

# East Neuk Community Emergency Planning Team (SCIO)

Scotland · Charity number SC051815

## Details

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**Known as** ENCEPT

**Status** Active

**Legal form** SCIO (Scottish Charitable Incorporated Organisation)

**Registered** 2022-06-23

**Register** [View on the OSCR register](#)

## Contact

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**Address** East Neuk Centre  
Ladywalk  
Anstruther  
KY10 3DA

## Activities

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**Activities:** 'It carries out activities or services itself'

**Purposes:** 'the advancement of education', 'the saving of lives', 'the relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage'

**What the charity does:** The purpose of ENCEPT is to help communities and individuals in the East Neuk prepare for, respond to and recover from emergencies in a way that complements the work of the emergency services, and promotes safety to the most vulnerable

**Beneficiaries:** 'No specific group, or for the benefit of the community'

**Objectives:** Charitable Objects 4 The advancement of education helping communities and individuals in the East Neuk prepare for, respond to, and recover from emergencies that complements the work of the Emergency Services and promotes safety to the most vulnerable. To do this ENCEPT will develop the East Neuk Community Emergency Plan. . 4.1 To advance education by providing access to and engaging with appropriate First Aid Training in the interested of welfare and to improve quality of life. 4.2 The relief of those in need by reason of age, ill health, disability, financial hardship or other disadvantage. 4.3 In furtherance of these purposes, ENCEPT seeks to do all lawful things which are deemed to further the purposes of the group.

## Geography

- **Main operating location:** Fife
- **Geographical spread:** A specific local point, community or neighbourhood

## Finances

| Period end | Income  | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2026-04-06 | £0      | £0          | -      | 0         |
| 2025-04-06 | £0      | £875        | -      | 0         |
| 2024-04-06 | £0      | £1,643      | -      | 0         |
| 2023-04-06 | £11,613 | £9,974      | -      | 0         |

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# Accounts

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3051815

East Neuk Community  
Emergency Planning Team



## Chairperson/Trustee Annual Report 2025

ENCEPT have met in 2025 to continue to plan how best to consolidate our resilience group and enable it to lie dormant but ready to activate immediately, should it be required. Whilst this is challenging, having up to date contact details for our local Community Councils, key people and groups, along with accessible, functioning resources, should enable us to do this successfully.

Encept have continued to plan for a Rest Centre exercise which we hope will take place in 2026. We aim to include other key organisations in the area such as East Neuk First Responders, RNLI, East Neuk Centre Trust and run this as a joint exercise.

We have also planned and practiced the use of our flood resources, meeting at Cornceres Farm using, puddle pumps, larger/trash pumps, generators, lights and of course water!

Storm Éowyn in January 2025, a very rare Met Office Red storm warning saw us activate our emergency plan. Whilst we played a minimal part, one key role was updating Fife Council on the actual situation in the East Neuk. We learned valuable lessons in a number of areas which will benefit us in future similar events. In particular communication, which was poorly co-ordinated between organisations and at times very confusing, power outage further exacerbated communication, with our reliance on broadband and poor mobile phone signal in the East Neuk. These learning points will make us stronger and more effective during future activations and have given us aspirations to work towards.

We have purchased and started a replacement programme for expired items in our Villages Emergency and First Aid kits. This will continue into 2026 with more engagement with Community Councils and local groups planned.

We were very pleased to welcome [REDACTED] onto the team this year but are set to lose another 2 members, so we will have to look at recruitment in the near future to allow us to continue our work to be ready should we be required. I would like to thank all team members for giving up their time to help achieve this, in particular [REDACTED] whose administrative work has been so essential.

[REDACTED]  
Chairperson/ Community Emergency Co-ordinator  
East Neuk Community Emergency Planning Team

## Achievements

- Planned and practiced the use of flood resources
- Started renewal of expired goods in Emergency Kit bags
- Planned rest centre exercise

## Aims

- Increase contact with Community Councils & local groups
- Delivery flood resources awareness training
- Carry out rest centre exercise
- Acquire identifiable waterproof emergency jackets/trousers
- Install permanent community generator

# East Neuk Emergency Community Planning Team (ENCEPT)

## Statement of Receipts and Payments for the year ended 06.04.25

| Receipts                     | Unrestricted Funds        | Restricted Funds        | Year ended 06.04.25 | Period ended 06.04.24 |
|------------------------------|---------------------------|-------------------------|---------------------|-----------------------|
| Donations                    |                           |                         |                     |                       |
| Grants                       |                           | £3,000                  |                     | £3,500                |
| Fundraising                  |                           |                         |                     |                       |
| ENCEPT (SC050748)            |                           |                         |                     |                       |
| <b>Total Receipts</b>        | £0                        | £3,000                  | £0                  | £3,500                |
| <b>Payments</b>              |                           |                         |                     |                       |
| Governance costs             |                           |                         |                     |                       |
| Payment to ENCEPT            |                           |                         |                     |                       |
| Equipment/leaflets           |                           |                         |                     | £704.00               |
| Utilities (phone)            | £258.96                   |                         | £258.96             | £243.60               |
| Insurance                    | £616.82                   |                         | £616.82             | £581.96               |
| Room hire                    |                           |                         |                     | £14.00                |
| <b>Total payments</b>        | £875.78                   |                         | £875.78             | £1,543.56             |
| <b>Surplus/deficit</b>       | £875.78                   | £6,500                  | £875.78             | £1,639.80             |
| <b>Statement of balances</b> | <b>Unrestricted funds</b> | <b>Restricted funds</b> | <b>Total 2025</b>   | <b>Total 2024</b>     |
| Balance as of 6th April 2024 | £6,303.95                 | £3,500                  | £9,803.95           |                       |
| Surplus/Deficit              | £875.78                   |                         | £875.78             | £9,803.09             |
| <b>Closing Balance</b>       | <b>£5,428.17</b>          | <b>£6,500</b>           | <b>£11,928.17</b>   |                       |

Notes to the accounts

### **1. Basis of accounting**

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities Trustees (Scotland ) Act 2005 n and the Charities Accounts (Scotland) Regulations 2006 (as amended).

### **2. Nature and purpose of funds**

Unrestricted funds are those that may be used at the discretion of the Trustees in furtherance of the objects of the charity. The Trustees maintain a single unrestricted fund for the day-to-day running of the charity.

Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes. £2,000 is held Fife Water Safety Group for throwbags. £1,500 is held for safety signage for the Chain walk at Elie. £3,000 is held for safety markers along the coastal path.

### **3. Related party transactions**

No remuneration was paid to the trustees during the period.

### **4. Donations**

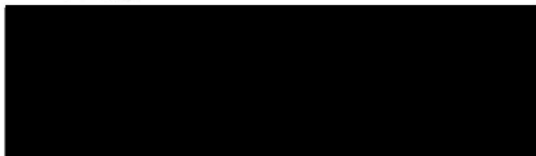
Nil

### **5. Grants received**

£3,000

### **6. Governance Costs**

Independent examiner



11-12-2025

## APPENDIX 3



## Independent examiner's report on the accounts

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Report to the  
trustees/members of

Charity name

East Neuk Community Emergency Planning Team (ENCEPT)

Registered charity  
number

SC051815

On the accounts of the  
charity for the period

Period start date

Day

Month

Year

to

Period end date

Day

Month

Year

7

April

2024

6

April

2025

Set out on pages

(remember to include the page  
numbers of additional sheets)Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent  
examiner's statement

In the course of my examination, no matter has come to my attention.

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 10/11/2025

Name:

Relevant professional  
qualification(s) or  
body (if any):

Chartered Institute of Management Accountants

Address: