

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	01	2024	To	31	12	2024

Reference and administration details

Charity name	Caithness Cycling Club
Other names charity is known by	
Registered charity number	SC051245
Charity's principal address	
	Postcode:

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chair	5/3/24 to present	
2		Vice Chair (new)	25/2/25 to present	
3		Secretary		
4		Treasurer		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				

APPENDIX 1

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
██████████ (vice chair)	1/1/24 to 31/1/24

Structure, governance and management

Type of governing document	Constitution for a Scottish Charitable Incorporated Organisation (SCIO)
Trustee recruitment and appointment	Trustees are elected by members of the Caithness Cycling Club at the Annual General Meeting in accordance with the Constitution.

Objectives and activities

Charitable purposes	The organisation's purposes are the advancement of public participation in and to encourage and foster all forms of cycling, including the promoting and organising of all forms of cycle racing. To this end the club will affiliate to British Cycling, Scottish Cycling, Scottish Cycling (North), Cycling Time Trials and Cycling UK.
Summary of the main activities in relation to these objects	<ul style="list-style-type: none">To provide regular, high-quality coaching/training sessions to young people, to develop the next generation of cyclistsTo support the development of skilled and committed volunteers Coaches and Mountain Bike Leaders as required by the club membershipTo promote the club within the local communityTo ensure a duty of care to all members of the clubTo provide all its services in a way that is fair to everyoneTo advocate for investment in cycling facilities locally

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

Chairman's Report. [REDACTED] thanked [REDACTED] for his outstanding work in running the club 10 mile time trials and the club membership, [REDACTED] for looking after our finances and [REDACTED] for our excellent website. He thanked Sinclair Bay SubSea for again generously supporting our Festival of Cycling Race Weekend in June. He noted that, like ourselves Wick Wheelers membership numbers were down and a significant factor was that Cycling UK no longer gave insurance cover for club events to affiliated clubs. [REDACTED] reported that our use of the Rugby Club to host the Interclub proved to be very successful. **Secretary's Report.** [REDACTED] reported that we had affiliated to Scottish Cycling and Cycling Time Trials, but not to Cycling UK, as they no longer covered club events. He and [REDACTED] had examined the clubroom chimney, which needed minor repairs. He said that [REDACTED] was keen to establish Club Gravel Rides, which was much appreciated. He had looked into future possible options regarding the clubrooms 'as we are a registered charity, and concluded that there were not likely to be insuperable problems if, in the future, we needed to dispose of them.

Financial review

Brief statement of the charity's policy on reserves

The policy is to maintain sufficient reserves to cover planned and unexpected maintenance costs and repairs for the clubrooms.

Details of any deficit

Donated facilities and services (if any)

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	<div></div>	<div></div>
Full name(s)	<div></div>	<div></div>
Position (e.g. Chair)	Secretary	Chairman
Date	5/9/25	5/9/25

APPENDIX 3



		Independent examiner's report on the accounts						v2
Report to the trustees/members of		Charity name Caithness Cycling Club						
Registered charity number		SC051245						
On the accounts of the charity for the period		Period start date				Period end date		
		Day	Month	Year		Day	Month	Year
		1	01	2024	to	31	12	2024
Set out on pages		2						(remember to include the page numbers of additional sheets)
Respective responsibilities of trustees and examiner		The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement		My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.						
Independent examiner's statement		<p>In the course of my examination, no matter has come to my attention</p> <ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <ol style="list-style-type: none"> to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. 						
Sign		[Redacted Signature]			Date:	10/9/25		
Na								
Relevant professional qualification(s) or body (if any):		FCPFA						
Address:		[Redacted Address]						
		[Redacted Address]						
		[Redacted Address]						
		[Redacted Address]						

Caithness Cycling Club Receipts and Payments 2024

Receipts 2024

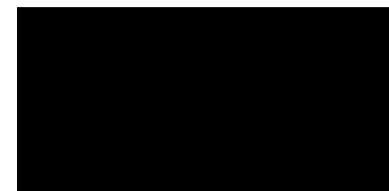
	January	February	March	April	May	June	July	August	September	October	November	December	Year
Bank of Scotland	£3,774.95												£3,774.95
Subscriptions			£90.00	£120.00	£72.00	£30.00				£300.00			£612.00
Grant/Gift/Donations						£200.00							£200.00
CTT						£450.00							£450.00
Breeze													£0.00
												Total	£1,262.00

Payments 2024

	January	February	March	April	May	June	July	August	September	October	November	December	Year
Race W/E 2024									£304.64				£304.64
Scottish Cycling Affiliation 2023		£74.00											£74.00
Scottish Cycling Affiliation 2024											£99.00		£99.00
Cycling Time Trials Affiliation 2023		£60.00											£60.00
Cycling Time Trials Affiliation 2024											£60.00		£60.00
Club House Insurance												£482.44	£482.44
British Gas Lite (Electricity)	£13.67	£13.67	£12.79	£13.23	£13.23	£13.67	£13.23	£13.67	£14.11	£12.79	£14.55	£12.35	£160.96
Website												£90.00	£90.00
Refund overpayment										£270.00			£270.00
Miscellaneous			£200.00										£200.00
												Total	£1,801.04

Income 2024 £1,262.00
 Expenses 2024 £1,801.04
 -£539.04

Closing Balance 31st
 December 2024 £3,235.91



FCPFA

22/4/25