



Trustees' Annual Report for the period								
Period start date			Period end date					
Day	Month	Year	Day	Month	Year			
From	1	April	2024	To	31	March	2025	

Office of the Scottish Charity Regulator

Reference and administration details

Charity name	Melvich Community SCIO
Other names charity is known by	The Melvich & Portskerra Village Hall Committee
Registered charity number	SC050942
Charity's principal address	Sunnybank Portskerra Melvich Sutherland Postcode KW14 7YL

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chairperson		
2	Secretary		
3	Treasurer		
4			
5			
6			
7			
8		Appointed 17.10.24	
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
	Resigned 14.10.24

Structure, governance and management

Type of governing document

The Charity was formed as a Scottish Charitable Incorporated Organisation and approved by OSCR on 29 April 2021 and is governed by constitution. The charity has been established to replace the former charity Melvich Village Hall Association (SC029590).

Trustee recruitment and appointment

Trustees are appointed in accordance with the terms of the constitution. The minimum number of trustees is five with a maximum of eleven, and no more than one of those trustees may be co-opted on to the board. Members may elect any member to be a trustee at the AGM or they may be appointed by the board. All trustees will retire at each AGM but are eligible for re-election.

The trustees are not remunerated for their services.

Objectives and activities

Charitable purposes

The purpose of the charity is to provide or assist in the provision of facilities for recreation and other leisure-time occupation in the interests of the social welfare in an effort to improve the conditions of life of the inhabitants of the district of Bighouse, Melvich, Portskerra, Golval and Kirkton in the parish of Farr.

Summary of the main activities in relation to these objects

Melvich Community SCIO continue to work towards the construction of a new community hall to replace the old Melvich Village Hall, which was demolished in 2021.

The hall is a much-needed facility in the village to support recreation and other leisure-time activities as well as community resilience provision.

This process has been slow due to Covid restrictions followed by an almost complete change to the board due to several board members resigning for personal reasons.

**Summary of the main activities
in relation to these objects
(continued)**

There was a temporary pause in the design and construction of the new hall while the SCIO coordinated the development of a Community Action Plan (CAP) in partnership with the Melvich Community Council. The CAP aimed to validate the community's sentiments about the need for a new hall, this information will benefit the SCIO, especially since they have been without one since November 2021. The CAP process is now nearing completion, and attention has shifted back to the design and construction of the new hall.

We have also been progressing the final stages of acquisition of the old play park site in Portskerra. While this process continues, the play park sub-committee have been working on the design, new equipment and fundraising.'

The board of trustees has decided to adopt "Melvich and Portskerra Village Hall Committee" as our "known as" title, based on feedback received from community engagement it was noted that the title "Melvich Community SCIO" did not resonate with the community. A survey was conducted, offering several options, and almost 100% of the responses voted in favour of this change. This change has been confirmed as acceptable by OSCR.

Throughout this year we have held a variety of events to raise funds and awareness of the SCIO within the community.

The playpark sub-committee organised a funday held on the local football pitch. They also had a craft table at the harvest fayre. Both these events were financially successful and raised awareness of the playpark project.

Board members also had a table at the harvest fayre promoting the SCIO and the 100 club.

This event gave us the opportunity to talk to community members about the work of the SCIO and to sign up new members to the 100 club which is our main fund raising stream.

The playpark sub-committee raised a significant amount of money towards the playpark project by taking part in a Tesco bag fill day. Local school children and their parents spent a day in Thurso Tesco helping customers pack their bags at the checkouts. The children enjoyed the day and raised over £700 on the day.

An exceedingly kind, generous member of the community held a garage sale in the summer, donating all proceeds to the playpark fund raiser. Over £1500 was raised for the playpark fund.

Local children carved pumpkins for Halloween and decorated the community garden with them.

The traditional Christmas lights event was held at the beginning of December.

Mulled Wine, teas, coffees, and light refreshments were provided through a micro grant from Melvich Community Council and the local choir came to sing traditional Christmas carols for the event.

Achievements and performance

Summary of the main achievements of the charity during the financial period

The CAP project, in collaboration with the Melvich Community Council, is nearing completion. Local Energy Scotland is in the final stages of issuing the final funding for the project, and we are confident that this will be finalised in the next few weeks.

The asset transfer of the land for the playpark from Highland Council to the SCIO is now complete. There were some delays to this process with the solicitor, but settlement took place in mid-April 2025. This will allow the playpark committee to apply for other funding streams now we own the land.

Grant funding applications have been submitted for the Portskerra playpark project. We have received £25000 from SSE Renewables to purchase equipment for the playpark, and we are awaiting confirmation of further match funding applications.

In response to community feedback, a survey regarding a revised design brief for the new hall, was delivered by hand to all households in the Melvich Community Council area. Although the response was not as high as we had hoped, approximately 30% of the community participated. The results of the survey have led to renewed meetings with the Highland Council architects and subsequent revisions to the original design. This process is ongoing.

A dedicated group of volunteers continue to maintain the community garden. We organized two garden clean-up events throughout the year, and community members also participate in maintaining the space between these events by helping with planting, caring for the planters, and grass cutting. This garden is a popular area for both residents and visitors, thanks to its location next to the local business Coastline Coffee and its beautiful views of the sea.

Donations received for the playpark project and the new hall during this fiscal year.

£700 from local business towards playpark

£300 from local business towards playpark

£1540 from a resident who held a garage sale and donated all proceeds towards the playpark.

