-------|--------------------|------------------|----------------------------|---------------------------|----------------------|-------------------|
| | to nearest £ | to nearest £ | to nearest £ | to nearest £ | to nearest £ | to nearest £ |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| Total | - | - | - | - | - | |

| | Unrestricted funds | Restricted funds | Expendable endowment funds | Permanent endowment funds | Total current period | Total last period |
|------------------------------|--------------------|------------------|----------------------------|---------------------------|----------------------|-------------------|
| | to nearest £ | to nearest £ | to nearest £ | to nearest £ | to nearest £ | to nearest £ |
| Guitar | 200 | | | | 200 | |
| Projectionist | 200 | | | | 200 | |
| Lighting hire | 436 | | | | 436 | |
| Venue hire | 147 | | | | 147 | |
| Filming | 389 | | | | 389 | |
| Microphones and Multicore | 539 | | | | 539 | |
| Cable protectors | 175 | | | | 175 | |
| SD Cards | 149 | | | | 149 | |
| Hardware Case and Drum Skins | 123 | | | | 123 | |
| Video Production | 300 | | | | 300 | |
| | | | | | - | |
| | | | | | - | |
| Total | 2,658 | - | - | - | 2,658 | |

SC052623

Additional analysis (2)

5 Breakdown of unrestricted funds

| | General Fund | Unrestricted fund 2 - enter name of fund below | Unrestricted fund 3 - enter name of fund below | Unrestricted fund 4 - enter name of fund below | | |
|--|--------------|--|--|--|-----------------------------|---|
| | General Fund | | | | Total unrestricted funds | Total unrestricted funds last period |
| Receipts | | | | | | |
| Donations | 2,078 | | | | 2,078 | |
| Legacies | | | | | - | |
| Grants | | | | | - | |
| Receipts from fundraising activities | 921 | | | | 921 | |
| Gross trading receipts | | | | | - | |
| Income from investments other than land and buildings | | | | | - | |
| Rents from land & buildings | | | | | - | |
| Gross receipts from other charitable activities | | | | | - | |
| Sub total | 2,999 | - | - | - | 2,999 | - |
| Receipts from asset & investment sales | | | | | | |
| Proceeds from sale of fixed assets | | | | | - | |
| Proceeds from sale of investments | | | | | - | |
| Sub total | - | - | - | - | - | - |
| Total receipts | 2,999 | - | - | - | 2,999 | - |
| Payments | | | | | | |
| Expenses for fundraising activities | 144 | | | | 144 | |
| Gross trading payments | | | | | - | |
| Investment management costs | | | | | - | |
| Payments relating directly to charitable activities | 2,658 | | | | 2,658 | |
| Grants and donations | | | | | - | |
| Governance costs: | | | | | - | |
| Audit / independent examination | | | | | - | |
| Preparation of annual accounts | | | | | - | |
| Legal costs | | | | | - | |
| Sub total | 2,802 | - | - | - | 2,802 | - |
| Payments relating to asset and investment movements | | | | | | |
| Purchases of fixed assets | | | | | - | |
| Purchase of investments | | | | | - | |
| Sub total | - | - | - | - | - | - |
| Total payments | 2,802 | - | - | - | 2,802 | - |
| Net receipts / (payments) | 197 | - | - | - | 197 | - |
| Transfers to / (from) funds | | | | | - | |
| Surplus / (deficit) for year | 197 | - | - | - | 197 | - |

Nature and purpose of funds

| |
|--|
| |
|--|

Totally Sound - Reel Youth Media

SC052623

Additional analysis (3)

6 Breakdown of restricted funds

| | Restricted fund 1 - enter name of fund below | Restricted fund 2 - enter name of fund below | Restricted fund 3 - enter name of fund below | Restricted fund 4 - enter name of fund below | Total restricted funds | Total restricted funds last period |
|---|--|--|--|--|---------------------------|---------------------------------------|
| Receipts | | | | | | |
| Donations | | | | | - | |
| Legacies | | | | | - | |
| Grants | | | | | - | |
| Receipts from fundraising activities | | | | | - | |
| Gross trading receipts | | | | | - | |
| Income from investments other than land and buildings | | | | | - | |
| Rents from land & buildings | | | | | - | |
| Gross receipts from other charitable activities | | | | | - | |
| Sub total | - | - | - | - | - | - |
| Receipts from asset & investment sales | | | | | | |
| Proceeds from sale of fixed assets | | | | | - | |
| Proceeds from sale of investments | | | | | - | |
| Sub total | - | - | - | - | - | - |
| Total receipts | - | - | - | - | - | - |
| Payments | | | | | | |
| Expenses for fundraising activities | | | | | - | |
| Gross trading payments | | | | | - | |
| Investment management costs | | | | | - | |
| Payments relating directly to charitable activities | | | | | - | |
| Grants and donations | | | | | - | |
| Governance costs: | | | | | - | |
| Audit / independent examination | | | | | - | |
| Preparation of annual accounts | | | | | - | |
| Legal costs | | | | | - | |
| | | | | | - | |
| Sub total | - | - | - | - | - | - |
| Payments relating to asset and investment | | | | | | |
| Purchases of fixed assets | | | | | - | |
| Purchase of investments | | | | | - | |
| Sub total | - | - | - | - | - | - |
| Total payments | - | - | - | - | - | - |
| Net receipts / (payments) | - | - | - | - | - | - |
| Transfers to / (from) funds | | | | | - | |
| Surplus / (deficit) for year | - | - | - | - | - | - |
| Nature and purpose of funds | | | | | | |
| | | | | | | |