

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	1	9	2023	To	31	8	2024

Reference and administration details

Charity name	Perth Bridge Club
Other names charity is known by	
Registered charity number	SC 049190
Charity's principal address	

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

	Financial year

Structure, governance and management

Type of governing document	Constitution of Perth Bridge Club and Bye Laws
Trustee recruitment and appointment	<p>The Club Constitution states that a maximum of ten charity trustees will hold office.</p> <p>Of these ten, only eight can be elected/appointed at the AGM or by the Board.</p> <p>No more than four shall be charity trustees who are co-opted by the Board.</p>

Objectives and activities

Charitable purposes	<p>The Perth Bridge Club has the following charitable purposes:</p> <ul style="list-style-type: none"> • To provide recreational facilities and to organise recreational activities for the public at large which relate to the promotion, learning, teaching and playing of Bridge, in the interests of social welfare with the aim of improving the conditions of life and mental health for the persons using the facilities or participating in the activities. • We also aim to educate players of all standards in the game of Bridge. and to assist in their development and understanding of the game. <p>Mission: To provide opportunities for players at all levels from novice to expert to enjoy the competitive game of Bridge and develop their skills through learning and participation at a well-equipped facility which offers a sociable, friendly and welcoming environment.</p> <p>Vision: to be the club of choice for all Bridge players in Perth and the surrounding district.</p>
Summary of the main activities in relation to these objects	<p>We had 12 students who started our Bridge lessons winter course.</p> <p>During the winter months we had Bridge Clubs renting our premises for their weekly sessions.</p> <p>Our Fire safety improvements were completed at a cost of over £14,000.</p> <p>We ran our second annual Perth Café Bridge day with increased numbers</p>

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Achievements and performance

Summary of the main achievements of the charity during the financial period

A Relaxed Pairs session was introduced on Wednesday evenings along with a host member

Set up and ran the first Fair City Cup – an annual tournament between the 4 Perth Bridge Clubs

Ran our first Swiss Pairs competition which is open to all Scottish Bridge players

Created a quarterly magazine called “View from Perth Bridge” to update both members and our wider community on club activities

Financial review

Brief statement of the charity's policy on reserves

The reserves policy is to maintain a minimum of £20,000.

The year end balance of £23,556 satisfies that policy.

Details of any deficit

The club accounts show a deficit of £8,830 for the year. This was due to the cost of the Fire safety improvement program which the club committed to in 2023.

If this one off cost and the grants received towards it are removed then the accounts would show a surplus of £2,932

Donated facilities and services (if any)

Members continue to volunteer for many tasks to keep the Charity running. This covers all areas from teaching students, preparing hands for play and scoring at Club events.

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Chair	Treasurer
Date	14.4.25	14.4.25

Perth Bridge Club

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Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	1	Sep	2023		31	Aug	2024

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	121				121	888
Legacies					-	
Grants		2,500			2,500	3,646
Receipts from fundraising activities	5,863				5,863	4,033
Gross trading receipts					-	
Income from investments other than land and buildings	894				894	152
Rents from land & buildings					-	
Gross receipts from other charitable activities	11,901				11,901	12,957
					-	
A1 Sub total	18,779	2,500	-	-	21,279	21,676
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	18,779	2,500	-	-	21,279	21,676
A3 Payments						
Expenses for fundraising activities	4,577				4,577	3,018
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	11,075	14,457			25,532	12,207
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	-
Legal costs					-	
Other					-	
					-	
A3 Sub total	15,652	14,457	-	-	30,109	15,225
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	15,652	14,457	-	-	30,109	15,225
Net receipts / (payments)	3,127	(11,957)	-	-	(8,830)	6,451
A5 Transfers to / (from) funds	(8,311)	8,311			-	
Surplus / (deficit) for year	(5,184)	(3,646)	-	-	(8,830)	6,451

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	28,740	3,646			32,386	25,935
	Surplus / (deficit) shown on receipts and payments account	(5,184)	(3,646)			(8,830)	6,451
						-	
						-	
	Cash and bank balances at end of year	23,556	-	-	-	23,556	32,386
(Agree balances with receipts and payments account(s))							

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Building 49-51 King Street			185,000	185,000
	Office Equipment			200	200
	Furniture & Fittings			3,500	3,500
					-
		Total	-	188,700	188,700

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities	Card Machine Balance		10	10
	Student Bursary Account		100	100
	Prepaid Fees		1,210	-
		Total	1,320	110

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval23.9.24
23.9.24

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

Unrestricted funds can be used in furtherance of any of the charitable objects at the discretion of the trustees. A single unrestricted fund is maintained for the day to day operations of the Charity.

