

# APPENDIX 3



**Report to the trustees/members of**

**Registered charity number**

**On the accounts of the charity for the period**

**Set out on pages**

**Respective responsibilities of trustees and examiner**

**Basis of independent examiner's statement**

**Independent examiner's statement**

**Signed:**

**Name:**

**Relevant professional qualification(s) or body (if any):**

**Address:**

## Independent examiner's report on the accounts

v2

Bainsford War Memorial Association

SC050591

Period start date

Day	Month	Year
1	January	2023

to

Period end date

Day	Month	Year
31	December	2023

1-3

(remember to include the page numbers of additional sheets)

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

In the course of my examination, no matter has come to my attention

- which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Date:**

8 August 2024

**Bainsford War Memorial Association**  
**Charity No: SC050591**

**Statement of Receipts and Payments - For the Period Ended**  
**31 December 2023**

	<b>Note</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2023 £</b>	<b>2022 £</b>
<b>Receipts</b>					
Donations	3	2,237	-	<b>2,237</b>	1,724
Grants	3	-	-	-	22,000
VAT Refund		-	-	-	13,822
Loan		-	-	-	3,000
Receipts from Fundraising Activities		5,595	-	<b>5,595</b>	729
Other Receipts		260		<b>260</b>	-
<b>Total Receipts</b>		<b>8,092</b>	<b>-</b>	<b>8,092</b>	<b>41,275</b>
<b>Payments</b>					
War Memorial		759	-	<b>759</b>	88,404
Flags		-	-	-	2,594
Professional Survey and Design Fees		500	-	<b>500</b>	1,380
Whisky for Fundraising Activities		5,758	-	<b>5,758</b>	-
Information Boards & Brochures		-	-	-	5,797
Loan Repayment		-	-	-	3,000
Donations		2,148		<b>2,148</b>	-
Inauguration Ceremony		-	-	-	1,927
Remembrance Sunday		338		<b>338</b>	-
Insurance		-	-	-	882
Sundry Expenditure		270	-	<b>270</b>	806
<b>Total Payments</b>		<b>9,773</b>	<b>-</b>	<b>9,773</b>	<b>104,790</b>
<b>Surplus/(Deficit) for the year</b>		<b>(1,681)</b>	<b>-</b>	<b>(1,681)</b>	<b>(63,515)</b>

The notes on page 3 form an integral part of these accounts

**Bainsford War Memorial Association**  
**Charity No: SC050591**

**Statement of Balances - As at 31 December 2023**

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	2022 £
<b>Funds Reconciliation</b>				
Opening Cash at Bank & In Hand	13,631	(7,028)	<b>6,603</b>	70,118
Transfer of Funds	(7,028)	7,028	-	-
Surplus/(Deficit) for the year	(1,681)	-	<b>(1,681)</b>	(63,515)
<b>Closing Cash at Bank &amp; In Hand</b>	<b>4,922</b>	<b>-</b>	<b>4,922</b>	<b>6,603</b>
<b>Bank &amp; Cash Balances</b>				
Treasurer's Bank Account			<b>4,922</b>	6,603
Cash in Hand			-	-
			<b>4,922</b>	<b>6,603</b>

**Robert Bissett**  
**Trustee Bainsford War Memorial**

**Daniel Cairney**  
**Independent Examiner**

# Bainsford War Memorial Association

## Charity No: SC050591

### Notes to the Accounts - For the Period Ended 31 December 2023

#### 1 Basis of Accounting

These accounts have been prepared on the Receipts & Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The accounts cover the period 1 January 2022 to 31 December 2023.

#### 2. Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in pursuit of the objects of the charity. The trustees maintain a single unrestricted fund for its charitable activities, including the advancement of education, arts, heritage and culture within the Bainsford Area of Falkirk.

Restricted funds may only be used for specified purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes. During the period Bainsford War Memorial Association received no restricted donations.

#### 3. Donations and Grants

	Unrestricted Funds 2023	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
<b>Donations</b>				
[REDACTED]	700	-	700	
AIM Group	500	-	500	
YES Plant	500	-	500	
[REDACTED]	500	-	500	
	-	-	-	500
DC Timber Systems	-	-	-	250
Rowan Manufacturing	-	-	-	500
Falkirk Round Table	-	-	-	224
Langlees Primary School	-	-	-	100
Other Donations	37	-	37	150
	<b>2,237</b>	<b>-</b>	<b>2,237</b>	<b>1,724</b>
<b>Grants</b>				
EB Scotland	-	-	-	10,000
Falkirk Council Community Choices	-	-	-	10,000
Falkirk Schools Charity Board	-	-	-	2,000
	<b>-</b>	<b>-</b>	<b>-</b>	<b>22,000</b>

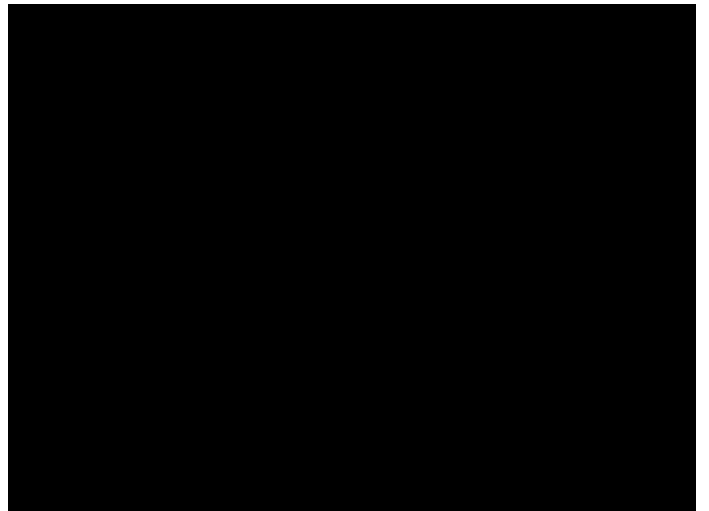
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# Bainsford War Memorial Association

## Trustees 'Annual Report

1<sup>st</sup> September 2023 – 30 August 2024





## **Bainsford War Memorial Association**

Scottish Charity Number: SC050591

21 Hendry Street

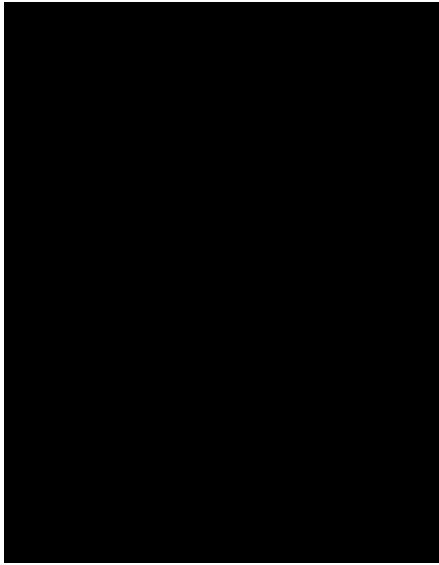
Bainsford

Falkirk

FK2 7NE

<https://www.facebook.com/bainsfordwarmemorialassociation>

## Charity Trustees



■■■■■■■■■■ joined in May 2023 but has never attended any meetings.

## Objectives and activities

The Bainsford War Memorial Association was initially set up to raise funds for the erection of a war memorial for the community of Bainsford.

Our aims, as set in our constitution are:

- The advancement of education
- The advancement of arts, heritage and culture.

Our primary activities are:

- Fundraising
- Organising Events
- Production of learning and commemorative resources

## Structure, governance and management

Bainsford War Memorial Association is registered as a Scottish Charitable Incorporated Organisation. Our operations are guided by our constitution which sets out our purpose and structure.

### Trustee recruitment and appointment

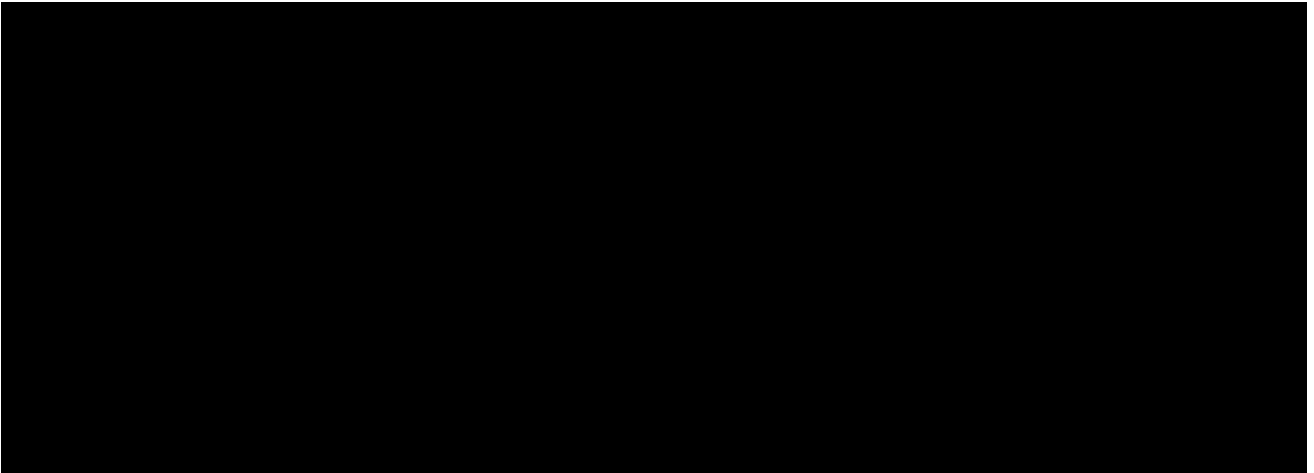
One new trustee, [REDACTED], was recruited in February 2024.

