



# **Elgin Amateur Athletic Club**

## **Trustees' Annual Report**

1<sup>st</sup> February 2024 to 31<sup>st</sup> January 2025



## Charity contact information



**Elgin Amateur Athletic Club (SC049165)**

**Address c/o**

**Postcode**

**Telephone number** 01343551021      **Mobile**

**Email address**

**Website -** <https://elginaac.clubbuzz.co.uk/>

**Twitter -** Elgin Amateur Athletics Club –Official @Elgin\_AAC

**Facebook –** Elgin Amateur Athletic Club

<https://www.facebook.com/groups/761253891896154/>

## Charity Trustees 1<sup>st</sup> Feb 2024- 31<sup>st</sup> Jan 2025

1	Chair		Vacant
2	Vice Chair/ Interim Chair		Active
3	Secretary		Active
4	Treasurer		Active
5	Welfare Officer/		Active June 24
6	Policy and Procedure Officer		Active
7	Interim Membership Officer		Active June 24 Active June 24
8	Junior Representatives		Active Active
9	First Aid Officer		Vacant
10	Equipment		Vacant
11	Cross Country		Active
	No longer Board Trustees		
			Since June 2024
			Since June 2024
		Since June 2024	

## Objectives and activities

The organisation purposes are: -

- The advancement of public participation in athletics as a sport
- The advancement of education
- The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended.

Our club is committed to creating inclusive and accessible opportunities in athletics, with a focus on:

- Track & Field and Cross-Country disciplines, delivered through at least two weekly coaching sessions held at Morriston Track.
- Promoting active and healthy lifestyles for all, offering structured athletic activities to individuals aged 9 years and above, including adults.
- Encouraging lifelong participation in sport by supporting the development and enjoyment of athletes, coaches, and officials.
- Taking an active role in local and national competitions, which form a key part of the club's commitment to athlete development and community engagement.

## Structure, governance and management

### Type of governing document

Elgin Amateur Athletic Club (EAAC) established in 1970 is a Scottish Charitable Incorporated Organisation (SCIO), registered in Scotland. It operates with a single-tier structure, meaning that the trustees also serve as the members of the organisation.

The charity is governed by its constitution, which sets out its charitable purposes and provides the framework for how the organisation is run.

The organisation is managed by a Board of Trustees, who meet regularly to:

- Oversee the charity's activities and strategic direction
- Make key operational and financial decisions
- Ensure compliance with regulatory requirements
- Safeguard that EAAC continues to fulfil its charitable purposes effectively

### Trustee recruitment and appointment

At each Annual General Meeting (AGM), Charity Trustees are required to stand down. They may however stand for re-election unless they have given notice to resign prior to the meeting.

Members of the charity can elect trustees at the clubs AGM. In addition, the Board can appoint charity trustees to fill vacancies during the year if a trustee ceases to hold office.

In accordance with the organisation's constitution, the Board must consist of a minimum of 4 and a maximum of 12 trustees at any given time.

## Achievements and performance

EAAC athletes have had an outstanding year, competing across Scotland and beyond, achieving medals, personal bests, club records, and demonstrating remarkable dedication. Highlights include:

### National and Regional Success

#### **Scottish Athletics 4J Studios National Indoor (Feb 2024)**

- Athletes entered the Regional Heats, producing PBs and SBs
- 11 athletes qualified for the Indoor Finals across 19 events.
- Achieved 9 PBs, bringing home 1 Gold, 3 Silver, and 1 Bronze medal.

#### **English National Indoor Championships, Sheffield (Feb 2024)**

- Two U17 women represented the club on the national stage.
- Results included new indoor PBs, two club records, a semi-finalist placing, and 5th place in the 60mH final.

#### **Scottish National Athletics League, Grangemouth (Apr–May 2024)**

- U17 and U20 athletes delivered multiple PBs and SBs, including a debut in the 2000m Steeplechase.

#### **Scottish Schools, Grangemouth (Jun 2024)**

- Five athletes represented their schools, achieving 5 medals and 4 PBs.

#### **Age Group Championships, Grangemouth (Aug 2024)**

- 7 athletes competed in a highly competitive field, securing 10 PBs, 9 SBs, 3 Club Records, and 2 Gold, 1 Silver, and 2 Bronze medals.

### District and Development Competitions

#### **Under the Lights, Inverness (Mar 2024)**

- 12 athletes competed in their first outdoor meet of the season, achieving multiple PBs.

#### **Youth Development League (Aberdeen, Dundee, Inverness Apr–Jun 2024)**

- 8 athletes took on 22 events in the first round, earning 15 PBs and 4 SBs.
- 8 athletes had a 250-mile round trip in second round with 19 PBs
- 10 athletes completed the season with 13PBs and an impressive 4<sup>th</sup> place overall – an excellent result for a small club from the North.

#### **North District Championships, Inverness (May 2024)**

- 8 athletes delivered 7 PBs, 3 finalists, and brought home 3 Gold, 1 Silver, and 4 Bronze medals.

#### **Ram League, Inverness (Apr–Aug 2024)**

- 18 athletes recorded PBs and strong performances across all rounds.
- 8 teams reached the final, with 20 athletes achieving 17 PBs and showcasing fantastic team spirit

#### **North Area Trophy, Inverness (Sep 2024)**

- EAAC successfully hosted the annual event, welcoming 144 athletes, including para-athletes. Every year, the event continues to grow in strength and success.
- Club athletes achieved 30 PBs and 24 medals, highlighting both performance and inclusivity.

## **Club Events and Milestones**

### **EAAC Club Championships 2024**

- Excellent turnout across all disciplines.
- Athletes gained valuable competition experience in a friendly but competitive environment.
- Results reflected the commitment, resilience, and hard work of athletes and coaches throughout the year.

### **Indoor Open Graded, Emirates Arena, Glasgow (Jan 2025)**

- athletes made the long journey south, some competing at this level for the first time.
- Despite nerves, the team achieved multiple PBs and gained invaluable experience at a world-class venue, showing exceptional team spirit.

**In addition to the track - athletes take part in forest runs, park runs, cross-country and Highland Games.**

[Difference charity has made in terms of outcomes and impact](#)

### **1. Improved Safety and Wellbeing**

- Secured funding to deliver first aid training for trustees, coaches, and senior athletes.
- Increased confidence in responding to incidents, ensuring the safety and wellbeing of all participants across club activities.

### **2. Athlete Development and Achievement**

- Athletes achieving personal bests, competitive successes, and Scotland call-ups.
- Others overcoming personal barriers, becoming more confident, healthier, and fitter.
- The Olympics acted as inspiration, raising aspirations and interest in athletics participation.

### **3. Community and Belonging**

- Hosted social events for athletes, families, and carers, building a stronger club community.
- Development of the EAAC Indoor Winter League and relay nights, encouraging team bonding, skills-sharing, and confidence across all ages.
- EAAC continues to be a family-focused club, not just for the athletes but their wider support network.

#### **4. Increased Visibility and Awareness**

- Improved website, social media presence, and newsletters to keep athletes and parents better informed.
- Local publicity has raised the club's profile, creating a high demand and waiting list.

#### **5. Coaching Excellence and Innovation**

- Coaches delivering comprehensive, tailored training programmes covering strength, yoga, speed, and recovery.
- Innovative approaches (e.g., using carpet tiles or gloves as training tools) demonstrate resourcefulness despite limited facilities.
- Coaches' dedication has been central to athlete development, motivation, and resilience.

#### **6. Challenges and Areas for Growth**

- Lack of suitable facilities has limited progress in providing better access for disabled athletes.
- Winter training often restricted to school halls, creating a disadvantage compared to better-equipped clubs.

