

# KINGSLAND PRIMARY SCHOOL PARENT COUNCIL

OSCR SCIO registration number: SC050455

Receipts and payments statement of account  
for the year to 31 July 2025

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# KINGSLAND PRIMARY SCHOOL PARENT COUNCIL

## APPENDIX 1

### Trustees' Annual Report for the period 1 August 2024 to 31 July 2025

#### Reference and administration details

Charity name	Kingsland Primary School Parent Council
Other names charity is known by	Kingsland Parent Council
Registered charity number	SC050455
Charity's principal address	Kingsland Primary School Neidpath Road Peebles Postcode EH45 8NN

#### Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Lee Dick	Chair	
2	Lynsey Brockie	Vice chair	
3	Kathryn McBean	Treasurer	
4	Laura Grant	Secretary	

## **Structure, governance and management**

Type of governing document	Constitution
Trustee recruitment and appointment	Appointment as a trustee shall be by self-nomination from any member of the parent body and be limited to parents/carers of children enrolled, and, in Kingsland Primary School. All nominations will require to be seconded prior to appointment. In the event of a tie, the trustees will be required to vote.

## **Objectives and activities**

Charitable purposes	The purpose of the Parent Council shall be to support the advancement of education in Kingsland Primary School, Peebles, by: Ensuring and enabling close co-operation and communication between parents and teachers, including the school's Leisure and Social Committee. Studying and discussing matters of mutual interest relating to the education and welfare of the student body. Engaging in activities which support and advance the education and mental and physical wellbeing of the student body. Supporting the school to make improvements where needed by working with parents, children, teachers and school staff and the wider community. Promoting the equality of experience regardless of socioeconomic background.
Summary of the main activities in relation to these objects	The main activities of the Parent Council are to meet regularly with the school appointed representatives to discuss policy, success and improvements of recent initiatives and events. Discuss and action any queries and suggestions made by the wider parent forum. To agree how to apply funds to projects and to help students and the parent forum as necessary. To fundraise for initiatives as necessary.

## Achievements and performance

Summary of the main achievements of the charity during the financial period

Whole School events included a Sponsored walk, Halloween Party, Christmas cards and mugs sale, Christmas Fayre, in school Christmas Parties, a live Pantomime, Spring discos and a Summer Fayre. The school Choir performed at local events as well as in school and at our School Fayres. The parent council paid for Swimming lessons for P4 to P7 pupils. The Parent Council aimed to raise additional funds in order to fund some new playground equipment and so put on a silent auction and wreath making event, a local band put on an evening gig and over the year four donut days were well attended on Friday afternoons. New athletics kits were arranged and predominately funded through sponsorship opportunities for local businesses. The parent council continued to support the share shed, grab and go breakfast provision and a particular music programme that was used by class teachers with their classes.

## Financial review

Brief statement of the charity's policy on reserves

The Board determined that a Reserve Fund of £2,000 is to be maintained at all times to ensure that any unforeseen costs that the school may require can all be met, and any future commitments can take place for a period of at least one year. There being no other regular committed expenditure by the Parent Council this was deemed sufficient for this financial year.

Details of any deficit

There were no financial deficits in this financial year.

Donated facilities and services (if any)

The parent council is extremely grateful to Kingsland Primary School and all its staff for supporting the Parent Council and allowing us to hold meetings and events in school.

## Other optional information

We would also like to thank the ongoing support of all the volunteers that support all the children and families of Kingsland Primary School, none of our events would go ahead without the ongoing support of our parent, and grandparent, volunteers. Thank you.

