

APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period

Period start date				Period end date			
Day	Month	Year		Day	Month	Year	
From	01	09	2024	To	31	08	2025

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Gatehouse of Fleet Community Centre Association

SC050240

Dromore Road

Gatehouse of Fleet

Castle Douglas

Postcode DG7 2JX

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mandi Houfe			Annual Meeting of Members
2	Susan Miller	Secretary		Annual Meeting of Members
3	Michael Paul	Treasurer		Annual Meeting of Members
4	Peter Taylor	Chair		Annual Meeting of Members
5	Lynne Walker Thorne			Annual Meeting of Members
6				
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15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Constitution as a SCIO accepted by OSCR on 22.06.2020

Trustee recruitment and appointment

The Trustees were appointed in accordance with Clause 30 of the Governing Document

Objectives and activities

Charitable purposes

The provision and /or organisation of recreational, educational and social facilities within Gatehouse of Fleet with the object of improving the conditions of life for the persons for whom the activities are primarily intended

(Governing Document Clause 4.1)

Summary of the main activities in relation to these objects

The Community Centre comprises a large hall and two smaller meeting rooms together with a fully equipped kitchen.

There are also 2 rooms for exclusive use of the Community Church and the Snooker Club.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

One of the key activities during the reporting period was preparation of the town's Local Place Plan working together with the Community Council and Gatehouse Development Initiative. The Plan will serve the town well in supporting community development projects in the coming years.

Unfortunately work to progress a new build redevelopment of the Community Centre was paused due to a nationwide lack of capital funds for the works. This was very disappointing particularly as we had to cease hire of the Meeting Room due to extensive damp making it unsuitable for most events and the building suffers from various leaks in periods of heavy rain/storms.

The focus therefore was on business as usual: we ran our usual events, a mulled wine and Christmas cookies stall at Gatehouse Christmas Market, a Burns Lunch in January and a Gala Week Open Day in August; we successfully sought grants to support our programme of minor improvements including new kitchen equipment and new curtains for the hall; and we worked closely with hirers and our 2 anchor tenants to ensure their bookings/tenancy ran smoothly.

We entered into a contractual agreement with the company doing essential and urgent works the primary school for use of our car park

We continue to work alongside IBike Communities to promote cycling within the town.

Bookings held up well although we lost one regular monthly hire and there is some evidence of reduced one off hires.

We continue to maintain a social media profile through our Facebook page and to actively engage with other local groups.

Despite the problems with the building which take up management time and eat into our reserves the Board works hard as a team to provide a service to the community.

Financial review

Brief statement of the charity's policy on reserves

The Board of Trustees ensures that there are sufficient funds to

- (1) meet the statutory requirements of insurance and performing rights licence;
- (2) undertake necessary repairs and maintenance or repair of the present Community Centre building.
- (3) retain sufficient funds to support our development project, including providing match funding for grant applications

Details of any deficit

None

Donated facilities and services (if any)

None

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Other optional information

Our building dates from 1927 and is in very poor condition, thus requiring ongoing maintenance that absorbs both the time and energy of the Trustees and drains our limited funds. We have thus embarked on an ambitious redevelopment project with the aim of providing a modern, efficient and sustainable building which will meet the needs of the local community. Progress within the reporting year is indicated above and work is currently on hold but will be resumed if/when funding becomes available

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Peter Taylor

Michael Paul

Position (e.g. Chair)

Chair

Treasurer

Date

08.05.26

8.5.26

Gatehouse of Fleet Community Centre Association

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Receipts and payments accounts						
For the period from				to		
	01	09	2024		31	08 2025

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	1,410				1,410	1,550
Legacies					-	
Grants		1,400			1,400	14,084
Receipts from fundraising activities					-	
Gross trading receipts	14,870				14,870	16,396
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Development of Local Place Plan (local support funding)		5,934			5,934	-
Solar panels	2,087				2,087	2,386
A1 Sub total	18,367	7,334	-	-	25,701	34,416
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets	-				-	
Proceeds from sale of investments	-				-	
A2 Sub total	-	-	-	-	-	-
Total receipts	18,367	7,334	-	-	25,701	34,416
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	14,666				14,666	14,912
Grants and donations	150				150	-
Professional fees		5,285			5,285	13,000
Development of LPP (printing)		1,199			1,199	-
Governance costs:					-	
Audit / independent examination	50				50	50
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
A3 Sub total	14,866	6,484	-	-	21,350	27,962
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	14,866	6,484	-	-	21,350	27,962
Net receipts / (payments)	3,501	850	-	-	4,351	6,454
A5 Transfers to / (from) funds					-	
Surplus / (deficit) for year	3,501	850	-	-	4,351	6,454

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

The charity operates a single bank account which is notionally subdivided into (1) unrestricted funds that support our general activities in operating the community centre and (2) restricted funds that manage our grant income and expenditure against projects identified in the Additional Notes (3)

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)

Authority under which paid

£

C3b Trustee remuneration - details

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

Gatehouse of Fleet Community Centre Association

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Cash donations at functions	790				790	-
Corporate donations	620				620	300
Murray Usher Foundation						1,250
Total	1,410	-	-	-	1,410	1,550

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
D&G Council SAC Award		1,400	1,400	-
LPP consortium support		5,934	5,934	-
D&G Council CLLD Award				12,288
UKSPF LPP Support			-	1,796
Total	-	7,334	7,334	14,084

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Solar panels - feed in tariff payments	2,087				2,087	2,386
Facilities and equipment hire	14,870				14,870	16,396
					-	
					-	
Total	16,957	-	-	-	16,957	19,082

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
Broadband	699				699	652
Repairs, Maintenance & Facilities	3,709				3,709	4,749
IT equipment & support	195				195	195
Wages	3,580				3,580	3,000
Electricity	3,806				3,806	3,261
Insurance	2,028				2,028	1,986
Supplies	60				60	476
Licences	541				541	565
IE examination fee	50				50	50
Professional fees		5,285			5,285	13,000
Re-imbursements	199				199	28
Printing	-	1,713			1,713	-
Total	14,867	6,998	-	-	21,865	27,962

APPENDIX 3



Office of the Scottish Charity Regulator

		Independent examiner's report on the accounts						v2	
Report to the trustees/members of		Gatehouse Of Fleet Community Centre Association							
Registered charity number		SC050240							
On the accounts of the charity for the period		Period start date				Period end date			
		Day	Month	Year		Day	Month	Year	
		01	09	2024	to	31	08	2025	
Set out on pages		(remember to include the page numbers of additional sheets)							
Respective responsibilities of trustees and examiner		<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>							
Basis of independent examiner's statement		<p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p>							
Independent examiner's statement		<p>In the course of my examination, no matter has come to my attention</p> <ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <ol style="list-style-type: none"> to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. 							
Signed:						Date: 08/05/2026			
Name:		Jennifer Milby							
Relevant professional qualification(s) or body (if any):		<p>Manager Kirkcudbright Development Trust</p>							
Address:		<p>The Johnston St Mary Street Kirkcudbright DG6 4EG</p>							