



Youth Auchmuty Project (YAP)

Scottish Charity No – SC051795

Annual Report

For the year ended 30th June 2024

Trustees' Annual Report
For the year ended 30th June 2024

The trustees have pleasure in presenting their report for the year ended 30th June 2024.

Reference and Administrative Information

Charity name

Youth Auchmuty Project (YAP)

Scottish Charity Number

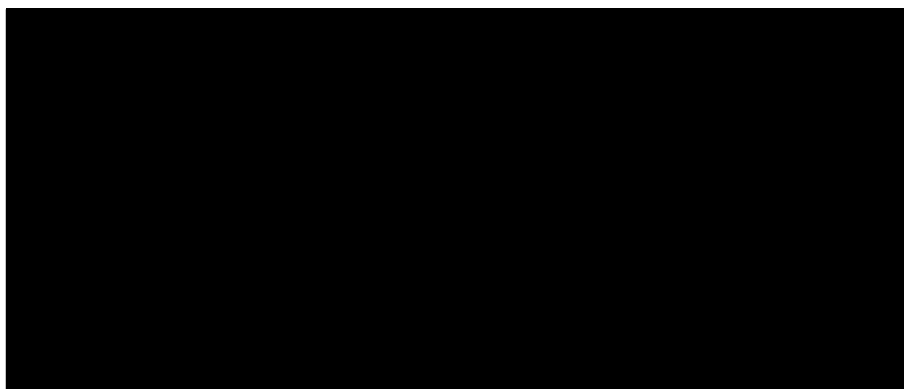
SC051795

Address and contact details



Facebook: <https://www.facebook.com/yapglenrothes/>

Charity Trustees



Structure, governance and management

Governing Document

YAP is a Scottish Charitable Incorporated Organisation (a SCIO). It was registered on 17th June 2022. The official governing document we operate under is our constitution.

Trustee recruitment and appointment

The management committee, which normally meet every six to eight weeks, is the charity's trustees. The committee is also open to interested members of the community and currently [REDACTED] – Service Manager for Clued-up Project (third sector) advises the trustees and attends meetings regularly. [REDACTED] work background brings invaluable experience to the group. The trustees bring a variety of skills and experience.

There were two appointments in December 2023 at the AGM [REDACTED] and [REDACTED]. Currently, there are five trustees.

Trustees are elected at the annual general meeting which was held in December 2023. There must be a minimum of three and a maximum of eleven trustees.

Objectives and activities

The charity is constituted as a SCIO and is governed by a Constitution. The charity trustees meet regularly and are responsible for the strategic direction and policy of the charity.

Youth Auchmuty Project (YAP) was established under Clued-up in 2019 and became an independent Charity and SCIO in June 2022.

YAP was successful in obtaining funding for two years from the National Lottery Community Fund (Young Start) in February 2023. This enabled YAP to deliver their core services with a Development Worker and two Youth Workers. In July 2023 YAP was successful in securing further funding from The Robertson Trust for three years. This allowed the provision of additional hours for the Youth Workers and in addition to develop and run a yearlong P7 transition programme for three years from the Robertson Trust.

Patterson Boyd & Co, Accountants continue to complete our payroll.

The principle objectives of YAP are:

- The advancement of citizenship or community development through the provision, development and organisation of a Youth Café in the Auchmuty area of Glenrothes and thus support children and young people by providing opportunities to develop their spiritual, mental and physical capacities and enable them to improve their conditions of life;
- To provide recreational facilities and/or organise recreational activities within the operating area, with such facilities/activities being made available to members of the public at large with the object of improving their conditions of life and providing opportunity;
- To advance physical and mental health and wellbeing in the Glenrothes area by the promotion, alone or in conjunction with others, of the benefits of physical activity and provision of assistance in relation to healthy lifestyle matters for young people; and
- The advancement of education by providing training, enhancing skills and confidence and thus increasing life opportunities and employability for young people.

In doing so YAP will seek:

- To support, where appropriate, disadvantaged or underprivileged children, young people or adults to participate in activities and community learning opportunities which foster and develop a community spirit and improve their life chances;
- To do all such other things which further the objectives of the organisation and may be deemed to be charitable.

YAP aims to improve the opportunities available to young people by: improving youth provision, developing positive relationships within the community and developing the young people. Our youth provision is youth led using a relationship-based approach developing trusting relationships. YAP run a youth café and a development steering group every week. The Youth Café on Friday is open to young people aged 12-18 and everyone has their say on how they want to run it. This changed slightly in March 2024 and we currently have two Youth Cafés one for the younger P7 and S1 age group and the other for young people aged S2 to 18. Community events are held throughout the year with the young people being involved at all stages. These events bring the community together but also remove some of the negativity young people can face.

Another major element is youth participation. We have a smaller group of young people whose development we assist by providing opportunities, training and support in order for them to take on responsibility in the running of YAP, improve their self-esteem, gain qualifications as well as life skills such as leadership and problem solving. It is by providing a nurturing environment, where they can be

themselves with no masks or shame, that strong relationships are formed. We are able to help ensure their basic needs are being met, supporting them during difficult times in their lives, listening to them without judgement and challenging them to understand their community and the obstacles they may face. Many of the young people we work with are not only marginalised because of the area they live in but also as part of the LGBTQ+ community, single parent families, low household income, caring responsibilities and workless households. This can add further strain and pressure for the young people and their families. By using a youth led, person centred approach there is a recognition that further support and signposting may be required at times, as these difficulties and barriers can have a long term impact on their ability to remain involved in YAP.

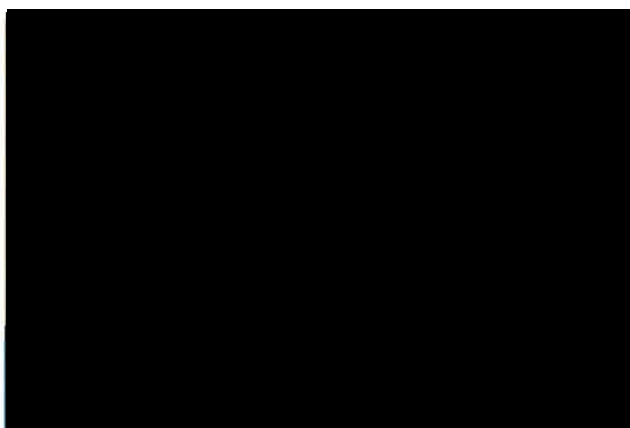
Seeing the impact and difference it has made with transition work completed in April 2023 YAP wanted to improve on this and were successful in a funding bid from The Robertson Trust. This allowed YAP to employ a dedicated staff member to plan and complete this new year-long programme.

We also planned a number of other activities and events throughout the year. This has included groupwork over school holidays, sponsored head shaving for a charity, Pride Prom, focus groups as well as a residential with the Steering Group.

Developments, activities and achievements

After securing funding from The National Lottery Community Fund (Young Start) grant in February 2023 for two years and the Robertson Trust in June 2023 for three years we have been able to develop YAP, further embedding ourselves within the community. We have continued to develop relationships, particularly with Warout Primary School, Auchmuty High School and Glenrothes Community Development Team. We ran a weekly Youth Café, year-long P7 transition programme, summer groupwork programmes, hosted two community events, went on a residential, held drop-in sessions. took part in a focus group relating to co-production as well as hosting our first Annual General Meeting and Awards Evening.

Our first AGM was held in December 2023 and we incorporated our Awards evening into the one event. We were able to individualise awards and recognise the journeys each Steering Group member had made over the year. Invitations were sent out to members as well as to parents/care providers so they could see some of the work that goes on throughout the year.



Two new Charity Trustees were appointed. Work has been completed to further develop our strategy as well as long term and short-term objectives.

The funding from the Corra Household Hardship provided vouchers to support to over 360 people with 116 separate payments made.

Being based within Auchmuty Learning Centre has opened up a number of avenues for the young people. Due to the relationships being formed, seven young people and one parent have met with the Welfare Officers in times of crisis allowing them to understand processes such as applying for Universal Credit and helping with homelessness. We have continued to develop relationships with other third sector organisations such as YMCA, Muirhead Project and Fife Gingerbread as well as the Local Authority Community Learning and Development team.

Youth Café

Throughout the year the Youth Café ran every Friday with one session cancelled and three other occasions when the centre was closed. The number of young people attending has increased over the year with consistent attendance for the majority of the young people.

Between the period of June 2023 and June 2024 an average of 45 young people attended each month.

The young people of the Steering Group each have a role within the Youth Cafes and these equate to five hours volunteering each week.