### **Volunteers and their achievements**

#### **Coaching Development**

- Several coaches completed new qualifications, strengthening our coaching programme.
- 3 senior athletes began their coaching journey through the Run, Jump, Throw course.
- Coaches continue to deliver high-quality, athlete-focused sessions, investing time and energy to inspire the next generation.

#### **Trustee Board**

- Welcomed new trustees, expanding governance and expertise.
- Trustees provide leadership in finance, governance, events, and fundraising.
- Regular training and development ensure strong, effective governance.

Together, our volunteer coaches, and trustees form the backbone of EAAC - supporting athletes, shaping the club's future, and ensuring athletics continues to thrive in our community.



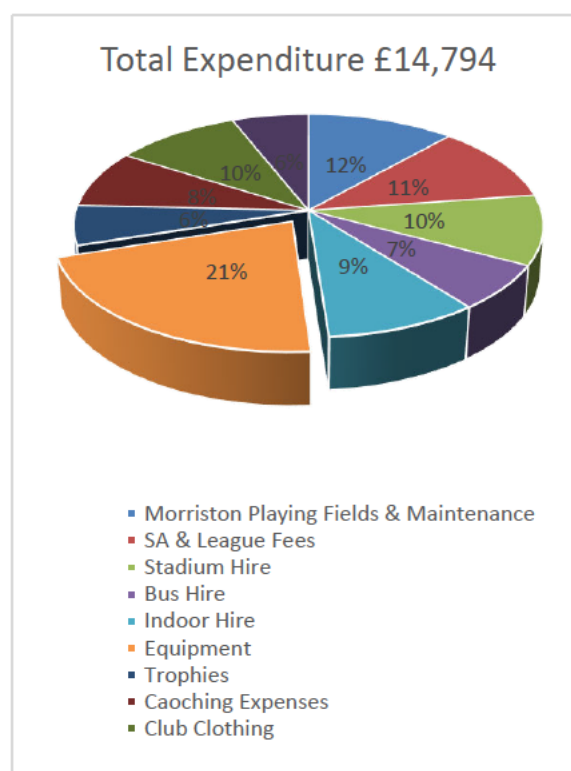
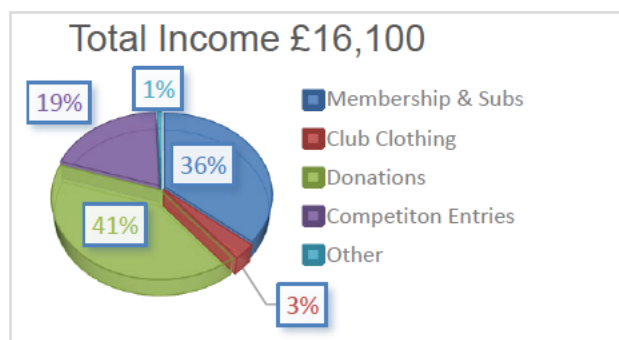
## Financial review

Our main sources of income during the financial year were:

- Memberships and fees: £5,662
- Competition entries: £3,027
- Donations and funding: £6,408
  - This funding supported the purchase of new equipment, training and clothing for our dedicated coaches, and transport for athletes to competitions, helping to maximise participation among our younger athletes

Expenditure was focused on essential costs, including:

- Affiliation fees, league entries, venue hires, and Morriston fees: £6,238
- Equipment purchases: £3,141 (replacing outdated items)
- Club clothing: £1,472
- Coaching expenses: £1,233, recognising the commitment of our volunteer coaches.



At year-end, the club made a profit of £1,291. However, the Receipts & Payments accounts show a deficit of £5,148, which reflects the transfer of **£6,439.35** into restricted funds earmarked for future new facilities. After this adjustment, the club holds a balance of £11,518.20 for its general running.

We are in a good financial position but need to look at raising more for the development of the club and the possibility of new facilities during the years ahead.

## Future plans

Our key aims for the coming year focus on strengthening both our finances and participation across the club. We plan to:

- Introduce Gift Aid to maximise income from memberships and donations.
- Expand social and fundraising events, adding more activities to an already busy calendar.
- Promote donations and sponsorship opportunities through Give as You Live
- Grow adult participation in athletics to strengthen our teams.
- Strengthen links with – Active Schools, encouraging more young athletes.
- Introduction of new local competitions, creating more opportunities for our athletes to compete.
- The Elgin Regeneration Plan is actively shaping local priorities and securing the long-term future of the area. As part of this, consideration is being proposed for new track and field facilities and will be submitted by the end of 2025. We are committed to giving our full support to this process, with the aim of delivering a modern track and field facility for the community in the near future.

## Declaration

Signed on behalf of the charity trustees:

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Print name

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Designation


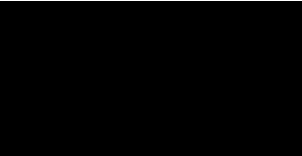
Treasurer
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Date

27/9/2025
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## APPENDIX 3



		<b>Independent examiner's report on the accounts</b>						v2
<b>Report to the trustees/members of</b>  <b>Registered charity number</b>  <b>On the accounts of the charity for the period</b>  <b>Set out on pages</b>	Charity name	Elgin Amateur Athletic Club						
	Registered charity number	SC049165						
	Period start date				Period end date			
	Day	Month	Year		Day	Month	Year	
	01	February	2024	to	31	January	2025	
							(remember to include the page numbers of additional sheets)	
<b>Respective responsibilities of trustees and examiner</b>  <b>Basis of independent examiner's statement</b>	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p> <p>My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.</p>							
<b>Independent examiner's statement</b>	<p>In the course of my examination, no matter has come to my attention</p> <p>1. which gives me reasonable cause to believe that in any material respect the requirements:</p> <ul style="list-style-type: none"> <li>to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and</li> <li>to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations</li> </ul> <p>have not been met, or</p> <p>2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p>							
<b>Signed**:</b>  <b>Name:</b>  <b>Relevant professional qualification(s) or body (if any):</b>  <b>Address:</b>				<b>Date:</b>	3 / 8 / 25			
	FCCA - ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS							
								

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

\*\* OSCR will accept digital or typed signatures

**APPENDIX 3**

**Disclosure section**

Only complete if the examiner needs to highlight material problems.

**Give here brief details of  
any items that the  
examiner wishes to  
disclose**

## Elgin Amateur Athletic Club

SC049165

**Additional analysis (1)****Analysis of receipts and payments****1 Donations**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Membership & Subs	5,662				5,662	5,179
Club Clothing	485				485	665
Donations	6,408				6,408	30
					-	
<b>Total</b>	<b>12,555</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,555</b>	<b>5,874</b>

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**2 Grants**

	Unrestricted funds to nearest £	Restricted funds to nearest £			Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
<b>Total</b>	<b>-</b>	<b>-</b>			<b>-</b>	<b>-</b>

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**3 Gross receipts from other charitable activities**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Competition Entries	3,027				3,027	6,814
Bus Contribution					-	200
Other	105				105	1,874
					-	
					-	
					-	
					-	
<b>Total</b>	<b>3,132</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,132</b>	<b>8,888</b>

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**4 Payments relating directly to charitable activities**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Morrison Playing Fields & Maintenance	1,711				1,711	834
SA & League Fees	1,658				1,658	1,809
Stadium Hire	1,489				1,489	1,809
Bus Hire	980				980	1,465
Indoor Hire	1,380				1,380	2,242
Equipment	3,141				3,141	784
Trophies	843				843	1,735
Coaching Expenses	1,233				1,233	1,999
Club Clothing	1,472				1,472	839
Other	887				887	2,297
					-	
<b>Total</b>	<b>14,794</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,794</b>	<b>15,813</b>

