



OLD KILPATRICK FOOD PARCELS

ANNUAL REPORT AND STATEMENT OF ACCOUNTS

YEAR ENDED 30 APRIL 2025

Trustees Annual Report 30 APRIL 2025

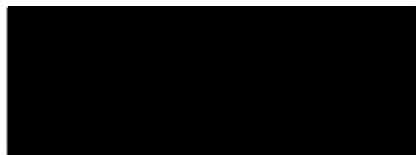
The trustees present their report and the financial statements of the charity for the year ending 30 April 2025. This is the fourth report of the charity which was established as a Scottish Charitable Incorporated Organisation on 30 March 2021.

Name: Old Kilpatrick Food Parcels known as OKFP

Charity Number: SCO50874

Charity's Principal Address: Napier Hall 312 Dumbarton Road, Old Kilpatrick, G60 5JH

Names of the Charity Trustees at Date of Approval of this Annual Report:



Governing document

The charity is a Scottish Charitable Incorporated Organisation (SCIO) governed by its constitution which was registered with the Office of the Scottish Charity Regulator on 31 March 2021.

Appointment of trustees

The charity's trustees are appointed or re-appointed by majority vote by existing charity trustees and in accordance with the terms contained in the charity's constitution.

Administrative Structure

The trustees are responsible for the overall direction of the charity and serve on a voluntary basis.

Objectives & activities

As per section three of the Constitution, OKFP was formed with the specific aim of alleviating food poverty, in an inclusive and non-discriminatory fashion, within Old Kilpatrick and its environs. In so doing the organisation sought, and continues to seek, to advance health in the local area; advance citizenship and to develop the community by addressing issues of social exclusion and loneliness. Entering our fourth year, our Aims and Objectives remain our priority.

ACHIEVEMENTS

We are very proud to report that we were honoured to be awarded The King's Award for Voluntary Service which aims to recognise outstanding work by local volunteer groups to support their communities. It was created in 2002 to celebrate Her Majesty The late Queen's Golden Jubilee and, was continued following the accession of His Majesty The King. 2024 marks the second year of The King's Award for Voluntary Service. This award is the equivalent of an MBE for the voluntary sector.

OLD KILPATRICK FOOD PARCELS



NEW PARTNERSHIPS

We have continued to forge partnerships with many departments within West Dunbartonshire Council (WDC) including, but not exclusive to, welfare rights, money advice, Children and Families department, energy advice, the Alcohol and Drug recovery team and the employability team. We host weekly information sessions in our Hub to enable people to access advice and support in an informal setting. We have dedicated office space which we provide on a bookings basis should councillors require private space to meet with clients. Our meeting spaces have been used, on a monthly basis since January 2024, and continue to provide an income stream for our project.

Wednesday afternoons see our meeting spaces used as a Recovery Café which offers support and engagements in partnership with the drug rehabilitation charity, Street Connect.



FOOD PANTRY STATISTICS

We continue to operate 5 days a week which allows us to reach a higher volume of families living in food poverty.

01.05.2024- 30.04.2025 OKFP provided 5,487 food parcels of essential items, which equated to a total of 12,363 people (adults and children) that were fed in our community. Each parcel had a minimum content of 15 items, therefore we distributed 52,305 individual food items.

2023-2024		2024-2025	
May	545	May	525
June	493	June	501
July	414	July	398
Aug	492	August	522
Sept	377	Sept	390
Oct	437	Oct	431
Nov	429	Nov	462
Dec	378	Dec	534
Jan 2024	241	Jan 2025	411
Feb	306	Feb	362
Mar	431	Mar	491
Apr	481	Apr	460
TOTAL	5024		5487*

**total number of households that received food parcels from OKFP May 2024-Apr 2025*

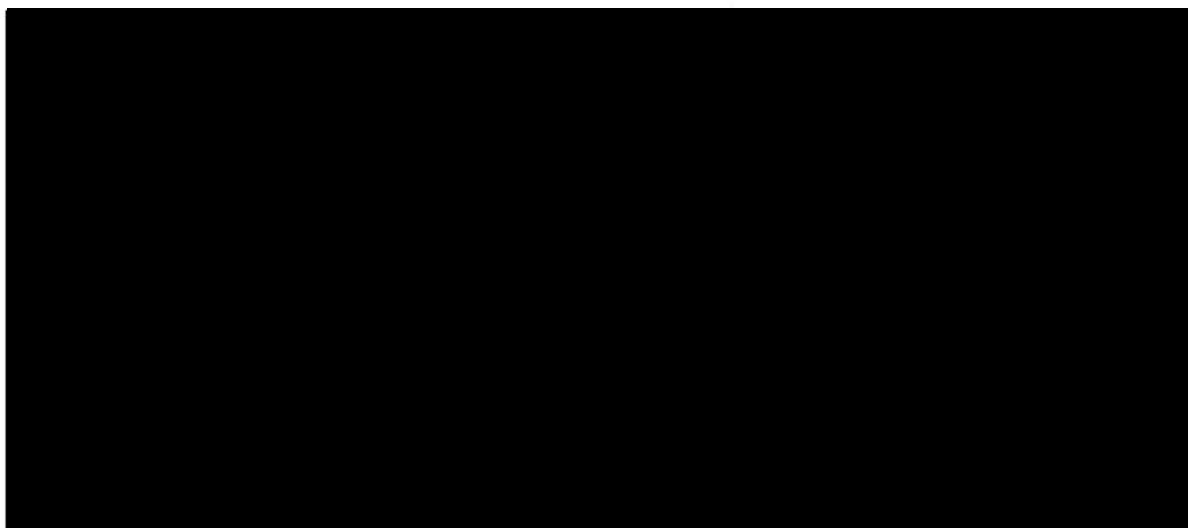
COMMUNITY ENGAGEMENT

OKFP has operated food distribution facilities in West Dunbartonshire since 2020. Our Charity has systematically and consistently embraced the concept of becoming an organisation which also provides a space and range of activities for anyone in the local community seeking to overcome issues of social isolation and loneliness.

We host weekly information days with multiple agencies throughout our local authority including;- Citizens Advice, Debt Management, Womens Aid, Drug and Alcohol Rehabilitation, Homelessness, Energy Advice, Employability, Advocacy, RSPCA and the Samaritans.

We have continued to support our Ukrainian Families and helped set up important meetings with our local MP who visited us and allowed the families to engage and ask questions in relation to their future in Scotland.

Local restaurateur, Satty Singh, joined forces with us to supply weekly curries and pakora to extend the variety food items available to our visitors,



ACTIVITIES STATISTICS

Our endeavours to help reduce Social Isolation within our Community resulted in us running various free activities and workshops 5 days a week focussing on those who struggle to engage with others and those who live alone and perhaps do not have the confidence to attend mainstream classes.

01.05.2024- 30.04.2025 OKFP facilitated **156** activity classes and workshops which were attended by **1,800** visitors, almost 50% live alone and really needed social inclusion.

STAKEHOLDER ENGAGEMENT

From the outset OKFP have systematically and consistently engaged with a wide range of organisations involved in supporting the local community. Some of those are organisations, who are also directly involved with the alleviation of food poverty include: Neighbourly, Fare Share Go, Foodiverse, M&S, Starbucks, Carlyles Fine Foods, Butchershop and Greggs. We share with and learn from each other in the business of making sure food poverty is reduced.

Regular suppliers of food to our organisation are: Warburtons, Morrisons Food Insecurity Group; Asda, the CO-OP, KFC, and Marks and Spencer and equally vitally, most of the area's local convenience stores.

Our volunteer drivers collect surplus food items from 53 collection points over 5 days and in the past 12 months we have rescued almost **9.5 TONNES** of food from going to landfill and being wasted. We recently secured funding to enable us to run two vehicles to assist with collecting and distributing the vast amounts of surplus foods offered to us throughout West Dunbartonshire.

Beyond these specific food sharing partnerships, our charity shared our food donations with: Kindness Homeless Team; Dumbarton Recovery Café, Men Matters Scotland, the Invisibles, the Phoenix Community Cafe, several alcohol anonymous groups to name a few. We have also been instrumental in providing guidance and support to several local education departments who were keen to introduce pantries within their schools and colleges.

To help them learn we hosted information tours of our Community Hub. Several groups of students and teachers from multiple schools have visited us to take part in sessions to raise awareness of food poverty within our community. They learned how we source our food donations, how we record visitor information and how we distribute the food itself. To date there are three new pantries within schools in West Dunbartonshire, that were inspired by visiting our project. We look forward to continuing to support them.

ONGOING FINANCIAL HARDSHIP

OKFP WARM HUB

In October 2022, we became the first 'Warm Hub' to be registered in the west of Scotland. It was important to us to continue our efforts to ensure that we did our best to help our community at a time of crisis.

