

Fort William Town Team SCIO

Scottish Charity Number - SC050566

Annual Report and Financial Statements

For the year ended 28th February 2025

Trustees' Annual Report

For the year ended 28th February 2025

The trustees have pleasure in presenting their report together with the financial statements for the year ended 28th February 2025.

Reference and Administrative Information

Charity Name

Fort William Town Team SCIO

Address

Ben Nevis Guest House, Nevis Bridge, Fort William, PH33 6PF

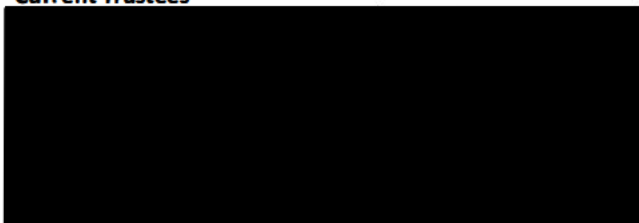
Bankers

Royal Bank of Scotland, 6 High Street, Fort William, PH33 6AS

Independent Examiner

[REDACTED] Finance Manager, Voluntary Action Lochaber, An Drochaid, Claggan Road, Fort William, PH33 6PH

Current Trustees



Structure, Governance and Management

Constitution

The Charity was registered in its current legal form on 11th November 2020. The Charity was previously unincorporated but changed its legal form to become a Scottish Charitable Incorporated Organisation (SCIO). The assets of the unincorporated Charity were transferred to the new SCIO.

Appointment of trustees

No less than 3 and no more than 7 people are elected from the ordinary membership to the committee at each Annual General Meeting (AGM). At each AGM all appointed committee members retire from office and are eligible for re-election. The maximum number of Trustees is 7, the minimum is 3.

Objectives and Activities

Fort William Town Team are a group that look after the welfare of Fort William High Street along with the help of a larger group of willing volunteers.

Charitable purposes

- 1) to promote horticulture in Fort William for the benefit of the public by providing or encouraging the provision of displays of flowers, shrubs, trees and landscapes in places visible to the public;
- 2) to protect, preserve and enhance the conditions of life for the inhabitants by promoting the prevention and control of litter and otherwise by promoting high standards of cleanliness in streets and other public places;
- 3) to advance community development (including the advancement of rural regenerations) within Fort William;
- 4) to advance heritage through preserving for public benefit the historical, architectural and constructional heritage that may exist within Fort William in buildings (including any part of a building, and any other structure or erection) of particular beauty or of historical, architectural or constructional interest;
- 5) to advance citizenship, including the promotion of civic responsibility, volunteering;
- 6) to advance environmental protection or improvement (which may include, without prejudice to that generality, the preservation of natural habitats and other measures to protect wildlife) within Fort William;
- 7) to further other charitable purposes of a similar nature for the benefit of residents of Fort William;
- 8) and in particular through raising funds and other contributions for, and providing support to a range of projects which advance any of the above aims.

Activities

We are a group who look after the welfare of Fort William with the help of a larger group of willing volunteers from the community. We organise events throughout the year to improve the area around the town centre including litter picks, planting days, hanging baskets and adhoc fundraising events.

We aim to involve as many people as possible including businesses. Local people give up their time, and we have built relationships with other community groups to collaborate on projects. We work closely with the Fort William Marina and Shoreline Company to support them with volunteers on days cruise ships dock in Fort William. We are becoming a go to group for other smaller groups to offer advice and expertise.

Achievements and Performance

Cruise Ships - This year we welcomed 16 cruise ships into Fort William, their passengers were greeted with local entertainment and lots of other activities to enjoy.

Hanging Baskets - This year we managed to sell 59 hanging baskets to locals and businesses across Lochaber, and we also donated 1 (in memory) to a long-standing volunteer who unfortunately passed away this year. We are brightening up the Parade and High Street for locals and visitors to enjoy and they now only need watering once a week saving on funds.

Sunday Working Days - This year we kept to having a gardening and tidy day every second Sunday of the month. This was a great success, so are keeping with it for another year.

Adopt a Plot - We have several plots around the town which are maintained either by ourselves or local community groups and schools. We fundraise for and supply the flowers. The sundial has grown significantly and now with the new signage is a great feature to the parade. We would like to thank our volunteer on his dedication to this plot over the last year.

Bowser - Again this year it was a great benefit to have our own bowser which is being used by our gardener to water the hanging baskets and is also used by our volunteers to water the plots and planters.

Cameron Square Canopy - This year the canopy has been a great asset to the community and has been used on numerous occasions over the summer and particularly this winter for the Christmas light switch on as it was absolutely pouring with rain.

Financial review

Total income for the period was £15,195. Total expenditure for same period was £17,904 resulting in a deficit of £2,709. Reserves at year end total £5,290 - £1,289 of unrestricted funds and £4,001 of restricted funds.

Reserves Policy

The trustees' policy is to retain 3 months worth of normal running costs in order to meet commitments and to cover any unexpected expenditure. Three months unrestricted expenditure stands at £1,093 which is covered by free reserves held. The trustees believe this is in an acceptable range but will continue to monitor the position.

Plans for future period

We will continue to organise the various projects and events in the coming year.

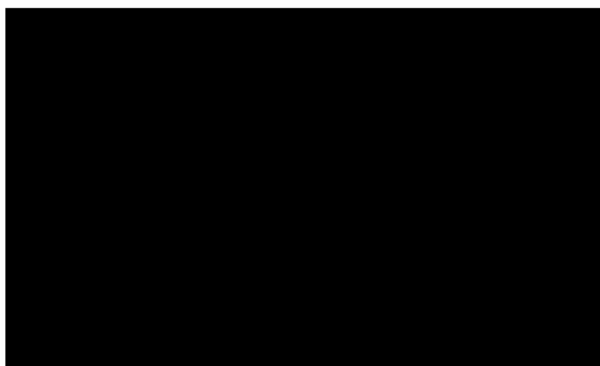
Exemptions from Disclosure

There are no exemptions from disclosure.

Funds held as custodian trustee on behalf of others

There are no funds held as custodian trustee on behalf of others.

This report was approved by the Trustees on 13 MAY 2025.



Independent examiner's report to the trustees on the unaudited accounts of Fort William Town Team SCIO.

I report on the accounts of the charity for the year ended 28th February 2025 which are set out on pages 6 to 9.

Respective responsibilities of trustee and independent examiner

The charity's Trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1 which gives me reasonable cause to believe that in any material respect the requirements:

- * to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- * to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: - 14 MAY 2025
Finance Manager
Voluntary Action Lochaber
An Drochaid, Claggan Road
Fort William
PH33 6PH



Fort William Town Team SCIO
Receipts and Payments Accounts
For the year ended 28th February 2025
Scottish Charity Number - SC050566

	Note	Year to 2025 Unrestricted £	Year to 2025 Restricted £	Year to 2025 Total £	Year to 2024 Total £
Receipts					
Grants and Donations					
Grants	5	-	9,969	9,969	32,460
Donations	4	704	-	704	693
Bank interest received		-	-	-	-
Fund Raising					
Other Fundraising Income		21	-	21	59
Other Charitable Activities					
Hanging Baskets		-	4,500	4,500	4,543
Total Receipts		726	14,469	15,195	37,755
Payments					
Charitable Activities					
Hanging Baskets		-	-	-	5,982
Paint (Underpass Project)		-	-	-	26,460
Website		48	-	48	-
Maintenance		3,124	500	3,624	-
Insurance		454	-	454	350
Equipment		18	9,469	9,487	-
Advertising / Plaques		-	195	195	-
Gardening		-	-	-	1,928
Costs for Plots		569	-	569	-
Hanging Basket Plants		-	3,244	3,244	-
Travel		-	116	116	-
Bank Charges		-	7	7	-
Stationery		20	-	20	-
Volunteer Expenses		-	-	-	68
Governance Costs					
Independent Examination	7	140	-	140	140
Total Payments		4,373	13,531	17,904	34,927
Surplus/(Deficit) for the year before transfers		(3,647)	938	(2,709)	2,827
Transfers between funds	6	-	-	-	-
Surplus/(Deficit) for the year		<u>(3,647)</u>	<u>938</u>	<u>(2,709)</u>	<u>2,827</u>

