

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	November	2023	To	31	October	2024

Reference and administration details

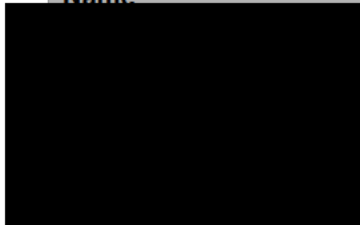
Charity name	The Scheme Livi, SCIO
Other names charity is known by	The Scheme
Registered charity number	SC052044
Charity's principal address	67 Eagles View
	Livingston
	West Lothian
	Postcode EH54 8AJ

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1			From 30 May 2024	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
	1 st November 2023 to 31 st October 2024 (resigned 5 February 2025)
	1 st November 2023 to 26 March 2024
	1 st November 2023 to 20 th December 2023
	1 st November 2023 to 20 th December 2023

Structure, governance and management

Type of governing document

Constitution

Trustee recruitment and appointment

As detailed in the Charity's Constitution:

The board may at any time appoint any person to be a charity trustee – by way of a resolution passed by majority vote at a board meeting.

At the conclusion of the first AGM, one third (to the nearest round number) of the charity trustees shall retire from office; the question of which of them is to retire shall be determined by some random method.

Objectives and activities

Charitable purposes

- (a) The advancement of health and wellbeing of the people of West Lothian who are financially deprived and or subject to drug and/or alcohol addiction with the view to aiding their recovery from people with direct personal lived experiences.
- (b) The provision of recreational activities, or the organisation of recreational activities to support those who are subject to the adverse effects of substance abuse, mental health, poverty and social isolation/deprivation, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended.

In furtherance of the above, the organisation will:
- (c) Develop a community drop in space where free creative workshops will be offered to individuals who are experiencing disadvantage through impaired health, whether mental and/or physical and addiction to drugs and/or alcohol, along with providing social connection and partnership working with relevant organisation.

Summary of the main activities in relation to these objects

Provide free creative workshops, drop in facility and outreach

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Achievements and performance

Summary of the main achievements of the charity during the financial period

Community workshop attendees 2024 – 732

HMP Addiewell attendees 2024 – 252

Drop-in attendees 2024 – 21

Overall attendees 2024 – 1256

Unique footprints 2024 – 190

Community Workshops (recurring weekly) –

PikTok: a walk and talk litter picking group on Tuesdays from 10am

Drama Group: permanent drama workshop with Thursdays 7-9pm

Art Group: Friday mornings 09:30-11:30

Pickers: From March 2024 we ran acting and filmmaking workshops, and our attendees created the short comedy film ‘Pickers’ with an accompanying rap song and video, which we premiered at Howden Park Reconnect Theatre on 11th January 2025 to a roaring 200+ crowd. The Justice Minister for Scotland, Angela Constance, was in attendance and profusely praised the charity and the film on West Lothian News. The film currently has over 5700 views on YouTube, where we launched it online on 13th January 2025. The rap song is also featured on Spotify.

Most exciting is that the short film has been selected to be shown at New Lanark Film Festival and is up for awards. It has also been selected for West Lothian Film Festival and is again, up for awards.

The short film encapsulates all that we stand for. The therapeutic nature of creativity, building positive social networks, increasing confidence and self-esteem, decreasing loneliness, anxiety and other potentially harmful coping mechanisms such as substance use. Improving mental health and well-being. And making our service and providing this life-changing experience completely free, removing barriers to access.

Financial review

Brief statement of the charity's policy on reserves

The charity utilises its reserves in the furtherance of activities aimed at meeting its charitable objectives, some of which are detailed above.

Details of any deficit

Not Applicable

Donated facilities and services (if any)

Not Applicable


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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Chair	
Date	12/03/2025	

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		Independent examiner's report on the accounts						v2
Report to the trustees/members of	Charity name	The Scheme Livi SCIO						
	Registered charity number	SC052044						
On the accounts of the charity for the period	Period start date				Period end date			
	Day	Month	Year		Day	Month	Year	
	01	November	2023	to	31	October	2024	
Set out on pages							(remember to include the page numbers of additional sheets)	
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.							
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.							
Independent examiner's statement	In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]							
	<p>1. which gives me reasonable cause to believe that in any material respect the requirements:</p> <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <p>2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p>							
Signed:					Date:	18/03/2025		
Name:								
Relevant professional qualification(s) or body (if any):	Independent Examiner							
Address:	The Ayrshire Community Trust (TACT)							
	27 Vernon Street							
	Saltcoats							
	KA21 5HE							

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

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Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose

Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	01	11	2023		31	10	2024

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	3,370				3,370	5,261
Legacies					-	
Grants	20,000	50,000			70,000	85,500
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings	48				48	4
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	23,418	50,000	-	-	73,418	90,765
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	23,418	50,000	-	-	73,418	90,765
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	9,295	56,701			65,996	45,831
Grants and donations	200				200	
Governance costs:					-	
Audit / independent examination	165				165	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	9,660	56,701	-	-	66,361	45,831
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	9,660	56,701	-	-	66,361	45,831
Net receipts / (payments)	13,758	(6,701)	-	-	7,057	44,934
A5 Transfers to / (from) funds					-	
Surplus / (deficit) for year	13,758	(6,701)	-	-	7,057	44,934

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	44,934				44,934	
	Surplus / (deficit) shown on receipts and payments account	13,758	(6,701)			7,057	44,934
						-	
						-	
	Cash and bank balances at end of year	58,692	(6,701)	-	-	51,991	44,934
	(Agree balances with receipts and payments account(s))						

Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments			
	Total	-	-

Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets				
	Total	-	-	-

Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities			
	Total	-	-

Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities			
	Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of approval

		31 March 2025

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

The only restricted fund held by The Scheme Livi is in respect of funds received from The Corra Foundation which are restricted for payment of employee salary costs only in respect of [REDACTED]

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information