



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	August	2024	To	31	July	2025

Reference and administration details

Charity name	Lybster Community Hall
Other names charity is known by	LCH
Registered charity number	SC049494
Charity's principal address	Westbourne Cottage
	Lybster
	Caithness
	Postcode KW3 6BW

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Shena McBeath	Chair		
2	Jennifer Bird	Treasurer		
3	Robert Macleod	Secretary		
4	Jean Stewart			
5	Kay Carter			
6	Lynsey Macleod			
7	Sharron Woods			
8				
9				
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11				
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13				
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15				
16				
17				
18				
19				
20				

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Jill Kingdom	Resigned 19.03.25
Sydney Morrice	Resigned 19.03.25

## Structure, governance and management

### Type of governing document

The Charity was formed as a Scottish Charitable Incorporated Organisation and approved by OSCR on 30 July 2019 and is governed by constitution.

### Trustee recruitment and appointment

Trustees are appointed in accordance with the terms of the constitution. There will be a minimum of three and a maximum of ten Trustees.

## Objectives and activities

### Charitable purposes

The purpose of the charity are:

- The provision of recreational facilities, or the organisation of recreational activities with the object of improving the conditions of life for whom the facilities are primarily intended;
- The advancement of citizenship or community development, primarily by managing and maintaining Lybster Community Hall and providing support and assistance for projects, events or activities which the charity trustees consider to be of benefit to Lybster and that are in furtherance of the charitable purposes.

### Summary of the main activities in relation to these objects

The hall is available to let to local groups and individuals and events are held locally for the benefit of the community.

## APPENDIX 1

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

The main achievement are to make sure the hall is in a fit state for others to use. As a committee it is our responsibility to ensure that facilities for all users are up to standard and all health and safety is adhered to.

The hall is well used with various groups on a weekly basis and by others, for example, NHS vaccination clinics and polling station during the election. We help support a community group who work with the most vulnerable families in our area by supplying them with equipment for their two weekly youth clubs.

There have been significant repairs to the hall to encourage others to use the facilities as we work on the long term plans for the hall. This has been achieved by becoming part of the Caithness Place-Based Demonstrator supporting us to get the funding to carry out internal and external repairs.

### Financial review

#### Brief statement of the charity's policy on reserves

We aim to keep reserves in order to ensure there are sufficient funds to allow continued day to day running of the charity.

#### Details of any deficit

#### Donated facilities and services (if any)

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Shena McBeath	Jennifer Bird
Position (e.g. Chair)	Chair	Treasurer
Date		

## Lybster Community Hall

SC049494



## Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	1	August	2024		31	July	2025

## Section A Statement of re

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
<b>A1 Receipts</b>						
Donations	250	200			450	-
Legacies					-	-
Grants		34,631			34,631	13,733
Receipts from fundraising activities					-	201
Gross trading receipts					-	-
Income from investments other than land and buildings					-	-
Rents from land & buildings	4,300				4,300	5,900
Gross receipts from other charitable activities					-	-
Other income: Insurance receipt	-				-	11,024
<b>A1 Sub total</b>	<b>4,550</b>	<b>34,831</b>	<b>-</b>	<b>-</b>	<b>39,381</b>	<b>30,858</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>4,550</b>	<b>34,831</b>	<b>-</b>	<b>-</b>	<b>39,381</b>	<b>30,858</b>
<b>A3 Payments</b>						
Expenses for fundraising activities					-	636
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	6,535	2,360			8,895	12,166
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	1,260				1,260	
Preparation of annual accounts					-	
Legal costs					-	
Other: building repairs	4,544	28,303			32,847	7,611
<b>A3 Sub total</b>	<b>12,339</b>	<b>30,663</b>	<b>-</b>	<b>-</b>	<b>43,002</b>	<b>20,413</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets	334	7,792			8,126	670
Purchase of investments					-	
<b>A4 Sub total</b>	<b>334</b>	<b>7,792</b>	<b>-</b>	<b>-</b>	<b>8,126</b>	<b>670</b>
<b>Total payments</b>	<b>12,673</b>	<b>38,455</b>	<b>-</b>	<b>-</b>	<b>51,128</b>	<b>21,083</b>
<b>Net receipts / (payments)</b>	<b>(8,123)</b>	<b>(3,624)</b>	<b>-</b>	<b>-</b>	<b>(11,747)</b>	<b>9,775</b>
<b>A5 Transfers to / (from) funds</b>						
<b>Surplus / (deficit) for year</b>	<b>(8,123)</b>	<b>(3,624)</b>	<b>-</b>	<b>-</b>	<b>(11,747)</b>	<b>9,775</b>

## Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	14,567	12,951			27,518	17,743
	Surplus / (deficit) shown on receipts and payments account	(8,123)	(3,624)			(11,747)	9,775
						-	
						-	
	Cash and bank balances at end of year	6,444	9,327	-	-	15,771	27,518
	(Agree balances with receipts and payments account(s))						

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Concrete Planters	Restricted	8,380	8,380	8,380
	Christmas Lights	Restricted	882	882	882
	Larder Fridge	Restricted	250	250	250
	Kettle	Unrestricted	25	25	-
	Cooker, dishwasher, freezer, microwave	Restricted	966	966	-
	Tables and chairs	Restricted	6,203	6,203	-
	Bingo Machine	Unrestricted	240	240	-
	Coin operated meters	Restricted	623	623	-
	Keysafe	Unrestricted	69	69	-
		Total	17,638	17,638	9,512

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities	Cleaner		206	200
	SSE - Electricity		110	141
			-	-
		Total	316	341

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees  
on behalf of all the trustees

Signature

Print Name

Date of  
approval

	S McBeath	
	Jennifer Bird	

## Section C Notes to the Accounts

**C1 Nature and purpose of funds** (may be stated on analysis of funds worksheets)


**C2 Grants**

Type of activity or project supported	Individual / institution	Number of grants made	£
<b>Total</b>			-

**C3a Trustee remuneration**

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	<b>X</b>
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**C3b Trustee remuneration - details**

Authority under which paid	£

**C4a Trustee expenses**

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	<b>X</b>
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**C4b Trustee expenses - details**

	Number of trustees	£

**C5 Transactions with trustees and connected persons**

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

**C6 Other information**


