

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	09	2024	To	31	08	2025

Reference and administration details

Charity name	Charlie Charlie One		
Other names charity is known by			
Registered charity number	SC051171		
Charity's principal address	Brodiess LLP		
	Capital Square		
	58 Morrison Street		
	Edinburgh	Postcode EH3 8BP	

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lady Susan Haughey CBE	-	-	-
2	Lt Gen (Retd) Sir Mark Poffley KCB OBE	-	-	-
3	Col (Retd) Stuart Roberts DL	-	-	-
4	Paddy Tomkins QPM	-	-	-
5	Natalie Boyle	-	Appointed Dec 2024	-
6	Elizabeth Preston	-	Appointed Mar 2025	-
7				
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10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Nil	

Structure, governance and management

Type of governing document

Charlie Charlie One is an incorporated body with charitable status under the Charities and Trustee Investment (Scotland) Act 2005, having been registered as a Scottish Charitable Incorporated Organisation (SCIO) in August 2021. **Charlie Charlie One** was established under a constitution which sets out the objects and powers of the charity.

Trustee recruitment and appointment

Charlie Charlie One continues to operate as a 'single tier' entity and currently comprises the Charity Trustees only. The minimum number of Charity Trustees is three. The Charity has appointed two new trustees during the past year, bringing the total number to six, with all trustees bringing valuable complementary skills and experience to the Board.

Charity Trustees may appoint individuals who are willing to act as a Charity Trustee either to fill a vacancy or as an additional Charity Trustee. Any such appointment must be by way of resolution passed unanimously at a Charity Trustees' meeting. Currently, Trustees cannot be appointed by external organisations.

Objectives and activities

Charitable purposes

Charlie Charlie One has been established to promote and protect the health and well-being of Service personnel and veterans of the British Armed Forces that have been diagnosed with cancer and their families and wider support network through the provision of peer support, an information hub, and any such other services and facilities as the Charity Trustees may decide from time to time.

For the purposes of the 2005 Act the following purposes are applicable:

- (1) The advancement of health; and
- (2) The relief of those in need by reason of age, ill health, disability, financial hardship, or other disadvantage.

Summary of the main activities in relation to these objects

Peer Support is provided through a network of volunteers. Our volunteers are all serving personnel or veterans who have, themselves, been diagnosed with cancer. Between them they cover a wide range of cancers, stages, and treatment pathways.

Signposting/Referral. Where appropriate we signpost individuals to other organisations that can provide specialist or complementary advice and support.

Provision of Information, Education and Non-Clinical Advice. The Charity partners with public healthcare and other appropriate agencies to facilitate access to information relevant to managing their condition.

This is not an acute service but committed to long-term support through a range of complementary and co-ordinated activities.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

Volunteers & Peer Support.

Charlie Charlie One has continued to grow organically, expanding the number of volunteers in the year by 25% (to 46) both through referrals and direct approaches. We have an increasing number of volunteers who are serving personnel, and we now cover all Services (Royal Navy, Royal Marines, Army, and Royal Air Force).

Our volunteers continue to actively promote **Charlie Charlie One** and to identify how we can extend our offering; many are routinely providing peer support to former colleagues and friends. Between them, we now cover a wider range of cancers (as well as different stages and treatment pathways) including bladder, blood, bowel, breast, kidney, liver, oesophageal, prostate, sarcoma, skin, testicular, and mouth.

Our volunteers have provided peer support to approximately 90 individuals (either referred through **Charlie Charlie One** or informally through contacts), committing approximately 600 hours of their time in the process.

Signposting.

Charlie Charlie One has had useful conversations with a number of organisations and support providers, maintaining a formal relationship with 'Maggie's', 'Cancer Card', 'Cancer Care Map', 'Military vs. Cancer', 'Give Us Time', 'Rainbow Hunting Limited', 'Listening Books', 'GI Cancer Care', and 'Scotty's'. We are receiving an increasing number of requests for support for individuals with more complex cases, including via NHS Trusts and local councils. Where we are unable to provide support, we routinely refer people to the major military charities such as SSAFA, RBL, and the Single Service charities.

Wider Engagement.

We have continued to maintain regular contact with AFCanDiD, The Defence Cancer Support Network, Army Families Federation, Armed Forces Families and Safeguarding, and the Army's Regimental Associations. In the case of DCSN, we are a core member of their quarterly meetings and have a voice in informing policies.

Development.

We have been working with Scottish Tech Army and Lloyds Banking Group looking at developing functionality that will ease some of our core administrative processes.

Financial review

Brief statement of the charity's policy on reserves

Previously, the Charity Trustees agreed that, while it established itself and with no staff costs or significant overheads, the Charity should maintain sufficient funds to cover administrative and development costs only. This decision is currently under review, and the Charity is actively investigating funding options to enable its further growth.

Details of any deficit

There is a deficit in the year to 31 August 2025 covered by brought forward reserves. This is in line with the policy on reserves. The charity relies on volunteers and therefore has low value admin costs and has no required to seek funding. See plans for the future below.

Donated facilities and services (if any)

During the year the charity received the following services free of charge:

- Volunteer hours 589. Assuming national living wage rate, value of £7,200.
- Data protection advice of 5 hours at total cost of £500.
- IT support of 5 days at a total cost of £3,750.
- Solicitor fees paid for at £1,000 on behalf of a trustee's connected business.
- Admin support e.g. flyers, printing of 10 hours at a total cost of £500

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Other optional information

Why we Exist. Cancer is indiscriminate and does not differentiate; age, gender, ethnicity, background, and status are irrelevant. But those seeking our support, regardless of their rank, are united by military service, common values, and their cancer diagnosis. In all other respects, everyone is unique, with different circumstances, fears, concerns, and needs. While established as a Scottish Charitable Incorporated Organisation (SCIO), **Charlie Charlie One** exists for serving and ex-serving members of the UK Armed Forces and Reserves, their dependents, and carers affected by cancer throughout the UK. It is run by volunteers with direct experience of the Armed Forces and of cancer and seeks to provide confidential support, information, and advice.

Governance & Management. Charity Trustees currently meet on a quarterly basis (March, June, September, and December) and are responsible for controlling the activities of the SCIO in accordance with the Constitution. Due to the dispersed nature of the current Charity Trustees, meetings are held remotely.

Plans for the Future. Charity Trustees and volunteers will continue to promote **Charlie Charlie One** and the services we provide. We will continue to:


- Grow our network of volunteers in terms of numbers, geography, and cancer types; the aim is to be as diverse as possible and to extend our reach and effectiveness.
- Establish partnering arrangements with other related organisations nationally, regionally, and locally.
- Monitor our website to identify and deliver further functionality that would make it more interactive.

Strategic Direction. Having grown the number of volunteers from <10 to >40 in the past four years and with an increasing number of requests for support, both from individuals and organisations (e.g. NHS Trusts, local authorities, other charities) there is a view that **Charlie Charlie One** is on the cusp of 'Stage 2' of its growth. To achieve this, more formal administrative support will need to be established for which funding will be required.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Stuart Rokeby Roberts	
Position (e.g. Chair)	Chair	
Date	1 October 2025	

Charlie Charlie One

SC051171



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	01	September	2024		31	August	2025

