

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	01	07	2023	To	30	06	2024

Reference and administration details

Charity name	Heids and Herts Scotland
Other names charity is known by	
Registered charity number	SC051039
Charity's principal address	

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

CONSTITUTION

Trustee recruitment and appointment

Objectives and activities

Charitable purposes

The charitable purposes of the organisation are:-
 1. 4.1 The advancement of arts, culture, heritage and science by facilitating an understanding of the positive role cultural arts can have on community life and wellbeing.
 2. 4.2 The advancement of citizenship and community development by encouraging cooperation and active participants in creating and managing their own creative and cultural development, rather than being merely

Summary of the main activities in relation to these objects

Summary of the main activities in relation to these objects

4. onlookers by providing platform to showcase and furtherance of these purposes the organisation will:-
 strengthen community identity.
 5.1 facilitate the creation of a legacy of robust networks
 1. that have ongoing value to people and place.
 2. 5.2 help create the conditions required to build healthy, resilient, and socially connected communities.
 3. 5.3 offer learning opportunities for individuals of all ages to choose, create and participate in cultural art and recreation activities within their local

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

This past year has been a period of significant development and growth for our charity. We are proud to reflect on our achievements in community building, creative engagement, and strategic planning.

One of our major successes was securing funding to continue the **Village Creative Initiative**, which we reimagined with a new format. This year, we invited bids for creative projects and contributed £650 towards a community-led project that promoted social cohesion, improved well-being, and supported vulnerable individuals affected by loneliness. Through this initiative, we collaborated with eight local community groups -**Giffordtown Village Hall Committee, Colinsburgh Community Trust, Balmerino Gauldry Kilmany Logie Community Council, Collessie Village Hall Committee, Gateside Community Association, Kilmany Parish Church, Families First, St Andrews, CiC Community Café and the LGBTQ HUB**

Additionally, we received valuable support from the **Community Learning and Development Device Fund**, which enabled us to launch the innovative **Sonic Museum Project**. This project provided 12 field recording kits and a Portable Recording Studio to five pilot initiatives, encouraging creative expression through sound and storytelling. These pilot projects include Youth Ambassadors from **Balmerino, Gauldry, Kilmany, and Logie Community Council**, as well as volunteers from **St Andrews Heritage Museum and Garden, Kilmany Parish Hall in Rathillet**, and the **Hamlet of Collessie, Fife Writes**.

Financial review

Brief statement of the charity's policy on reserves

The charity aims to maintain reserves at a level that ensures its financial stability and allows it to continue operating in the event of unforeseen circumstances. The target reserve level is equivalent to **36 months of operational expenditure**, which is regularly reviewed by the board of trustees. Reserves are held to safeguard ongoing commitments, provide for emergency situations, and support strategic initiatives when necessary.

Details of any deficit

Donated facilities and services (if any)

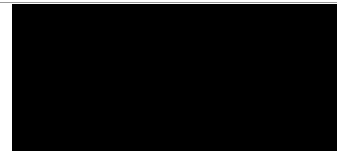

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Chair	
Date	13/02/2025	

Heids and Herts Scotland

SC051039



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	07	2023		30	06	2024

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations					-	
Legacies					-	
Grants		8,600			8,600	4,918
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	-	8,600	-	-	8,600	4,918
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	-	8,600	-	-	8,600	4,918
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities		10,002			10,002	4,940
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	-	10,002	-	-	10,002	4,940
A4 Payments relating to asset and investment movements						
Purchases of fixed assets		1,010			1,010	
Purchase of investments					-	
A4 Sub total	-	1,010	-	-	1,010	-
Total payments	-	11,012	-	-	11,012	4,940
Net receipts / (payments)	-	(2,412)	-	-	(2,412)	(22)
A5 Transfers to / (from) funds					-	
Surplus / (deficit) for year	-	(2,412)	-	-	(2,412)	(22)

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year		5,855			5,855	5,877
	Surplus / (deficit) shown on receipts and payments account		(2,412)			(2,412)	(22)
						-	
						-	
	Cash and bank balances at end of year	-	3,443	-	-	3,443	5,855
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Pluggy XLR Primo EM272Z1 Microphone	SCVO	142		
	Rode Rodecaster Pro II	SCVO	589		
	Zoom H6e Handy Recorder	SCVO	279		
		Total	1,010	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval

			28/03/2025

Heids and Herts Scotland

SC051039

Additional analysis (1)**Analysis of receipts and payments****1 Donations**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
Total	-	-	-	-	-	-
	-	-	-	-	-	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £			Total current period to nearest £	Total last period to nearest £
Go Fibre	-	2,600.00			2,600	-
Scottish Council for Voluntary Organisations	-	6,000.00			6,000	-
St Andrews University	-	-			-	-
Museum Galleries	-	-			-	-
Arnold Clark	-	-			-	1,000
Fife Council	-	-			-	2,418
Foundation Scotland	-	-			-	1,000
Local Giving	-	-			-	500
Total	-	8,600			8,600	4,918
	-	-			-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
	-	-	-	-	-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-
	-	-	-	-	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Advertising & Marketing	-	26	-	-	26	518
Artist Fees	-	-	-	-	-	750
Accountancy Fees	-	144	-	-	144	439
Catering	-	-	-	-	-	423
Guest Speakers	-	546	-	-	546	-
Community Creative Arts Project	-	5,231	-	-	5,231	-
Insurance	-	212	-	-	212	551
Computer Costs	-	-	-	-	-	489
Printing & Stationery	-	-	-	-	-	247
Rent	-	390	-	-	390	281
Studio/Audio Equipment	-	2,947	-	-	2,947	-
Staff Training	-	-	-	-	-	90
Subscriptions	-	35	-	-	35	180
Telephone & Internet	-	458	-	-	458	497
Travel	-	13	-	-	13	475
Total	-	10,002	-	-	10,002	4,940
	-	-	-	-	-	-

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	-	-	-	-	-	-
					-	
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-
					-	
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
Sub total	-	-	-	-	-	-
					-	
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
					-	
Total payments	-	-	-	-	-	-
					-	
Net receipts / (payments)	-	-	-	-	-	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	-	-	-	-	-	-
					-	
Nature and purpose of funds						

Heids and Herts Scotland

SC051039

Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Restricted fund 5 - enter name of fund below	Restricted fund 6 - enter name of fund below	Restricted fund 7 - enter name of fund below	Restricted fund 8 - enter name of fund below	Total restricted funds	Total restricted funds last period
	Fife Voluntary Act	Scottish Council for Voluntary Organisations	St Andrews University	Museum Galleries	Arnold Clark	Fife Council	Foundation Scotland	GoFibre		
Receipts										
Donations		6,000						2,600	8,600	
Legacies									-	
Grants									-	4,918
Receipts from fundraising activities									-	
Gross trading receipts									-	
Income from investments other than land and buildings									-	
Rents from land & buildings									-	
Gross receipts from other charitable activities									-	
Sub total	-	6,000	-	-	-	-	-	2,600	8,600	4,918
Receipts from asset & investment sales										
Proceeds from sale of fixed assets									-	
Proceeds from sale of investments									-	
Sub total	-	-	-	-	-	-	-	-	-	-
Total receipts	-	6,000	-	-	-	-	-	2,600	8,600	4,918
Payments										
Expenses for fundraising activities									-	
Gross trading payments									-	
Investment management costs									-	
Payments relating directly to charitable activities	344	3,288	43	66	887	2,418	356	2,600	10,002	4,940
Grants and donations									-	
Governance costs:									-	
Audit / independent examination									-	
Preparation of annual accounts									-	
Legal costs									-	
Sub total	344	3,288	43	66	887	2,418	356	2,600	10,002	4,940
Payments relating to asset and investment movements										
Purchases of fixed assets		1,010							1,010	
Purchase of investments									-	
Sub total	-	1,010	-	-	-	-	-	-	1,010	-
Total payments	344	4,298	43	66	887	2,418	356	2,600	11,012	4,940
Net receipts / (payments)	(344)	1,702	(43)	(66)	(887)	(2,418)	(356)	-	(2,412)	(22)
Transfers to / (from) funds										
Surplus / (deficit) for year	(344)	1,702	(43)	(66)	(887)	(2,418)	(356)	-	(2,412)	(22)
Nature and purpose of funds										

APPENDIX 3



		Independent examiner's report on the accounts							v2	
Report to the trustees/members of	Charity name	Heids and Herts Scotland								
	Registered charity number	SC051039								
	On the accounts of the charity for the period	Period start date				Period end date				
	Day	Month	Year		Day	Month	Year			
	01	07	2023	to	30	06	2024			
Set out on pages	1 – 10							(remember to include the page numbers of additional sheets)		
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.									
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.									
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]</p> <ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <ol style="list-style-type: none"> to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. 									
Signed:					Date:	24.03.2025				
Name:										
Relevant professional qualification(s) or body (if any):	FCCA - Association of Chartered Certified Accountants									
Address:										

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

**Give here brief details of
any items that the
examiner wishes to
disclose**