

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1st	March	2024	To	28 th	Februa ry	2025

Reference and administration details

Charity name	Fife Creative Studios
Other names charity is known by	
Registered charity number	SC052306
Charity's principal address	

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document	Constitution
Trustee recruitment and appointment	Trustees are recruited and appointed according to the guidelines set out in the charity's constitution, laid out in Clauses 15 – 26.

Objectives and activities

Charitable purposes	<p>(a) The advancement of arts and culture by promoting engagement with filmmaking and film-related activities in Scotland by producing high-quality films and audiovisual content with the participation of the community.</p> <p>(b) The advancement of education, by providing training opportunities to the community via hands-on workshops on the artistic and technical aspects of filmmaking.</p> <p>(c) The provision of recreational activities, such as film screenings, festivals, and networking events which are accessible to all to encourage local engagement with arts and culture, and enhance quality of life for all those involved.</p> <p>(d) The advancement of community development by fostering a vibrant cultural scene with a focus on independent filmmaking, creating opportunities to get involved with film in an area where such endeavours are difficult to access.</p> <p>(e) Providing assistance to relevant projects with similar purposes, by promoting and/or supporting other synergistic initiatives or activities for the benefit of the general public, as the trustees deem appropriate.</p>
Summary of the main activities in relation to these objects	<p>Our activities this year included, but are not limited to:</p> <p>An induction session for students interested in learning more about filmmaking</p> <p>A workshop on 'Post-Production Sound Techniques' covering various software and methods</p> <p>A film pitching workshops, where participants delivered and received feedback on film pitches</p> <p>The most popular pitches then went on to be produced into two full-length feature films, produced by service users, with support provided by Fife Creative Studios</p> <p>A workshop teaching students the basics of film grading techniques</p> <p>An intensive practical camera and sound workshop</p> <p>Our Annual General Meeting</p> <p>A workshop covering the fundamentals of Production Admin and film scheduling</p> <p>One-on-one tuition for aspiring filmmakers to gain skills in areas such as: film concept development, pitching, editing, sound design, and colour grading.</p>

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

The most impactful outcome in this financial year was the production of a full-length feature film by the charity users. Over the course of the year, they learned valuable, industry-standard skills through our workshops, which gave them the confidence, and the practical knowledge, to perform the roles needed to complete the film.

A second, equally ambitious film was in development by the end of the year, with the shoot planned for May 2025.

As well as continuing to support those who have engaged with the charity since its inception, in this year we also attracted many new aspiring creatives from across Scotland, who have now gained valuable experience in various aspects of filmmaking, as well as forging strong, concrete connections with fellow creatives.

Many of the charity's users have since gone on to secure paid work in film, as well as making films of their own with the collaborators they have met through the charity.

Financial review

Brief statement of the charity's policy on reserves

The charity does not currently hold reserves.

Details of any deficit

There is no deficit in this financial year.

Donated facilities and services (if any)

All workshop facilitators provided their services for free in this financial year for no financial or other benefit.

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

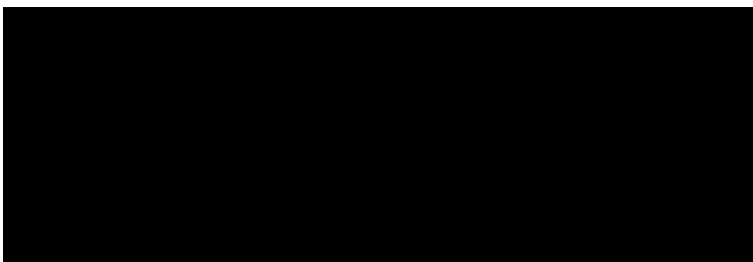
Signature(s)	<div></div>	
Full name(s)	<div></div>	
Position (e.g. Chair)	Chair	
Date	21st October 2025	

Fife Creative Studios Trustees' Annual Report

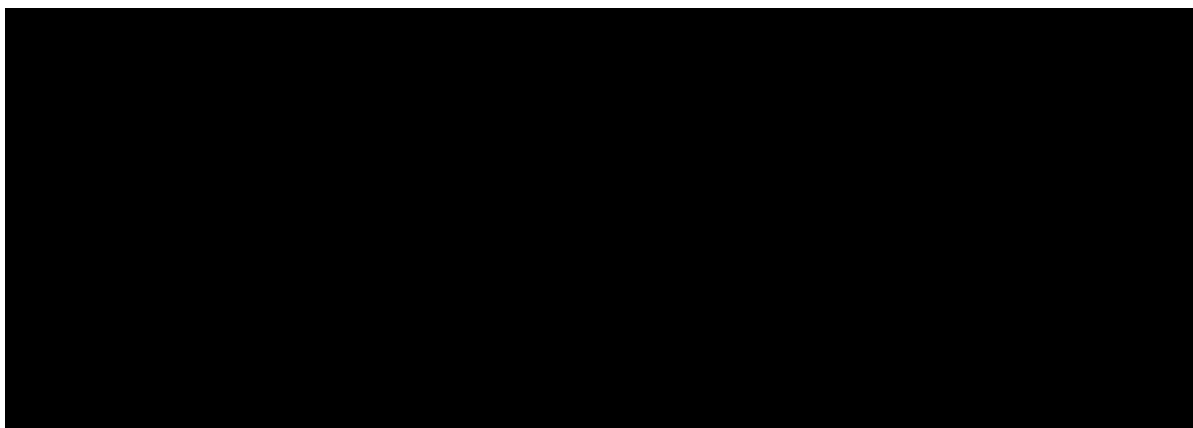
For the Period: 1st March 2024 - 28th February 2025

Fife Creative Studios is a registered Scottish charity (SC052306) and is regulated by the Office of the Scottish Charity Regulator (OSCR).