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SC049165

**Additional analysis (2)****5 Breakdown of unrestricted funds**

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
<b>Receipts</b>						
Donations	12,555				12,555	5,874
Legacies					-	
Grants					-	
Receipts from fundraising activities	413				413	21
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	3,132				3,132	8,888
<b>Sub total</b>	<b>16,100</b>	-	-	-	<b>16,100</b>	<b>14,783</b>
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>16,100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>16,100</b>	<b>14,783</b>
<b>Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	14,794				14,794	15,813
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	15				15	6
Preparation of annual accounts					-	
Legal costs					-	
Other					-	112
<b>Sub total</b>	<b>14,809</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,809</b>	<b>15,931</b>
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	500
Purchase of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>500</b>
<b>Total payments</b>	<b>14,809</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,809</b>	<b>16,431</b>
<b>Net receipts / (payments)</b>	<b>1,291</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,291</b>	<b>(1,648)</b>
<b>Transfers to / (from) funds</b>	<b>(6,439)</b>				<b>(6,439)</b>	
<b>Surplus / (deficit) for year</b>	<b>(5,148)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(5,148)</b>	<b>(1,648)</b>
<b>Nature and purpose of funds</b>						

## Elgin Amateur Athletic Club

SC049165

**Additional analysis (3)****6 Breakdown of restricted funds**

	Facilities	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
<b>Receipts</b>						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	-	-
<b>Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total payments</b>	-	-	-	-	-	-
<b>Net receipts / (payments)</b>	-	-	-	-	-	-
<b>Transfers to / (from) funds</b>	6,439				6,439	
<b>Surplus / (deficit) for year</b>	6,439	-	-	-	6,439	-

**Nature and purpose of funds**

Upgrade of facilities
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## Section C Notes to the Accounts

**C1 Nature and purpose of funds** (may be stated on analysis of funds worksheets)

Membership fees, entry fees, clothing sales expenses for hire of facilities, equipment and competitions

### C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

### C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	x
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Authority under which paid £

### C3b Trustee remuneration - details


### C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	x
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### C4b Trustee expenses - details

	Number of trustees	£

### C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

### C6 Other information

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## Elgin Amateur Athletic Club

SC049165



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	February	2024		31	January	2025

## Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Donations	12,555				12,555	5,874
Legacies					-	
Grants					-	
Receipts from fundraising activities	413				413	21
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	3,132				3,132	8,888
					-	
<b>A1 Sub total</b>	<b>16,100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>16,100</b>	<b>14,783</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>16,100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>16,100</b>	<b>14,783</b>
<b>A3 Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	14,794				14,794	15,813
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	15				15	6
Preparation of annual accounts					-	
Legal costs					-	
Other					-	112
					-	
<b>A3 Sub total</b>	<b>14,809</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,809</b>	<b>15,931</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	500
Purchase of investments					-	
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>500</b>
<b>Total payments</b>	<b>14,809</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,809</b>	<b>16,431</b>
<b>Net receipts / (payments)</b>	<b>1,291</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,291</b>	<b>(1,648)</b>
<b>A5 Transfers to / (from) funds</b>	<b>(6,439)</b>	<b>6,439</b>				
<b>Surplus / (deficit) for year</b>	<b>(5,148)</b>	<b>6,439</b>	<b>-</b>	<b>-</b>	<b>1,291</b>	<b>(1,648)</b>

## Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	16,666				16,666	19,154
	Surplus / (deficit) shown on receipts and payments account	(5,148)	6,439			1,291	(2,488)
						-	
						-	
	Cash and bank balances at end of year	11,518	6,439	-	-	17,957	16,666
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	840

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Laptop	Unrestricted		200	350
	Storage Containers x 3	Unrestricted		3,000	
		Total	-	3,200	350

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities	Indoor Hire	unrestricted	857	
		Total	857	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees  
on behalf of all the trustees

Signature\*

Print Name

Date of  
approval

			19 April 2025

## Declaration

Signed on behalf of the charity trustees:

--	--	--

Print name

--	--

Designation

TREASURER
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Date

27/9/25
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