

**Company registration number: CS005832**  
**Charity number: SC051887**

**The Inverkeithing Town House SCIO**  
**Annual report and unaudited financial statements**  
**For the year ended 31 March 2025**

## **The Inverkeithing Town House SCIO**

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## **The Inverkeithing Town House SCIO**

### **Trustees and other information**

**Trustees**



(Resigned 21 August 2025)  
(Appointed 21 August 2025)  
(Resigned 31 March 2025)  
(Resigned 30 June 2025)

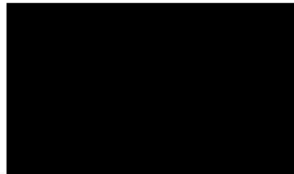
**Secretary**



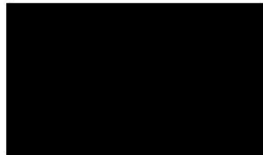
**Company number**

CS005832

**Registered office**



**Business address**



**Independent examiner**

John Lynch LLB CA  
John Lynch & Co  
Chartered Accountants  
Torridon House  
Torridon Lane  
Rosyth  
Fife  
KY11 2EU

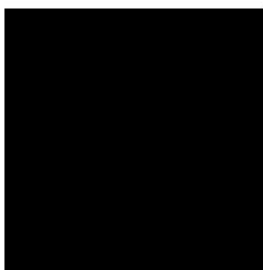
## **The Inverkeithing Town House SCIO**

### **Trustees report Year ended 31 March 2025**

The trustees present their report and the unaudited financial statements of the company for the year ended 31 March 2025.

#### **Trustees**

The trustees who served the company during the year were as follows:



(Resigned 21 August 2025)  
(Appointed 21 August 2025)  
(Resigned 31 March 2025)  
(Resigned 30 June 2025)

#### **Structure, Governance and Management**

##### **Constitution**

The Charity is a Scottish Charitable Incorporated Organisation (a SCIO). It was registered in its current legal form on 29 July 2022.

##### **Appointment of trustees**

Charity Trustees hold regular meetings, and generally control the activities of the organisation.

Trustees are elected at the annual general meeting. There must be a minimum of four and a maximum of twelve trustees.

#### **Objectives and Activities**

##### **Charitable purposes**

To advance citizenship, community development and volunteering within and for the benefit of the community of Inverkeithing by delivering a diverse variety of services and initiatives without distinction of sex, sexuality, political, religious or other opinion with the object of improving their conditions of life, through volunteer led center management, service delivery, fundraising and awareness raising.

##### **Achievements and Performance**

Despite ongoing delays to the project going live the Board has continued to meet, and employed its first member of staff in July 2024 as a Volunteer coordinator. Despite the building not being open yet they have recruited a number of volunteers and made connections with local organisations. The Board has continued to explore new funding opportunities, but no new funding has been secured this year.

##### **Reserves policy**

The trustees' policy is to retain 3 months worth of normal running costs in order to meet commitments and to cover any unexpected expenditure. Three months expenditure stands at £2854. The trustees will continue to monitor the position.

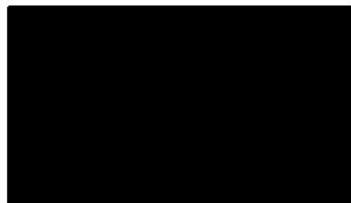
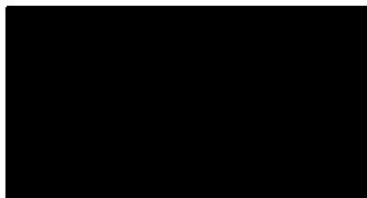
##### **Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

**The Inverkeithing Town House SCIO**

**Trustees report (continued)**  
**Year ended 31 March 2025**

This report was approved by the board of directors on 1 October 2025 and signed on behalf of the board by:



## **The Inverkeithing Town House SCIO**

### **Independent examiner's report to the trustees on the unaudited financial statements of The Inverkeithing Town House SCIO**

In accordance with the engagement letter dated I have compiled the financial statements of the charity which comprise the Profit and Loss Account, the statement of balances and the related notes from the accounting records and information and explanations you have given to me.

This report is made to the charity's trustees, as a body, in accordance with the terms of our engagement. My work has been undertaken so that I might compile the financial statements that I have been engaged to compile, report to the charity's trustees that I have done so and state those matters that I have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees, as a body, for my work or for this report.