We have continued to open our doors Monday to Friday every day during the winter months, providing a warm safe place for our community to enjoy.

Hot drinks, snacks and homemade soup are available to everyone every day. Our family area consists of a selection of board games, newspapers, magazines and books and our OKFP Warm Hub is pet friendly.

Families continue to come to the Hub every day for lunch and some stay the whole afternoon until it is time to collect children from school because they could not afford to stay in their own homes and put on their heating due to the increase in energy charges. It is important to us that we engage in conversation with our visitors to help identify any other financial hardships with which they may need assistance to help us signpost them for additional advice and support.

FUNDING PARTNERS

OKFP would like to express thanks to West Dunbartonshire Council, the National Lottery Community Fund, Scottish Landfill Trust, the Clothmakers Society, People's Postcode Lottery Trust, Arnold Clark, the Corra Foundation, the Robertson Trust, Foundation Scotland, RBS, Lloyds Banking Group and Baillie Gifford

to name a few, for their support during this challenging year.

OUR TEAM

OKFP have had over 160 volunteers work with our project since 2020, 4 of whom are now regular volunteers and help us to continue to achieve our Aims and Objectives, as outlined in our constitution.

Thanks to funding from WDCWorking4U Employability scheme, we have managed to create three more part time positions for adults who had been unemployed for many years due to various reasons including childcare difficulties, mental health issues, lack of skills etc.

Additional funding from various sources enabled us to upskill our new employees and provide them with opportunities to continue to develop personally, training included :- Health and Safety, First Aid, Food Hygiene, Naloxone Administering, Samaritans Suicide Advice and Digital Enhancement sessions.

We intend to continue to find ways to encourage, support and develop our staff and volunteers and we are excited for the future at OKFP.

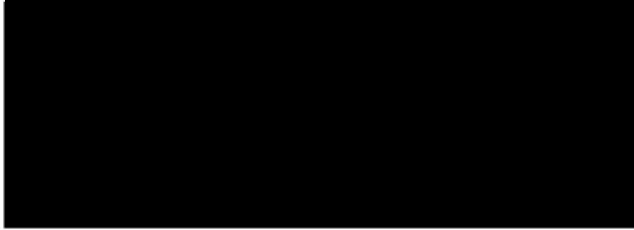
FINANCIAL REVIEW

The Charity reported a surplus of £90,486 for the year. The majority of these funds are restricted for running costs and, at the time of writing this report the Charity continues to be in a healthy place financially.

RESERVES POLICY

The trustees' policy is to maintain unrestricted funds (i.e. funds not committed or invested in fixed assets) at a level that equates to operating costs in order to ensure continuity of service given the uncertainty of its sources of income.

This report was approved by the trustees on 9th December 2025 and signed, on their behalf, by:



OLD KILPATRICK FOOD PARCELS
SC050874

OLD KILPATRICK FOOD PARCELS
Scottish Charitable Incorporated Organisation (SCIO)

STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 30 APRIL 2025

	<u>Unrestricted</u> <u>funds</u>	<u>Restricted</u> <u>funds</u>	<u>Total</u> <u>funds</u> <u>2025</u>	<u>Total</u> <u>funds</u> <u>2024</u>
<u>Income</u>				
Donations & Legacies	129,219	84,400	213,619	219,170
Charitable activities			0	0
Other trading activities			0	7,537
Investment Income			0	0
Other Income	795		795	0
Total incoming resources	130,015	84,400	214,415	226,707
<u>EXPENDITURE</u>				
Raising Funds				
Charitable Activities	64,784	96,071	160,855	163,845
Other expenditure			0	0
Purchase of Fixed Assets	5,154		5,154	41,755
Total resources expended	69,938	96,071	166,009	205,600
NET INCOMING/(OUTGOING) RESOURCES	60,077	(11,671)	48,406	21,107
Total funds brought forward	22,080	20,000	42,080	20,973
TOTAL FUNDS CARRIED FORWARD	82,157	8,329	90,486	42,080

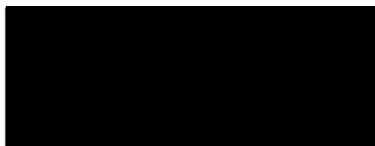
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Scottish Charitable Incorporated Organisation (SCIO)

