



Friends of Peebles High School (SCIO)

Trustees' Annual Report and Financial Statements

For the year ended 31 July 2025

Registered Charity No SC050256

**Friends of Peebles High School (SCIO)
Trustees' Annual Report and Financial Statements
For the Year Ended 31st July 2025**

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Friends of Peebles High School (SCIO)
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Trustees' Annual Report

The trustees are pleased to present their report together with the financial statements for the year ended 31st July 2025.

Background

Following the devastation caused by the fire at Peebles High School in November 2019, members of the Parent Council met very quickly to discuss immediate priorities. This led to renewed discussions and interest around creation of a registered charity to act as the fundraising arm of the Parent Council. Subsequently five members of the Parent Council, together with the Head Teacher of PHS all expressed their willingness to serve as founder Trustees under a single tier, Scottish Charitable Incorporated Organisation (SCIO).

In spite of the challenges imposed by Covid-19 the charity was formally incorporated on the 3rd July 2020 and became operational by the Autumn of that year.

Rationale and Drivers

Without question, the Parent Council had previously demonstrated successful leadership of many fundraising events and activities, including the well supported and extremely popular PHS Lottery. However, the general consensus was that by forming a registered charity it would open the door to additional opportunities, highlighted below.

- a. Ability to claim gift-aid from HMRC in relation to eligible personal donations.
- b. Facilitation of matched funding opportunities from employers who required the good cause to be a formally registered charity.
- c. Accessibility to national and regional funding grants for achievement of specific development initiatives.

Reference Information

Charity Name: Friends of Peebles High School (SCIO)

OSCR Reg No. SC050256

Address: Peebles High School, Springwood Road, Peebles,
Peeblesshire. EH45 9HB.

Email Address:

[REDACTED]

Website link:

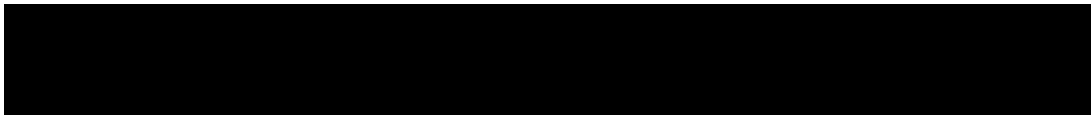
<https://phsparents.org.uk/friends-of-phs-charity>

Trustees:

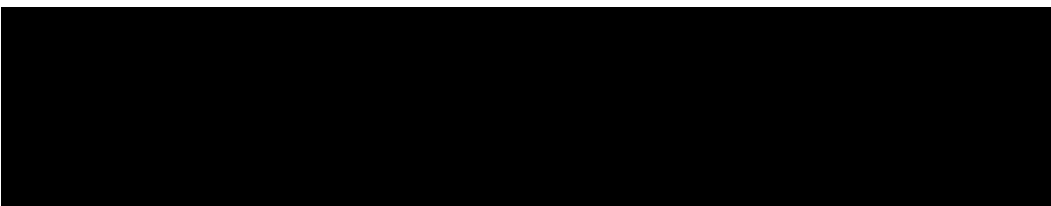
[REDACTED]

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Charity Trustees serving at the time of approval of the Trustees Report are shown on page 3. The following changes have taken place between the beginning of the reporting year and the approval of the Trustees' Annual Report and Financial Statements:



In accordance with the Charity's constitution the following Trustees retired at the following AGM's and were reappointed at a Trustees' meeting held immediately thereafter.



During the AGM on 10 September 2024, Gillian Moran was welcomed as a newly appointed Trustee.

In accordance with paragraph 18 of the constitution, the Trustees may at any time appoint a parent or carer of a pupil enrolled or a teacher working at Peebles High School to be a charity trustee - by way of a resolution passed by majority vote at a board meeting. The board's decision may also be influenced by nominations received and considered at the most recent AGM of the Peebles High School Parent Council. This is to enable members of the parent forum of Peebles High School to be offered opportunity to serve as trustees and office bearers of the organisation.

Charitable Purpose

A full copy of the charity's constitution may be viewed via the website referenced above and the principal objectives for the short and longer term are as follows:

The organisation's charitable purpose shall be to support the vision and strategic objectives of the Parent Council to promote the advancement of education in Peebles High School, irrespective of age, race, national identity, colour, gender identity, sexual orientation, physical or mental disability or religion by:

- a. Ensuring and enabling close co-operation and communication within the partnership of parents and Peebles High School.
- b. Identifying the financial support required in order to fulfil the strategic objectives.
- c. Creating and implementing a fundraising plan to maximise fundraising opportunities.

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Review of the year's activities

The School Christmas concert took place again in addition to another successful Spring Concert, thus repeating last years' two main events where the charity raised funds by providing refreshments and holding a raffle.

Marketing and sales of the Tweeddale shopping bag continued during this financial year and contributed a further sum of £55.

The PHS Lottery continues to provide an important stream of income for the charity, with an amount of £4,277 being collected in ticket sales over the reporting year. Further efforts to promote this will be made by our lottery admin team in the hope of increasing ticket sales, but the trustees are mindful that the financial climate for the wider school community remains extremely challenging at the present time.

We received a generous donation of £1000 from [REDACTED], an ex-pupil of PHS, which at the donor's request will be ring-fenced to seed-fund our new Opportunities Pot. Gift Aid will be claimed on this donation in the next reporting year

The charity made the difficult decision to no longer provide refreshments at either the Freshers' Fair or the Careers Fair as they were loss-making events.

Employers matched funding schemes continue to play an important element of our fundraising and £1,200 was received from the Bank of Scotland Foundation through the volunteering of both [REDACTED] and our Treasurer. £500 of this sum will be ring-fenced into the new Opportunities Pot.

A new High Interest account was opened in the financial year to generate extra income on the retained funds held by the charity. This has generated a further sum of £268

Review of the period's achievements and impacts

Our funding bids process continues to provide an opportunity for faculty heads to bring about new initiatives in the school. A number of these have focused on student wellbeing, mental health, and inclusivity, all tying into our school values. The charity was delighted to be able to fund these initiatives. For our Modern languages department, we were able to fund the cost of a pilot subscription to Linguascope to extend support for further languages. In Pastoral Support we funded equipment to establish a beauty group, providing an interactive forum for relationship building. Our new Inclusion Service benefitted from our support in purchasing a large amount of equipment to set up a forest school. We also provided funding for new equipment (Smart Cart/ Logic Boards / Wind Turbines) to support our Physics department deliver new N4/N5 courses.

We also continue to benefit from 'easyfundraising' donations which is a valuable income stream, although further promotion of this would be welcomed. Our Treasurer has looked at ways of generating further income and has set up a Paypal Giving account as well as creating a Donate Now button that is accessible via our online presence.

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Review of the period's achievements and impacts (continued)

A successful application was made to the "Tesco Stronger Starts" scheme as part of our setting up of a new Opportunities Pot to support inclusiveness across our wide range of school trips. Voting is currently underway in the Peebles store. We look forward to reporting on the result of this next year.

Financial Review

All special conditions inherited from the Parent Council have now been fully met, namely sums attributed to fund raising activities specifically earmarked for PHS pupils requiring Learning Support. A new restricted funds element of our Opportunities Pot has been created in accordance with donors' expectations.

Cash transferred from the PHS Lottery account are unrestricted funds, reflecting the accumulation of ticket sales less prizes awarded. The value of ticket sales less prizes is transferred as a donation to the charity immediately after each lottery draw.

Total receipts for the period totalled £7,324.

The School Christmas concert generated income of £492. The School Concert in June generated a further £537 of income.

