

APPENDIX 1

OSCR

Scottish Charity Regulator

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	10	2023	To	30	09	2024

Reference and administration details

Charity name	Alive Community Radio (SCIO)
Other names charity is known by	Alive 107.3
Registered charity number	SC049392
Charity's principal address	Alive Community Radio
	Enterprise Workshop
	Shirley Road
	Postcode DG2 0ED

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
<div></div>	Chair	14/04/2025	
	Vice Chair		
	Secretary		

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Our charity is governed by a comprehensive framework designed to ensure effective and accountable management in pursuit of our charitable objectives. This framework is led by our primary governing document, which is a **constitution**.

The constitution is the foundational legal document of our organisation. It formally establishes the charity's purposes, values, and principles. It defines our legal structure, outlines the powers and responsibilities of the trustees, and sets out the formal procedures for decision-making, the appointment of board members, the conduct of meetings, and the resolution of any disputes.

To support the constitution and guide our operational activities, the Board of Trustees has approved and maintains a series of detailed policy documents. These policies translate the principles of the constitution into practical guidance for our staff and volunteers.

Furthermore, all trustees, employees, and volunteers are required to adhere to a specific **Code of Conduct**. This document outlines the standards of integrity, professionalism, and ethical behaviour expected of everyone associated with the charity, ensuring our actions consistently reflect our core values.

Together, our constitution, supporting policies, and Code of Conduct create a robust governance structure that allows the trustees to manage the charity effectively and ensure it remains compliant with all relevant legislation and best practices.

Trustee recruitment and appointment

Trustee positions for the Board of Directors are filled through an open nomination process, where candidates are proposed and seconded by existing members of the charity. Following a period of review and discussion of the nominated candidates' qualifications and experience, a formal vote takes place during the Annual General Meeting (AGM).

Trustees are appointed for a two-year term to ensure continuity on the board. In addition, when a specific skill set is identified as being required by the board, new members can be co-opted during the year. Co-opted trustees serve until their position is formally ratified by the members at the next AGM.

Objectives and activities

Charitable purposes

Alive Community Radio (SCIO) is dedicated to serving the community through the operation of our community radio station. Our core charitable purposes as outlined in our constitution are:

1. **The Advancement of Community Development and Citizenship:** We strive to foster a stronger, more connected community by providing a platform for local organisations, groups, and events to share news, stories, and activities. The radio station acts as a central hub, encouraging the involvement and promotion of community-led initiatives.
2. **The Advancement of Education:** We provide valuable educational and skills development opportunities for members of the community. This is achieved by offering hands-on training and work experience in all roles associated with running a community radio station, from broadcasting and production to administration and management.
3. **The Advancement of Arts, Heritage, Culture, or Science:** Our programming content actively promotes local arts, heritage, and culture, providing a platform for artists, musicians, and historians to showcase their work and share their knowledge with a wider audience.

Summary of the main activities in relation to these objects

In line with our charitable purposes, our primary activity is the operation of Alive 107.3, a wholly voluntary community radio station broadcasting under an OFCOM licence to the residents of Dumfries and the surrounding area, both on FM and online.

To advance **community development and citizenship**, we serve as the only locally-based FM radio station for Dumfries. This provides a vital and unique service, offering a dedicated platform for local news and events that strengthens community cohesion. Our entire operation is powered by a dedicated team of volunteer presenters, fostering a strong sense of citizenship and active participation.

To advance **education**, we have established a training academy. This key initiative delivers on our educational objectives by offering practical training and work experience in all aspects of radio broadcasting, from on-air presentation to technical production. This equips participants with valuable skills for personal and professional development.

To advance **arts and culture**, our diverse team of semi-professional, and amateur presenters creates a rich variety of programming. This provides an essential outlet for local artists and musicians, celebrating the unique culture and heritage of our community

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Achievements and performance

Summary of the main achievements of the charity during the financial period

Alive Community Radio has achieved significant milestones, demonstrating our commitment to our charitable purposes:

Radio Academy Training Program: We successfully continued our a comprehensive Radio Academy training program. This initiative, supported by The Holywood Trust and ANCBC wind farm funding, empowers young people across Dumfries and Galloway by providing them with essential broadcasting skills and inspiring potential careers in media.

Operational Resilience: The station faced a significant technical challenge with its transmitter, which required a major rebuild. Through effective management and partnership with a trusted supplier, we secured a temporary loan unit, ensuring minimal disruption to our listeners and maintaining our continuous service to the community.

Sustainability and Community Ownership: Despite the rising cost of living, we have successfully maintained and improved our studios. Furthermore, we are actively engaged with the local council in a process to achieve community ownership of our building, a crucial step towards securing our long-term sustainability and independence.

Financial Growth and Cost Reduction: We have strategically expanded our revenue streams by offering advertising to local businesses, enhancing our financial stability and brand recognition. In a key development, we have secured funding to acquire and install solar panels, which will significantly reduce our running costs and reliance on fluctuating energy prices, placing the charity on a firmer financial footing.