I have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants of Scotland and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts regulations have not been met, or

drawn in order to enable a proper understanding of the accounts to be

**Date: 1 October 2025**

# The Inverkeithing Town House SCIO

## Statement of Receipts and Payments for the year ended 31 March 2025

	Notes	2025 Unrestricted funds £	2025 Total funds £	2024 Total funds £
<b><u>Receipts</u></b>				
<i>Donations and legacies:</i>				
Donations		-	-	10,700
Grants		-	-	27,000
<b>Total receipts</b>		-	-	37,700
<b><u>Payments</u></b>				
Staff employment costs	1	9,158	9,158	-
Other costs		2,188	2,188	2,475
Bank charges		71	71	77
<b>Total payments</b>		11,417	11,417	2,552
<b>Surplus/ (deficit) for year</b>		(11,417)	(11,417)	35,148
<b>Total Funds brought forward</b>		35,148	35,148	-
<b>Total Funds carried forward</b>		23,731	23,731	35,148

The notes on pages 7 to 8 form part of these financial statements.

**The Inverkeithing Town House SCIO**

**Statement of Balances  
as at 31 March 2025**

	31/03/25	
	£	£
<b>Bank and cash in hand</b>		
Opening balances	35,148	-
(Loss)/profit for year	(11,417)	35,148
<b>Closing balances</b>	<u>23,731</u>	<u>35,148</u>
<b>Reserves</b>		
General fund	<u>23,731</u>	<u>35,148</u>

All funds are unrestricted.

The financial statements were approved by the Trustees on 1 October 2025 and signed on their behalf by:-



The notes on pages 7 to 8 form part of these financial statements.



## **The Inverkeithing Town House SCIO**

### **Notes to the accounts for the year ended 31 March 2025**

- |                                  |          |
|----------------------------------|----------|
| <b>1. Staff employment costs</b> | <b>£</b> |
| Salary costs                     | 8,967    |
| Pension payments                 | 191      |
|                                  | <hr/>    |
|                                  | 9158     |
|                                  | <hr/>    |
- 2. Trustees**  
No trustee received any remuneration or expenses during the year.

**Company registration number: CS005832**  
**Charity number: SC051887**

**The Inverkeithing Town House SCIO**  
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## **The Inverkeithing Town House SCIO**

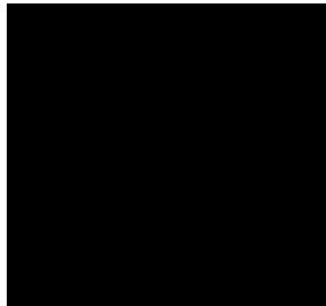
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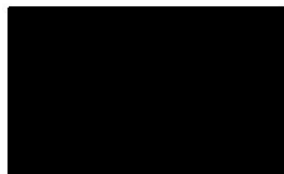
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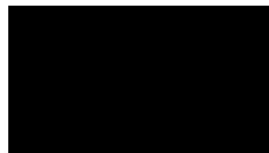
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CS005832

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Chartered Accountants  
Torridon House  
Torridon Lane  
Rosyth  
Fife  
KY11 2EU

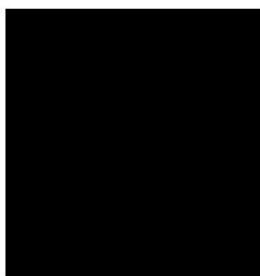
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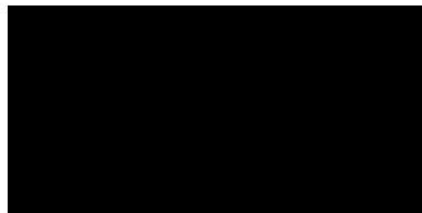
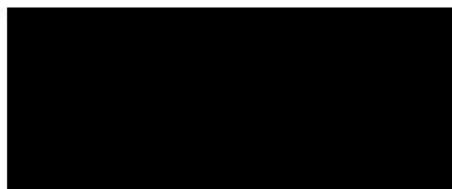
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**Trustees report (continued)**  
**Year ended 31 March 2025**

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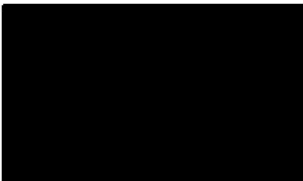
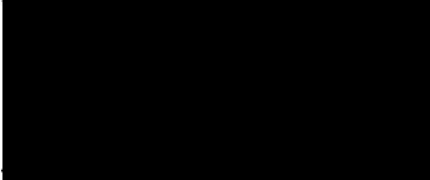
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**Date: 1 October 2025**

# The Inverkeithing Town House SCIO

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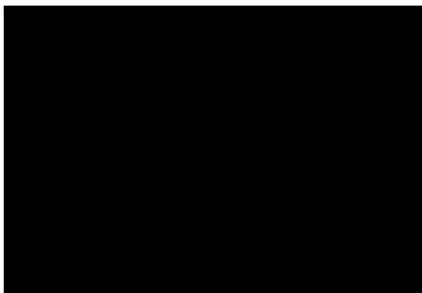
**The Inverkeithing Town House SCIO**

**Statement of Balances  
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