

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	01	04	2024	To	31	03	2025

Reference and administration details

Charity name	East Neuk First Responders
Other names charity is known by	
Registered charity number	SC051385
Charity's principal address	East Neuk Centre
	Ladywalk
	Anstruther
	Fife
	KY10 3EX

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chairman		
2		Treasurer		
3		Trustee	27/1/25	Management Committee
4		Trustee	27/1/25	Management Committee
5				
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17				
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19				
20				

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
	27/1/25

## Structure, governance and management

Type of governing document

Constitution

Trustee recruitment and appointment

2 New Trustees appointed during the year.  
1 Trustee resignation

## Objectives and activities

Charitable purposes

To purchase and maintain lifesaving equipment and offer appropriate training.  
To educate and promote health awareness and community resuscitation for the benefit of the whole community and improve survival from life threatening emergencies.  
To provide accessible accredited First Aid training and First Aid Event cover.  
To enable volunteer First Responders to attend Pre-emergency Ambulance Care Interventions according to their training.  
To help and support the elderly and vulnerable in our community.

Summary of the main activities in relation to these objects

We work with our community councils and local groups to install and maintain Public Access Defibrillators. We deliver Lifesaver CPR & Defibrillator awareness training regularly in every community setting including schools. We train & equip volunteer responders in pre-hospital emergency care to provide event cover, work with Fife Council falls team and the drug death reduction naloxone programme.  
We work in partnership with the Scottish Ambulance Service to co-ordinate & train volunteer Community First Responders who respond to 999 emergencies.  
We deliver Christmas Meals to the elderly and vulnerable.

## APPENDIX 1

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

We have continued as a key partner in the Scottish Government Initiative "Save a Life For Scotland", developing strategies to improve survival from Out-of-Hospital Cardiac Arrest and resources to support those involved. The GoodSAM initiative shows huge potential for the future and is a programme we are delighted to be involved with.

Our Community First Aid awareness training has been delivered to community groups including primary and secondary schools and we have actively targeted groups and individuals with a disability. We have trained 1,873 people this year

We have delivered accessible accredited First Aid training to groups and individuals including job seekers, those with mental health and addiction problems.

Responders attended 238 emergency 999 calls with our Scottish Ambulance Service CFR partnership work in the year to 31<sup>st</sup> March.

We have also continued our work to consolidate and develop the Fife Council Mobile Emergency Care Service Partnership within the East Neuk. The MECS team attended 176 calls during the year

Post COVID we have engaged with and supported the community with Medical Event Cover at significantly more events and activities.

We delivered a meal and gifts made by local primary school children on Christmas Day to 100 elderly or vulnerable members of our community most of whom lived alone.

### Financial review

#### Brief statement of the charity's policy on reserves

We aim to keep a minimum of 3 months funds in reserve

#### Details of any deficit

#### Donated facilities and services (if any)

## APPENDIX 1

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the estate's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

Date \_\_\_\_\_

28	8	25
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# EAST NEUK FIRST RESPONDERS

SC051385

Year Ending 31/03/2025

Profit & Loss Account

	<u>2024/25</u>	<u>2023/24</u>
<b><u>Receipts</u></b>		
100 Club	510	630
SAS Refund	566	1,394
Fundraising and Donations	31,307	8,463
Payments Returned		2,248
Installation/Maintenance of Defibs	16,475	7,344
Christmas in a Bag	638	247
<b>TOTAL RECEIPTS</b>	<b>49,496</b>	<b>20,326</b>
<b><u>Payments</u></b>		
Purchase of Defibs	1,966	10,700
Defib Expenses	3,351	5,993
Charitable Activity		
Equipment	2,438	1,452
Advertising	320	751
Activity	19,848	1,903
Printing & Stationery		
Telephone	521	208
Insurance	2,671	2,660
General Expenses	2,002	519
Fuel	740	931
Vehicle Servicing/Repairs/Insuranc	388	337
Fundraising Costs		
Governance - Preparation & IE	120	100
Overpayment	1,361	
<b>TOTAL PAYMENTS</b>	<b>35,726</b>	<b>25,554</b>
<b>SURPLUS/DEFICIT FOR YEAR</b>	<b><u>13,770</u></b>	<b><u>-5,228</u></b>

# EAST NEUK FIRST RESPONDERS

SC051385

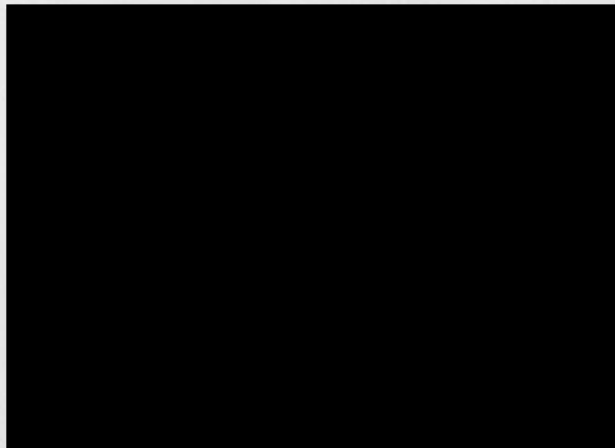
Year Ending 31/03/2025

## BALANCE SHEET

	<u>2024/25</u>	<u>2023/24</u>
Opening Balance		
Current Account	36,055	32,564
Defib Account	5,901	14,620
<b>TOTAL</b>	<u>41,956</u>	<u>47,184</u>
Closing Balance		
Current Account	38,157	36,055
Defib Account	17,569	5,901
<b>TOTAL</b>	<u>55,726</u>	<u>41,956</u>
<b>SURPLUS/DEFICIT FOR YEAR</b>	<u>13,770</u>	<u>-5,228</u>

Signed on Behalf of the Trustees:

Date:





# East Neuk First Responders

Charity No SC040477

I report on the accounts of the charity for the year ended 31<sup>st</sup> March 2025 which are set out on the following page

## Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

## Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

## Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

