

APPENDIX 1

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Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	06	04	2024	To	05	04	2025

Reference and administration details

Charity name	Murieston Tennis and Sports Club
Other names charity is known by	
Registered charity number	SC051583
Charity's principal address	

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

SCIO Constitution (based on approved SCIO template)

Trustee recruitment and appointment

Trustees approached and appointed on formation, representing key stakeholders and active volunteers with relevant experience. No new appointments since charity established.

Objectives and activities

Charitable purposes

1. The advancement of public participation in sport and;
2. The provision of recreational facilities, or the organisation of recreational activities with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended

Summary of the main activities in relation to these objects

1. Provide facilities and equipment to improve access to tennis, basketball, netball, and other sports for Community benefit
2. Provide inclusive opportunities for social play, coaching and competition at all levels and all ages
3. Improve physical and mental health of all participants
4. Provide an intervention path for disadvantaged groups through affordable fees, concessions, free coaching and equipment
5. Foster a community-based Sport and Wellbeing Hub
6. Active member of appropriate governing bodies such as Tennis Scotland and abide by the relevant codes of conduct of each body

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Achievements and performance

Summary of the main achievements of the charity during the financial period

Key Milestones:

April 2024 – planning permission granted for construction of courts plus floodlights.

May 2024 – supplementary award of £43K from sportscotland enables construction to go ahead.

Aug 2024 – construction gets underway with civil works led by our main contractor Sportex.

Dec 2024 – main construction phases completed and signed off by our design contractor Sportslabs.

Feb 2025 – award of £12K from Benzie's Foundation proves critical in covering some overspend on construction. Club website goes live, 20 members sign up immediately and play gets underway.

Mar 2025 – our 25-year lease agreement with West Lothian Council is formally signed and approved.

Apr 2025 – additional planning approval for supplementary earthworks is granted by West Lothian Council. 50 members now signed up with the Club.

This period provided the final funding pieces and allowed construction of the site to ahead. The club was able to have a 'soft launch' in late Feb and play got underway. Encouraging early uptake of members and completion of some final administrative pieces ended a very good year for the Club.

Financial review

Brief statement of the charity's policy on reserves

While we have now been successful with our funding work, at this early stage our reserves will remain minimal once we have fully paid for the construction. We aim to maintain a level of reserves sufficient to allow us to maintain the courts and invest in future improvements and upgrades.

Details of any deficit

N/A

Donated facilities and services (if any)

N/A

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Chairman	
Date	20/12/2025	

Murieston Tennis & Sports Club

SC051583



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	06	April	2024		05	April	2025

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations					-	-
Legacies					-	-
Grants		293 701			293 701	50 000
Receipts from fundraising activities	300				300	3 421
Gross trading receipts	2 756				2 756	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	3 057	293 701	-	-	296 757	53 421
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	3 057	293 701	-	-	296 757	53 421
A3 Payments						
Expenses for fundraising activities					-	698
Gross trading payments	954				954	1 800
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	954	-	-	-	954	2 498
A4 Payments relating to asset and investment movements						
Purchases of fixed assets	100	338 926			339 026	
Purchase of investments					-	
A4 Sub total	100	338 926	-	-	339 026	-
Total payments	1 054	338 926	-	-	339 980	2 498
Net receipts / (payments)	2 003	(45 225)	-	-	(43 223)	50 923
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	2 003	(45 225)	-	-	(43 223)	50 923

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	51 633				51 633	710
	Surplus / (deficit) shown on receipts and payments account	2 003				2 003	50 923
						-	
						-	
	Cash and bank balances at end of year	53 636	-	-	-	53 636	51 633
	(Agree balances with receipts and payments account(s))	-	45 225	-	-	45 225	-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Outdoor Sports Courts	Murieston Tennis & Sports Club	338 926	338 926	-
	Sports Equipment	Murieston Tennis & Sports Club	276	276	
	Cleaning & Office Equipment	Murieston Tennis & Sports Club	100	100	
		Total	339 302	339 302	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of approval