Fort William Town Team SCIO
Receipts and Payments Accounts
For the year ended 28th February 2025
Scottish Charity Number - SC050566

	Year to 2025 Unrestricted	Year to 2025 Restricted	Year to 2025 Total	Year to 2024 Total
Statement of Balances - as at 28th February 2025				
Opening cash at bank and in hand	4,936	3,063	7,999	5,172
Add Income	726	14,469	15,195	37,755
	5,662	17,532	23,194	42,927
Less Expenditure	4,373	13,531	17,904	34,927
Transfers	6	-	-	-
Closing cash at bank and in hand	1,289	4,001	5,290	7,999
Bank and Cash Balances				
Business Current Account	1,289	4,001	5,290	7,999
Outstanding lodgements	-	-	-	-
Outstanding cheques	-	-	-	-
Petty cash	-	-	-	-
9 & 10	1,289	4,001	5,290	7,999

Fort William Town Team SCIO
Scottish Charity Number - SC050566
Notes to the accounts
For the year ended 28th February 2025

1 Basis of Accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2 Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day-to-day running of the Charity. During the period the charity received Misc Donations totalling £704.

Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes. During the period the charity raised £4,500 from the sale of Hanging Baskets. Grant Funds totalling £9,969 were received for the provision and installation of Solar Panel electricity facility - £9,469 from The Highland Council Community Regeneration Fund and £500 from Tesco Groundworks.

3 Related party transactions

No remuneration was paid to the trustees or any connected persons during the period (2024: £NIL).

4 Donations

	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
Misc (General Donations)	704	-	704	693
Misc (Hanging Baskets)	-	4,500	4,500	-
	<u>704</u>	<u>4,500</u>	<u>5,204</u>	<u>693</u>

5 Grants

	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
The Highland Council (Solar Panel Facility)	-	9,469	9,469	-
Tesco Groundwork (Solar Panel Facility)	-	500	500	-
Foundation Scotland (Underpass Project)	-	-	-	26,460
Foundation Scotland (Hanging Baskets)	-	-	-	6,000
	<u>-</u>	<u>9,969</u>	<u>9,969</u>	<u>32,460</u>

6 Transfers between funds

There were no transfers between funds during the year (2024: £NIL).

7 Governance Costs

	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
Independent Examination	70	-	70	70
Accounting Services	70	-	70	70
	<u>140</u>	<u>-</u>	<u>140</u>	<u>140</u>

8 Volunteers

The trustees would like to record their thanks to all the volunteers who dedicate a significant amount of time for no remuneration to the charity. Without their help and support the trustees wouldn't be able to achieve any of the work around the town which would have a negative impact on locals and tourists alike. It is fantastic for us to see peoples pride in our town returning and we hear lots of lovely feedback from visitors and locals on how the town has improved since our group has been active.

9 Unrestricted Funds

	At 1st March 2024				At 28th February 2025
	Incoming	Outgoing	Transfers		
Unrestricted Funds	4,936	726	(4,373)	-	1,289
	4,936	726	(4,373)	-	1,289

10 Restricted Funds

	At 1st March 2024				At 28th February 2025
	Incoming	Outgoing	Transfers		
The Highland Council (Solar Panel Facility)	-	9,469	(9,469)	-	-
Tesco Groundwork (Solar Panel Facility)	-	500	(500)	-	-
Hanging Baskets	3,063	4,500	(3,562)	-	4,001
	3,063	14,469	(13,531)	-	4,001