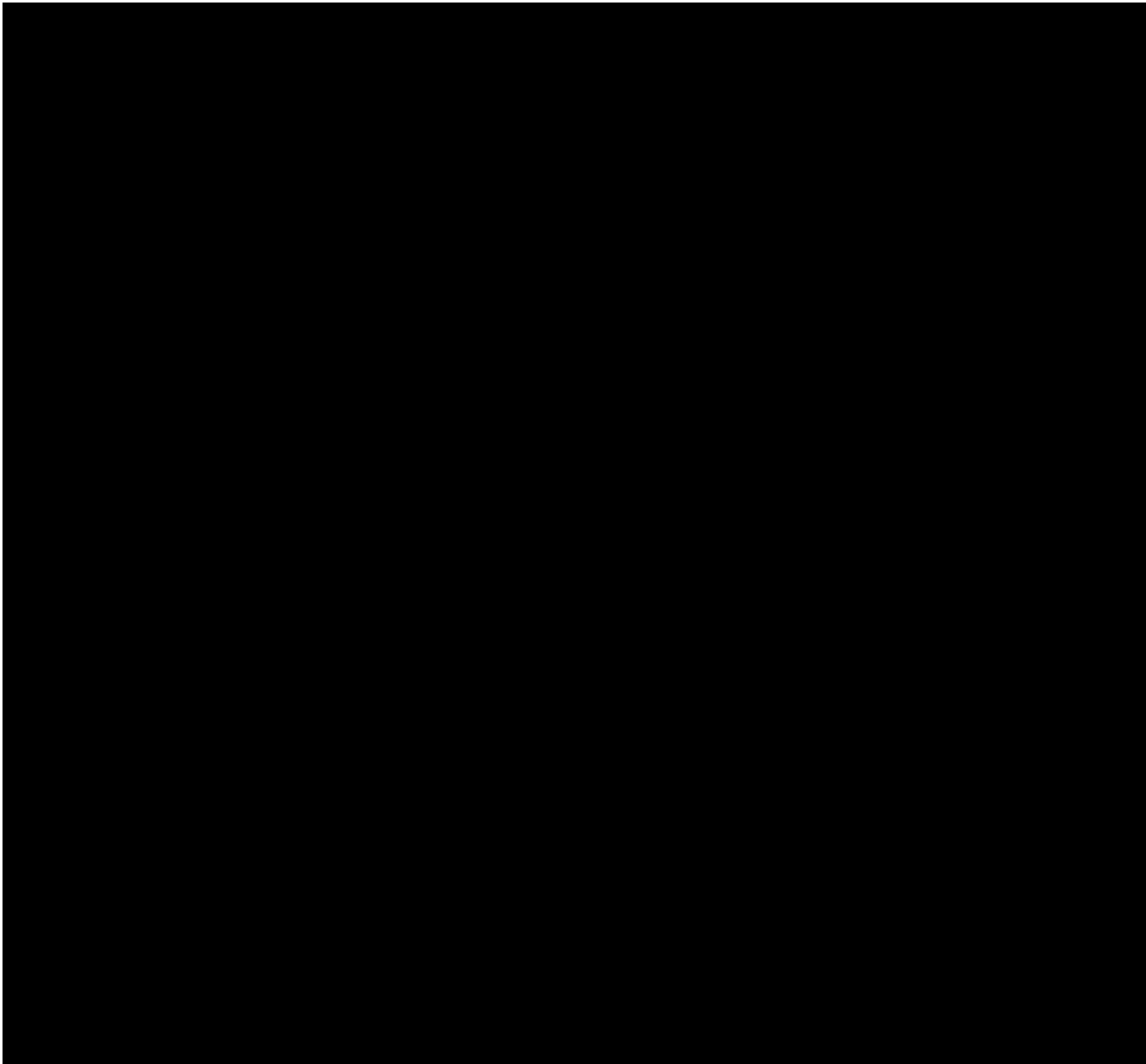


Minutes of the Annual General Meeting of Alford and Donside Heritage Association

Held at Alford Heritage Museum 16th May 2025 at 8pm



Chairmans Report
Alford Heritage Museum AGM 2025

Good evening and welcome to the 2025 AGM and members meeting.