The numbers at the Youth Café have continued to increase regularly hosting between 20-25 on a weekly basis.

A younger Youth Café was created due to the P7s wanting to attend on the Friday evenings. The Steering Group suggested having two youth cafés, one for P7 and S1 and an older one for S2-18. This began in April 2024. The younger Youth Café runs from 5.00-6.30pm and the older Youth Café from 6.30-8.00pm. Initially there were 5-6 young people attending and this is something we are keen to build on by encouraging the P7 pupils at Warout Primary School to attend once the new school term begins. This younger Youth Café hit the ground running - thanks to the help and dedication of the Steering Group members. The Steering Group members were very dedicated and keen to help set up, cook, organise and lead activities thereby developing their knowledge, experience and leadership skills. This has shown their growth, demonstrating our trust for them to take on extra responsibility, come up with ideas, budget, take the lead as well as reflecting on how activities can be improved.

There are currently seven young people who have been regularly involved in the development of the Younger Youth Café. This equates to a further three and a half hours a week volunteering.

Steering Group

There has been a consistent number of young people attending the Young Person's Steering Group with six to seven attending on a weekly basis. The purpose of the Steering Group is to develop their knowledge and skills in order for them to make informed decisions about the running of YAP. Each member has a job to complete at the Youth Cafes as well as cooking food to setting up. Community events are organised based on what the young people enjoy doing or being a part of. The Steering Group members have worked on their confidence, improved mental health as well as sharing their stories when at events.

A new process was developed for young people who expressed an interest in joining the Steering Group. In order to witness commitment and for the interested person to gain a greater understanding of the role of the Steering Group, they must meet a set of criteria. This includes attending the Youth Café for a length of time, taking on a role, completing an application form designed by the Steering Group as well as having an interview answering questions created by the young people. This has allowed the interested young people to gain a greater understanding of the role and expectations, as well as providing opportunities to ask questions and find out more about YAP before feeling fully committed.

Continued support has been provided to the young people of the Steering Group in a number of ways. This includes food vouchers to help with the cost-of-living increase thanks to funding from Corra Foundation Household Hardship funding. Also Buttle Funding provides individual grants to young people to improve mental health. YAP also advocates on their behalf, offering support to complete college courses, working with college tutors and offering drop-in sessions to help the young people complete coursework in a supported environment.

A Development Day was organised for the Steering Group members which explored the expectations of being a volunteer and the differences between being a participant and volunteering. Further Development Days will be planned throughout the year.

The Steering Group young people are now linking into the Adult Learning Programmes and tailoring sessions to meet their specific needs such as money management.

"The reason I come to YAP is because it feels like a family, it makes me feel welcome and we are helping the community"

"I like to help out and be there for people that need it and I like to contribute my ideas to help others"

"I enjoy coming to YAP because they are like my family, they give you so much love and support,"

Residential

The young people were involved in planning a three-night residential to Active Pursuits in Newtonmore. Four young people of the Steering Group attended as well as the three staff members. Team building activities were completed such as white water rafting and mountain climbing providing opportunities for development within the group and staff members.

Awards

One of our proudest moments this year was when YAP was recognised by Fife Voluntary Action winning the Social Inclusion Award. This has given the young people of YAP an insight to how they are now being viewed and acknowledging the work they are doing does have an impact beyond their own network. YAP work hard to ensure everyone is welcome and everyone has their voice, opinion and feelings listened to as well as tailoring activities or events to ensure everyone's capabilities are catered for as much as possible.

Community Events

After the success of last year's Pride Prom another one was held on Wednesday 26th June, learning from last years event and building on it. Due to links with other groups, approximately 30 young people attended.

The young people planned a fund raising event for a cause close to their heart. They wanted to raise money for children and young people fighting cancer and came up with sponsored shave and leg wax. Two young people had their legs waxed and another shaved their head. Over £400 was raised and games, fidget toys and squishmallows were bought.

Groupwork

The young people of the Steering Group played a larger role in the planning of the summer group work. They organised a six-week programme within a set budget, phoned organisations, negotiated deals, organised lunches and researched transportation. They were also involved in planning two sessions which was run for the P7 pupils over the summer holidays. A further session was organised in October.

