

APPENDIX 1

OSCR

Scottish Charity Regulator

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	Nov	2023	To	31	Oct	2024

Reference and administration details

Charity name	Bennoch Community Hub SCIO (Kirkcaldy Polish Club)
Other names charity is known by	
Registered charity number	SC049737
Charity's principal address	Bennoch House
	Forth Park Drive
	Kirkcaldy
	Postcode KY25AT

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chairman		
2	Treasurer		
3	Secretary		
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## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

Type of governing document	Constitution
Trustee recruitment and appointment	At AGM or exceptionally at a Trustee meeting

## Objectives and activities

Charitable purposes	<p>Advancement of community development          Advancement of Arts, Culture and Heritage          Provision of recreational facilities.          Promotion of equality and diversity          Assistance to those in need by reason of age, ill health, disability, or social exclusion.</p>
Summary of the main activities in relation to these objects	<p>Non Profit Distributing with the aim of:          Advancing equality and community development. Promoting friendship in the local community, wider in Fife, and Scotland, and with people from other countries and cultures especially from Poland.          Advancement of arts, culture and heritage of Poland and Scotland, by hosting traditional and cultural events for members and the wider community.          Providing leisure, sporting and recreational facilities for members and the wider community, for the purpose of improving conditions of life and relief to those affected by age, ill health, or social disadvantages.          Examples include:          Groups supported by Fife Alcohol Support Services – Curnie Club and Flourish With nature whose members suffer from mental health issues, social isolation and loneliness.          Kirkcaldy Acoustic Music Group          Saturday Polish School with over 80 children learning Polish Heritage Culture Traditions and Religion,          Druzyna Harcerska 'Brzask' and Gromada Zuchowa 'Tropiele Tajemnic' a very strong and very active Polish Scout Group, and Polish Cub Scout Group promoting all aspects associated with Scouting world wide but with a stronger emphasis on character building and discipline.          Allotment provision: within the grounds of the premises are a number of allotments used by both individual members and some of the groups listed above, providing exercise and mental stimulation.</p>

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### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

The charities premises are a valuable hub and host for a wide range of activities such as:

Annual events open to both the Polish Community and the wider community.

Examples include, Christmas, Easter, St Andrews Day and Burns Day festivities

Polish Soldiers day and Independence Day events, Remembrance day memorial service.

Partial host for the General Sosabowski event co-ordinated and supported by the Polish Consulate in Edinburgh.

Creation of a Polish Heritage and Memory Museum is underway.

Hosting an annual motor cycle rally attended by over 200 motor cyclists.

Venue for Polish Elections supported by the Polish Government.

Family picnics, barbecues, and dances.

### Financial review

#### Brief statement of the charity's policy on reserves

In addition to a business current account, the charity has a business reserve account which will always have a minimum of £10,000 deposited, which we estimate to be more than sufficient for 12months expenditure based on current figures.

#### Details of any deficit

A modest deficit of £344.08 was incurred in the first year of full trading and ownership of the premises. This was entirely due to a shortfall in the purchase price of the premises of over £19,000 compared to the grant obtained from the Scottish Land Fund.

#### Donated facilities and services (if any)

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<div></div>	
<i>OSCR will accept digital or typed signatures</i>		
Full name(s)		
Position (e.g. Chair)	Treasurer	
Date	06/08/25	

Bennoch Community Hub SCIO Receipts and Payments 1.11.2023 - 31 October 2024			
<b>Income</b>			
	Donations and grants	4490	
	Hall Hire	5406	
	Event Tickets	1070	
	Raffles	365	
	Scouts / Cubs	2520	
	Acoustic Music Group	1228	
	Memberships School	2460	
	FASS / Curnie	3850	
	Scottish Land Fund	308750	
	National Lottery Community Fund (Conveyancing & Signage)	5760	
	Allotments	160	
	Memberships	3470	
	School rent	1860	
	Profits from bar activities	2000	
	Coutts Caledonian Rent	800	
	Transfer from Royal Bank Account ( Donation from PCA Ltd)	705.5	
	Bank Interest	36.27	
<b>Total</b>		<b>344930.77</b>	
<b>Expenditure</b>			
	██████████ Premises Purchase		325000
	██████████ Conveyancing		8780
	Insurance		2069.26
	Maintenance ( Boiler)		96
	Talk Talk WiFi Broadband Telephone		252.85
	Maintenance PL Landscape Gardening Tree removal		850
	Octopus Gas / Electricity		4907.43
	Scottish water		958.57
	TV Licence		130.88
	The Sign Company		510
	Marquee		795
	Fife Council Licences		255
	Caledonia Fire & Security		93.02
	Chain for Katyn monument		576.84
<b>Total</b>			<b>345274.85</b>

<b><u>Opening balance at 1.11.2023</u></b>	<b>£25064.42</b>
<b><u>Total Income 1.11.23 to present date</u></b>	<b>£344,930.77</b>
<b><u>Total Expenditure 1.11.23 to date</u></b>	<b>£345274.85</b>
<b><u>Balance</u></b>	<b>£24720.34</b>

**Annual loss   £344.08**

<b>Treasurers Account</b>	<b>£14544.07</b>
<b>Instant Access</b>	<b>£10036.27</b>
<b>Cash in Hand</b>	<b>£140</b>
<b>Total</b>	<b>£24720.34</b>

## **Independent Examiners Report to Trustees of Bennoch Community Hub SCIO (Kirkcaldy Polish Club)**

### **Receipts and Payments Year to 31<sup>st</sup> October 2024**

I report on the accounts of the charity for the year ended 31 October 2024 which are set out in the pages attached. Respective responsibilities of Trustees and the examiner are as follows:

The charities Trustees are responsible for the preparation of the accounts in accordance with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities (Scotland) Regulations 2006 (as amended). The Charity Trustees consider that the requirement of Regulation 10 (1) (d) of the 2006 Accounts Regulations of the Act does not apply. It is my responsibility to examine the accounts as required under section 44 (1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiners statement.

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the Trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

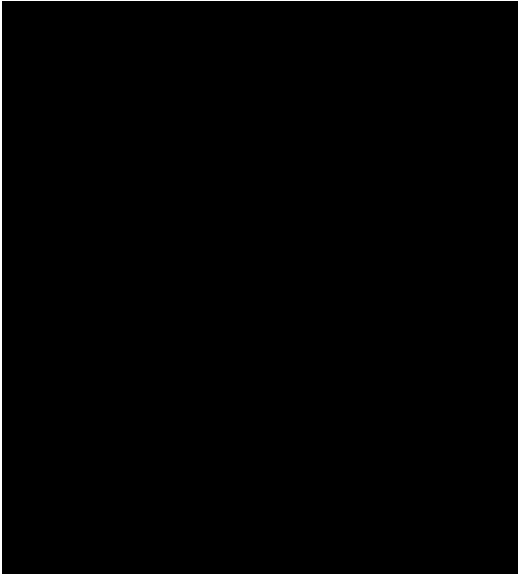
Independent Examiners Statement

In the course of my examination no matter has come to my attention

1 which gives me reasonable cause to believe that in any material respect that the requirements

- To keep accounting records in accordance with Section 44 (1) (a) of the 2005 Act and Regulation 4 of the 2006 Regulations
- To prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounting Regulations

have not been met



2<sup>nd</sup> September 2025