I hope you have had a chance to look round the museum and see what we have new for 2025 and a chance for some refreshments.

Can I first start with a report of what has happened over the last year.

Two years ago we showed you some concept drawings for proposals for improvements and repairs to the museum and then last year talked about the need to have control over the museum for a minimum of 25 years to allow us to obtain grant funding for the repairs and improvements, well I can tell you that the Trustees decided to put in a Community Asset Transfer to our landlords Aberdeenshire Council for Ownership of both the museum and what I call the museum field and in February this has been approved. Although the legal side has not been completed, we as Alford and Donside Heritage Association will be the owners of the whole museum site. This will now put us in a position to obtain grant funding for the repairs and improvements we know need to be done, it is likely this work will be split into phases and we have been talking to the council planning department and HES about the repairs and improvements and what constraints there will be, bearing in mind this is a grade A listed building, we have also started the process of looking at what grant funding we may be able to obtain. This is probably going to be a bit of a protracted process and will also take a huge amount of work so if there are any of you here tonight who feel they could help us in the museum either with this project or even to just assist in keeping the museum running so the trustees can find more time to cover the extra workload please let us know.

As far as displays in the museum are concerned, we have had the now annual changeover of the tractors we have on loan and have swapped the Nuffield's for 2 Massey Fergusons and a Fordson, we have added a Caulder thrashing mill to the collection and the reaper which has been in the workshop for nearly 2 years is now restored and out on display.

There has been quite a lot of work to freshen up some of the displays at the front of the museum and we have a new temporary exhibition about the church in Alford.

Cataloguing of the collection has continued during the winter months and a concerted effort has been made to tidy up the museum which although work in progress is having an impact.

We have also undertaken the museum 5 yearly electrical safety check.

Last year we held two fairs, a tractor run, model exhibition, the steam and stationary engine event, the Hamewith concerts and a concert b [REDACTED] which reminds me this year's concert date has just been set and will be on 31st July. We also

took part in the Alford Christmas festival for the first time, which saw a huge number of visitors visiting the museum for the first time.

We have a very similar set of events planned for this year, starting with the Spring Fair on 31st May where we have over 40 stalls booked followed by the tractor run which is later this year, being on 29th June. Full details of dates are on the website.

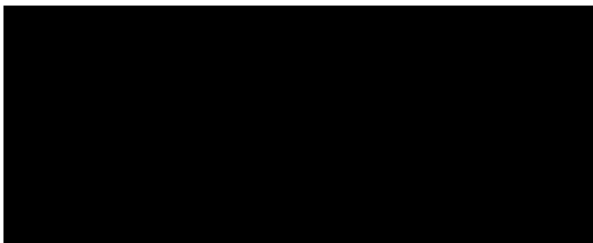
Unfortunately, [REDACTED] who has managed the museum finances for we think over 10 years, certainly from before most of the trustees joined the museum has resigned as unfortunately, she is suffering from mobility problems, she cannot be with us tonight and we are already missing her as normally she would be organising the refreshments, doing the treasurers report, and then counting up any monies received. [REDACTED] handled everything in a practical matter of fact way and has put in a huge amount of work for the museum over these past years and although she is not here we felt we should mark her retirement from the trustees publicly tonight so can I ask [REDACTED] to come and accept a little bunch of flowers on [REDACTED] behalf [REDACTED] will deliver them [REDACTED] tomorrow with our best wishes, there is a card on front desk if anyone would like to sign it and has not done so already.

I would now like to thank all my fellow trustees who put in many hours of work for the museum, the volunteers be they front desk, back shed or somewhere in between, again thank you for all your help as we could not run the museum without you.

Can I also thank our Sponsors who have put up money to help with the running costs of the museum whose names are on the sponsors board above the front desk and the people who have donated items for the collection over the past year or loaned us items for display.