Strengthened Partnerships and Community Engagement: We have deepened our connections with local partners, including the Rotary Club, Eden Festival, and the Dumfries & Galloway Arts Festival. These collaborations have enabled us to showcase a diverse range of musical talent and enhance our community engagement.

Financial review

Brief statement of the charity's policy on reserves

The charity's policy on reserves is to maintain a level of unrestricted funds sufficient to cover approximately three months of average running costs. We aim to hold a minimum of £2,500 in reserves. This policy provides a financial cushion to manage fluctuations in income or deal with unforeseen circumstances without impacting the charity's core activities.

Details of any deficit	No Deficit
Donated facilities and services (if any)	All activities of the charity are provided voluntarily by the members

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Other optional information

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s) <i>OSCR will accept digital or typed signatures</i>	<div></div>	
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Full name(



Position (e.g. Chair)

Vice Chair

Date

23/06/2025

APPENDIX 3



Independent examiner's report on the accounts								v2
Report to the trustees/ members of	Charity name Alive Community Radio SCIO							
Registered charity number	SC049392							
On the accounts of the charity for the period	Period start date				Period end date			
	Day	Month	Year		Day	Month	Year	
	1	10	23	to	30	9	24	
Set out on pages	3 to 5						(remember to include the page numbers of additional sheets)	
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention							
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.							
Independent examiner's statement	In the course of my examination, no matter has come to my attention other than that disclosed on the attached page*							
	<ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations 							
	have not been met, or							
	<ol style="list-style-type: none"> to which, in my opinion, attention should be drawn in order to enable a proper reached. 							
Signed**:					Date:	11/6/25		
Name:								

Relevant professional qualification(s) or body (if any):

DIP PFS

Address:



*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

** OSCR will accept digital or typed signatures

Alive Community Radio SCIO

**Report and financial statement for the period
1st October 2023 to 30 September 2024**

Scottish Charity Number SC049392

Alive Community Radio SC049382				
Annual Accounts				
Receipts and Payments Summary From 01/10/23 to 30/9/24				
	Unrestricted	Restricted	Total This Year	Total Last Year
Receipts				
Grants		35970	35970	30000
Donations	4855		4855	4095
Gross Trading Receipts	8419		8419	11804
Bank Interest	1003		1003	628
Gross Receipts from other Charitable Activities				
Total Receipts	14277	35970	50247	46527
Payments				
Gross Trading Payments	15073	43464	58537	26541
Fixed Assets Purchased				
Total Payments	15073	43464	58537	26541
Surplus/Defecit for Year	-797	-7494	-8290	19986
Add Bank Balances at Start of Year			26876	
Bank Balances at End of Year			18585	
End of year account Main Account	3507			
End of Year Restricted Account	15078			
	18585			

Notes to the accounts for the period 1st October 2023 to 30th September 2024

1. BASIS OF ACCOUNTING

These accounts have been prepared on a Receipts and Payments basis in accordance with the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended)

2. NATURE AND PURPOSE OF FUNDS

Unrestricted funds are those funds that may be used at the discretion of the trustees for the objectives of the charity.

Restricted funds may only be used for specific purposes. Restrictions are where specified by the donor or when funds are raised for a specific purpose.

Total Bank Balances at 30/9/24 were £18,585.

There was £3,507 in unrestricted funds and £15,078 in restricted funds.

The funds are raised through grants, radio advertising and donations and are to be applied towards the Charity's objectives which include radio broadcasting and broadcast training.

3. TRUSTEES REMUNERATION and EXPENSES

No fees or expenses have been paid to trustees in respect of their services for this period.

Receipts and Payments Analysis				
	Unrestricted	Restricted	Total This Year	Total Last Year
RECEIPTS				
Presenter Donations	3855		3855	3595
Other Donations	1000		1000	500
Advertising Income	8203		8203	11804
Bank Interest	1003		1003	628
Other Income	216		216	
Hollywood Trust Grant		6500	6500	20000
Foundation Scotland Grant		29470	29470	10000
Totals	14277	35970	50247	46527
PAYMENTS				
Licences	4156		4156	3120
Broadband Telephone & Streaming	1472		1472	1369
Other Expenses	450		450	948
Insurance	1001		1001	1013
Energy	3055		3055	5959
Repairs and Renewals	1837		1837	1745
Other Purchases	69		69	44
Advertising Commission and Expenses	3034		3034	3696
Radio Academy Wage Costs		26503	26503	8414
Radio Academy Equipment		693	693	
Other Radio Academy Expenses		217	217	232
Solar Panels		16050		
Totals	15073	43464	42487	26541
Summary of Fixed Assets				
	Estimated Value this Year	Estimated Value Last Year		
Transfer from ACM	3000	3000		
Donated Software and Studio Equipment	17900	17900		
Studio and Broadcasting Equipment	24164	24164		
Totals	45064	45064		