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)  
Position (e.g. Chair)

Kathryn McBean  
Treasurer

Date

30-Sep-25

## Kingsland Primary School Parent Council

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## Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	1	Aug	2024		31	Jul	2025

## Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
<b>A1 Receipts</b>						
Donations	1,003				1,003	850
Legacies					-	-
Grants	165	1,300			1,465	-
Receipts from fundraising activities	23,017				23,017	12,127
Gross trading receipts					-	-
Income from investments other than land and buildings					-	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities					-	-
					-	-
<b>A1 Sub total</b>	<b>24,184</b>	<b>1,300</b>	<b>-</b>	<b>-</b>	<b>25,484</b>	<b>12,977</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>24,184</b>	<b>1,300</b>	<b>-</b>	<b>-</b>	<b>25,484</b>	<b>12,977</b>
<b>A3 Payments</b>						
Expenses for fundraising activities	5,810				5,810	4,249
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities	12,376	1,300			13,676	8,501
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination					-	-
Preparation of annual accounts					-	-
Legal costs					-	-
Other	11				11	-
					-	-
<b>A3 Sub total</b>	<b>18,197</b>	<b>1,300</b>	<b>-</b>	<b>-</b>	<b>19,497</b>	<b>12,750</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	-
Purchase of investments					-	-
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>18,197</b>	<b>1,300</b>	<b>-</b>	<b>-</b>	<b>19,497</b>	<b>12,750</b>
<b>Net receipts / (payments)</b>	<b>5,987</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,987</b>	<b>227</b>
<b>A5 Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	<b>5,987</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,987</b>	<b>227</b>

## Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
<b>B1 Cash funds</b>	Cash and bank balances at start of year	5,526				5,526	5,299
	Surplus / (deficit) shown on receipts and payments account	5,987	-			5,987	227
						-	-
						-	-
	<b>Cash and bank balances at end of year</b>	<b>11,513</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11,513</b>	<b>5,526</b>
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
<b>B2 Investments</b>				
		<b>Total</b>	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
<b>B3 Other assets</b>					
		<b>Total</b>	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
<b>B4 Liabilities</b>				
		<b>Total</b>	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
<b>B5 Contingent liabilities</b>				
		<b>Total</b>	-	-

Signed by one or two trustees  
on behalf of all the trustees

Signature

Print Name

Date of  
approval*K McBean*

K McBean

30 Sep 25

## Section C Notes to the Accounts

### C1 Nature and purpose of funds *(may be stated on analysis of funds worksheets)*

The purpose of all funds is in the furtherance of the objectives of the charity.

### C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

### C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)

**X**

Authority under which paid

£

### C3b Trustee remuneration - details


### C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

**X**

Number of trustees

£

### C4b Trustee expenses - details


### C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

### C6 Other information

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## Kingsland Primary School Parent Council

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**Additional analysis (1)****Analysis of receipts and payments****1 Donations**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Easy Fundraising donations	23				23	47
Regular donations via JustGiving	773				773	540
Collections from Choir performances	207				207	263
	-				-	
<b>Total</b>	<b>1,003</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,003</b>	<b>850</b>
	reference	-	-	-	reference	-

**2 Grants**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Parentking Asda cashpot	165		165	-
Peebles and district Round Table		1,300	1,300	-
			-	
			-	
<b>Total</b>	<b>165</b>	<b>1,300</b>	<b>1,465</b>	<b>-</b>
	-	-	-	-

**3 Receipts from fundraising activities**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Whole School Sponsored walk sponsorship	5,507				5,507	1,795
Halloween Party voluntary donations	571				571	237
Christmas Fayre takings	2,656				2,656	3,299
Sale of pupil designed Christmas cards & calendars	3,495				3,495	2,893
Summer Fayre takings	3,762				3,762	3,242
Spring discos	126				126	662
Silent auction, wreath making event and local gig	2,600				2,600	-
Donut days	1,099				1,099	-
Sponsorship of athletics kits	1,900				1,900	-
<b>Total</b>	<b>21,717</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>21,717</b>	<b>12,128</b>
	reference error	-	-	-	reference error	reference error

**4 Payments relating directly to charitable activities**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Playground equipment	6,225	1,300			7,525	-
Swimming lessons	2,124				2,124	2,264
Athletics kits	1,886				1,886	-
Christmas parties and in-classroom activities	1,748				1,748	1,824
Teachers bonus cash pots	-				-	4,050
Illustrator event and guest author	233				233	120
Support for P7 residential trip, uniform & year book	80				80	110
Outdoor and gardening expenses	-				-	80
Other incidentals - cables, storage boxes	80				80	53
<b>Total</b>	<b>12,376</b>	<b>1,300</b>	<b>-</b>	<b>-</b>	<b>13,676</b>	<b>8,501</b>
	-	-	-	-	reference error	-

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## Additional analysis (2)

### 5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below <b>General</b>	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
<b>Receipts</b>						
Donations	1,003				1,003	850
Legacies					-	-
Grants	165				165	-
Receipts from fundraising activities	23,017				23,017	12,127
Gross trading receipts					-	-
Income from investments other than land and buildings					-	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities					-	-
<b>Sub total</b>	<b>24,184</b>	-	-	-	<b>24,184</b>	<b>12,977</b>
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
<b>Sub total</b>	<b>-</b>	-	-	-	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>24,184</b>	-	-	-	<b>24,184</b>	<b>12,977</b>
<b>Payments</b>						
Expenses for fundraising activities	5,810				5,810	4,249
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities	12,376				12,376	8,501
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination					-	-
Preparation of annual accounts					-	-
Legal costs					-	-
Other costs	11				11	-
<b>Sub total</b>	<b>18,197</b>	-	-	-	<b>18,197</b>	<b>12,750</b>
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	-
Purchase of investments					-	-
<b>Sub total</b>	<b>-</b>	-	-	-	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>18,197</b>	-	-	-	<b>18,197</b>	<b>12,750</b>
<b>Net receipts / (payments)</b>	<b>5,987</b>	-	-	-	<b>5,987</b>	<b>227</b>
<b>Transfers to / (from) funds</b>					-	-
<b>Surplus / (deficit) for year</b>	<b>5,987</b>	-	-	-	<b>5,987</b>	<b>227</b>

#### Nature and purpose of funds

All funds are in furtherance of the objectives of the charity.

## Kingsland Primary School Parent Council

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**Additional analysis (3)****6 Breakdown of restricted funds**

	Restricted fund 1 - Peebles and District Round Table	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
<b>Receipts</b>						
Donations					-	-
Legacies					-	-
Grants	1,300				1,300	-
Receipts from fundraising activities					-	-
Gross trading receipts					-	-
Income from investments other than land and buildings					-	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities					-	-
<b>Sub total</b>	<b>1,300</b>	-	-	-	<b>1,300</b>	-
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
<b>Sub total</b>	<b>-</b>	-	-	-	-	-
<b>Total receipts</b>	<b>1,300</b>	-	-	-	<b>1,300</b>	-
<b>Payments</b>						
Expenses for fundraising activities					-	-
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities	1,300				1,300	-
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination					-	-
Preparation of annual accounts					-	-
Legal costs					-	-
<b>Sub total</b>	<b>1,300</b>	-	-	-	<b>1,300</b>	-
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	-
Purchase of investments					-	-
<b>Sub total</b>	<b>-</b>	-	-	-	-	-
<b>Total payments</b>	<b>1,300</b>	-	-	-	<b>1,300</b>	-
<b>Net receipts / (payments)</b>	<b>-</b>	-	-	-	<b>-</b>	-
<b>Transfers to / (from) funds</b>					-	-
<b>Surplus / (deficit) for year</b>	<b>-</b>	-	-	-	<b>-</b>	-

**Nature and purpose of funds**

To purchase playground equipment, for use by all pupils of Kingsland Primary School.

**KINGSLAND PRIMARY SCHOOL PARENT COUNCIL**  
**APPENDIX 3**

**Independent examiner's report on the accounts for the year 1 August 2024 to 31 July 2025**

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *Joanna Crow*

Name: Joanna Crow

Date: 15-Oct-25

**Relevant professional qualification or Body:**

Member of the Institute of Certified Bookkeepers (#430623)

**Address:** Marfaux, 19 Wilton Path, Hawick TD9 7DS

**Give here brief details of any items that the examiner wishes to disclose:**

None