



FRIENDS OF ORCHARD BRAE TRUSTEES' ANNUAL REPORT

1st August 2024
to
31st July 2025

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CHARITY CONTACT INFORMATION

Friends of Orchard Brae c/o
Orchard Brae School
Howes Road
ABERDEEN
AB16 7RW

Scottish Charity Number: SC049024

Telephone number: 01224 788950

Email address: info@friendsoforchardbrae.org.uk

Website: www.friendsoforchardbrae.org.uk

Facebook profile name: friendsoforchardbrae

CHARITY TRUSTEES

■	[REDACTED]
■	[REDACTED]
■	[REDACTED]
■	[REDACTED]
■	[REDACTED]
■	[REDACTED]
■	[REDACTED]
■	[REDACTED]
■	[REDACTED]
■	[REDACTED]
■	[REDACTED]

11. MESSAGE FROM THE CHAIR

What a lovely year it has been to be the chair for the charity. This has been my fourth year as chair and although it's a definite challenge it gives me such joy to see the difference it makes to our school and humbled and the support which we receive.

I would like to thank the wider community of our school, to the parents/carers, families and friends of our pupils who support us and our fundraising efforts by any means they can. Also, to the wonderful committee members who give so freely of their time to help raise these vital funds which enhance the lives of all our pupils and their families. We would not be able to make our events so successful or help financially support the school without you, so thank you to each and every one of you.

We were able to host 2 events in school this year, the Family BBQ fun day x 2 and also the Christmas fayre both events very well attended and supported by our school community.

Due to the support received we were able again this year to help fund the seniors trip to Bendrigg. This years group had a great time and enjoyed lots of new experiences.

The parent council at the school also asked for our support to run some activities in the school over the summer holidays for our pupils. The pupils and their families were able to enjoy Dancing, Yoga, Music Therapy and swimming all with our support. These activities make such a difference to our pupils many of whom would not have access to these activities otherwise. The swimming especially as the pool in school is the only one in Aberdeen with the changing and pool access hoisting equipment making it the only way many of our pupils can access the pool.

Thank you all once again for your continued support and for enabling Friends of Orchard Brae to support the Orchard Brae School community.

Lisa Simons
Chair

OBJECTIVES AND ACTIVITIES

The objectives of the Charity are to enhance and advance the educational environment of the pupils of the school.

The main activities in relation to these objectives are:

Foster relationships between parents/carers, staff, and the whole Orchard Brae community/others associated with the school (including the local community).

Raise funds to enrich the opportunities for the children and young people by organising fundraising and social activities.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The governing document is the Constitution for the Friends of Orchard Brae.

TRUSTEE RECRUITMENT AND APPOINTMENT

Membership of the Charity shall be open to persons 18 years of age and over wishing to offer appropriate support or help to the school and who are accepted by the Committee.

Candidates seeking to be elected as Trustees shall be proposed and seconded in writing, and nominations shall be in the hands of the Secretary not less than fourteen days before the Annual General Meeting. The proposer shall ascertain that the nominee would accept office if elected.

Trustees are appointed at the Annual General Meeting, shall hold office until the following Annual General Meeting and shall be eligible for re-election.

ACHIEVEMENTS AND PERFORMANCE

We are passionate and committed to supporting the inclusive educational vision of Orchard Brae School. Our main aim is to ensure our pupils are an integral part of our local and wider community. Our main objective is to raise funds to help pay for specialist services and equipment and to fund the running and maintenance of the school minibuses, enabling classes to access the local and wider community.

In June 2025 we held a Family BBQ Fun Day, it was a lovely day and a great opportunity for the school as a community to come together and have some fun.

In December 2024 we held our Christmas Fayre, was great to have so many external stalls coming and being supported at our school, many of the stall holders commented on having had a great time and asked to come back next year.

These events helped to raise essential funds for the school. We were also lucky to be one of the chosen charities for the Aberdeen Student Show. Some of these funds will be used to pay for the running and maintenance costs associated to the school minibuses. The funds from Aberdeen Student Show will be used for the new Sensory Room at Ashgrove.