The PHS Lottery continues to provide a regular source of income for the charity with proceeds of £3,544 being transferred to the charity by our lottery admin team after payment of prizes. Our Treasurer was also able to attract a matched giving donation of £500 from his employer in respect of his volunteering time. Mrs Connie Flynn was able to attract matched funding donations totalling £700 in respect of her Christmas and Spring Concert volunteering.

Net Income from fundraising activities during the year amounted to £961 arising largely from in-school events supplemented by income generated from easyfundraising of £51.

Sales of our Tweeddale jute shopping bag continued this year, providing income of £55 from the sale of 7 bags. We currently hold a stock of 153 bags for ongoing sales. These will be marketed and sold throughout the region to provide a further contribution to the next reporting year.

Overheads were very small totalling only £195 as there are no occupational costs or salaries to pay, since the Trustees, postholders, members of the Parent Council and parent helpers all offer their services on a voluntary basis.

Donations to PHS totalled £3,577 for the period, in settlement of invoiced bids from the 2024-25 Funding Bid rounds. This leaves total reserves carried forward to next year, of £18,309. A full analysis of the reserves is explained within the Statement of Balances showing the split between restricted and unrestricted balances.

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Reserves Policy

There is currently no intention to create a reserve fund and monies currently retained by the charity are available to be expensed throughout the year in accordance with its charitable aims. This will be in response to requests addressed to the Trustees by the senior management team of Peebles High School. Any special conditions attached to grants and donations received by the charity for specific campaigns or causes will always be respected and earmarked specifically for that purpose.

The Trustees will review the requirement for creation of a reserve fund on a regular basis and will be referred to in the Trustees' annual report.

Future Plans

The charity's funding plan includes a combination of fundraising initiatives coupled with a desire to attract regional and national grants. Donations and legacies will also be sought, and the latter could have particular impact and relevance in relation to the school re-build plan.

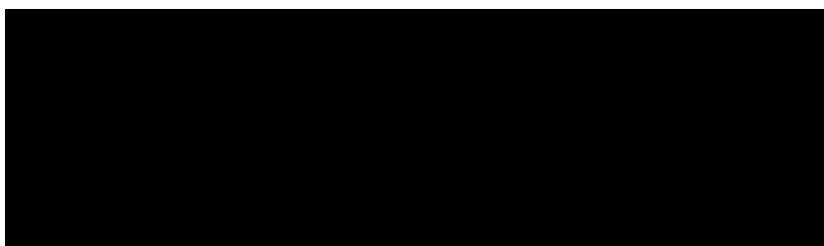
One of the major aims of the Parent Council and its Building sub-Group is to ensure the school rebuild project scheduled for completion in 2025, fully achieves the objectives and aspirations of pupils and staff of PHS. Should any identifiable gaps be encountered during the process that could be resolved through the injection of additional resources, the Charity will suitably respond to the challenge.

Fundraising plans for immediate financial year will include:

- Sales and marketing of our 'Tweeddale' Jute shopping bag.
- Offering refreshment counters and raffle sales to support PHS concert and drama productions.
- Continued promotion of the PHS Lottery, thus building on the current annual contribution of circa £3,544.
- Promotion of our easyfundraising/Paypal-Giving/Donate-Now links to the community
- Tesco Stronger Starts Grant
- Online Auction of Old School equipment
- Final Fling events marking closure of the old Peebles High School buildings

Committed PHS Donations:

All committed PHS donations up to and including 2024-25 school year have been settled in full.



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Independent Examiner's Report to the Trustees of Friends of Peebles High School (SCIO)

I report on the financial statements of Friends of Peebles High School (SCIO), as prepared by the Treasurer for the year ended 31st July 2025, which are set out on pages 10 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of the independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

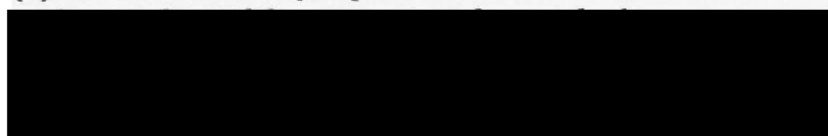
In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper



Address: Braidwood Graham,
Chartered Accountants, 4 Copperbeech Court, Cavalry Park, Peebles, EH45 9BU.