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Fire prevention upgrade	PKC	1	2,500
Total			2,500

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	x
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Authority under which paid

C3b Trustee remuneration - details

	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	x
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Number of trustees

C4b Trustee expenses - details

		£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

Perth Bridge Club

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
General	121				121	888
					-	
					-	
					-	
Total	121	-	-	-	121	888

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2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £			Total current period to nearest £	Total last period to nearest £
Gannochy Trust		-			-	3,646
Perth & Kinross Council		2,500			2,500	
					-	
					-	
Total	-	2,500			2,500	3,646

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3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Membership Fees	1,360				1,360	1,515
Table Money	8,895				8,895	8,064
SBU BBO Tournaments	140				140	1,757
Services to other Bridge Clubs	80				80	84
Bridge Courses	1,426				1,426	1,537
					-	
					-	
					-	
Total	11,901	-	-	-	11,901	12,957

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4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Office Expenditure	1,493				1,493	1,414
Cleaning	1,058				1,058	1,206
Heat & Light	3,680				3,680	3,939
Insurance	3,125				3,125	3,371
Repairs & Maintenance	1,626	14,457			16,083	1,601
Garden Maintenance	52				52	335
Health & Safety	-				-	200
Other	41				41	141
					-	-
					-	-
					-	-
Total	11,075	14,457	-	-	25,532	12,207

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Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below General Fund	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	121				121	888
Legacies					-	
Grants					-	
Receipts from fundraising activities	5,863				5,863	4,033
Gross trading receipts					-	
Income from investments other than land and buildings	894				894	152
Rents from land & buildings					-	
Gross receipts from other charitable activities	11,901				11,901	12,957
Sub total	18,779	-	-	-	18,779	18,030
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	18,779	-	-	-	18,779	18,030
Payments						
Expenses for fundraising activities	4,577				4,577	3,018
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	11,075				11,075	12,207
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	-
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
Sub total	15,652	-	-	-	15,652	15,225
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	15,652	-	-	-	15,652	15,225
Net receipts / (payments)	3,127	-	-	-	3,127	2,805
Transfers to / (from) funds	(8,311)				(8,311)	
Surplus / (deficit) for year	(5,184)	-	-	-	(5,184)	2,805
Nature and purpose of funds						
Unrestricted funds can be used in furtherance of any of the charitable objects at the discretion of the trustees. A single unrestricted fund is maintained for the day to day operations of the Charity.						

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Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
	Fire Prevention and upgrade					
Receipts						
Donations					-	
Legacies					-	
Grants	2,500				2,500	3,646
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	2,500	-	-	-	2,500	3,646
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	2,500	-	-	-	2,500	3,646
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	14,457				14,457	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
Sub total	14,457	-	-	-	14,457	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	14,457	-	-	-	14,457	-
Net receipts / (payments)	(11,957)	-	-	-	(11,957)	3,646
Transfers to / (from) funds	8,311				8,311	
Surplus / (deficit) for year	(3,646)	-	-	-	(3,646)	3,646

Nature and purpose of funds

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor when funds are raised for particular restricted purposes.

APPENDIX 3



Report to the trustees/members of
Registered charity number
On the accounts of the charity for the period

Set out on pages

Respective responsibilities of trustees and examiner

Basis of Independent examiner's statement

Independent examiner's statement

Signed:
Name:

Relevant professional qualification(s) or body (if any):

Address:

Independent examiner's report on the accounts

v2

Charity name

Perth Bridge Club

SC049190

Period start date

Day

Month

Year

1

Sep

2023

to

Period end date

Day

Month

Year

31

Aug

2024

1-6

(remember to include the page numbers of additional sheets)

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date:

24 Sep 2024

FCCA

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose