

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	4	2024	To	31	03	2025

Reference and administration details

Charity name	Kilsyth Community Food Bank SCI0
Other names charity is known by	
Registered charity number	SCO51143
Charity's principal address	41 Meadowside Road
	Queenzieburn
Names of the charity trustees on date of approval of Trustees' Annual Report	Postcode: G65 9EH

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Secretary		
2	Chairperson		
3	Trustee		
4	Trustee		
5	Trustee		
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			

APPENDIX 1

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Constitution

Trustee recruitment and appointment

Trustees are appointed by our committee members who meet at least three times a year

Objectives and activities

Charitable Purposes.

The prevention or relief of poverty.
Our mission to increase public awareness about the true level of hunger in our community.

Our vision is to help alleviate hunger in our community by distributing donated food to those facing genuine crisis.

We operate our service ensuring we uphold the core values below.

Compassion & Respect - we recognise the inherent dignity of each person who accesses our service

Education & Prevention - striving to understand, eliminate and prevent the roots causes of hunger

Collaboration & Cooperation - engaging and involving a network of community members

Stewardship & Sustainability - being responsible stewards of our resources

Summary of the main activities in relation to these objects

The prevention or relief of poverty in Kilsyth and surrounding areas but not exclusively by providing emergency food supplies to individuals in need and/or charities, or other organisations working to prevent or relieve poverty

APPENDIX 1 Achievement & performance:

Summary of main achievements of the charity during financial period

Kilsyth Community Food Bank scio is an independent Food Bank that has built up strong relationships with those in our community and beyond. We are grateful for the ongoing support from our local Lild & Co-op stores who have food donation stations in store and Alber Bartlett who provide us with fresh potatoes each week,

We are also grateful to everyone who has supported us over the past year, including local churches and schools.

It was another busy year for KCFB as we continued to provide a lifeline for those in our community who were facing financial hardship due to the ever-increasing cost of living crisis.

We have continued to work in partnership with the Scottish Welfare fund, Local Health Visitors, Social Work, Citizens Advice, Schools, and many other organisations in our area.

We were delighted to secure a grant from the National Lottery Community Fund to allow us to increase our provision of fresh produce to go into each Food Parcel.

Many of those who received assistance were at times overwhelmed to tears with what they received and were so thankful, stating that we had been a lifeline to them and their children and had taken so much stress and worry off their shoulders.

We also continued to provide utility top ups to families who were facing fuel poverty over the past year. We believe that no family should choose between eating or heating.

As a Food Bank we have always tried to go the extra mile to support those in crisis in our community. We have always provided more than a bag of shopping at the Food Bank; we provide hope to a community.

Our shop, the Lighthouse, has continued to provide a first-class service in our town. We have provided many families with free clothing and other goods over the past year. The Lighthouse is not just a shop; it is a place where many members of the community who are facing social isolation and experiencing loneliness simply pop in for a chat with our volunteers. This has such a positive impact on the wellbeing of these individuals as they feel connected to the community through the Lighthouse.

We have a great team of volunteers in the Lighthouse ranging from aged 18 to 78 who all work tirelessly to support the work of the shop.

We had a successful winter coat giveaway in partnership with the Rotary Club of Kilsyth that we hosted in Café refresh Kilsyth, where anyone in need of a winter coat could come and pick what they needed free of charge. We would like to extend our thanks to Kilsyth community Church for the free use of their café.

The highlight of the year for KCFB is always Christmas. Christmas was a little different this year as we decided to trial Aldi shopping vouchers that would allow families and individuals to buy exactly what they wanted for their Christmas dinner. This was well received, and we feel it is the best way forward in the future for Christmas.

We also continued to provide gifts for children who were in need.

We were overjoyed to open our new drop-in centre that has a community café area where members of the community can come together to chat and have food. This is an ongoing project that is in its early stages and still under development. We are excited to see how it unfolds over the coming year.

Financial review

Brief statement of the charity's policy on reserves

3 months running cost as reserve in the bank account.

Details of any deficit

This year we had a financial deficit. This was due to several factors including the ever-increasing cost of utilities, the rising cost of food and the increase in rent for our charity shop and Food Bank premises. We also had a significant cost in the first year of operating the new drop in centre/café.

Donated facilities and services 3

North Lanarkshire Council has continued to allow us to use the small storage space as an overflow storage area for food supplies

APPENDIX 1

Other Optional Information -

I would like to extend my heartfelt thanks to each of the volunteers who have given their time to ensure the smooth running of the Food Bank and associated services.

As always, they have gone above and beyond to serve the most vulnerable members of our community.

Without their continued hard work, we could not keep providing our services.

I would also like to extend our thanks to our partner organisations and individual donors who has supported our work in the community over the past year.

Melissa Dickinson (Chairperson)

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature		
Full Name(s)		
Position (e.g. Chair)		Chairperson

CURLE & COMPANY
CHARTERED ACCOUNTANTS

22 Backbrae Street, Kilsyth G65 0NH Tel: 01236 822728 Fax: 01236 824344

KILSYTH COMMUNITY FOOD BANK SCIO
REGISTERED CHARITY NO - SC051143

INCOME STATEMENT

FOR THE PERIOD ENDED 31 MARCH 2025

KILSYTH COMMUNITY FOOD BANK SCIO
INCOME STATEMENT
FOR THE YEAR ENDED 31 MARCH 2025

	2025		2024	
	£	£	£	£
Income				
Charitable Activities	26,406		26,406	
Donation	31,752		127,675	
Grants	0		8,960	
Gift Aid	6,552		0	
Other Income	1,121		2,749	
		<u>65,831</u>		<u>165,790</u>
Expenditure				
Salaries	11,898		46,590	
Purchases	10,082		12,606	
Rent; Rates & Elec	47,703		34,719	
Insurance	1,992		2,266	
Motor Vehicle	3,404		5,027	
Tel & Stationary	1,325		1,368	
Advertising	144		110	
Equipment Hire	330		152	
Gifts/Events	22		224	
Cleaning & Repairs	4,898		8,734	
Charges	<u>76</u>			
		<u>81,874</u>		<u>111,794</u>
(Loss) for the year		<u>(£ 16,043)</u>		<u>£ 53,996</u>

Prepared from the information supplied and certified to be in accordance therewith.

CURLE & COMPANY (SCOTLAND) LTD
CHARTERED ACCOUNTANTS
22 Backbrae Street
Kilsyth
G65 0NH

KILSYTH COMMUNITY FOOD BANK SCIO

BALANCE SHEET

FOR THE YEAR ENDED 31 MARCH 2025

	2025 £	2024 £
Current Assets		
Cash on Hand/Bank Account	23,155	35,691
Deposits	2,500	2,500
Prepayments	0	4,000
Current Liabilities		
PAYE	0	(493)
	<u>25,655</u>	<u>41,698</u>
Retained Funds	<u>25,655</u>	<u>41,698</u>

OSCr

Office of the Scottish Charity Regulator

Independent examiner's report on the accounts

v2

Report to the trustees/members of

Charity name
KILSYTH FOOD BANK SCIO

Registered charity number

SC051143

On the accounts of the charity for the period

Period start date				Period end date		
Day	Month	Year	to	Day	Month	Year
01	04	2024		31	03	2025

(remember to include the page numbers of additional sheets)

Set out on pages

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper view to be reached.

Signed:

Name:

Relevant professional qualification(s) or body (if any):

Address:

Date: 28/11/2025

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

Receipts and payments accounts

For the period
from

Period start date

Day Month Year
01 04 2024

to

Period end date

Day Month Year
31 03 2025

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	34,304	4,000			38,304	127,675
Legacies					-	-
Grants					-	8,960
Receipts from fundraising activities					-	-
Gross trading receipts	26,406				26,406	11,323
Income from investments other than land and buildings					-	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities	1,121				1,121	549
A1 Sub total	61,831	4,000	-	-	65,831	148,507
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	2,200
Proceeds from sale of investments					-	-
A2 Sub total	-	-	-	-	-	2,200
Total receipts	61,831	4,000	-	-	65,831	150,707
A3 Payments						
Expenses for fundraising activities					-	-
Gross trading payments	71,792				71,792	71,792
Investment management costs					-	-
Payments relating directly to charitable activities	10,017	65			10,082	12,606
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination					-	-
Preparation of annual accounts					-	-
Legal costs					-	-
Other					-	-
A3 Sub total	81,809	65	-	-	81,874	84,398
A4 Payments relating to asset and investment movements						
Purchases of fixed assets	-				-	-
Purchase of investments					-	-
A4 Sub total	-	-	-	-	-	-
Total payments	81,809	65	-	-	81,874	84,398
Net receipts / (payments)	(19,978)	3,935	-	-	(16,043)	66,309
A5 Transfers to / (from) funds						
Surplus / (deficit) for year	(19,978)	3,935	-	-	(16,043)	66,309

Kilsyth Food Bank SCIO

SC051143

Section B Statement of balances

Categories

Details

Unrestricted funds
to nearest £Restricted funds
to nearest £Expendable endowment funds
to nearest £Permanent endowment funds
to nearest £Total current period
to nearest £Total last period
to nearest £

B1 Cash funds

Cash and bank balances at start of year
Surplus / (deficit) shown on receipts and payments account
Refunds
Capital Expenditure

38,357	3,342			41,699	2,786
(19,978)	3,835			(16,043)	38,913
18,379	7,277	-	-	25,656	41,699

Cash and bank balances at end of year

(Agree balances with receipts and payments account(s))

Details

B2 Investments

Fund to which asset belongs

Market valuation
to nearest £Last year
to nearest £

Total

Details

B3 Other assets

Fund to which asset belongs

Cost (if available)
to nearest £Current value (if available)
to nearest £Last year
to nearest £

Total

Details

B4 Liabilities

PAYE

Fund to which liability relates

Amount due
to nearest £Last year
to nearest £

Total

Details

B5 Contingent liabilities

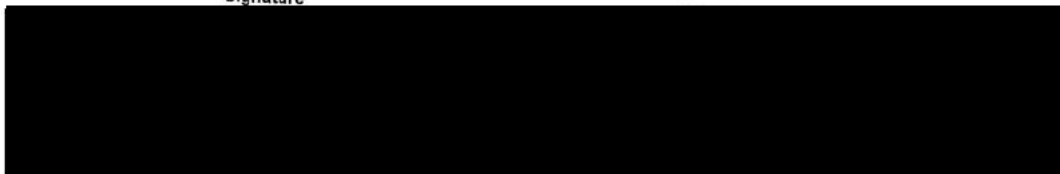
Fund to which liability relates

Amount due (estimate)
to nearest £Last year
to nearest £

Total

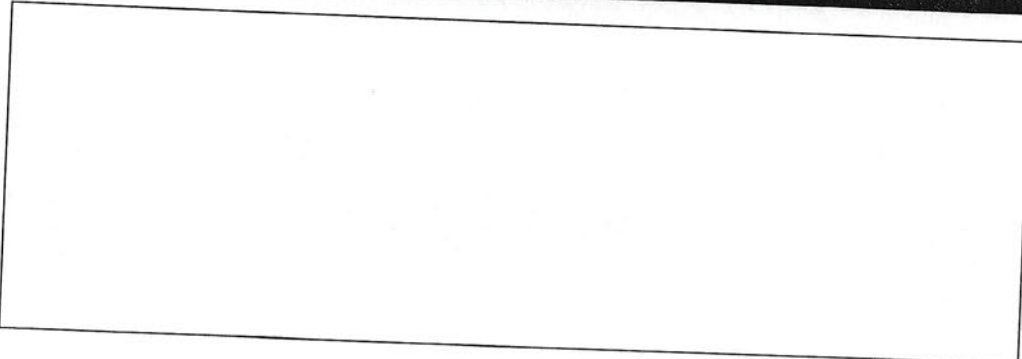
Signed by one or two trustees
on behalf of all the trustees