The minibuses are vital to our pupils as they provide a safe and secure transport link, where they can travel together as a class to local amenities and access the local and wider community to partake in activities and services for outdoor learning, life skills training and accessing ASN sporting and community events and competitions across the city. One of the buses was removed due to becoming unfixable, we helped school by hiring a minibus for the later part of the year and are fundraising for a new bus.

FINANCIAL REVIEW

Friends of Orchard Brae is entirely autonomous and is responsible for securing its own funding from donations and fundraising sources in order to meet its liabilities. As all Friends of Orchard Brae Trustees are volunteers, the funding received is used to provide for the additional services and equipment necessary for the continued education of the children, young people and their families. This will include the maintenance of the fleet of mini buses which enables the Orchard Brae Community to access facilities across Aberdeen and Aberdeenshire and extended learning opportunities out-with the classroom.

RECEIPTS & PAYMENTS ACCOUNT SUMMARY

The Current Period refers to the 12 months from 1st August, 2024 to 31st July, 2025.

For the current year we report a Surplus of £4353.

Receipts £23508

Donations of £39650 Principally from the following:

Bank of Scotland Foundation								10,000.00
Taylors Industrial								5,000.00
For Fairhurst Outdoor play equipment								2,500.00
G.S.S Developments								2,000.00
Barrats Charitable Giving								1,500.00
Cala Homes								1,500.00
Monies raised from School Christmas Cards								1,145.00
CO-OP Community Fund								1,040.78
Asda Donation - Holiday Activities								1,000.00
Fun Run Cash Deposit								834.34
Raffal - AFC - Signed Football top								639.00
Other Smaller Donations								1,432.83
Just Giving - Various Donations								11,059.12

Other fundraising activities of £6586 principally from the following:

Christmas Fayre 2024							3,468.38
BBQ June 2025							3,117.56

Payments £29574

Expenditure of £29574 principally in respect of the following:

Mini Buses – Diesel			1,275.46

Mini Buses –Maintenance and Repairs			801.34
Mini Bus Hire			7,831.14
Just Giving Membership			216.00
Equipment			3,514.64
Orchard Brae Music Therapy			9,100.00
Holder Print - Christmas Cards			950.71
Moonbeam Theatre			900.00
Contribution to Orchard Brae Christmas Presents			720.00

Statement of balances

Cash funds

Cash and bank balances at end of year was £ 63224 Unrestricted funds of £39521 and Restricted funds of £23702

STATEMENT OF THE CHARITIES POLICY ON RESERVES

Restricted Reserves

Any monies received for specific purposes are placed in an individual restricted reserve with the relevant expenditure set against the appropriate reserve.

The following sixteen restricted reserve amounting £29305.11 were in place at the year-end:-

Cala Homes - Outdoor Equipment (fairhurst)			£1,500.00
Co-op Local Community Fund - 23/24			£1,040.78
Taylors Industrial - Outdoor Equipment (fairhurst)			£5,000.00
G.S.S Developments - outdoor play equipment			£2,000.00
Aberdeen Student Show 2024 - Sensory room upgrade			£3,187.05
Asda - Holiday Activities (£420 used in April Holidays for music and dance)			£580.00
Co-op Local Community Fund	Outdoor Eduaction		£1,032.46
On behalf of George Smith (pupil)	Eye Gaze machine		600.00
Aberdeen University Students Association	Creation of a Chill Out		58.25
Nelson Field	Duke of Edinburgh Aw		250.00
Co-op Local Community Fund	Outside Planters		306.59
Orchard Brae Charity 5K Fun Run 2023 - Sensory Room Upgrade			1,079.44
Co-op Local Community Fund 23/24 - Sensory Room Upgrade			483.00
Barretts Charitable Giving - Fairhurst Outdoor Play Equipments			1,500.00
The Barrack Charitable Trust- Fairhurst Outdoor Play Equipment			2,500.00
Money Raised in Memory of Ash Underwood			8,187.54
		Total	£29,305.11

General Reserves

The general reserve is for all other charity income and expenditure and is used to meet the charity's current objectives. The Trustees aim to build up and maintain these general reserves to a level which equates to between 6 and 12 months of unrestricted operating expenditure to ensure that activities are not adversely affected due to deterioration in donations and fundraising activities.

