

APPENDIX 1

OSCR

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	11	2024	To	31	10	2025

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Fife Canoeing Activities Group
FCAG
SC049129
1 Balgeddie Grove
Glenrothes
Fife
Postcode KY6 3NZ

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Stewart	Chair		
2	Carol Menzies	Secretary		
3	John O'Neill	Treasurer		
4	John Fulke	Membership Secretary		
5	Ian Gray	Safeguarding Officer		
6	Malcom Kerr	Equipment Officer		
7	Lee Stewart	Training Officer		
8	Keith Wood	Safety Officer		
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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

The charity is a Scottish Charitable Incorporated Organisation (SCIO) and its purposes and administration arrangements are set out in its constitution dated 2019. The registered charity number is SC049129.

Trustee recruitment and appointment

The induction process for new trustees include meeting the existing committee who will brief the new trustee on the role and operation of the charity, present them with a copy of the constitution and explain its terms and also explain their duties and responsibilities in terms of the Charities and Trustees Investment (Scotland) Act 2005. Roles and responsibilities for each post holder are held on the club shared Google drive.

Objectives and activities

Charitable purposes

Our objectives, as recorded in the constitution,

1. Advance public participation in canoeing
2. Provide activities and tuition using approved assistants, leaders and coaches to help members to achieve their personal canoeing potential; and
3. Encourage and support members to become activity leaders and coaches.

Summary of the main activities in relation to these objects

A key objective for the year was to get more qualified people to enable the safe delivery of paddling activities. To this end

- 6 people undertook paddlesports safety and rescue course
- 4 people undertook the National Rescue Award for Swimming Teachers and Coaches (NRASTC)
- The club allowed several people new to paddling to experience paddling for the first time.
- The club's paddlers had a full and engaging programme of activities.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

Pool sessions

- Lochgelly pool ran from October to April.
- Numbers were low at points resulting in the club losing money on these sessions

Club nights at Loch Ore Meadows Country Park

- Loch nights ran normally from May to September
- Generally, well attended by both adults and juniors.
- A few sessions needed to be cancelled due to adverse wind conditions.
- Several non-paddling events were arranged and well attended this also included the last night BBQ which was cancelled and a Curry night arranged instead.

Club Trips

- Sea Kayak Trips led by Janet and Stuart
 - Weekend Trip to Mull
 - Day Trips (Inchkeith, Inchcolm, Arbroath caves)
- Whitewater trips coached/led by Iain, Keith and Ian

Financial review

Brief statement of the charity's policy on reserves

FCAG has an aging fleet of general-purpose kayaks and is conscious of the need to renew and repair its stock on a continual basis. As the clubs' balance of funds had reduced due to increased operating costs such as insurance and electricity, it was agreed that an increase in the membership subscription per year was required to £25 per year for adults and £12.50 per year for juniors this is an increase of £4 for adults and £3.50 for juniors. The increase fees were enough to support the increased costs of running the club but still allow us to be open for those on a low income, assisting in meeting our club objective of advancing public participation in canoeing.

Details of any deficit

The club overspent by £1187.57 which was funded from the club balance.

This was due to the clubs continuing investment in training to ensure that the club was able to operate safely while complying with regulations brought in by the governing body (Paddle Scotland).

The overspent was also due to the significant investment of £2280 on roof repairs to the boatshed.

Donated facilities and services (if any)

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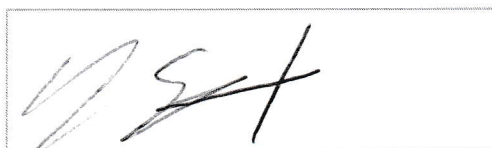
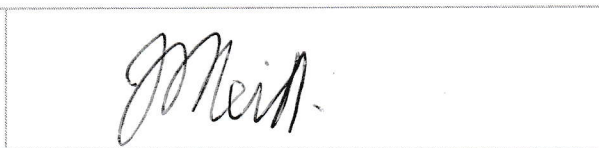
Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)	David Stewart	John O'Neill
Position (e.g. Chair)	Chair	Treasurer
Date	06/01/2026	6/1/26