Signature



Date of approval

16/12/25

[illegible]

<p>If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)</p>	<p>X</p>
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Authority under which paid	£

<p>If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)</p>	<p>X</p>
--	----------

	Number of trustees	£

	Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

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Kilsyth Food Bank SCIO

SC051143

Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Donations	34,304	4,000			38,304	127,675
					-	
					-	
					-	
Total	34,304	4,000	-	-	38,304	127,675

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Grants	-		-	8,960
			-	
			-	
			-	
Total	-	-	-	8,960

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Trading	26,406				26,406	11,323
Other	1,121				1,121	549
					-	
					-	
					-	
					-	
					-	
Total	27,527	-	-	-	27,527	11,872

4 Payments relating directly to charitable activities

reference error

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
	10,017	65			10,082	12,606
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	10,017	65	-	-	10,082	12,606

Additional analysis (2)**5 Breakdown of unrestricted funds**

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	34,304				34,304	123,675
Legacies					-	-
Grants					-	8,960
Receipts from fundraising activities					-	-
Gross trading receipts	26,406				26,406	11,323
buildings					-	-
Rents from land & buildings	1,121				1,121	-
Gross receipts from other charitable activities					-	-
Sub total	61,831	-	-	-	61,831	549
Receipts from asset & investment sales						
Proceeds from sale of fixed assets	-				-	-
Proceeds from sale of investments	-				-	-
Sub total	-	-	-	-	-	-
Total receipts	61,831	-	-	-	61,831	144,507
Payments						
Expenses for fundraising activities					-	-
Gross trading payments	71,792				71,792	99,188
Investment management costs					-	-
Payments relating directly to charitable activities	10,017				10,017	11,948
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination					-	-
Preparation of annual accounts					-	-
Legal costs					-	-
Sub total	81,809	-	-	-	81,809	111,136
Payments relating to asset and investment movements						
Purchases of fixed assets					-	-
Purchase of investments					-	-
Sub total	-	-	-	-	-	-
Total payments	81,809	-	-	-	81,809	111,136
Net receipts / (payments)	(19,978)	-	-	-	(19,978)	33,371
Transfers to / (from) funds					-	-
Surplus / (deficit) for year	(19,978)	-	-	-	(19,978)	33,371
Nature and purpose of funds						

Kilsyth Food Bank SCIO

SC051143

Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Receipts						
Donations	4,000				4,000	4,000
Legacies						
Grants						
Receipts from fundraising activities						
Gross trading receipts						
Income from investments other than land and buildings						
Rents from land & buildings						
Gross receipts from other charitable activities						
Sub total	4,000	-	-	-	4,000	4,000
Receipts from asset & investment sales						
Proceeds from sale of fixed assets						
Proceeds from sale of investments						
Sub total	-	-	-	-	-	-
Total receipts	4,000	-	-	-	4,000	4,000
Payments						
Expenses for fundraising activities						
Gross trading payments						
Investment management costs						
Payments relating directly to charitable activities						
Grants and donations	65				65	658
Governance costs:						
Audit / independent examination						
Preparation of annual accounts						
Legal costs						
Sub total	65	-	-	-	65	658
Payments relating to asset and investment movements						
Purchases of fixed assets						
Purchase of investments						
Sub total	-	-	-	-	-	-
Total payments	65	-	-	-	65	658
Net receipts / (payments)	3,935	-	-	-	3,935	3,342
Transfers to / (from) funds						
Surplus / (deficit) for year	3,935	-	-	-	3,935	3,342
Nature and purpose of funds						