Finally, can I thank all of you who have come here tonight for the interest you show in the museum and the support you provide; I hope you have enjoyed your evening, and I look forward to seeing you at our events during the year.

Can I finish with a little commercial and remind anyone who has not signed up as a friend of the museum membership that for the payment of £12 for a single membership £20 for a joint and £25 for a family membership you can enjoy unlimited visits to the museum, free entry to the fairs and discounted concert tickets and also to remind you if you have not signed a Gift Aid form that this will allow us to reclaim another 25% on your membership subscription.



16th May 2025

Alford Heritage Museum

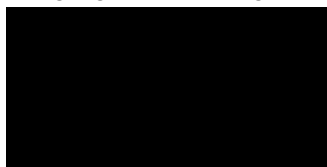
Reg. Charity Number. SCO 50799

Receipts & Payments Account Account for year to 31st December, 2024

	2024	2023
Opening Balances		
Bank	33467.46	29700.99
Cash in hand	25.70	9.66
	<u>33493.16</u>	<u>29710.65</u>
Add Income		
Tickets	7638.90	7142.99
Shop	1735.62	1630.20
Memberships	899.00	1027.00
Events	5843.76	4704.94
Donations	3016.36	5842.49
Grants	2000.00	15797.63
Advertising and Events		27.56
Gift Aid	251.25	0.00
Collection S	16.00	124.35
Sponsors	2450.00	1970.00
Room Hire	1193.00	
Misc. Income	662.07	223.85
	<u>25705.96</u>	<u>38491.01</u>
Less Expenditures		
Phone & Electricity	2378.77	2660.72
Maintenance Repairs	7164.85	678.84
Shop	975.30	887.37
Rent & Rates	1350.00	900.00
Advertising & Events		1684.98
Fire	404.04	826.74
Administration	1524.19	2115.47
Gratuities & Volunteer Support	1010.00	1397.50
Purchase of Equipment	1103.13	428.37
Collection P	212.15	211.30
Insurance	1397.57	2744.72
Events	1962.22	189.97
Bank Charges	90.42	88.77
MD Officer		5212.00
Grants		600.00
Misc	236.24	911.75
Architects	6330.00	13170.00
	<u>26138.88</u>	<u>34708.50</u>
Surplus/-Deficit	-432.92	3782.51
	<u>33060.24</u>	<u>33493.16</u>
Closing Balances		
Bank Statement	33052.12	33467.46
Uncleared income	0.00	0.00
Uncleared cheques	0.00	0.00
Balance per cashbook	<u>33052.12</u>	<u>33467.46</u>
Cash in hand	8.12	25.70
	<u>33060.24</u>	<u>33493.16</u>

I have examined the foregoing statement along with the Cash Book and Bank Statements and found all to be in order.

Auditor

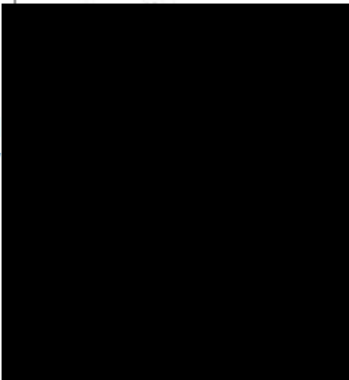


Dated

19/05/2025



Office of the Scottish Charity Regulator

Report to the trustees/members of Registered charity number On the accounts of the charity for the period Set out on pages	Independent examiner's report on the accounts						
	Charity name						
	Alford Heritage Museum						
	SCO 50799						
	Period start date				Period end date		
Day	Month	Year		Day	Month	Year	
1 st	January	2024	to	31 st	December	2024	
2					(remember to include the page numbers of additional sheets)		
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.						
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]</p> <p>1. which gives me reasonable cause to believe that in any material respect the requirements:</p> <ul style="list-style-type: none">• to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and• to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <p>2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p>						
Signed:				Date:	19 th May, 2025		
Name:							
Relevant professional qualification(s) or body (if any):							
Address:							

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose