

APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	17	June	2021	To	30	June	2022

Reference and administration details

Charity name	Public Learning Workshop
Registered charity number	SC051053
Charity's principal address	272 Bath Street
	Glasgow
	Postcode G2 4JR

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chair	Appointed 17 June 2021	Board
2		Secretary	Appointed 17 June 2021	Board
3			Appointed 7 October 2021	Board
4			Appointed 17 June 2021	Board
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
██████████	17 June 2021 to 08 Feb 2022

Structure, governance and management

Type of governing document

The charity was established as a SCIO on 17 June 2021 with a constitution registered with OSCR

Trustee recruitment and appointment

Trustees are appointed by agreement of all the current Trustees at Board meetings.

Objectives and activities

Charitable purposes

The organisation's purposes are to provide public benefit in the following areas for the general public with a specific but not necessarily exclusive focus on those aged between 13-19: 4.1 the advancement of the arts, heritage, culture or science 4.2 the advancement of educations

Summary of the main activities in relation to these objects

The Public Learning Workshop is a charitable creative agency that works with its funding partners to deliver multidisciplinary impact solutions for public engagement.

Our services support thriving communities through public awareness, wellbeing and sustainability. We approach public engagement through a blend of quantitative and qualitative activities such as, workshops, short courses posters, video and games.

Through social advertising we increase access to education across all post-codes and pay grades; inspire young people to develop confidence and self-worth; and support safe and inclusive communities online and offline.

We are working to support the Scottish Curriculum of Excellence Framework in achieving its goals of enabling children and young people to become successful learners, confident individuals, responsible citizens, and effective contributors to society.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

- we have created 15 Jobs within our local community;
- published twenty bus shelter adverts [here](#);
- Shot 12 short films on land stewarding;
- run three workshops for under 14s and one open day;
- Won subsequent funding in the form of a seminar grant;
- created working partnerships with one school, three Glaswegian community groups and a children's publishing house.

Financial review

Brief statement of the charity's policy on reserves

The charity is still in its very early stages and has only worked on one project to date. The trustees are working towards the charity becoming somewhat self-funding rather than relying solely on grant funders and will establish a base level for minimum reserves in due course.

Result for the year and fund levels

The charity achieved net cash income of £6,758 in the period and had £6,758 of funds at the period end. The charity received grant income in the year of £51,371 from The Williamson Trust.

Donated facilities and services (if any)

Promotion documentary at Mossgeil Dairy.

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Other optional information

Plans for future periods

We aim to continue to improve and grow our existing activities.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<div></div>	
Full name(s)	<div></div>	
Position (e.g. Chair)	Chair	
Date	09-03-2023	

Public Learning Workshop

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Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	17	June	2021		30	June	2022

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Grant income		51,371			51,371	
Interest received	2				2	
					-	
					-	
					-	
					-	
A1 Sub total	2	51,371	-	-	51,373	-
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
A2 Sub total	-	-	-	-	-	-
Total receipts	2	51,371	-	-	51,373	-
A3 Payments						
Staff costs		16,966			16,966	
Project costs		16,996			16,996	
Administration		1,962			1,962	
Legal fees		2,189			2,189	
Bookkeeping/payroll		874			874	
Insurance		434			434	
					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
A3 Sub total	-	39,421	-	-	39,421	-
A4 Payments relating to asset and investment movements						
Purchases of fixed assets		5,194			5,194	
Purchase of investments					-	
A4 Sub total	-	5,194	-	-	5,194	-
Total payments	-	44,615	-	-	44,615	-
Net receipts / (payments)	2	6,756	-	-	6,758	-
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	2	6,756	-	-	6,758	-

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year					-	-
	Surplus / (deficit) shown on receipts and payments account	2	6,756			6,758	
						-	
						-	
	Cash and bank balances at end of year	2	6,756	-	-	6,758	-
	(Agree balances with receipts and payments account(s))	0	-	-	-	0	-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments	None held			
	Total		-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Office Equipment		5,194	4,651	
	Total		5,194	4,651	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities	Accounts Payable		2,635	
	PAYE/NI		3,098	
	Total		5,733	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities	None			
	Total		-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval

			14/03/2022

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
None	-	-	-	-	-	-
					-	
					-	
					-	
Total	-	-	-	-	-	-
	-	-	-	-	-	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £		Total current period to nearest £	Total last period to nearest £
Williamson Trust		51,371		51,371	
				-	
				-	
				-	
				-	
				-	
				-	
				-	
Total	-	51,371		51,371	-
	-	-		-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Staff costs		16,966			16,966	
Project costs		16,996			16,996	
Administration		1,962			1,962	
Legal fees		2,189			2,189	
Bookkeeping/payroll		874			874	
Insurance		434			434	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	39,421	-	-	39,421	-

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

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C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
No grants paid			
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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Authority under which paid

C3b Trustee remuneration -

	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)
None			

C6 Other information

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Additional analysis (2)**5 Breakdown of unrestricted funds**

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	2				2	
Sub total	2	-	-	-	2	-
					cross ref error	
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	2	-	-	-	2	-
					cross ref error	
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
Sub total	-	-	-	-	-	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	-	-	-	-	-	-
Net receipts / (payments)	2	-	-	-	2	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	2	-	-	-	2	-
					cross ref error	

Nature and purpose of funds

General fund is for use at the discretion of the trustees.

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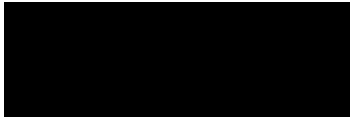
Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Ecopoetics						

APPENDIX 3



		Independent examiner's report on the accounts v2					
Report to the trustees/members of Registered charity number On the accounts of the charity for the period Set out on pages	Charity name	Public Learning Workshop					
	Registered charity number	SC051053					
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	17	June	2021	to	30	June	2022
							(remember to include the page numbers of additional sheets)
Respective responsibilities of trustees and examiner Basis of independent examiner's statement	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p> <p>My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.</p>						
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention</p> <ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met.</p>						
Signed: Name: Relevant professional qualification(s) or body (if any): Address:				Date:	16 March 2023		
	ACA						
	Azets Audit Services, Exchange Place 3, Sempole Street Edinburgh, EH3 8BL						

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose

The charity has reported a surplus for the period.

However, the charity has had limited success in raising funds since the period end. If further funds are not raised in the near future, there is assessed to be a significant risk that the charity may not be able to trade for a further 12 months from the date approval of this report.

These circumstances could represent a material uncertainty which may cast doubt upon the charity's ability to continue as a going concern.