

Trustee's Annual Report

Year ended 31 March 2025



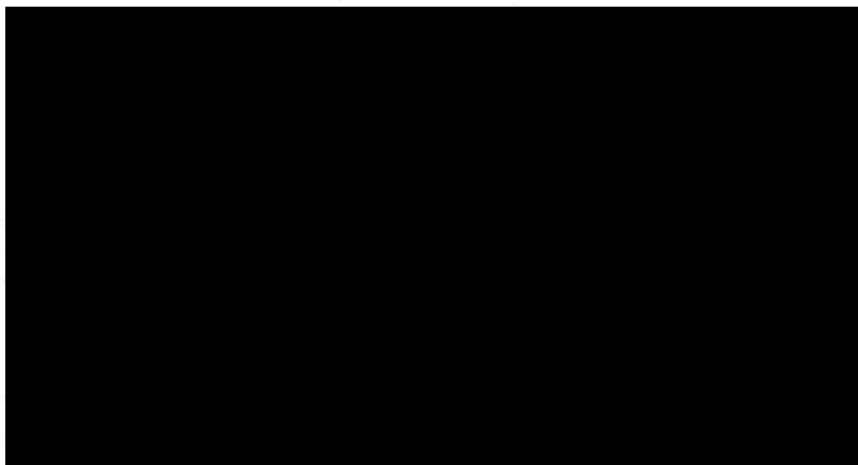
Reference and Administration Details

Registered Charity Name: Dunfermline Greenspace

Registered Charity Number: SC052367

Principal Address: Baldridgeburn Community Centre, KY12 9EH

The Trustees:



Independent Examiner: [REDACTED] Fife Voluntary Action, Glenrothes, KY6 2AL

Structure, Governance and Management

The charity is a Scottish Charitable Incorporated Organisation (SCIO), registered on 01 March 2023.

Recruitment and Appointment of Board of Trustees

Prospective trustees are required to complete an application form and be interviewed before being co-opted if a meeting of the Board agrees. They then need to stand for election at the next AGM.

Induction and Training of Trustees

All new trustees are invited to attend an induction training session to help them familiarise themselves with the workings of the organisation.

Ongoing training is provided to trustees as required.

Objectives and Activities

Dunfermline Greenspace SCIO is a community owned membership-based organisation established in 2023 to support local groups and projects to deliver the Dunfermline Greenspace 2030 strategy. Our vision is to enable Dunfermline to be welcoming, imaginative, and well

connected with a first class natural and cultural environment. Our 2030 strategy will deliver a happier, healthier, greener and more equal Dunfermline. We will strive to give everyone the opportunity to get involved and benefit from our work. This will better equip our communities to tackle the climate, nature, biodiversity and health emergencies we all face. Most importantly, our strategy is rooted in the everyday efforts of the local people and groups working to make Dunfermline a better place. Our mission is to act as an umbrella organisation which recognises and supports volunteer and community groups who look after the environment in Dunfermline.

Achievements and Performance

The past 12 months has seen the organisation develop by focusing on a “reset” stage to ensure that the operational side of the SCIO was able to respond to the needs of our members. This was supported by our Member Gathering in January 2025, where over half of our members attended a presentation and workshop to generate project ideas and collaborate on current projects. This has provided the foundations for the 2025/26 business and delivery plan.

Other Achievements Include:

- Work with over **25 community groups** to provide support and information
- Launch an interactive **Greenspace Map**, highlighting the community groups, greenspaces, projects and other resources related to the greenspaces of the city
- Grow the membership of the SCIO to **72 members**
- Secure **funding** for path development at **Wooers’ Alley**
- Deliver Dunfermline **Climate Action Fair** as part of Fife Climate Festival
- Progress **Bellyeoman Park Path Project** to application stage to Paths for All
- Attend **Tree in the Park** to promote the SCIO
- Deliver a **Member Gathering** attended by over half of the membership
- Become **certified Carbon Literate** and able to deliver Climate Fresk training
- Collaborate with over **10 partners** to develop the reach and impact of the SCIO
- Hold monthly **Greenspace Forums** to September 2024
- Progress and coordinate the **Tower Burn Trail** project
- Secure funding for a **Community Garden/Growing Event** in March and deliver the event
- **Launch our website**, develop our social media and launch an e-newsletter with over 170 subscribers
- Employ an **externally paid intern** to work with us for a month on social media strategy
- Secure **funding** for learning and **collaboration visit** to Greener Kirkaldy

Financial Review

Results for the year ended 31 March 2025 are given in the Statement of Financial Activities. The Statement of Financial Activities shows a net inflow of funds for the year of £37,220.64

Plans for Future Periods

Dunfermline Greenspace is beginning to form as an organisation and over the next 12 months we see a heightened period of extending our reach and broadening our impact within the greenspace community by focusing on the delivery of projects.

Over the next year, our aim is to develop and deliver key projects that support our values and vision, whilst supporting grassroots projects that meet the needs and aspirations of our community.

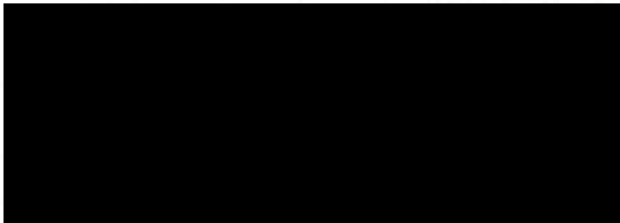
We are also committed to creating a financially sustainable future for Dunfermline Greenspace, and believe that by supporting the greenspace community to deliver meaningful projects we will be able to attract grant funding from the public, private and charitable sectors, whilst researching the possibility of service level agreements, donations and sponsorship.

Our Approach

We will achieve our aims by:

- Delivering grant funded projects to the highest standards
- Researching and piloting new ideas to support community greenspaces
- Approaching new grant funders, trusts and foundations
- Developing our community fundraising strategy
- Strengthening our organisation's role through membership and volunteering
- Building strong local, regional and national partnerships
- Strengthening our monitoring and impact evaluation systems
- Communicating with our members, stakeholders and community groups to open up grassroots discussions and opportunities

The trustees' annual report was approved on 10th April 2025 and signed on behalf of the board of



Trustee & Chair

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31ST MARCH 2025

	YEAR ENDED 31/03/2025	PERIOD ENDED 31/03/2024
RECEIPTS		
Donations	£ 11.84	£ -
Grants	£ 105,019.50	£ 99,500.00
Fundraising	£ -	£ -
Bank Interest	£ 2,531.78	£ 286.23
TOTAL	£ 107,563.12	£ 99,786.23

PAYMENTS

Advertising/Marketing	£ 2,641.49	£ 230.00
Phone & Broadband	£ 871.39	£ 361.29
Equipment	£ 1,599.24	£ 2,555.44
Insurance	£ 869.60	£ 850.03
Office Refurbishment	£ 4,091.92	£ 3,638.34
Room Hire	£ 92.50	£ 560.06
Staff Costs	£ 50,550.32	£ 6,608.91
Sundries	£ 314.69	£ 22.20
Professional Fees	£ 4,570.64	
Stationery	£ 176.52	
SCIO Project Budget	£ 100.00	
Restricted Expenses	£ 78.00	
Restricted Payments	£ 4,386.17	
TOTAL	£ 70,342.48	£ 14,826.27
SURPLUS/(DEFICIT)	£ 37,220.64	£ 84,959.96

STATEMENT OF BALANCES AS AT 31/03/25

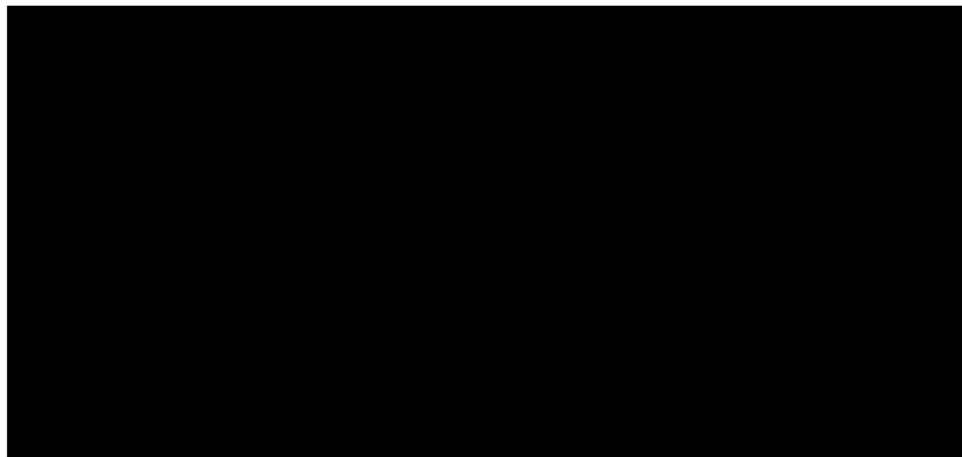
Opening Cash in Hand and in		
Bank at 31/03/24	£ 84,959.96	£ -
Surplus/(Deficit) for year	£ 37,220.64	£ 84,959.96

BANK & CASH BALANCES

Current Account	£ 69,362.59	£ 24,673.73
Deposit Account	£ 52,818.01	£ 60,286.23
TOTAL	£ 122,180.60	£ 84,959.96

LIABILITIES

PAYE	£ 1,500.11
NEST Pension	£ 316.12
FVA Payroll Fee	£ 72.00
Restricted Spending	£ 3,088.61
FVA Examination Fee	£ 120.00
TOTAL	£ 5,096.84



APPENDIX 3

OSCR

Scottish Charity Regulator

Independent examiner's report on the accounts

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Report to the
trustees/members of

Charity name

DUNFERMLINE GREENSPACE

Registered charity
number

SC052367

On the accounts of the
charity for the period

Period start date

Day
01Month
04Year
2024

to

Period end date

Day
31Month
03Year
2025

Set out on pages

(remember to include the page
numbers of additional sheets)Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's
statement

In the course of my examination, no matter has come to my attention [~~other than that disclosed on the attached page*~~]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper

Signed
Name

Date:

13.06.25

Relevant professional
qualification(s) or body
(if any)

Address: Fife Voluntary Action

Caledonia House, Pentland Park

Glenrothes

KY6 2AL

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.