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	44				44	5
Legacies	-				-	-
Grants	-				-	-
Receipts from fundraising activities	-				-	-
Gross trading receipts	-				-	-
Income from investments other than land and buildings	-				-	-
Rents from land & buildings	-				-	-
Gross receipts from other charitable activities	-				-	-
	-				-	-
A1 Sub total	44	-	-	-	44	5
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets	-				-	-
Proceeds from sale of investments	-				-	-
A2 Sub total	-	-	-	-	-	-
Total receipts	44	-	-	-	44	5
A3 Payments						
Expenses for fundraising activities	-				-	-
Gross trading payments	-				-	-
Investment management costs	-				-	-
Payments relating directly to charitable activities	791				791	35
Grants and donations	-				-	-
Governance costs:	-				-	-
Audit / independent examination	-				-	-
Preparation of annual accounts	-				-	-
Legal costs	-				-	-
Other	-				-	-
	-				-	-
A3 Sub total	791	-	-	-	791	35
A4 Payments relating to asset and investment movements						
Purchases of fixed assets	-				-	-
Purchase of investments	-				-	-
A4 Sub total	-	-	-	-	-	-
Total payments	791	-	-	-	791	35
Net receipts / (payments)	(747)	-	-	-	(747)	(30)
A5 Transfers to / (from) funds					-	
Surplus / (deficit) for year	(747)	-	-	-	(747)	(30)

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	2,984				2,984	3,014
	Surplus / (deficit) shown on receipts and payments account	(747)				(747)	(30)
						-	
						-	
	Cash and bank balances at end of year	2,237	-	-	-	2,237	2,984
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval

Charlie Charlie One

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Donation	44				44	5
					-	
					-	
					-	
Total	44	-	-	-	44	5

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Nil			-	-
			-	
			-	
			-	
Total	-	-	-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Nil					-	-
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Information Commissioner	47				47	35
Website costs	360				360	
Cyber essentials insurance	384				384	
					-	
					-	
					-	
					-	
					-	
					-	
Total	791	-	-	-	791	35

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below General Fund	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	44				44	5
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	44	-	-	-	44	5
Receipts from asset & investment sales						
Proceeds from sale of fixed assets	-				-	-
Proceeds from sale of investments	-				-	-
Sub total	-	-	-	-	-	-
Total receipts	44	-	-	-	44	5
Payments						
Expenses for fundraising activities	-				-	-
Gross trading payments	-				-	-
Investment management costs	-				-	-
Payments relating directly to charitable activities	791				791	35
Grants and donations	-				-	-
Governance costs:	-				-	-
Audit / independent examination	-				-	-
Preparation of annual accounts	-				-	-
Legal costs	-				-	-
	-				-	-
	-				-	-
Sub total	791	-	-	-	791	35
Payments relating to asset and investment movements						
Purchases of fixed assets	-				-	-
Purchase of investments	-				-	-
Sub total	-	-	-	-	-	-
Total payments	791	-	-	-	791	35
Net receipts / (payments)	(747)	-	-	-	(747)	(30)
Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	(747)	-	-	-	(747)	(30)

Nature and purpose of funds

The charity only has one unrestricted fund. The fund represents the charity's accumulated surpluses and deficits and is available for use at the discretion of the Trustees in the furtherance of the general charitable objects.

Charlie Charlie One

SC051171

Additional analysis (3)**6 Breakdown of restricted funds**

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	-	-	-	-	-	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Sub total	-	-	-	-	-	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	-	-	-	-	-	-
Net receipts / (payments)	-	-	-	-	-	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	-	-	-	-	-	-

Nature and purpose of funds

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APPENDIX 3



		Independent examiner's report on the accounts v2					
Report to the trustees/members of	Charity name	Charlie Charlie One					
Registered charity number		SC051171					
On the accounts of the charity for the period	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	01	09	2024	to	31	08	2025
Set out on pages							(remember to include the page numbers of additional sheets)
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.						
Independent examiner's statement	In the course of my examination, no matter has come to my attention						
	1. which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations 						
	have not been met, or						
	2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.						
Signed:					Date:	11 / 3 / 2026.	
Name:	Neil Ritchie						
Relevant professional qualification(s) or body (if any):							
Address:	Brodies LLP						
	Capital Square						
	58 Morrison Street						
	Edinburgh EH3 8BP						

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.