STATEMENT OF BALANCES
AT 30 APRIL 2025

	Unrestricted	Restricted	2025 Total	2024 Total
BANK AND CASH IN HAND				
Opening balances	22,080	20,000	42,080	20,973
Surplus/(Deficit) for the year	60,077	(11,671)	48,406	21,107
Closing balances	82,157	8,329	90,486	42,080
OTHER ASSETS				
Tenants Improvements	5,154		5,154	41,755
TOTAL OTHER ASSETS	5,154	0	5,154	41,755
LIABILITIES				
Independent Examiner's Fee	300		300	350
			0	0
			0	0
			0	0
TOTAL LIABILITIES	300		300	350

The financial statements were approved by the Board of Trustees on 10/12/25
and were signed on its behalf by:



OLD KILPATRICK FOOD PARCELS
Scottish Charitable Incorporated Organisation (SCIO)

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 30 APRIL 2025

1. ACCOUNTING POLICIES

Basis of preparation

These accounts have been prepared on a Receipts & Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

Governance costs

Consists of the costs of the accounts preparation and any other financial services and expenditure incurred in compliance with the legal requirements of the charity.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

OLD KILPATRICK FOOD PARCELS
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Scottish Charitable Incorporated Organisation (SCIO)

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 30 APRIL 2025

2. INCOME

	2025	2024
	£	£
Donations & Legacies		
- Donations	19,829	34,795
- Grants	193,790	184,375
	<u>213,619</u>	<u>219,170</u>
Charitable activities	-	-
Other trading activities		
- Fundraising	-	7,537
Investment Income	-	-

3. CHARITABLE ACTIVITIES COSTS

	2025	2024
- Salaries	41,671	67,503
- Equipment & resources	1,241	1,214
- Rent & Rates	-	7,846
- Vehicle costs	9,350	4,615
- Container Hire	-	3,622
- Workwear	2,289	2,959
- Food	26,991	26,717
- Insurance	4,688	6,505
- Repairs	22,035	10,812
- Utilities	14,416	9,661
- Stationery, IT & Phone	5,519	1,375
- Postage	448	-
- Advertising	2,789	885
- Subscriptions	2,973	-
- Staff Training	7,397	
- Travel	4,745	
- Donations	229	8,699
- Volunteer expenses	-	1,561
- Other charitable expenses	7,809	6,432
- Governance Costs	6,265	3,438
	<u>160,855</u>	<u>163,845</u>

OLD KILPATRICK FOOD PARCELS
SC050874

OLD KILPATRICK FOOD PARCELS
Scottish Charitable Incorporated Organisation (SCIO)

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 30 APRIL 2025

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 April 2025.
(2024 - £nil)

Trustees' Expenses

There were no trustees' expenses paid for the year ended 30 April 2025. (2024 - £nil)

5. MOVEMENT IN FUNDS

	Opening Balance	Incoming Resources	Outgoing Resources	Closing Balance
	£	£	£	£
<u>Unrestricted funds</u>				
General fund	22,080	130,015	69,938	82,157
Designated fund	0			0
	<u>22,080</u>	<u>130,015</u>	<u>69,938</u>	<u>82,157</u>
 <u>Restricted fund</u>				
Lottery Grant	0	0	0	0
Arnold Clark	0	50,000	41,671	8,329
BOS Foundation	0	10,000	10,000	0
Napier Hall	20,000	74,400	94,400	0
	<u>20,000</u>	<u>134,400</u>	<u>146,071</u>	<u>8,329</u>

Restricted Fund detail

Lottery Grant - This was a grant awarded to cover the costs of utilities and rent for the charity.



Napier Hall - This is our new project and is the upgrade of our new facilities.

BOS Foundation - This was to cover the costs of us leasing a van for the charity and all running costs associated with the van.

APPENDIX 3

OSCr

Office of the Scottish Charity Regulator

		Independent examiner's report on the accounts						v2
Report to the trustees/members of		OLD KILPATRICK FOOD PARCELS						
Registered charity number		SC050874						
On the accounts of the charity for the period		Period start date				Period end date		
		Day	Month	Year		Day	Month	Year
		01	05	2024	to	30	04	2025
Set out on pages		(remember to include the page numbers of additional sheets)						
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.							
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.							
Independent examiner's statement	In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]							
	1. which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or							
	2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.							
Signed:						Date:	6 th November 2025	
Name:								
Relevant professional qualification(s) or body (if any):	FCCA (Fellow Association of Chartered Certified Accountants)							
Address:	