

The Den@Heartland Kids' Club

Annual Report and Financial Statement
for the year ended
31 March 2022

Scottish Charity Number SC049188

The Den at Heartland Kids' Club

Trustees' Annual Report for the year ended 31st March 2022

Scottish Charity Number SC049188

The Trustees have pleasure in presenting this report together with the financial statement and the independent examiner's report for the year ended 31st March 2022.

Name and Address

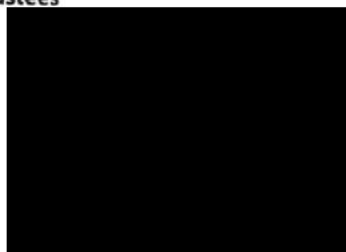
The Charity's name is The Den@Heartland Kids' Club and its registered address is 4 Parkcroy Crescent, Pitlochry, Perthshire, PH16 5HZ.

Constitution and Purpose

The Den@Heartland Kids' Club is constituted as a Scottish Charitable Incorporated Organisation (SCIO) with a two-tier structure and is a registered Scottish Charity - number SC049188. The Charity was registered on 1 April 2019. The structure of the Charity consists of Members who have the right to attend meetings and appoint Trustees to the Board, and the Board of Trustees who hold regular meetings and control the activities of the charity.

The purpose of The Den@Heartland Kids' Club is to provide community-run childcare including educational and recreational activities for children up to and including age 14 in the Highland Perthshire area with an emphasis on outdoor play.

Trustees



- Chairperson	appointed 1 April 2019, resigned 31st August 2021
- Co-Chair & Secretary	appointed 1 April 2019
- Co Chair	appointed 29th September 2020
- Vice Chair	appointed 1 April 2019
- Treasurer	appointed 1 April 2019
	appointed 1 April 2019
	appointed 31st August 2021

Trustees are recruited and appointed in accordance with the Charity's Constitution. Trustees will be appointed by the members at the AGM but The board of Trustees can appoint any member to the Board at any point.

Activities

The Den is a community run wrap-around childcare service operating for the benefit of Highland Perthshire families. Our charity has provided a Breakfast club, Afterschool club and holiday care since March 2019 from our base within Pitlochry High school. We have had tremendous support during this time from our local community, the school, Perth and Kinross Council (PKC) and from many grant funders. Our main aim is to provide professional, reliable childcare for parents and carers which is fun, educational and safe for our children.

Due to staffing issues and Covid -19, the start of this reporting year was very difficult for the committee and staff. We struggled to recruit a manager which was a requirement of Care Inspectorate registration. We were extremely fortunate that PKC stepped in to help and provided us with a Peripatetic manager for a short-term period to work alongside our existing staff to enable the Club to continue operating.

We ran a very busy Summer Holiday Club in July 2021, but, due to both a lack of qualified staff and Covid-19, we had to cancel our October holiday club.

At the end of 2021, rising Covid-19 cases within the school forced the service to close on the 8th of December. This precautionary step was taken by the committee to help avoid transmission between year groups and to protect our staff and registered families especially with Christmas just around the corner. We re-opened on the 10th of January, recruiting 2 new staff members.

With qualified staffing remaining a critical issue, dialogue continued with PKC about how best to enable childcare provision for the community to be maintained. After lengthy discussions we were able to announce just before the year end that PKC had agreed to take the service on from 25 April 2022 for a trial period to maintain the service for the community.

Financial review

Our regular source of funding is fees that are charged to parents and over the last year this has increased significantly, now that we are fully functional again after Covid closures.

Prior to Covid we were running at near capacity and the Clubs aim was to support those parents and children as they return to a more settled school routine. We saw families' childcare requirements change due to more working from home, or changes in jobs, however we were able build upon and grow our numbers in the changing landscape

Prior to Covid, fundraising efforts had been vital in allowing the organisation to meet its running costs. Due to Covid we were unable to rely on this method of funding and instead applied for more grants and utilised the governments Job Retention Scheme.

In addition to grants, donations from individuals, local community groups and local businesses have been received, for which the club is extremely grateful.

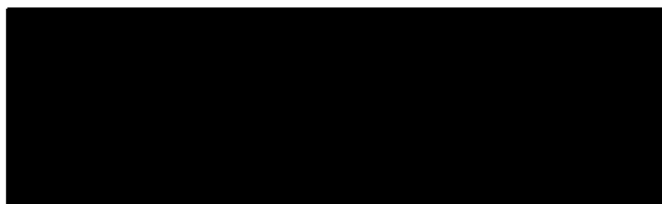
Reserves policy

The trustees' endeavour to retain two months worth of average running costs in order to meet commitments and to cover any unexpected expenditure although the aim is to increase this. Prior to the PKC taking over the service, two months of average running costs stood at £6,800 and reserves can meet this. The trustees believe that this is still in an acceptable range but will continue to monitor the position taking account of the trial period with PKC.

Plans for future period

The trustees intend to continue to explore options to enable the Club to employ and retain qualified staff so as to develop the service to meet the needs of parents within the community.

Approved by the Trustees and signed on their behalf



Co-Chair

29 November 2022

Independent Examiner's Report to the Trustees of The Den@Heartland Kids' Club

I report on the financial statement for the period to 31 March 2022 as set out herewith.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirements of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

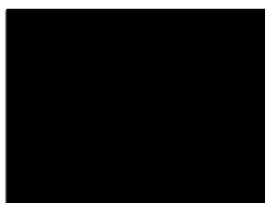
My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes the consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:-

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - a. to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations and
 - b. to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date

29 November 2022

Name

Qualification

Chartered Accountant

Address

Walton Kilgour Chartered Accountants
26/30 Bonnethill Road
Pitlochry
PH16 5BS

The Den at Heartland Kids' Club
Receipts and Payments Account
Year ended 31 March 2022

	£	£	£
	Unrestricted Funds	Restricted Funds	Year ended 31 March 2022
<u>INCOME</u>			
Income from Trading Activities			
Breakfast Club fees	2,085.75	-	2,085.75
After School club fees	6,840.05	-	6,840.05
Summer Activity fees	7,619.00	-	7,619.00
October Activity fees	-	-	-
November Inservice	-	-	-
Christmas Party	-	-	-
Registration Fees	477.00	-	477.00
HMRC CJRS		2,630.14	2,630.14
	17,021.80	2,630.14	19,651.94
Income from Fundraising Activities			
Grants	20,643.00	874.00	21,517.00
Donations	1,499.11	-	1,499.11
Fundraising	-	-	-
	22,142.11	874.00	23,016.11
Total Income	39,163.91	3,504.14	42,668.05
<u>EXPENDITURE</u>			
Expenses relating to Trading Activities			
Wages, pension costs and travel	26,008.05	8,756.87	34,764.92
Staff training	-	-	-
Staff recruitment exp	-	-	-
Practitioner costs	60.00		60.00
Games,activities and craft materials	883.64		883.64
Snack and consumables	1,525.25		1,525.25
Equipment	1,309.55		1,309.55
Hall hire	-		-
Insurance	763.70		763.70
Telecoms & email	47.81		47.81
Stationery and postage	235.29		235.29
Advertising and promotion	457.75		457.75
Sundry	994.45		994.45
PVG and registration fees	149.50		149.50
Software subscriptions	79.99		79.99
Expenses relating Fundraising			
Fundraising expenses	-	-	-
Governance Costs			
Governance seminar	-	-	-
Total Expenditure	32,514.98	8,756.87	41,271.85
Surplus/(Deficit) for year	6,648.93	- 5,252.73	1,396.20

The Den at Heartland Kids' Club
Year ended 31 March 2022

Statement of Balances - As at 31 March 2022

	£	£	£
	Unrestricted Funds	Restricted Funds	Total 2022
Opening cash at bank and in hand	8,670.35	13,325.85	21,996.20
Surplus/(deficit) for year	6,648.93	- 5,252.73	1,396.20
Closing cash at bank and in hand	<u>15,319.28</u>	<u>8,073.12</u>	<u>23,392.40</u>

Bank and Cash Balances

	£	£	£
Business Bank Account	15,300.74	8,073.12	23,373.86
Petty Cash	18.54	-	18.54
	<u>15,319.28</u>	<u>8,073.12</u>	<u>23,392.40</u>

Notes to the accounts for the period ended 31 March 2022

1 Basis of accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended)

2 Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day-to-day running of the club.

Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes. During the year, the charity received a grant from the Andie Millar Trust towards the October Holiday Club.

3 Related party transactions

No remuneration was paid to the trustees during the period.