

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
Day Month Year				Day Month Year			
From				To			

Reference and administration details

Charity name	Dunfermline Round Table Charitable Fund
Other names charity is known by	Dunfermline Round Table
Registered charity number	SC052023
Charity's principal address	

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
N/A	

## Structure, governance and management

Type of governing document	Constitution
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a

Our Trustees appointed when the charity was incorporated was based on the existing members of Dunfermline Round Table. Such trustees retire and are reappointed at our AGM together with any new trustees in accordance with our constitution.

Once a member is due to leave Dunfermline Round Table, a resolution would then be put forward at the next Trustee meeting to the Trustees to vote on removing said member as a Trustee of the charity and to vote on appointing any other Trustees.

## Objectives and activities

Charitable purposes

the advancement of the arts, heritage, culture or science; the relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage and the prevention or relief of poverty.

Summary of the main activities in relation to these objects

(a) To support such charitable purposes as decided and voted on from time to time by the Trustees; (b) To organise and assist with the running of fundraising events within our community and (c) To raise funds and distribute them to local good causes; making donations to individuals and organisations and thus helping local families with children in need of support, people with disabilities, other charities or voluntary bodies and also local community organisations and sports clubs involving children and members of the general public who are fundraising for a good cause.

## APPENDIX 1

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

Our annual Charity Beer Festival held in October 2022 was a success, raising £16,000 and we also surpassed expectations with our Santa Sleigh collection in December 2022 with funds collected over the course of a week at around £4,500. These two events have traditionally been our main fundraisers which our members organise in aid of local charities and good causes.

Our beer festival is held locally in Dunfermline in order to benefit local good causes. This is a large scale event held in the last weekend of September and despite low member numbers in Dunfermline Round Table, the beer festival is attended by over 1,500 people over the course of a weekend.

Our Santa Sleigh collection is held in December usually the week prior to Christmas and we operate a street collection with Santa and his elves in tow and this involves local children in each residential area we visit having a meet and greet and a photo with Santa. Funds raised benefit local good causes and underprivileged children in Fife at Christmas time.

The donations to local good causes and charities made during this financial year totalled over £14,000, including donations to Dunfermline Rugby Football Club, Children's Clothing Bank Dunfermline, Radio Forth Cash For Kids, Dunfermline Foodbank and the Cottage Family Centre based in Kirkcaldy.

We usually look to support local organisations with our donations selected by our members but occasionally we do support national charities who have a presence locally in Dunfermline and West Fife and having run a previous year's beer festival in association with men's mental health charity Andy's Man Club and testicular cancer awareness charity Cahonas Scotland, we also donated to those organisations this year.

### Financial review

#### Brief statement of the charity's policy on reserves

Where possible, we look to date any funds raised from fundraising activities to good causes within that financial year.

However, where we raise funds shortly prior to Christmas at our annual Santa Sleigh collection, those funds are generally donated in November/December the following year, as those funds tend to go towards charities and good causes at Christmas time and charities who have Christmas appeals, such as Dunfermline Foodbank and Gift of Christmas Fife and donations are given well in advance of Christmas time.

**Details of any deficit**

N/A

**Donated facilities and services (if any)**

N/A

## APPENDIX 1

3

### Other optional information

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

A large black rectangular box redacting the signature of the trustee.

Full name(s)



Position (e.g. Chair)

Secretary

Date

05/09/2024

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Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year

### Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
<b>A1 Receipts</b>						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities	38,694				38,694	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
<b>A1 Sub total</b>	<b>38,694</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>38,694</b>	<b>-</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>38,694</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>38,694</b>	<b>-</b>
<b>A3 Payments</b>						
Expenses for fundraising activities	18,015				18,015	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations	14,324				14,324	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
<b>A3 Sub total</b>	<b>32,339</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>32,339</b>	<b>-</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>32,339</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>32,339</b>	<b>-</b>
<b>Net receipts / (payments)</b>	<b>6,355</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,355</b>	<b>-</b>
<b>A5 Transfers to / (from) funds</b>						
					-	
<b>Surplus / (deficit) for year</b>	<b>6,355</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,355</b>	<b>-</b>

## Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	432				432	
	Surplus / (deficit) shown on receipts and payments account	6,355				6,355	
						-	
						-	
	<b>Cash and bank balances at end of year</b>	<b>6,787</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,787</b>	<b>-</b>
	(Agree balances with receipts and payments account(s))	- 0	-	-	-	- 0	-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees  
on behalf of all the trustees

Signature

Print Name

Date of  
approval


## Section C Notes to the Accounts

### C1 Nature and purpose of funds *(may be stated on analysis of funds worksheets)*

All funds were raised in aid of local good causes and organisations. Funds raised from our annual beer festival - £34,100.45; funds raised from our annual Santa Sleigh collection - £4,593.60.

### C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

### C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	x
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### Authority under which paid

£

### C3b Trustee remuneration - details


### C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	
---	--

Number of trustees

£

### C4b Trustee expenses - details


### C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

### C6 Other information

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## Additional analysis (1)

### Analysis of receipts and payments

#### 1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-
	-	-	-	-	-	-

#### 2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £			Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
Total	-	-			-	-
	-	-			-	-

#### 3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-
	-	-	-	-	-	-

#### 4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-
	-	-	-	-	-	-

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**Additional analysis (2)****5 Breakdown of unrestricted funds**

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
<b>Receipts</b>						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities	38,694				38,694	
Gross trading receipts					-	
buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<b>Sub total</b>	<b>38,694</b>	-	-	-	<b>38,694</b>	-
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>38,694</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>38,694</b>	<b>-</b>
<b>Payments</b>						
Expenses for fundraising activities	18,015				18,015	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations	14,324				14,324	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
<b>Sub total</b>	<b>32,339</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>32,339</b>	<b>-</b>
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>32,339</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>32,339</b>	<b>-</b>
<b>Net receipts / (payments)</b>	<b>6,355</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,355</b>	<b>-</b>
<b>Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	<b>6,355</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,355</b>	<b>-</b>

**Nature and purpose of funds**

.45 and our annual Santa Sleigh collection in the sum of £4,593.60. Our donations out to local organisations included 13 local organisations in total, including Dunfermlie

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**Additional analysis (3)****6 Breakdown of restricted funds**

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
<b>Receipts</b>						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	-	-
<b>Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total payments</b>	-	-	-	-	-	-
<b>Net receipts / (payments)</b>	-	-	-	-	-	-
<b>Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	-	-	-	-	-	-
<b>Nature and purpose of funds</b>						

## APPENDIX 3



**Report to the  
trustees/members of**

**Registered charity  
number**

**On the accounts of the  
charity for the period**

**Set out on pages**

### Independent examiner's report on the accounts

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DUNFERMLINE ROUND TABLE SCIO

SC052023

Period start date				Period end date		
Day	Month	Year		Day	Month	Year
22	09	2022	to	30	09	2023

(remember to include the page numbers of additional sheets)

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

**Independent examiner's  
statement**

In the course of my examination, no matter has come to my attention

- which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Name:**

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

**Date:**

05/09/2024

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of  
any items that the  
examiner wishes to  
disclose