£49 proceeds of Halladale Inn pub quiz towards playpark

£72 proceeds of Halladale Inn pub quiz towards playpark

£100 from North Coast Market proceeds held in Halladale Inn towards new hall.

£160 from North Coast Market proceeds held in Halladale Inn towards new hall.

£150 from member of community who used the community garden for a small event towards new hall.

£85 proceeds of Halladale Inn pub quiz towards new hall

The 100-club raised £2610 during the 24/25 season, £1466 was given out in prizes raising £1144 for the SCIO unrestricted funds. This money will go towards Melvich and Portskerra Village Halls regular financial commitments such as insurance, licenses and IT provision.

**Summary of the main achievements
of the charity during the financial
period (continued)**

Membership of the charity has risen by two and currently stands at 49 members.

We would like to thank our community, our grant funders and all our diligent volunteers for helping us through this challenging third fiscal year of Melvich Community SCIO.

The board of trustees are confident the upcoming year will be a positive and successful one.

Financial review

Brief statement of the charity's policy on reserves

We aim to keep reserves in order to ensure there are sufficient funds to allow continued day to day running of the charity. In line with good practice for charities we aim to hold a minimum of one year's operating costs in reserve and in addition now intend to try to increase our reserves to enable the delivery of a new community hub for delivering our charitable object in the future.

Details of any deficit

Donated facilities and services (if any)

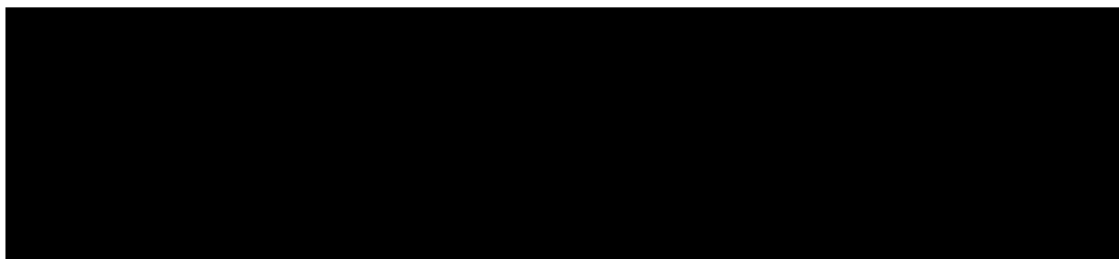
Other optional information

The results for the year are reported in the financial statements.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



Position (e.g. Chair) Chairperson

Treasurer

Date

7/7/25.

APPENDIX 3



Independent examiner's report on the accounts

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Report to the trustees/members of Charity name
MELVICH COMMUNITY SCIO

Registered charity number
SC050942

On the accounts of the charity for the period	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	1	April	2024		31	March	2025

Set out on pages 8 to 11

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Date: 9-7-25.

Relevant professional qualification(s) or body (if any):

Address: Reid & Fraser, Chartered Accountants
15 Princes Street
Thurso
KW14 7BQ

Receipts and payments accounts

For the period from				to			
	1	April	2024		31	March	2025

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	3,362	59			3,421	2,143
Legacies					-	-
Grants	-	29,176			29,176	79,453
Receipts from fundraising activities	1,681	-			1,681	3,982
Gross trading receipts					-	-
Income from investments other than land and buildings					-	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities	3	-			3	1
A1 Sub total	5,046	29,235	-	-	34,281	85,579
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
A2 Sub total	-	-	-	-	-	-
Total receipts	5,046	29,235	-	-	34,281	85,579
A3 Payments						
Expenses for fundraising activities	248	-			248	2,251
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities	-	8,877			8,877	76,684
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination	-	354			354	330
Preparation of annual accounts					-	-
Legal costs	-				-	-
Other	-	-			-	-
A3 Sub total	248	9,231	-	-	9,479	79,265
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	-
Purchase of investments					-	-
A4 Sub total	-	-	-	-	-	-
Total payments	248	9,231	-	-	9,479	79,265
Net receipts / (payments)	4,798	20,004	-	-	24,802	6,314
A5 Transfers to / (from) funds					-	-
Surplus / (deficit) for year	4,798	20,004	-	-	24,802	6,314

Melvich Community SCIO

SC050942

Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Donations	681				681	52
Donations - Playpark	2,681				2,681	2,091
Donations - MOOV		59			59	
					-	
Total	3,362	59	-	-	3,421	2,143

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
SSE Strathy North Community Fund	-	3,400	3,400	74,353
SSE Strathy North Community Fund	-	-	-	5,100
SSE Renewables		25,000	25,000	-
Melvich Community Council		776	776	-
			-	-
			-	-
Total	-	29,176	29,176	79,453

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Memberships	1				1	1
					-	
					-	
					-	
Total	1	-	-	-	1	1

reference error

reference error

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Community Action Plan costs		5,190			5,190	74,353
Christmas Event		276			276	273
Playpark costs		-			-	70
Insurance		330			330	528
Business Stream refund					-	-
Mission Hall - utilities		563			563	289
Mission Hall rents		1,900			1,900	-
Printing, stationery & advertising		59			59	85
Small lottery fees		20			20	20
Website & email costs		354			354	167
Smart Survey					-	-
Hall Hire - meetings & events					-	30
Event costs					-	-
Zoom fees					-	144
Queen's Funeral wreath					-	-
Community Meals					-	-
Community Update Leaflets		88			88	537
VGS membership		10			10	12
Miscellaneous		87			87	176
Public Consultation Open Day costs					-	-
					-	-
Total	-	8,877	-	-	8,877	76,684