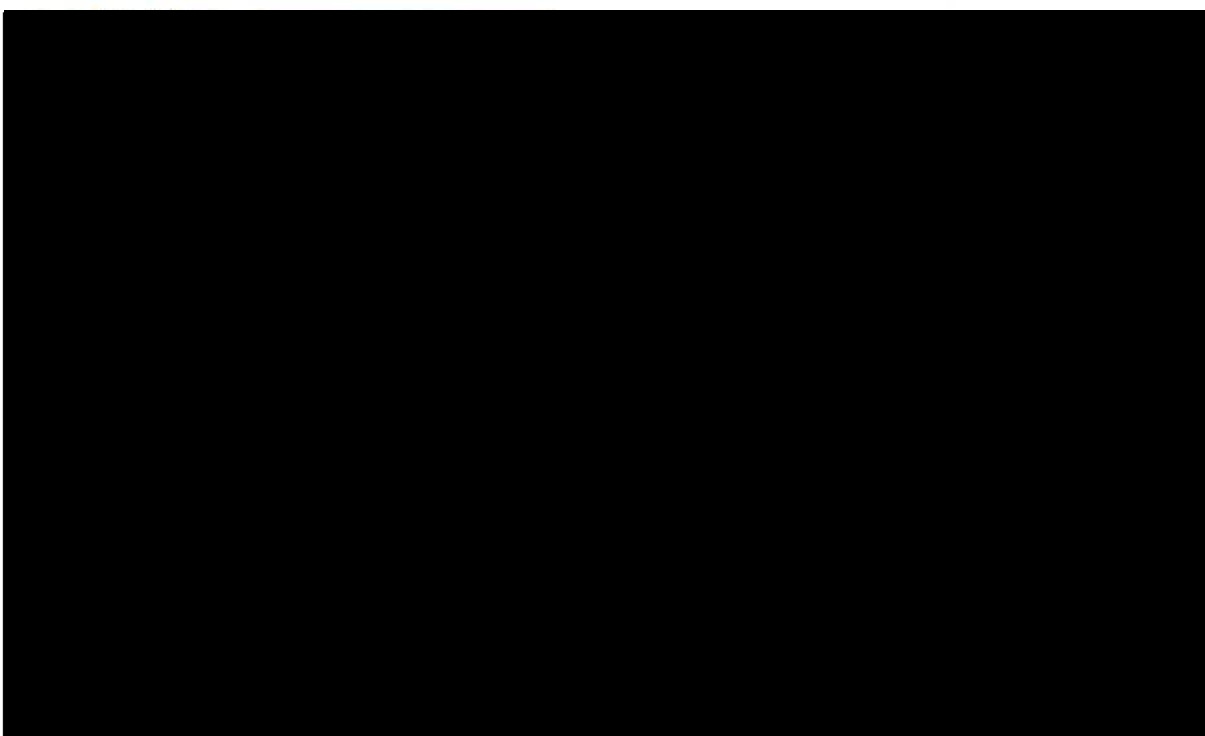
P7 Transition Programme

This year YAP have continued to develop relationships with several organisations, in particular Warout Primary School and Auchmuty High School, to create a transition programme. By working closely with the teachers and contacts with previous transition experience the programme was tailored to the needs of the pupils. This programme was developed for the whole of the P7 with feedback sought throughout the year from the pupils, teachers and volunteers.



The funding received from The Robertson Trust allowed for an additional eight hour post to assist in the development and implementation of the year-long transition programme. The young people of the Steering Group continued to show an eagerness to take on more responsibility surrounding the transition work. This allowed us to incorporate the young people within our programme. We were able to

develop their confidence and leadership skills as well as providing a realistic picture of high school, directly from young people who were there recently and come from the same area. The programme started in September 2023 and ran until June 2024. All 31 P7 pupils had at least one school visit regardless of which high school they were going to but the majority of the pupils went up to the school four times prior to attending the standard three day visit. YAP worked with the pupils twice a week with several larger events like a Christmas party, a morning in the community garden, writing their leavers song and organising their leavers event. Seven young people who are members of the Young Person's Steering Group volunteered regularly, as well as adult volunteers, S1 and S5/6 pupils amounting to approximately 15- 20 hours a week depending on the activities. These ranged from High School visits; gardening project; Virgin Money - 'Make £5 Grow'; as well as a fun lunchtime club held every Friday.



This year the young people of the Steering Group have embraced and stepped up becoming an integral part of the P7 Transition. Confidence has increased and relationships have been formed so they have become a friendly face within the neighbourhood for the younger school pupils. There has been a change in maturity and confidence, with many of them pushing themselves out of their comfort zone and recognising the importance of doing that. Due to the relationships between staff and the Steering Group members, staff are able to push them further than they would have initially felt possible, championing their abilities and recognising their skills. This is done within a supportive and non-judgmental approach providing reflection when things have become too much focusing on the progress already made and positive experiences and learning that can be taken away. By focusing on a growth mindset, it has helped to improve their confidence and mental health.

Volunteering

Since the start of the younger youth café, relationships have developed between the volunteers and the young people attending the youth café. This has seen a shift in autonomy, ownership, respect and drive, taking pride in what they are achieving and wanting to become increasingly involved in more elements.

One young person created a PowerPoint presentation at college about YAP, which he later presented at the local primary school's leaver's assembly and to the local MSP for Glenrothes, [REDACTED]

We have begun recording volunteer hours as we want to put our young leaders and volunteers forward for Saltire Awards. Between January 2024 and June 2024 volunteers had completed 361 hours with the vast majority coming directly from the young people who are part of the Steering Group.

"I love helping out with any of the events, or helping the p7s, it's just a nice reminder for myself that we're doing good"

"I enjoy volunteering with the p7s cause it gives them the opportunity to get out there and get active and I enjoy volunteering with them because it can be fun and also interesting"

Financial review

Receipts for the year totalled £62,682 and payments totalled £49,763, which resulted in a surplus for the year of £12,919. Year-end reserves were £60,986. Funding opportunities will continually be reviewed.

Reserves policy

The trustee's policy is to retain a minimum of 3 months' worth of running costs to meet commitments and to cover any unexpected expenditure. As it stands, YAP has enough funds to cover the running costs as their core budget falls under the restricted grant from the National Lottery Community Young Start. Unrestricted

reserves as at year end stood at £14,654 and restricted reserves £46,332. YAP will continue to look to build its unrestricted reserves.

Future plans

We want to continue to develop the next generation of young leaders by providing them with space and opportunities to grow into active citizens. The pathway we have created will provide opportunities to gain the skills and experience in youth work.

There are a number of the S1 pupils who are demonstrating an eagerness to become more involved in the running and decision-making process of YAP. YAP would like to develop these skills and provide opportunities for them to form their own Steering Group dedicated to the P7 and S1 age-range. A drop-in to establish whether the younger young café members are interested in organising events and keen to take on more responsibilities will be set up and created.

We will continue to work with a number of different organisations to best utilise their skillsets and interests increasing partnership working widening the young people's contacts in the process.

Increase the opportunities for the P7 and S1 aged young people to work with the members of the Steering Group and integrating them within the developmental side of YAP

Organise another residential utilising feedback from this year's residential and thinking about themes and areas of development that could be incorporated.

Continuing to work with the young people to achieve Dynamic Youth Awards and Youth Achievement Awards

Statement of Receipts and Payments for the year ended 30th June 2024

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds £	Total funds prior year £
Receipts					
Grants	4	12,000	50,066	62,066	66,761
Other Income	5	213	403	616	40
Total receipts		12,213	50,469	62,682	66,801
Payments					
Costs of charitable activities	6	5,801	42,909	48,710	17,953
Governance costs	7	-	670	670	781
Other expenditure	8	-	383	383	-
Total payments		5,801	43,962	49,763	18,734
Net receipts / (payments)		6,412	6,507	12,919	48,067
Transfers to / (from) funds	9				
Surplus/(Deficit) for the year	10	6,412	6,507	12,919	48,067

Statement of Balances - As at 30th June 2024

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Total funds prior year £
Cash Funds				
Cash and bank balances at start of year	8,242	39,825	48,067	-
Surplus / (deficit) for the year	6,412	6,507	12,919	48,067
Closing cash at bank and in hand	14,654	46,332	60,986	48,067
Liabilities - restricted				
HMRC P32				
(National Lottery Community Fund - Young Start)			1,044	681
Independent Examination Fee				
(National Lottery Community Fund - Young Start)			350	150
Payroll provider fees				
(National Lottery Community Fund - Young Start)			108	136
Pride Prom - Activities & expenses				
(Fife Council - Local Community Planning Grant)				218
Total			1,502	1,185

Date:

29.11.24

Notes to the accounts - for the year ended 30th June 2024

1. Basis of accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2. Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity.

Restricted funds are subject to restrictions on their expenditure declared by the donor or when funds are received for a specific purpose.

3. Trustees remuneration and expenses

During the year, one trustee - [REDACTED] was reimbursed with expenses totalling £123. These expenses were relating to resources bought for the purpose of YAP.(2023: Nil)

4. Grants received

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Total funds prior year £
Corra Foundation - Household Hardship Fund	-	-	-	5,250
National Lottery Community Fund- Young Start	-	49,566	49,566	51,306
Fife Council - Local Community Planning	-	-	-	1,255
C3 Collaboration	-	-	-	8,450
Local Giving	-	-	-	500
The Robertson Trust	12,000	-	12,000	-
Cash for Kids - Cost of Living Grant	-	500	500	-
Total	12,000	50,066	62,066	66,761

5. Other Income

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Total funds prior year £
Hairless from the fearless - money raised to buy items for Sick Kids Cancer Ward	-	403	403	-
Make £5 grow	163	-	163	-
Goodwill gesture from Bank of Scotland	50	-	50	40
Total	213	403	616	40

6. Cost of charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Total funds prior year £
Salaries	4,119	33,086	37,205	11,117
Travel	-	1,434	1,434	408
Uniforms	-	668	668	143
YP Refreshments	287	1,933	2,220	118
YP Clothing	-	222	222	-
Vouchers	-	900	900	4,600
Activities / Equipment	1,395	4,182	5,576	1,567
Mobiles	-	113	113	-
Staff Training	-	50	50	-
Disclosures	-	36	36	-
Subscriptions	-	130	130	-
Insurance	-	155	155	-
Total	5,801	42,909	48,710	17,953

7. Governance costs

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Total funds prior year £
People's Partnership Administration set-up	-	-	-	600
Paterson Boyd & Co Payroll Processing fee	-	520	520	181
Independent Examiners Fee	-	150	150	-
Total	-	670	670	781

8. Other Expenditure

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Total funds prior year £
Toys bought to give to Sick Kids Cancer Ward - from Hairless for the Fearless sponsorship	-	383	383	-
Total	-	383	383	-

9. Transfers between funds

There were no transfers between funds.

10. Funds

	Balance at 30.06.2023 £	Incoming Resources £	Outgoing Resources £	Transfer of funds to / (from) £	Balance at 30.06.24 £
Restricted					
Corra Foundation - Household Hardship Fund	400	-	400	-	-
National Lottery Community Fund - Young Start	38,781	49,566	42,356	-	45,991
Fife Council - Local Community Planning	644	-	323	-	321
Hairless for fearless - for sick kids cancer ward	-	403	383	-	20
Cash for Kids - Cost of Living Grant	-	500	500	-	-
	39,825	50,469	43,962	-	46,332
Unrestricted					
C3 Collaboration	7,452	-	123	-	7,329
Local Giving	500	-	500	-	-
General	290	213	170	-	333
The Robertson Trust	-	12,000	5,008	-	6,992
	8,242	12,213	5,801	-	14,654
Total	48,067	62,682	49,763	-	60,986

During the year, YAP received monies from:

National Lottery Community Fund - Young Start - this grant provides for our Core budget and funds 3 staff members - a Development Worker and 2 Youth Workers. The funding will be used to run a youth club/café and youth steering group for those aged 12-18 in the Auchmuty area of Glenrothes.

The Robertson Trust - unrestricted grant to use towards day-to-day operational costs.

Cash for Kids - Cost of Living Grant - to support children who have a genuine need for support and are suffering from disadvantage due to the cost-of-living crisis.

Declaration

Signed on behalf of the charity trustees:

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Print name

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Designation

TREASURER

Date

29/11/24

APPENDIX 3



Independent examiner's report on the accounts

v2

Report to the trustees/members of

Charity name

Youth Auchmuty Project (YAP)

Registered charity number

SC

051795

On the accounts of the charity for the period

Period start date

Day

Month

Year

to

Period end date

Day

Month

Year

01

07

23

30

06

24

Set out on pages

1 - 16

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention ~~(other than that disclosed on the attached page*)~~.

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Date:

03.12.24

Relevant professional qualification(s) or body (if any):

Chartered Accountant (ICAS)

Address:

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.