

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	August	2023	To	31	July	2024

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Stableroom Playgroup (SCIO)
SC050746
Colinton Parish Church
Dell Road
Edinburgh
Postcode EH13 0JR

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chairperson	From December 2023	
2	Treasurer		
3	Secretary	From October 2023	
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
	From September 2022 to December 2023
	Until October 2023

Structure, governance and management

Type of governing document

The playgroup is a charitable incorporated association and the purpose and administration arrangements are set out in our constitution, which has been accepted at our AGM.

Trustee recruitment and appointment

All Trustees are parents or family members of parents who are appointed via election by the members at our Annual General Meeting or at committee meetings during the year, as necessary.

Objectives and activities

Charitable purposes

The aim of the group is to promote the aims of Early Years Scotland which are to advance the education of pre-school children with the emphasis on play experience, so that they may take a constructive place in the community and also to advance the education of their parents and other appropriate persons.

Summary of the main activities in relation to these objects

The Stableroom Playgroup operates to provide quality care and education for children aged 2-5 years old, three mornings a week. The Playgroup is run on a committee basis with four offices. Committee meetings are held monthly to provide updates and discuss issues. At least one staff member, usually the Playgroup leader, attends these meetings which are called "Parent Meetings", and all are welcome.

The playgroup has continued to provide an excellent setting for the children to attend. We had a successful year of fundraising, with a variety of events, including both family focused and parent and carer focus events.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

The Playgroup had another successful year, operating close to capacity throughout the period and providing a quality setting for our young people. This was recognised during the year by the Care Inspectorate who carried out a surprise inspection which they reported back on with favourable remarks. Once again, our staff have done a tremendous job of looking after our young members and ensuring that we maintain high standards across our care setting.

In terms of financials, we are showing a small £2.8k surplus for the year. This is in line with our aim to roughly break-even over time, but it is notable that this was achieved without any assistance from council or government grants this year. Our reserves are currently in line with our desire to have 3 months' worth of reserves available should they be required. Income of £32k predominantly came from the fees charged to parents, while the largest expenses are the staff costs (£22.8k).

Financial review

Brief statement of the charity's policy on reserves

We aim to have reserves to cover three months running costs, as well as redundancy payments for staff. This is in line with Early Years Scotland guidelines.

Details of any deficit

N/A

Donated facilities and services (if any)

Staff and parents have again generously given their time at fundraising events.

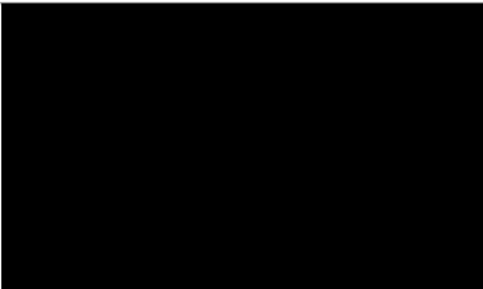
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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)		
	Treasurer	
Date	31 October 2024	

Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	1	August	2023		31	July	2024

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations					-	74
Legacies					-	-
Grants					-	743
Receipts from fundraising activities					-	2,145
Gross trading receipts	31,984				31,984	27,973
Income from investments other than land and buildings	174				174	77
Rents from land & buildings					-	-
Gross receipts from other charitable activities					-	-
					-	-
A1 Sub total	32,158	-	-	-	32,158	31,012
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	32,158	-	-	-	32,158	31,012
A3 Payments						
Expenses for fundraising activities					-	499
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities	29,129				29,129	31,587
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination	150				150	-
Preparation of annual accounts					-	-
Legal costs					-	-
Other	60				60	60
					-	-
A3 Sub total	29,339	-	-	-	29,339	32,145
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	29,339	-	-	-	29,339	32,145
Net receipts / (payments)	2,819	-	-	-	2,819	(1,133)
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	2,819	-	-	-	2,819	(1,133)

Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	13,544	(148)			13,396	14,529
	Surplus / (deficit) shown on receipts and payments account	2,819	-			2,819	(1,133)
						-	-
						-	
	Cash and bank balances at end of year	16,363	(148)	-	-	16,214	13,396
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

Categories	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
B2 Investments				
		Total	-	-

Categories	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
B3 Other assets					
		Total	-	-	-

Categories	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
B4 Liabilities				
		Total	-	-

Categories	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

31 October 2024

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

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C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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Analysis of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Individuals					-	74
	-				-	
					-	
					-	
Total	-	-	-	-	-	74

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
City of Edinburgh Council			-	743
			-	-
			-	-
Care and Learning Allowance			-	-
Total	-	-	-	743

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-

	Unrestricted funds to nearest €	Restricted funds to nearest €	Expendable endowment funds to nearest €	Permanent endowment funds to nearest €	Total current period to nearest €	Total last period to nearest €
Salary Tax and Pensions Costs	23,887				23,887	22,433
Payroll costs	666				666	666
Rent	1,623				1,623	1,534
Insurance and training	582				582	662
Resources	2,114				2,114	4,229
Consumables					-	1,661
Additional staffing					-	81
Advertising	37				37	-
Gifts	134				134	49
Staff expenses	10				10	68
Memberships	76				76	205
Total	29,129	-	-	-	29,129	31,587
		-	-	-		reference error

reference error

SC050746

Additional analysis (2)**5 Breakdown of unrestricted funds**

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	-	-	-	-	-	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Sub total	-	-	-	-	-	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	-	-	-	-	-	-
Net receipts / (payments)	-	-	-	-	-	-
Transfers to / (from) funds						
Surplus / (deficit) for year	-	-	-	-	-	-

Nature and purpose of funds

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Stableroom Playgroup (SCIO)

SC050746

Additional analysis (3)**6 Breakdown of restricted funds**

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<i>Sub total</i>	-	-	-	-	-	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<i>Sub total</i>	-	-	-	-	-	-
<i>Total receipts</i>	-	-	-	-	-	-
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
<i>Sub total</i>	-	-	-	-	-	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
<i>Sub total</i>	-	-	-	-	-	-
<i>Total payments</i>	-	-	-	-	-	-
<i>Net receipts / (payments)</i>	-	-	-	-	-	-
Transfers to / (from) funds					-	
<i>Surplus / (deficit) for year</i>	-	-	-	-	-	-

Nature and purpose of funds

Stableroom Playgroup

Independent Examiner's Report on the Accounts	
Report to the trustees/members of	Stableroom Playgroup SCIO
Registered charity number	SC050746
On the accounts of the charity for the period	1 st August 2023 to 31 st July 2024
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ('the 2005 Act') and the Charities Accounts (Scotland) Regulations 2006(as amended) ('the 2006 Accounts regulations') The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the 2005 Act and to state whether particular matters have come to my attention.
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention :</p> <p>1. which gives me reasonable cause to believe that in any material respect the requirements:</p> <ul style="list-style-type: none"> • to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and • to prepare accounts with accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or <p>2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached</p>
Signed:	
Name	
Relevant professional qualification	
Address:	