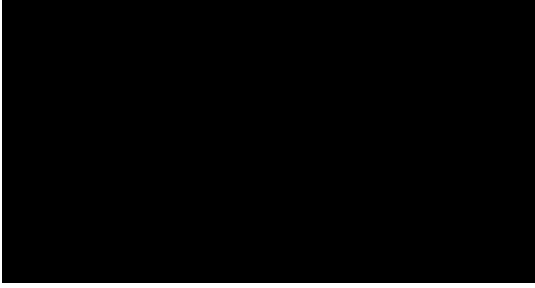
Charity contact information:



Fife Creative Studios is a registered Scottish charity (SC052306) and is regulated by the Office of the Scottish Charity Regulator (OSCR).



Charity Trustees



Who We Are

Fife Creative Studios was born out of the passion of a small group of Scottish filmmakers to make film accessible to all. Founded in 2022, the project is spearheaded by Sarah Daly, a screenwriter and producer with over fifteen years of experience in the film industry, now driven to help others to get involved in this exciting and rewarding field.

The Trustees



Our Mission

Fife Creative Studios has ambitious aims to engage the community in the exciting world of film, building skills and providing experiences in a discipline that is often seen as exclusionary. We believe that anyone with a passion for film, or creative aspirations of any kind, should have the opportunity to take part, learn, and grow.

Objectives and activities

The charity's objectives are:

The organisation's purposes are:

- (a) The advancement of arts and culture by promoting engagement with filmmaking and film-related activities in Scotland by producing high-quality films and audiovisual content with the participation of the community.
- (b) The advancement of education, by providing training opportunities to the community via hands-on workshops on the artistic and technical aspects of filmmaking.
- (c) The provision of recreational activities, such as film screenings, festivals, and networking events which are accessible to all to encourage local engagement with arts and culture, and enhance quality of life for all those involved.
- (d) The advancement of community development by fostering a vibrant cultural scene with a focus on independent filmmaking, creating opportunities to get involved with film in an area where such endeavours are difficult to access.
- (e) Providing assistance to relevant projects with similar purposes, by promoting and/or supporting other synergistic initiatives or activities for the benefit of the general public, as the trustees deem appropriate.

Why was Fife Creative Studios set up?

Fife Creative Studios was born out of a desire to make filmmaking accessible to everyone. Often, the medium is gatekept by large companies and institutions, or reserved only for those who can afford to support themselves financially through expensive training. For many, it would seem an impossible dream to become involved in film, but we wanted to change that.

We're passionate about filmmaking as a means to give a voice to underrepresented parts of the community, as a means of self-expression, and as a viable career for anyone with the dedication and drive to make it happen. So, we aim to seek out, nurture, and support aspiring creatives to learn more about filmmaking, to build skills and confidence, and ultimately to actively participate in film productions.

On a grander note, we believe that a nation's ability to tell its own stories with confidence is a vital part of its cultural landscape, and so we aim to support and grow indigenous Scottish film production from the ground up.

Who does the charity help?

The charity seeks to support anyone with an interest in filmmaking. We have no specific remit in terms of age, gender, economic class, or any other factors. However, we are particularly keen to reach those who might be less likely to have the confidence or the means to participate in the arts, and we take tangible steps to achieve this.

In this financial year, we focussed a lot of our efforts on building more specialised skills, readying participants for professional film environments, as well as teaching them all the skills necessary to produce their own creative output with confidence. This will cumulate in the production of a feature film, to be completed in late 2025.

What activities did the charity engage in this year?

The charity hosted a number of free events, workshops, and talks, reaching hundreds of people from all over Scotland. We are

committed, wherever possible, to ensuring that all our events are free to attend, for maximum accessibility.

Our activities this year included, but are not limited to:

- An induction session for students interested in learning more about filmmaking
- A workshop on 'Post-Production Sound Techniques' covering various software and methods
- A film pitching workshops, where participants delivered and received feedback on film pitches
- The most popular pitches then went on to be produced into two full-length feature films, produced by service users, with support, filming locations, and resources provided by Fife Creative Studios
- A workshop teaching students the basics of film grading techniques
- An intensive practical camera and sound workshop for those participants involved in making the feature films
- Our Annual General Meeting, which saw the trustees discuss our achievements in the previous year, and set goals for the next
- A workshop covering the fundamentals of Production Admin and film scheduling
- One-on-one individually tailored tuition for aspiring filmmakers to gain industry-relevant skills in areas such as: film concept development, pitching, editing, sound design, and colour grading.

What were the outcomes of the charity's endeavours, and what impact did they have?

The most impactful outcome in this year was the production of a full-length feature film by the charity users. Over the course of the year, they learned valuable, industry-standard skills through our workshops,

which gave them the confidence, and the practical knowledge, to perform the roles needed to complete the film.

Another film was in development by the end of the year, with the shoot planned for May 2025.

As well as continuing to support those who have engaged with the charity since its inception, in this year we also attracted many new aspiring creatives from across Scotland, who have now gained valuable experience in various aspects of filmmaking, as well as forging strong, concrete connections with fellow creatives.

Many of the charity's users have since gone on to secure paid work in film, as well as making films of their own with the collaborators they have met through the charity.

Structure, governance and management

Type of governing document

Fife Creative Studios operates under a constitution, which outlines the purposes of our charity, as described above in the “Objectives and Activities”.

Trustees meet regularly to discuss the constitution, and whether any changes should be proposed/ implemented as the charity develops.

Trustee recruitment and appointment

Appointments and resignations are carried out in line with the guidance set forth in the constitution.

Charity Accounts for the Period 1st March 2024 - 28th February 2025

FIFE CREATIVE STUDIOS (SC052306) - RECEIPTS AND PAYMENTS			
ACCOUNTING PERIOD: 1 st Mar 2024 - 28 th Feb 2025			
Date	Description	Money In (£)	Money Out (£)
11/03/24	Donation	1500	
01/05/24	Rent Payment for Building Lease		-1250
26/06/24	Donation	1000	
01/08/24	Rent Payment for Building Lease		-1250
16/08/24	Donation	1000	
01/11/24	Rent Payment for Building Lease		-1250
01/01/25	Donation	1500	
01/02/25	Rent Payment for Building Lease		-1250
	TOTALS	5000	-5000

Declaration

Signed on behalf of the charity trustees:



Designation: CHAIR

Date: 23/10/2025

Enter charity name below

Enter SC No. below

FIFE CREATIVE STUDIOS (fcs)

SC052306



Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	03	2024		28	02	2025

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	5,000				5,000	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	5,000	-	-	-	5,000	-
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	5,000	-	-	-	5,000	-
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	5,000				5,000	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	5,000	-	-	-	5,000	-
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	5,000	-	-	-	5,000	-
Net receipts / (payments)	-	-	-	-	-	-
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	-	-	-	-	-	-

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	250				250	-
	Surplus / (deficit) shown on receipts and payments account					-	250
						-	
						-	
	Cash and bank balances at end of year	250	-	-	-	250	250
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	250

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments	62			
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

			21 st October 2025

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

Type of activity or project supported

Individual / institution

Number of grants
made

f

[illegible]

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)

x

Authority under which paid

£

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

Y

Number of trustees

3

Nature of relationship

Nature of transaction

Transaction
amount (£)

**Balance
outstanding at
period end (£)**

Variable (C) (continued)	Variable (D) (continued)	Variable (E) (continued)	Variable (F) (continued)

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Additional analysis (1)**Analysis of receipts and payments****1 Donations**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
Donations	5,000				5,000	
					-	
					-	
Total	5,000	-	-	-	5,000	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
			-	
			-	
			-	
			-	
Total	-	-	-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
Building rent	5,000				5,000	
					-	
					-	
					-	
					-	
					-	
					-	
Total	5,000	-	-	-	5,000	-

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	5,000				5,000	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	5,000	-	-	-	5,000	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	5,000	-	-	-	5,000	-
Payments						
Expenses for fundraising activities	5,000				5,000	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
Sub total	5,000	-	-	-	5,000	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	5,000	-	-	-	5,000	-
Net receipts / (payments)	-	-	-	-	-	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	-	-	-	-	-	-
Nature and purpose of funds						

FIFE CREATIVE STUDIOS (fcs)

SC052306

Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Receipts						
Donations	5,000				5,000	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<i>Sub total</i>	5,000	-	-	-	5,000	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<i>Sub total</i>	-	-	-	-	-	-
<i>Total receipts</i>	5,000	-	-	-	5,000	-
Payments						
Expenses for fundraising activities	5,000				5,000	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
<i>Sub total</i>	5,000	-	-	-	5,000	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
<i>Sub total</i>	-	-	-	-	-	-
<i>Total payments</i>	5,000	-	-	-	5,000	-
<i>Net receipts / (payments)</i>	-	-	-	-	-	-
Transfers to / (from) funds					-	
<i>Surplus / (deficit) for year</i>	-	-	-	-	-	-

Nature and purpose of funds

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APPENDIX 3



Independent examiner's report on the accounts

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Report to the
trustees/members of
Registered charity
number
On the accounts of the
charity for the period

Charity name
FIFE CREATIVE STUDIOS

SC052306

Period start date

Period end date

Day	Month	Year		Day	Month	Year
1st	March	2024	to	28th	February	2025

Set out on pages

1-10

(remember to include the page
numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's
statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed:

Name:

13/11/25

**Relevant professional
qualification(s) or body
(if any):**
Address:

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.