			20 December 2025

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

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C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Construction of the courts	West Lothian Council	1	137 741
Construction of the courts	SportScotland	1	143 684
Construction of the courts	The Benzies Foundation	1	12 000
Construction of the courts	SportEd	1	276
Total			293 701

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	
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C4b Trustee expenses - details

	Number of trustees	£
Duplicate keys cut for access to Livingston Cricket Clubhouse - Gordon Young	1	36

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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Murieston Tennis & Sports Club

SC051583

Additional analysis (1)**Analysis of receipts and payments****1 Donations**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-
	-	-	-	-	-	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £		Total current period to nearest £	Total last period to nearest £
West Lothian Council		137 741		137 741	50 000
SportScotland		143 684		143 684	
The Benzies Foundation		12 000		12 000	
SportEd		276		276	
Total	-	293 701		293 701	50 000
	-	reference		reference	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	2 724
					-	698
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	3 422
	-	-	-	-	-	reference error

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-
	-	-	-	-	-	-

Murieston Tennis & Sports Club

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Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations					-	-
Legacies					-	-
Grants					-	50 000
Receipts from fundraising activities	300				300	3 421
Gross trading receipts	2 756				2 756	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	3 057	-	-	-	3 057	53 421
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	3 057	-	-	-	3 057	53 421
Payments						
Expenses for fundraising activities					-	698
Gross trading payments	954				954	1 800
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
Sub total	954	-	-	-	954	2 498
Payments relating to asset and investment movements						
Purchases of fixed assets	100				100	
Purchase of investments					-	
Sub total	100	-	-	-	100	-
Total payments	1 054	-	-	-	1 054	2 498
Net receipts / (payments)	2 003	-	-	-	2 003	50 923
Transfers to / (from) funds					-	
Surplus / (deficit) for year	2 003	-	-	-	2 003	50 923

Nature and purpose of funds

Unrestricted funds represent income raised by the charity that can be used at the trustees' discretion to further the charity's objectives. These funds are not subject to donor-imposed restrictions.

For Murieston Tennis & Sports Club, unrestricted funds comprise:

1. Income generated from operating the tennis club (e.g., membership fees, court hire).
2. Proceeds from fundraising activities and events.

These funds are applied to cover the charity's general running costs, maintenance of facilities, and other activities that support the club's charitable purpose.

Murieston Tennis & Sports Club

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Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants	293 701				293 701	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	293 701	-	-	-	293 701	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	293 701	-	-	-	293 701	-
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
Sub total	-	-	-	-	-	-
Payments relating to asset and investment movements						
Purchases of fixed assets	338 926				338 926	
Purchase of investments					-	
Sub total	338 926	-	-	-	338 926	-
Total payments	338 926	-	-	-	338 926	-
Net receipts / (payments)	(45 225)	-	-	-	(45 225)	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	(45 225)	-	-	-	(45 225)	-

Nature and purpose of funds

Restricted funds represent grants received by the charity that must be used for specific purposes as set by the donors. These funds cannot be applied to general operating costs.

For Murieston Tennis & Sports club, restricted funds comprise of grants provided to finance the construction of the tennis courts and the multipurpose sports court.

These funds were used exclusively for building and improving the club's sporting facilities in line with the grant conditions.

APPENDIX 3



		Independent examiner's report on the accounts						v2
Report to the trustees/members of Registered charity number On the accounts of the charity for the period Set out on pages	Charity name	Murieston Tennis and Sports Club						
	Registered charity number	SC051583						
	Period start date	Day	Month	Year	to	Day	Month	Year
	Period end date	06	04	2024		05	04	2025
Set out on pages		(remember to include the page numbers of additional sheets)						
Respective responsibilities of trustees and examiner		<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>						
Basis of independent examiner's statement		<p>My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.</p>						
Independent examiner's statement		<p>In the course of my examination, no matter has come to my attention</p> <ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <ol style="list-style-type: none"> to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. 						
Signed:							Date:	19/12/2025
Name:								
Relevant professional qualification(s) or body (if any):		Institute of Chartered Accountants of Scotland (ICAS)						
Address:								

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

**Give here brief details of
any items that the
examiner wishes to
disclose**