Date. 24 SEPTEMBER 2025

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Statement of Receipts and Payments
For the year ended 31st July 2025

| | | Restricted Funds £ | Unrestricted Funds £ | Year ended 31/07/2025 £ | Year ended 31/07/2024 £ |
|-------------------------------------------------|------|--------------------------|----------------------------|-------------------------------|-------------------------------|
| Receipts | Note | | | | |
| Donation from PHS Parent Council | 2 | 0.00 | 24.00 | 24.00 | 0.00 |
| Donation from PHS Lottery | 2 | 0.00 | 3,544.00 | 3,544.00 | 3,835.50 |
| Other Donations | 3 | 1,500.00 | 700.00 | 2,200.00 | 1,000.00 |
| Receipts from fundraising activities | 4 | 0.00 | 1,081.66 | 1,081.66 | 1,157.49 |
| Grants | 5 | 0.00 | 150.00 | 150.00 | 0.00 |
| Gross trading receipts | 6 | 0.00 | 55.86 | 55.86 | 726.17 |
| Other Income | 7 | 0.00 | 268.97 | 268.97 | 0.00 |
| Total Receipts | | <u>1,500.00</u> | <u>5,824.49</u> | <u>7,324.49</u> | <u>6,719.16</u> |
| Payments | | | | | |
| Expenses for fundraising activities | 8 | 0.00 | 315.02 | 315.02 | 402.63 |
| Gross trading payments | 9 | 0.00 | 71.00 | 71.00 | 0.00 |
| Grants and donations | 10 | 0.00 | 3,577.10 | 3,577.10 | 3,812.19 |
| Total Payments | | <u>0.00</u> | <u>3,963.12</u> | <u>3,963.12</u> | <u>4,214.82</u> |
| Surplus / (Deficit) for the period | | 1,500.00 | 1,861.37 | 3,361.37 | 2,504.34 |
| Transfers between funds | 11 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Surplus / (Deficit) for the period | | <u>1,500.00</u> | <u>1,861.37</u> | <u>3,361.37</u> | <u>2,504.34</u> |

Statement of Balances as at 31st July 2025

| | | Restricted Funds | Unrestricted Funds | As at 31/07/2025 | As at 31/07/2024 |
|------------------------------------------------------------|------|---------------------|-----------------------|---------------------|---------------------|
| | Note | | | | |
| Cash & bank balances at start of period | | 0.00 | 14,948.48 | 14,948.48 | 12,444.14 |
| Surplus / (deficit) shown on receipts and payments account | | 1,500.00 | 1,861.37 | 3,361.37 | 2,504.34 |
| Cash & bank balances at end of period | 13 | <u>1,500.00</u> | <u>16,809.85</u> | <u>18,309.85</u> | <u>14,948.48</u> |
| Being: | | | | | |
| Bank current Account | | 1,500.00 | 2,540.88 | 4,040.88 | 14,948.48 |
| High interest Account | | 0.00 | 14,268.97 | 14,268.97 | 0.00 |
| | | <u>1,500.00</u> | <u>16,809.85</u> | <u>18,309.85</u> | <u>14,948.48</u> |
| Other Assets | | | | | |
| Prepaid Insurance premium | | 0.00 | 173.00 | 173.00 | 170.00 |
| Stock of Jute shopping bags (153) at cost | | 0.00 | 845.17 | 845.17 | 883.84 |
| | | <u>0.00</u> | <u>1,018.17</u> | <u>1,018.17</u> | <u>1,053.84</u> |
| Other Liabilities | | | | | |
| Donations pledged | 12 | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |

The notes on pages 10-13 form part of the accounts set out on page 9

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Notes to the Accounts
Year Ended 31st July 2025

1 Basis of Accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2 Donations from PHS Parent Council & PHS Lottery

A notional amount of £174.00 was retained in the PHS Association (representing the PHS Parent Council) account in July 2024 to cover secretarial costs. For completeness of information, a summary of Parent Council transactions over the course of the financial year is set out below. The account was closed on 3rd January 2025. Future SBC grants will be paid directly to the school account and secretarial costs met from there.

| | Year ended 31/07/2025 Unrestricted £ |
|-----------------------------------------|-----------------------------------------------|
| <u>PHS Association bank account:</u> | |
| Balance at 31/07/2024 | 174.00 |
| Payment of 2024/25 Stipend – First Half | -150.00 |
| Balance Transfer to FoPHS | -24.00 |
| Closing Balance at 03/01/2025 | <u>0.00</u> |

All cash surpluses held by the PHS Lottery are transferred to the Charity after each quarterly draw. The retained balance of £59 reflected the value of ticket sales held in advance of the next draw. This year the Charity has benefited from Lottery donations of £3,544.00 representing the net surplus achieved during the current year. For completeness of information, a summary of PHS Lottery transactions is set out below.

| | |
|---------------------------------------------------|---------------|
| <u>PHS Lottery bank account:</u> | |
| Balance at 31/07/2024 | 59.00 |
| Ticket sales | 4,277.00 |
| Prizes | -675.00 |
| Lottery Postage Expenses | -0.00 |
| Transfer to Friends of Peebles High School (SCIO) | -3,544.00 |
| Balance retained at 31/07/2025 | <u>117.00</u> |

As the PHS Parent Council and the PHS Lottery are operations distinct from the Charity their bank balances are intentionally excluded from these accounts.

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Notes to the Accounts
Year Ended 31st July 2025 – continued

| 3 Donations Received | (Restricted) | (Unrestricted) | Total 2025 | Total 2024 |
|----------------------------------|-----------------|----------------|-----------------|-----------------|
| | £ | £ | £ | £ |
| Matched Giving: Bank of Scotland | 500.00 | 700.00 | 1,200.00 | 500.00 |
| Holland & Sherry | 0.00 | 0.00 | 0.00 | 500.00 |
| Robert Bruce – Former Pupil | 1,000.00 | 0.00 | 1,000.00 | 0.00 |
| Total | 1,500.00 | 700.00 | 2,200.00 | 1,000.00 |

| 4 Receipts from fundraising activities | (Restricted) | (Unrestricted) | Total 2025 | Total 2024 |
|-----------------------------------------------|--------------|-----------------|-----------------|-----------------|
| | £ | £ | £ | £ |
| Easy Fundraising | 0.00 | 51.14 | 51.14 | 61.32 |
| Spring Concert refreshments & raffle | 0.00 | 537.82 | 537.82 | 482.10 |
| Christmas Concert refreshments & raffle | 0.00 | 492.70 | 492.70 | 614.07 |
| Total | 0.00 | 1,081.66 | 1,081.66 | 1,157.49 |

| 5 Grants Received | (Restricted) | (Unrestricted) | Total 2025 | Total 2024 |
|--------------------------|--------------|----------------|---------------|---------------|
| | £ | £ | £ | £ |
| SBC PC Grant | 0.00 | 150.00 | 150.00 | 0.00 |
| Total | 0.00 | 150.00 | 150.00 | 0.00 |

| 6 Gross Trading Receipts | (Restricted) | (Unrestricted) | Total 2025 | Total 2024 |
|---------------------------------|--------------|----------------|---------------|---------------|
| | £ | £ | £ | £ |
| Receipts from Sale of Jute Bags | 0.00 | 55.86 | 55.86 | 726.17 |
| Total | 0.00 | 55.86 | 55.86 | 726.17 |

| 7 Other Income | (Restricted) | (Unrestricted) | Total 2025 | Total 2024 |
|-------------------------------------|--------------|----------------|---------------|---------------|
| | £ | £ | £ | £ |
| Interest from High Interest Account | 0.00 | 268.97 | 268.97 | 0.00 |
| Total | 0.00 | 268.97 | 268.97 | 0.00 |

