

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	09	2023	To	31	08	2024

Reference and administration details

Charity name  
Other names charity is known by  
Registered charity number  
Charity's principal address

Discovery Vineyard Church Dundee SCIO
SC051514

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

Type of governing document

Constitution

Trustee recruitment and appointment

## Objectives and activities

Charitable purposes

To advance the Christian religion for the public benefit in accordance with the Statement of Faith in the Schedule hereto attached in such parts of the United Kingdom and the world through: The organisation and provision of Christian worship; The provision of such facilities and services as are appropriate for the Church, to enable it to fulfil its mission to the members of the Church, visitors to the Church and the local community and the wider community; The provision of facilities for Christian training and service; The support and provision of Christian evangelism and outreach; The provision of assistance to the wider Christian church in its ministries.

Summary of the main activities in relation to these objects

The activities comprise regular small groups meeting for worship and Bible study, as well as two church services per month. The organisation offers outreach to help those in the local community.

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### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

We have continued in this period with our regular church services twice a month and weekly connect group meetings where we do bible studies and encourage community.

We also run and fund a team at a Soup Kitchen in Dundee city Centre. Our team is one of five that serves the people of Dundee with a hot meal and drink every Saturday.

In this period, we hosted a Halloween event in our local community where we served around 100 people, offering games, and a free goodie bag to the children of the area and a hot beverage to the parents.

For our easter event we hosted around 300 people including children and adults. Older children/teenagers went for a scavenger hunt around town while the young ones were entertained in a local hall with crafts, games, bouncy castle, and a mini theatre showing the easter story. Parents got to relax at a table with a hot beverage and a piece of our 32kg Rocky Road.

We also had a couple of men's and woman's social events throughout the year.

All the above events were completely free for attendees and are fully funded by income from donations.

Our church community has grown to about 20 regular attendees.

### Financial review

#### Brief statement of the charity's policy on reserves

The Trustees, after due consideration, agreed that reserves of 3-6 months expenses should be ideally available. Such reserves would be general reserves however there may be in addition to these, allocated funds set aside by the trustees for a specific future project or ministry plan.

#### Details of any deficit

#### Donated facilities and services (if any)

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Other optional information

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	<div></div>	
Full name(s)	<div></div>	
Position (e.g. Chair)	Chair	
Date	04/04/2025	

## APPENDIX 3



## Independent examiner's report on the accounts

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Report to the trustees/members of

Charity name  
Discovery Vineyard Church Dundee

Registered charity number

SC051514

On the accounts of the charity for the period

Period start date			Period end date		
Day	Month	Year	Day	Month	Year
01	09	2023	to	31	08 2024

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed\*\*:

Date: 03/04/2026

Name:

Relevant professional qualification(s) or body (if any):

The Association of Chartered Certified Accountants

Address:

## Discovery Vineyard Church Dundee

SC051514



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	09	2023		31	08	2024

## Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Donations	19,548				19,548	16,528
Gift Aid Donations	4,180				4,180	2,846
Interest Received	29				29	27
					-	
					-	
					-	
					-	
					-	
					-	
<b>A1 Sub total</b>	<b>23,757</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>23,757</b>	<b>19,401</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>23,757</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>23,757</b>	<b>19,401</b>
<b>A3 Payments</b>						
Advertising	361				361	925
Charitable Contributions	1,120				1,120	3,726
Church Life	1,392				1,392	2,686
Community Life	2,019				2,019	1,681
Ministry	2,779				2,779	771
Other	1,671				1,671	431
Payroll	10,354				10,354	7,440
Building Costs	1,734				1,734	1,249
Stock					-	
					-	
					-	
<b>A3 Sub total</b>	<b>21,429</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>21,429</b>	<b>18,909</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets	1,070				1,070	2,455
Purchase of stock	72				72	
Purchase of investments					-	
<b>A4 Sub total</b>	<b>1,142</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,142</b>	<b>2,455</b>
<b>Total payments</b>	<b>22,571</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>22,571</b>	<b>21,363</b>
<b>Net receipts / (payments)</b>	<b>1,185</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,185</b>	<b>(1,962)</b>
<b>A5 Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	<b>1,185</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,185</b>	<b>(1,962)</b>

## Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	14,384				14,384	16,346
	Surplus / (deficit) shown on receipts and payments account	1,185				1,185	(1,962)
						-	
						-	
	Cash and bank balances at end of year	15,570	-	-	-	15,570	14,384
	(Agree balances with receipts and payments account(s))						

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Church Equipment		3,525	1,856	2,455
	Stock		72	72	
		Total	3,597	1,928	2,455

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees  
on behalf of all the trustees

Signature

Print Name

Date of  
approval
