

# **BRIDGE OF ALLAN COMMUNITY ACTIVITIES GROUP**

## **Annual Report & Financial Statements**

**For the Year ended**

**31 August 2024**



**Scottish Charity No SC048808**

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# TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 AUGUST 2024

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The trustees are pleased to present their report and financial statements together with the independent examiner's report for the year ended 31 August 2024.

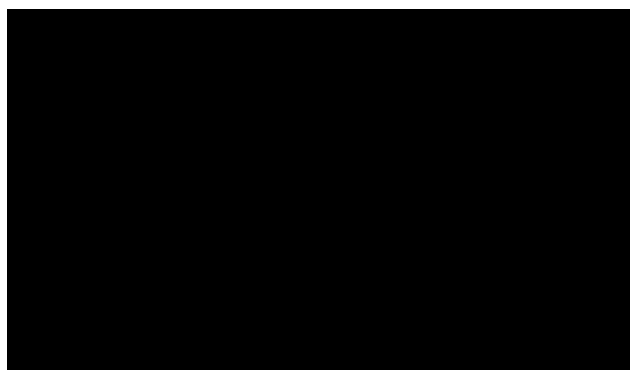
## REFERENCE AND ADMINISTRATIVE DETAILS

**Charity Name** Bridge of Allan Community Activities Group

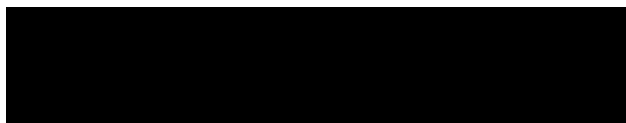
**Charity Number** SC048808

**Principal Address** Allan Community Centre  
Fountain Road  
Bridge of Allan  
FK9 4AT

**Current Trustees**



**Trustees Resigned during the year**



**Bankers** Bank of Scotland PLC  
7/13 Port Street  
Stirling  
FK8 2EJ

**Independent Examiner**



Cameron Accounting  
12 Woodlands Road  
Lundin Links  
KY8 6HG

# TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 AUGUST 2024

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## STRUCTURE GOVERNANCE AND MANAGEMENT

### Governing Document

The charity is a Scottish Charitable Incorporated Organisation (SCIO) and was incorporated on the 2<sup>nd</sup> of November 2018. It is governed by its constitution.

### Appointment of Trustees

Trustees are elected at the Annual General Meeting which will be held in October. Under the terms of the constitution there must be a minimum of three and no more than eight trustees. Out of these there shall be trustees who were elected or appointed and no more than two shall be trustees who have been co-opted and may not be members of the organisation.

### Organisational Structure

The structure of the organisation consists of: -

- the MEMBERS - who have the right to attend members' meetings (including any annual general meeting) and have important powers under the constitution; in particular, the members appoint people to serve on the board and take decisions on changes to the constitution itself.
- the BOARD - who hold regular meetings and control the activities of the organisation; for example, the board is responsible for monitoring and controlling the financial position of the organisation.

## OBJECTS & ACTIVITIES

### Charitable purposes

The Charity was established to provide facilities and resources to provide opportunities for participation in recreational and leisure pursuits that promote social welfare and the improvement of health and wellbeing for the local community.

### Activities

Activities during the year included:

- o Pickleball, badminton, volleyball, netball, fitness, and football in the main hall
- o Boccia, judo, karate, tai chi, carpet bowls and childminding groups in the lounge
- o Current affairs, music groups, lacemaking, needlework, machine knitting, French lunch club, parents/toddlers, Mah jong, bridge and canasta in the two small rooms
- o Fitness class and general fitness work in our small gym

## ACHIEVEMENTS & PERFORMANCE

The Activities Group continued to provide the facilities and equipment to allow our many member groups to offer a wide variety of activities and sports covering all ages and abilities to the local community and beyond. From Parent & Toddlers and Childminders through to lacemaking and Tai Chi. From physical activity like judo and football through to more sedentary pastimes such as jazz appreciation and Bridge. This year we welcomed 4 new groups.