The current level of general reserves is £39521 representing circa 25 months of unrestricted expenditure and an increase of £4353 from the £35168 reported at the end of the previous period.

DONATED FACILITIES AND SERVICES

– Independent examiner of accounts

FUTURE PLANS

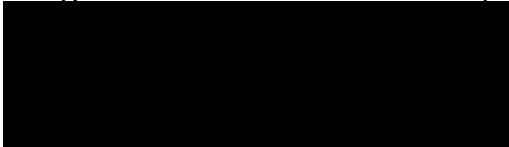
Planned/Upcoming Events:

Christmas Fair – 22nd November 2025

We will continue to secure funding by means of grant/trust applications, sponsorship and donations.

DECLARATION

Signed on behalf of the charity trustees:

A large black rectangular box redacting the signature of the charity trustee.

Designation Chair

Date

11/01/2026

APPENDIX 3



		Independent examiner's report on the accounts v2					
Report to the trustees/members of Registered charity number On the accounts of the charity for the period Set out on pages	Charity name	FRIENDS OF ORCHARD BRAE					
	SC	049024					
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	01	08	2024	to	31	07	2025
						(remember to include the page numbers of additional sheets)	
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>						
Basis of independent examiner's statement	<p>My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.</p>						
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]</p> <ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. 						
Signed**:					Date:	11/01/2026	
Name:							
Relevant professional qualification(s) or body (if any):	ACCA						
Address:							

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

**OSCR will accept digital or typed signatures.

Friends of Orchard Brae

SC049024

Receipts and Payments Accounts

for the period from

1st August, 2024 to 31st July, 2025

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts				
Donations	16,922	22,728	39,650	24,435
Legacies				-
Grants				-
Receipts from fundraising activities	6,586		6,586	9,542
Total receipts	23,508	22,728	46,236	33,978
A2 Payments				
Payments relating directly to charitable activities	17,790	10420	28,210	13,586
Expenses for fundraising activities	1,170		1,170	2,132
Governance costs:				
Independent examination				
Preparation of annual accounts				
Other	194		194	
Total payments	19,155	10,420	29,575	15,718
Net receipts / (payments)	4,353	12,308	16,662	18,260
A3 Transfers to / (from) funds				
Surplus / (deficit) for year	4,353	12,308	16,662	18,260

2 Gross receipts from other chargeable	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
BBQ	3,468		3,468	2,922
			-	
XMAS FAIR	3,118		3,118	981
			-	-
			-	-
Total	6,586	-	6,586	3,903
3 Expenses for fundraising activities	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Christmas Fair	269		269	170
			0	
			0	
BBQ	901		901	653
Total	1,170	-	1,170	823