### Trustee Resignations

Three trustees have resigned during this period. These were: [REDACTED]  
[REDACTED].

## Achievements and performance

The Association held their second Remembrance Service at the memorial in November 2023. The Service was well supported by the local community. Beforehand all the pupils of Bainsford Primary visited the Memorial to lay a wreath and remember the war dead.



BWMA also:

- Built a commemorative cairn containing time capsules which were filled by all 5 local schools as well as the Association itself. The Time Capsules were sealed into the cairn in October 2023. Note: the rendering on the cairn is still to be completed.
- Unveiled a commemorative bench in memory of late trustee, Jim Irvine.
- Raised a flag and laid a wreath to commemorate the beginning of the Battle of the Somme.
- Raised a flag and laid a wreath to mark Anzac Day.
- Presented a special version of the memorial information boards to Brigadier Ben Wrench who unveiled the new War Memorial in 2022
- Continued to work on the development of a commemorative book focused on remembering the fallen men of Bainsford.

## **Impact**

### **As a result of our work:**

- The Bainsford Community have been able to participate in local remembrance services.
- There is increased community awareness of the men of Bainsford who gave their lives for our country.
- The Bainsford community have a special place where they can remember all 226 local men who lost their lives during WW1 and WW2.

## **Financial review - SECTION TO BE COMPLETED BY TREASURER**

### Statement of the charity's policy on reserves

There is no policy on reserves but the Association has continued to ensure that there are adequate funds for at least the coming 6 months.

### Details of any deficit

There is no deficit

### Donated facilities and services

BWMA have not donated any services or facilities over the past year.

## Future plans

The BWMA have resolved to wind themselves up by the end of 2024, by which time they will have fulfilled their key objective of creating a permanent War Memorial for the war dead of the area,. By that time they will have completed the remaining outstanding works, which are

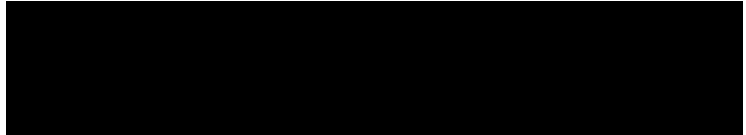
- Holding a Remembrance Day event in November
- Completion of aforementioned cairn
- Completion of a book remembering all of the 226 soldiers which will include the social history of Bainsford.

## Declaration

Signed on behalf of the charity trustees:



Print name



Designation

Secretary

Date

15<sup>th</sup> August 2024

As Lead Officer for Community Development and Capacity Building, Falkirk Council, I am again happy to report on the continuing good work of BWMA (Bainsford War Memorial Association). They continue to set high standards in community engagement, maintenance/enhancements of the site and continuing to raise awareness of those who made the ultimate sacrifice for future generations.

Some examples are:

- The installation of information boards relating to c.130 soldiers.
- They have developed the flower beds in partnership with the local schools and Falkirk Council. The schools will act as “community stewards” and maintain them.
- They have installed an additional two benches with information plaques carrying contact details of support services for veterans
- BWMA are in the process of publishing a book on all 226 service men and women. This will be a social history of Bainsford and a learning resource for schools. It should be complete by Remembrance Sunday.
- QR codes will be sited on the boards that will direct them to their website that is being developed.
- They are exploring the idea of arranging intergenerational site visits to the battlefields. This will include school children and veterans who are perhaps not in a position to arrange such visits. They are putting a fundraising strategy in place which will include a concert and raffles in local hall.

Again they held a service of remembrance marking for the Battle of the Somme. A few members met and raised a Somme flag and blew the whistle at 7:30am the same time as the Somme assault began. The pictures were posted on social media.

A service to remember Anzac day was held it was a simple service, raising a flag at the same time as Anzac Day begins in NZ and Australia. And a wreath was laid. The Australian Embassy was informed and were delighted.

The association installed a bench to remember [REDACTED] who was one of the first members of the association, he passed away in December 2022. The bench was unveiled by Provost [REDACTED] and [REDACTED]. The family were deeply moved.

A quadryptch that contained all of the soldiers contained in the information boards in the park was presented to Brigadier Bench Wrench who was at the opening ceremony in June 2022.

The association built a commemorative cairn into which timecapsules filled by the five local schools were placed. To be opened in 2050.

BMWA are seen as more than a “good neighbour” within Dawson Park but a provider of a prized asset. They are further enhancing their role as a partner by working with Friends of Dawson Park and other community groups to explore a community asset transfer of a building for community use. I know they are intending to wind up the group this year and hand remembrance over to the ever expanding group of Friends of Dawson Park.

I shall finish by thanking them for their diligence and hard work of the five years and having achieved such a lot within the community. The memorial is an asset for all. I am confident their good works in this disadvantaged community will be recognised and rewarded for years to come.

***Frank McChord, Operational Lead Community Learning & Development, Community Services, Falkirk Council***