- ❖ **Boccia**,
- ❖ a welcome return of **Carpet Bowls**,
- ❖ the currently incredibly popular **Pickleball** and
- ❖ **Mah Jong** (which is offered as an activity to members of the University of the Third Age (U3A) who also use the Centre for Tai Chi, Bridge and Current Affairs discussion groups).

2024 saw the Centre host what proved to be an enormously successful Repair Café event in conjunction with Transition Stirling and there are plans to hold further events in the coming year.

As an additional benefit to our Members, the Group organized and funded 2 First Aid Courses. These were very well attended and received by those who attended.

This year also saw the distribution of our brochure for to all households in the FK9 postcode area to increase use of the Centre by the local Bridge of Allan community. The brochure gave details of the many sports and activities that are on offer, as well as the facilities available for any new group that might want to start up.

# TRUSTEES' ANNUAL REPORT

## FOR THE YEAR ENDED 31 AUGUST 2024

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### FINANCIAL REVIEW

#### Overview

Our main source of funding is from membership fees with a small additional income from visitor fees paid by non-members attending activities at the Centre. All funds for the accounting year are unrestricted. Total receipts for the year were £12,027 (2023: £10,184). Total payments for the year were £6,347 (2023: £1,252). The charity therefore had a surplus of £5,680 (2023: £8,932).

#### Reserves Policy

Trustees maintain that they require £35,000 for the normal day-to-day running of the Centre and for the general upkeep of the fabric of the centre each year. As of 1 September 2024, there is £65,294 in the general fund.

### FUTURE PLANS

Increase usage of the Centre by local residents and organisations by investigating regular weekend opening and becoming a base for local charitable organisations.

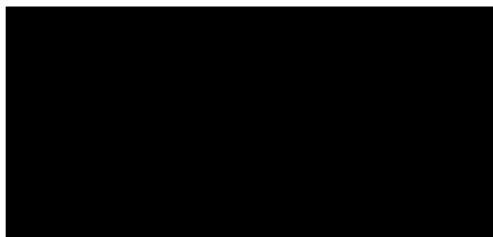
Replace the Sports Hall floor (Budget £10,000).

Refresh and upgrade the Gym by replacing old and broken machinery and equipment and installing apparatus not usually found in "mainstream" gyms to provide a more inclusive community facility.

Install wi-fi throughout the Centre.

### APPROVAL

This report was approved by the trustees on **May 29, 2025** and signed on their behalf by:



# **INDEPENDENT EXAMINER'S REPORT**

FOR THE YEAR ENDED 31 AUGUST 2024

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## **Independent Examiner's Report to the Trustees of Bridge of Allan Community Activities Group**

I report on the accounts of the charity for the year ended 31 August 2024 for the Bridge of Allan Community Activities Group, which are set out on pages 7 to 10.

### **Respective responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The trustees consider that the audit requirement of Regulation (10)(1)(d) of the 2006 Regulations does not apply. It is my responsibility to examine the accounts under section (44)(1)(c) of the 2005 Act and to state whether particular matters have come to my attention.

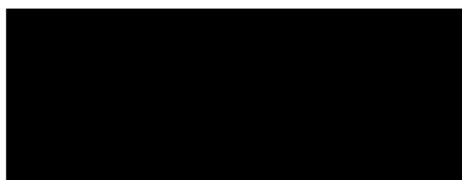
### **Basis of Independent Examiner's Statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent Examiner's Statement**

In connection with my examination, no matter came to my attention:-

1. which gives me reasonable cause to believe that in any material respect, the requirements
  - to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Cameron Accounting  
12 Woodlands Road  
Lundin Links  
KY8 6HG

Date: May 29, 2025

## STATEMENT OF RECEIPTS & PAYMENTS

FOR THE YEAR ENDED 31 AUGUST 2024

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	Note	Total 2024	Total 2023
<b>Receipts</b>		<b>£</b>	<b>£</b>
Membership Fees	4	12,027	10,184
Trading Income		-	-
		<b>12,027</b>	10,184
<b>Payments</b>			
Charitable Activities	5	4,078	752
Governance Costs	6	150	150
Donations Made	7	400	200
		<b>4,628</b>	1,102
Purchase of Fixed Assets		1,719	150
		<b>6,347</b>	1,252
<b>Net movement in funds</b>		<b>5,680</b>	<b>8,932</b>
Transfers between funds		-	-
<b>Surplus/(Deficit) for year</b>		<b>5,680</b>	<b>8,932</b>

All funds are unrestricted

The Notes on pages 9 to 10 form an integral part of these accounts.

## STATEMENT OF BALANCES

AS AT 31 AUGUST 2024

	Note	Total 2024	Total 2023
<b>Funds Reconciliation</b>		£	£
Balance brought forward		<b>59,614</b>	<b>50,682</b>
Surplus/(Deficit) for year		<b>5,680</b>	<b>8,932</b>
Balance carried forward		<b>65,294</b>	59,614
<b>Bank &amp; Cash Balances</b>			
Cash at Bank		<b>65,255</b>	59,561
Cash in Hand		<b>39</b>	53
		<b>65,294</b>	59,614

<b>Other Assets</b>	<b>Original Cost (£)</b>	<b>Estimated value (2024)</b>	<b>Estimated value (2023)</b>
Pickleball Equipment	598	<b>500</b>	-
Hand dryers	430	<b>360</b>	-
Gym Equipment	411	<b>339</b>	<b>108</b>
Crash Mat	372	<b>301</b>	<b>335</b>
Indoor Footballs	355	<b>298</b>	<b>48</b>
Fridge	230	<b>186</b>	<b>207</b>
Plyo Jump Box	150	<b>135</b>	<b>150</b>
Badminton & Volleyball Nets	139	<b>125</b>	<b>125</b>
Badminton Rackets	98	<b>69</b>	-
Card Payment Terminal	95	-	-
	2,878	2,313	973

### Liabilities

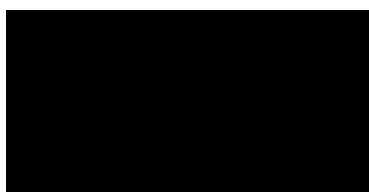
Prep & IE of Accounts	<b>150</b>	150
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All funds are unrestricted.

The charity has no contingent liabilities.

The Notes on pages 9 to 10 form an integral part of these accounts.

These accounts were approved by the trustees on **May 29, 2025** and signed on their behalf by:





# NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2024

## 1. Basis of Preparation

These accounts have been prepared on the receipts & payments basis in accordance with:

- (a) The Charities and Trustee Investment (Scotland) Act 2005
- (b) The Charities Accounts (Scotland) Regulations 2006 (as amended)

There have been no changes to the basis of preparation or to the previous year's accounts.

## 2. Fund Accounting

- (a) Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity.
- (b) Designated funds are unrestricted funds that the trustees have set aside for particular purposes. The designation is administrative only and does not restrict the trustees' ability to apply the funds.
- (c) Restricted funds are those that may only be used for specific purposes. Restrictions arise when specified by the donor, or when funds are raised for specific purposes. The charity had no restricted funds during the accounting year.
- (d) The purposes of the funds are shown in Note 8.

## 3. Transactions with trustees and related parties

- (a) No remuneration was paid to trustees or any persons connected with them during the accounting year. (2023: Nil)
- (b) No expenses were reimbursed to the trustees during the accounting year. (2023: Nil)

## 4. Membership Fees

	2024	2023
	£	£
Visitor Fees	58	53
Membership Fees	10,563	8,720
Group Membership Fees	1,406	1,411
	<b>12,027</b>	<b>10,184</b>

## 5. Charitable Activities

	2024	2023
	£	£
Admin	111	82
Insurance	226	226
Licenses & Fees	1,015	328
Consumables	76	49
Gym Inspection	-	-
Equipment	18	-
Sundries	60	-
Fabric	-	67
Marketing & Publicity	1,772	-
Training	800	-
	<b>4,078</b>	<b>752</b>

## NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2024

### 6. Governance Costs

	2024	2023
	£	£
Independent Examination	150	150

### 7. Donations Made

	2024	2023
	£	£
Friends of Bridge of Allan	200	200
Christmas Lights	200	
	400	200

### 8. Purpose of Funds

**General Fund** An unrestricted fund that can be expended at the discretion of the trustees in furtherance of the objects of the charity