4 Payments relating directly to charitable activities				
	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Mini Buses – Diesel	1275		1,275	83
			-	
Mini Buses –Maintenance and Repairs	801		801	3,400
			-	
Minibus Hire	7831		7,831	
			-	
Speaker for Dance Class			-	138
			-	
Air Fryer Room 14			-	89
			-	
Lorraine Ritchie Class Activity Supplies			-	129
			-	-
Outdoor Play Equipment Ashgrove			-	727
			-	
Relax time equipment Room 8			-	224
			-	
Contribution to Bendrigg holiday			-	3,796
			-	
Soundplay Orchard Brae Summer Activities			-	1,700
			-	
Singing Hands concert at school			-	1,175
			-	
Theatre in Schools Scotland			-	660
			-	
Vida Virtual Support website			-	250
			-	
Claire Spiller Summer of Dance		240	240	240
			-	
Friends of Orchard Brae Supplies			-	227
			-	
Just Giving – service support costs	216		216	216
			-	
Emmeline Holt Summer of Music		260	260	120
			-	
Policy Bee Charitable Insurance	109		109	96
			-	
Graphics for printing	26		26	94
			-	
Charity Tshirts	55		55	84
			-	
Microsoft Package - Charity Computer	85		85	60
			-	
Lottery Registration Aberdeen City Council	20		20	20
			-	
			-	
Other smaller purchases			-	173
			-	
Nursery Mats			-	110
			-	
Website Domain	58		58	-
			-	
Orchard Brae Music Therapy		9,100	9,100	
			-	
Holder Print Xmas Cards	951		951	
			-	
Moonbeam theatre	900		900	
			-	
Contribution for OB Xmas Presents	720		720	
			-	
Glee T Shirts	375		375	
			-	
Aikenhill visit to School	250		250	
			-	
Poppy Duncan - Lifeguard	180		180	
			-	
Sport Aberdeen - Holiday Activities	137		137	
			-	
Signing Hands Xmas show subscription	125		125	
			-	
Nursery Graduation	73		73	
			-	
Raffall Subscription	96		96	
			-	
Laptops HP	778		778	
			-	
Aberdeen Embroidery	200		200	
			-	
Equipment	3,515		3,515	
			-	
Asda Room 17	28		28	
			-	
			-	
	18,804	9,600	28,404	13,811

Section B Statement of balances						
Categories	Details		Unrestricted funds	Restricted funds	Total current period	Total last period
			to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year		35,168	11,394	46,562	28,301
	Surplus / (deficit) shown on receipts and payments account		4,353	12,308	16,662	18,260
					-	
	Cash and bank balances at end of year		39,521	23,702	63,224	46,561
(Agree balances with receipts and payments account(s))				-		
			Restricted Funds of £29305.11 at year end comprise of the under-noted donations			
			Cala Homes - Outdoor Equipment (fairhurst)			£1,500.00
			Co-op Local Community Fund - 23/24			£1,040.78
			Taylors Industrial - Outdoor Equipment (fairhurst)			£5,000.00
			G.S.S Developments - outdoor play equipment			£2,000.00
			Aberdeen Student Show 2024 - Sensory room upgrade			£3,187.05
			Asda - Holiday Activities (£420 used in April Holidays for music and dance)			£580.00
			Co-op Local Community Fund	Outdoor Eduaction		£1,032.46
			On behalf of George Smith (pupil)	Eye Gaze machine		600.00
			Aberdeen University Students Association	Creation of a Chill Out		58.25
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			Co-op Local Community Fund	Outside Planters		306.59
			Orchard Brae Charity 5K Fun Run 2023 - Sensory Room Upgrade			1,079.44
			Co-op Local Community Fund 23/24 - Sensory Room Upgrade			483.00
			Barretts Charitable Giving - Fairhurst Outdoor Play Equipments			1,500.00
			The Barrack Charitable Trust- Fairhurst Outdoor Play Equipment			2,500.00
			Money Raised in Memory of Ash Underwood			8,187.54
			Total			£29,305.11
Details						
B2 Other assets			Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
			Unrestricted funds	-	-	
			Unrestricted funds	-		
			Unrestricted funds	-		
			Unrestricted funds	-		
				-	-	-
Details						
B3 Liabilities			Fund to which liability relates	Amount due to nearest £	Last year to nearest £	
						-
			Total	-	-	-
Signed by one or two	Signature		Print Name	Date of		

Friends of Orchard Brae

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

The objectives of the Charity are to enhance and advance the educational environment of the pupils of the school.

	Type of activity or project supported	Individual / institution	Number of grants made	£
C2 Grants	NONE			
			Total	-

C3a Trustee remuneration	If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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	Authority under which paid	£
C3b Trustee remuneration - details		

C4a Trustee expenses	If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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		Number of trustees	£
C4b Trustee expenses - details			

	Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)
C5 Transactions with trustees and connected persons		NONE		

C6 Other information	
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