

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	31	01	2024	To	31	01	2025

Reference and administration details

Charity name	Academy for African Studies
Other names charity is known by	AFAS
Registered charity number	SC051598
Charity's principal address	

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Objectives and activities

Type of governing document	Constitution
Trustee recruitment and appointment	<p>A person will not be eligible for election or appointment as a trustee if they are: -</p> <ul style="list-style-type: none"> (a) disqualified from being a charity trustee under the Charities and Trustee Investment (Scotland) Act 2005; or (b) an employee of the organisation <p>The board may at any time appoint any member (unless they are debarred from membership under the clause above to be a charity trustee.</p> <p>A charity trustee retiring at an AGM will be deemed to have been re-elected unless: -</p> <ul style="list-style-type: none"> (a) they advise the board prior to the conclusion of the AGM that they do not wish to be re-appointed as a charity trustee; or (b) an election process was held at the AGM and they were not among those elected/re-elected through that process; or (c) a resolution for the re-election of that charity trustee was put to the AGM and was not carried.

Charitable purposes

- (a) To advance education within the African region by making materials or objects capable of educating available to the public, such as in libraries or on databases
- (b) To promote and coordinate activities that enhance equality and diversity
- (c) To advance citizenship or community development by providing education, training and re-training opportunities for members of the public about the African context.
- (d) To facilitate and organise events celebrating the African heritage, history and culture
- (e) To prevent and relief poverty within the African region by conducting research into the factors that contribute to poverty and the best ways to mitigate them
- (f) To advance education within the African region by undertaking academic research and publishing the results online, or in peer-reviewed journals

Summary of the main activities in relation to these objects

We have several activities in relation to these objectives. Firstly, we deliver research that matters to our key stakeholder communities. These projects are on African studies and ensure that equality, diversity and inclusion is in place.

We actively support and engage in capacity building of researchers, scholars and practitioners via workshops, conferences and developmental programmes.

We have developed a sustainable capacity building offering for scholars focused on African studies at all career stages. These projects will also involve key external stakeholders and influence policy making in businesses, private sector, public sector and governmental constituencies.

The Academy for African Studies will develop and launch a new journal in African Studies. This will provide an outlet for state-of-the-art manuscripts that bring together multidisciplinary knowledge on African studies from a wide range of disciplines.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

During this financial period, the charity successfully delivered a range of capacity-building events and professional development workshops targeted at researchers, scholars, and practitioners. These activities were primarily delivered online, enabling broad participation, and featured renowned and experienced speakers from across academia and practice. Key events included Navigating Systematic Literature Reviews and Essential Sampling Justification, Conducting Qualitative Research, and a Virtual Doctoral Day, among others. Collectively, these initiatives addressed critical research skills, methodological rigour, and scholarly development, particularly for early-career and doctoral researchers.

The events attracted wide international participation, with strong attendance from African scholars based across Africa, Europe, and the wider global diaspora. In addition to these developmental activities, the charity also produced five research publications during the reporting period, further contributing to knowledge generation and scholarly impact in African studies.

Looking ahead to the next financial period, the charity aims to expand both the scale and reach of its activities. Plans include organising an international conference for African scholars and practitioners, as well as delivering more in-person workshops and networking events to deepen engagement, foster collaboration, and enhance research and practice impact.

Financial review

Brief statement of the charity's policy on reserves

The board must ensure that proper accounting records are kept, in accordance with all applicable statutory requirements.

The board must prepare annual accounts, complying with all relevant statutory requirements; if an audit is required under any statutory provisions (or if the board consider that an audit would be appropriate for some other reason), the board should ensure that an audit of the accounts is carried out by a qualified auditor.

Details of any deficit

There was no deficit

Donated facilities and services (if any)

APPENDIX 1**Other optional information****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

Chair

Date	07/01/2026	
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Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	31	January	2024		31	January	2025

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations					-	1
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	70
					-	
A1 Sub total	-	-	-	-	-	71
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	71
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	-
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	-	-	-	-	-	-
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	-	-	-	-	-	-
Net receipts / (payments)	-	-	-	-	-	71
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	-	-	-	-	-	71

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	71				71	71
	Surplus / (deficit) shown on receipts and payments account					-	
						-	
						-	
	Cash and bank balances at end of year	71	-	-	-	71	71
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	71

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval

			07 January 2026
			07 January 2026

Section C Notes to the Accounts

C1 Nature and purpose of funds *(may be stated on analysis of funds worksheets)*

The funds in the account is £71. £1 was a donation made when the account was open. £70 was registration fees paid by three individuals prior to an event.

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)

X

Authority under which paid

£

C3b Trustee remuneration - details

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

X

Number of trustees

£

C4b Trustee expenses - details

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
	1				1	1
					-	
					-	
					-	
Total	1	-	-	-	1	1
	reference	-	-	-	reference	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £			Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
Total	-	-			-	-
	-	-			-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
	40				70	70
					-	
					-	
					-	
					-	
					-	
					-	
Total	40	-	-	-	70	70
	reference error	-	-	-	reference error	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
	-				-	-
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-
	-	-	-	-	-	-

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Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations					1	1
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					70	70
Sub total	-	-	-	-	71	71
					cross ref error	
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	71	71
					cross ref error	
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	-
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
Sub total	-	-	-	-	-	-
					-	
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
					-	
Total payments	-	-	-	-	-	-
					-	
Net receipts / (payments)	-	-	-	-	71	71
Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	-	-	-	-	71	71
					cross ref error	

Nature and purpose of funds

The funds in the account is £41. £1 was a donation made when the account was open. The other £20 each was registration fees paid by two individuals prior to an event.

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Additional analysis (3)**6 Breakdown of restricted funds**

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	-	-	-	-	-	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
Sub total	-	-	-	-	-	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	-	-	-	-	-	-
Net receipts / (payments)	-	-	-	-	-	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	-	-	-	-	-	-

Nature and purpose of funds

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APPENDIX 3



		Independent examiner's report on the accounts						v2
Report to the trustees/members of	Charity name	Academy for African Studies						
	Registered charity number	SC051598						
	On the accounts of the charity for the period	Period start date			Period end date			
	Day	Month	Year		Day	Month	Year	
	31	01	2024	to	31	01	2025	
Set out on pages							(remember to include the page numbers of additional sheets)	
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.							
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.							
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]</p> <ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <ol style="list-style-type: none"> to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. 							
Signed:					Date:	07/01/2026		
Name:								
Relevant professional qualification(s) or body (if any):	Institutes of Chartered Accountant in England and Wales (ICAEW)							
Address:								

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose