

APPENDIX 1

OSCR

Scottish Charity Regulator  
Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	01	04	2024	To	31	03	2025

Reference and administration details

Charity name  
Other names charity is known by  
Registered charity number  
Charity's principal address

Sanday Men's Shed
SMS
SC 050265

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name		Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				SMS Members
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

Type of governing document

Sanday Men's Shed Constitution as approved by the Scottish Men's Shed Association (SMSA).

Trustee recruitment and appointment

Trustees are recruited at the AGM from among the members. They are appointed by open voting at the AGM.

## Objectives and activities

Charitable purposes

To provide recreational facilities, and advance the social needs, health and wellbeing of men of all ages and backgrounds living in Sanday.

Summary of the main activities in relation to these objects

1. Developing and maintaining a recreational facility, namely a Men's Shed.
2. Reducing isolation amongst men in Sanday.
3. Developing the capacity of men to share their knowledge and skills with others.
4. Enhancing the environment, both natural and built, around the island of Sanday.
5. Supporting the local community with project work and labour

## APPENDIX 1

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

The Men's Shed is now a key community facility at the heart of island life. During the year we took on numerous community projects and we are now approached on a regular basis with requests to help out where local businesses are unable or unwilling to quote.

The area around the Shed has a long history stretching back to the Herring Industry of the nineteenth century. More recently it was used as a storage area and commercial yard for a local shop keeper and haulage contractor. Over the years it became very run down, full of rubbish, and an eyesore in the heart of Kettletoft township. The Men's Shed have spent the last year removing rubbish, clearing the ground, and rebuilding the old stone dykes which had fallen into a ruinous state. This work has made a tremendous difference to the township, and we continue to improve our environment with plans to build a large memorial bench out of stone, in the form of a herring, to celebrate the past industry of this remote community.

Planning continues for our steel portal frame extension and we hope to reach the build stage during 2026. This will allow us to relocate the workshop into the extension, create storage, and dedicate the current building to quieter crafts such as the very popular stained glass works.

### Financial review

#### Brief statement of the charity's policy on reserves

We continue to attract grants and donations which are put to good use on community projects, benefitting the whole island. We maintain a healthy Bank balance for a small charity, but have not built up reserves. All income received has been used on maintaining Shed activities and supporting the island community.

#### Details of any deficit

None

#### Donated facilities and services (if any)

All labour is voluntary, and some members have donated heavy machinery work to aid in the clearance of the Coop yard and the general tidying up of the township.

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s) <i>OSCR will accept digital or typed signatures</i>		
Full name(s)		
Position (e.g. Chair)	Treasurer	
Date	22 December 2025	

# APPENDIX 3



		Independent examiner's report on the accounts						V2	
Report to the trustees/members of	Charity name	SANDAY MEN'S SHED							
Registered charity number	SC	050265							
On the accounts of the charity for the period	Period start date				Period end date				
	Day	Month	Year		Day	Month	Year		
	01	04	2024	to	31	03	2025		
Set out on pages								(remember to include the page numbers of additional sheets)	
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.								
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.								
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]</p> <ol style="list-style-type: none"> <li>which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> <li>to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and</li> <li>to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations</li> </ul> </li> </ol> <p>have not been met, or</p> <ol style="list-style-type: none"> <li>to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</li> </ol>								
Signed**:					19/12/25				
Name:									
Relevant professional qualification(s) or body (if any):									
Address:									

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

\*\*OSCR will accept digital or typed signatures.


### APPENDIX 3

#### Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of  
any items that the  
examiner wishes to  
disclose

There were a few receipts missing, however  
on disussion with the Men's Shed  
representative, I am satisfied that all  
monies spent were for the activities of  
the Men's Shed.





SANDAY MEN'S SHED		EXPENDITURE	FINANCIAL YEAR 1st APRIL 2024 TO 31st MARCH 2025			
Date	To Whom Paid	Details	Ref.	Amount	Balance	
1 Apr 2024		Opening Balance				£4,659.63
11 Apr 2024	British Gas	Electricity	838484335	£21.08	✓	
15 Apr 2024	Brough Wolstenholme	Paint	104180	£20.13	✓	
	HIS	Silicon & White Spirit	6100472973	£28.84	✓	
22 Apr 2024	Sanday Community Shop	Timber		£72.46	✓	
23 Apr 2024	Huws Gray	Kitchen Wall Unit	KKAD3064	£154.51	✓	
7 May 2024	Sinclair Haulage	Haulage	Inv 38240	£15.00	✓	
	Huws Gray	Plywood and shelving	Inv IH102646	£99.47	✓	
9 May 2024	Cash withdrawal	Cash payment for Bench - [REDACTED]		£40.00	✓	
	British Gas	Electricity		£25.14		
13 May 2024	Sanday Community Shop	Electric sockets, Milk, biscuits acc. paid.		£45.43	✓	
17 May 2024	Screwfix	Goldscrow Case & Corner protectors	A17818398109	£85.97	✓	
20 May 2024	Jewsons	Bricks & Cement		£190.69	✓	
10 Jun 2024	British Gas	Electricity		£21.71		
12 Jun 2024	[REDACTED]	Sharpening saw blades		£50.98		
	Battery <a href="https://www.trader.com">trader.com</a>	Battery for Generator	115086	£74.13	✓	
1 Jul 2024	[REDACTED]	Barbecue Kit		£430.67		
9 Jul 2024	British Gas	Electricity		£22.34		
16 Jul 2024	Jewsons	Bricks	292933	£12.29	✓	
	Macgregors Ind. Supplies	Cleaning Products	200113070	£28.60	✓	
	Birsay Farmers	Outside Tap & Fittings	184721	£63.12	✓	
2 Aug 2024	[REDACTED]	Paint from HIS		£96.81	✓	
7 Aug 2024	British Gas	Electricity		£24.83		
	Amazon	Gazebo	10306570	£92.69	✓	
8 Aug 2024	Sinclair Haulage	Haulage	Inv 39470	£11.40	✓	
* 13 Aug 2024	Wellpark Garden Centre	Charcoal		£65.00		
	Rendall's Bakery	Rolls		£82.08	✓	
* 20 Aug 2024	Jewsons			£345.10	✓	
	[REDACTED]	Paint from [REDACTED]	176005	£40.75	✓	
* 22 Aug 2024	[REDACTED]	BBQ Food from Lidl		£160.25		
27 Aug 2024	Sanday Community Shop	BBQ Supplies		£132.93	✓	
2 Sep 2024	[REDACTED]	BBQ Supplies		£59.78	✓	
	[REDACTED]	BBQ Supplies		£229.63	✓	
3 Sep 2024	[REDACTED] Donaldsons Butchers	BBQ Supplies	21086	£293.12	✓	
4 Sep 2024	Sinclair Haulage	2 tonne sand	Inv 39786	£60.00	✓	
6 Sep 2024	HIS	Paint	AD01989019	£68.76	✓	
	Yandle & Sons Ltd	Chuck for Lathe	Y145575	£139.99	✓	
9 Sep 2024	British Gas	Electricity		£34.19		
26 Sep 2024	British Gas	Electricity		£1.26		
	Virgin Money	Charges		£7.50		
* 14 Oct 2024	Ebay	Lathe Dvice Centre		£15.59		
16 Oct 2024	EDF	Electricity - New Supplier	KI-1757C933-0001	£29.87	✓	
18 Oct 2024	Jewsons	Drain Pipe Connector	296203	£3.34	✓	
	Macgregors Ind. Supplies	Cutting Discs	200121489	£9.94	✓	
	Jewsons	Drain Pipe	296192	£48.40	✓	
* 22 Oct 2024	Jewsons	Drain Pipe clips and elbows		£22.80		
24 Oct 2024	Shoppaint	Paint		£99.36	✓	
* 12 Nov 2024	Tesco			£9.00		
3 Dec 2024	Birsay Farmers	Shovel	197799	£20.33	✓	
4 Dec 2024	Scottish Men's Shed Association	Membership	716	£25.00	✓	
	[REDACTED]	Vent Cowl and Rhone Hopper	18463077	£41.27	✓	
* 9 Dec 2024	Greenwood Insurance	Insurance Premium		£480.16		
16 Dec 2024	Kettletoft Hotel	Christmas Drinks for Volunteers		£42.00		
17 Dec 2024	EDF	Electricity		£21.48		
27 Dec 2024	Amazon	Pegboard, Clips and Bins		£287.42	✓	
13 Jan 2025	Ebay	Sliding Mitre Saw		£194.39	✓	
* 17 Jan 2025	EDF	Electricity		£34.72	✓	
* 20 Jan 2025	[REDACTED]	Tools		£371.00	✓	
* 27 Jan 2025	Ebay			£3.99		
3 Feb 2025	[REDACTED]	Wheelbarrow	203645	£78.00	✓	
10 Feb 2025	Macgregors Ind. Supplies	Fire Equipment	200130405	£211.18	✓	
18 Feb 2025	EDF	Electricity	KI-1757C933-0006	£30.29	✓	
27 Feb 2025	Jewsons	Plywood	299974	£159.84	✓	
6 Mar 2025	HIS	Heat Alarm		£31.91	✓	
	Macgregors Ind. Supplies	Fire Alarms & Safety Equipment	200132866	£117.06	✓	
10 Mar 2025	Sanday Community Shop	Milk & Biscuits, Ac Paid		£17.52	✓	
11 Mar 2025	Boards Direct	Whiteboard & Notice Board	4917	£98.20	✓	
18 Mar 2025	EDF	Electricity	KI-1757C933-0007	£31.62	✓	
* 20 Mar 2025	Ebay			£14.50		
	Shoppaint	Paint		£61.93	✓	
21 Mar 2025	Amazon	Fixman Posts	GB5000L	£34.98	✓	
31 Mar 25	Total Expenditure to End of Year			£6,095.72		

Table 1

SANDAY MEN'S SHED			FUND		FINANCIAL YEAR 1st APRIL 2024 TO 31st MARCH 2025			
Date	From Whom	Details	Ref.	Amount	Total	Expenditure	Balance	
1 April 2024		Balance in Bank			4659.63			
2 Apr 2024	Virgin Money	Cashback		£1.68	£1.68			
2 May 2024	Scottish Sea Farms	Donation		£150.00	£150.00			
3 May 2024	Virgin Money	Cashback		£0.96	£0.96			
3 Jun 2024	Virgin Money	Cashback		£1.13	£1.13			
2 Jul 2024	Virgin Money	Cashback		£0.26	£0.26			
3 Jul 2024	VAO	Grant		£1400.00	£1400.00			
19 Jul 2024	Anonymous	Donations		£100.00	£100.00			
5 Aug 2024	Virgin Money	Cashback		£0.36	£0.36			
23 Aug 2024	Cash Deposit	BBQ Sales		£528.53	£528.53			
28 Aug 2024	Anonymous	Donation		£100.00	£100.00			
2 Sep 2024	Virgin Money	Cashback		£2.52	£2.52			
17 Sep 2024	Leadline Stained Glass	Hire of Workshop		£200.00	£200.00			
2 Oct 2024	Virgin Money	Cashback		£0.73	£0.73			
4 Nov 2024	Virgin Money	Cashback		£0.64	£0.64			
2 Dec 2024	Virgin Money	Cashback		£0.08	£0.08			
3 Jan 2025	Virgin Money	Cashback		£1.23	£1.23			
3 Feb 2025	Virgin Money	Cashback		£0.69	£0.69			
17 Feb 2025	VAO	Grant		£4161.00	£4161.00			
3 Mar 2025	Virgin Money	Cashback		£1.30	£1.30			
		Plasterboard from Jewsons		£116.64	£116.64			
				£6767.75	£11427.38	£6095.72	£5331.66	