



**WESTHILL & DISTRICT PUBLIC HALL SCIO
REPORT OF THE TRUSTEES FOR THE YEAR
to 31st MARCH 2025**

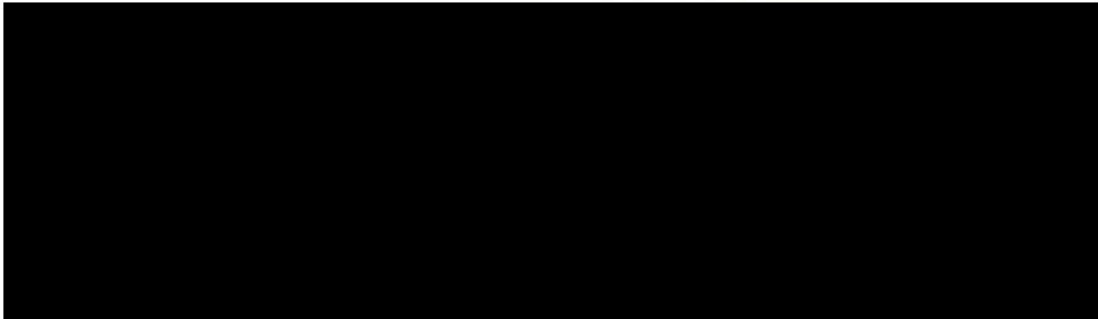
CONTENTS

- 1. Charity contact information**
- 2. Charity Trustees in the period**
- 3. Objectives of the Charity**
- 4. Governing document**
- 5. Achievements, Performance and Financial Overview**
- 6. Future Plans**
- 7. Additional Information**

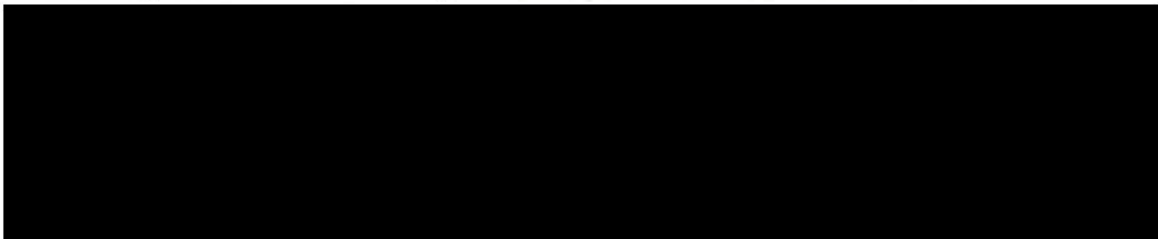
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1. Charity contact information

- **Charity number - SC049243**



2. Charity Trustees in the period



3. Objective of the Charity

The organisation's purpose is to provide recreational, leisure, meeting activities with the objective of improving the conditions of life and wellbeing for the people of Westhill & District.

We will associate with our community, with our local authority and with other voluntary organisations within the community to achieve the above objective.

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REPORT OF THE TRUSTEES FOR THE YEAR
to 31st MARCH 2025

4. Governing document

The organisation is a Scottish Charitable Incorporated Organisation (SCIO) and is registered as such with the Office of the Scottish Charity Regulator (OSCR). The Constitution is one that has been approved by OSCR and the organisation is an incorporated body having charitable status under the Charities and Trustee Investment (Scotland) Act 2005.

5. Achievements, Performance and Financial Overview

Our Bank Balance in the year has improved from £11,214 at the start of the year to £14,485 at the end of the year. The improvement of £3,631 mainly due to fund raising (Kids Discos, Singing Kettle, Ladies Evenings, Ceilidh) and welcome donations from Mears Foundation, various raffles and other donations.

Our Electricity and Gas contracts were renewed during the year and this will result in additional cost pressures in the next year. As a result of the fundraising/donations we have bought 2 laptops, 2 hoovers, an intruder alarm, painted/decorated the main Hall's walls.

- 6. Our plans for the next year will be to continue improvements to the Hall from fundraising, grants and fully utilise the Mears Foundation donation of £2,500 – looking to replace foyer carpet tiles and the 'back drop' curtain on the Stage. Hopefully we can also attract new activities and users so as to further benefit our local community.**

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7. Additional Information

We have 6 employees. In addition, we have the 4 Trustees and various helpers/volunteers – the latter come in when needed.

This Report signed on behalf of the Trustees by

 **Chairman**

12th May 2025

Westhill & District Public Hall SCIO
Income & Expenditure for the year to 31st March 2025

Summary

	To	31st March	12 Months	Full year 2023/2024
		£	£	
Balance b/fwd			11,213.54	7,009.13
INCOME				
Rental Income		65,316.15		53,989.85
Market Income		1,429.83		1,519.84
General Donations		4,932.25		2,901.62
Fundraising Income		9,634.49		11,261.00
Income for Improvements		0.00		0.00
Grants		0.00		5,976.00
Other		148.16		396.40
TOTAL INCOME		81,460.88		76,044.71
		0.00 check		
EXPENDITURE				
Wages		46,343.81	60	39,149.93
PAYE/NI/NEST		4,175.96	5	4,510.42
Heat/Light		11,077.11	14	8,893.96
Cleaning/Toiletries		1,437.79	2	1,176.51
Improvements		0.00	0	5,976.00
Insurance		511.10	1	475.80
Phone/Internet/Website/Domain		983.26	1	1,003.27
Repairs/Maint/Consumables		2,747.09	4	1,720.63
Fundraising Expenses		3,018.11	4	4,038.00
Waste Collection		1,679.10	2	1,553.10
Licences		426.50	1	164.80
Postage & Stationery		238.62	0	222.60
Quick Books		415.20	1	355.20
Acc/Payroll Services		546.00	1	840.00
Misc		2,115.45	3	855.58
Grants/Donations		100.00	0	0.00
Hardware (Intruder Alarm £844, 2 laptops £501, 2 hoovers £419, Towel machines £159)		2,014.54	3	904.50
TOTAL EXPENDITURE		77,829.64		71,840.30
		0.00 check		
SURPLUS/DEFICIT for the year			3,631.24	4,204.41
Cash book balance as at 31st March 2025			14,844.78	11,213.54
Ring Fence money from Mears Foundation			2,500.00	
Free Funds			12,344.78	

Bank Reconciliation

Bank balance as at 31st March 2025		14,844.78
O/S cheques		
Bank balance as at 31st March 2025 (adjusted for o/s items)		14,844.78
		0.00 check

These Accounts were approved on Tuesday 27th May 2025

Chairman

Signed/Dated

Treasurer

Signed/Dated

Independent Examiner

Signed/Dated

Westhill & District Public Hall SCIO
SC049243
Balance Sheet as at 31st March 2025

	2025 £	2024 £
Bank	14,844.78	11,213.54
Total Assets	<u>14,844.78</u>	<u>11,213.54</u>
Funds	14,844.78	11,213.54
Total Liabilities and Funds	<u>14,844.78</u>	<u>11,213.54</u>

Movement in the year

	£	£
Opening Funds	11,213.54	7,009.13
Surplus/Deficit for the year	3,631.24	4,204.41
Assets and Funds	<u>14,844.78</u>	<u>11,213.54</u>

These Accounts were approved by the members at the AGM on Tuesday 27th May 2025

Chairman

27/5/25
Signed/Dated

Treasurer

27/5/25
Signed/Dated

Independent

27/5/25
Signed/Dated

Independent Examiner's Report to the Trustees of Westhill & District Public Hall SCIO (WDPHA)

I report on the accounts of the charity for the period ending 31st March 2025.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name

Date: 27th May 2025