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Notes to the Accounts
Year Ended 31st July 2025 – continued

| | | | | | |
|-----------|------------------------------------------------------------------------------------|--------------|-----------------|-----------------|-----------------|
| 8 | Expenses for fund raising activities | (Restricted) | (Unrestricted) | Total 2025 | Total 2024 |
| | | £ | £ | £ | £ |
| | Cost of Careers Fair refreshments | 0.00 | 0.00 | 0.00 | 17.44 |
| | Cost of Christmas concert refreshments | 0.00 | 57.84 | 57.84 | 105.54 |
| | Cost of Spring concert refreshments | 0.00 | 62.18 | 62.18 | 87.65 |
| | Miscellaneous expenses | 0.00 | 22.00 | 22.00 | 22.00 |
| | Connect Insurance Premium | 0.00 | 173.00 | 173.00 | 170.00 |
| | Total | 0.00 | 315.02 | 315.02 | 402.63 |
| 9 | Gross Trading Payments | (Restricted) | (Unrestricted) | Total 2025 | Total 2024 |
| | | £ | £ | £ | £ |
| | Web Hosting Costs | 0.00 | 71.00 | 71.00 | 0.00 |
| | Total | 0.00 | 71.00 | 71.00 | 0.00 |
| 10 | Grants and donations | (Restricted) | (Unrestricted) | Total 2025 | Total 2024 |
| | | £ | £ | £ | £ |
| | Donations towards Staff Leaving Gifts | 0.00 | 0.00 | 0.00 | 45.40 |
| | 2023-24 Funding Bids settled in full | 0.00 | 0.00 | 0.00 | 3,611.79 |
| | 2024-25 Funding Bids settled in full | 0.00 | 3,577.10 | 3,577.10 | 0.00 |
| | Donation towards PHS Teacher Treats | 0.00 | 0.00 | 0.00 | 155.00 |
| | Total | 0.00 | 3,577.10 | 3,577.10 | 3,812.19 |
| 11 | Transfers between funds | | | | |
| | There have been no transfers between funds during the year (2024: Nil transferred) | | | | |
| 12 | Other liabilities | (Restricted) | (Unrestricted) | Total 2025 | Total 2024 |
| | | £ | £ | £ | £ |
| | None | 0.00 | 0.00 | 0.00 | 0.00 |
| | Total | 0.00 | 0.00 | 0.00 | 0.00 |

All Parent Council pledges arising from this years' school funding bid process have been settled in full.

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Notes to the Accounts

Year Ended 31st July 2025 – continued

13. Nature and purpose of funds

Unrestricted funds are used at the discretion of the trustees in furtherance of the objectives of the charity and for meeting day-to-day running costs of the organisation.

Restricted funds may only be used for specific purposes. Restrictions arise when conditions are specified by the donor or when funds are raised for specific purposes.

The Opportunities Pot has been set up to assist with the cost of activities, e.g. school trips, to lessen the occurrence of pupils being excluded due to family financial circumstances.

| Summary of funds c/fwd at 31/07/2025 | (Restricted) | (Unrestricted) | Total |
|---------------------------------------------|-----------------|------------------|------------------|
| | £ | £ | £ |
| General unrestricted | 0.00 | 16,809.85 | 16,809.85 |
| Opportunities Pot | 1,500.00 | 0.00 | 0.00 |
| Total | <u>1,500.00</u> | <u>16,809.85</u> | <u>18,309.85</u> |

14. Related party transactions

- There has been no remuneration or expenses paid to any Trustee or persons connected with any Trustee during the year. (2024: £Nil)
- There have been no transactions with any Trustee or persons connected with any Trustee during the year. (2024: £Nil)

Declaration

The Trustees declare that they have approved the Trustees' report above.

