

Enter charity name below					Enter SC No. below		
<b>The Bakehouse Community Arts</b>					<b>SCO48655</b>		
<b>Receipts and payments accounts</b>							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	09	2022		31	08	2023

### Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
<b>A1 Receipts</b>						
Donations	580				580	1,977
Legacies					-	
Grants		8,980			8,980	12,023
Receipts from fundraising activities	5,245				5,245	7,190
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
<b>A1 Sub total</b>	<b>5,825</b>	<b>8,980</b>	<b>-</b>	<b>-</b>	<b>14,805</b>	<b>21,190</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>5,825</b>	<b>8,980</b>	<b>-</b>	<b>-</b>	<b>14,805</b>	<b>21,190</b>
<b>A3 Payments</b>						
Expenses for fundraising activities	2,310				2,310	3,623
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	13,227				13,227	26,452
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	75				75	-
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
<b>A3 Sub total</b>	<b>15,612</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15,612</b>	<b>30,075</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>15,612</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15,612</b>	<b>30,075</b>
<b>Net receipts / (payments)</b>	<b>( 9,787 )</b>	<b>8,980</b>	<b>-</b>	<b>-</b>	<b>( 807 )</b>	<b>( 8,885 )</b>
<b>A5 Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	<b>( 9,787 )</b>	<b>8,980</b>	<b>-</b>	<b>-</b>	<b>( 807 )</b>	<b>( 8,885 )</b>

The Bakehouse Community Arts						SCO48655	
Section B Statement of balances							
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	11,811				11,811	20,696
	Surplus / (deficit) shown on receipts and payments account	( 807)				( 807)	( 8,885)
						-	
						-	
	Cash and bank balances at end of year	11,004	-	-	-	11,004	11,811
	(Agree balances with receipts and payments account(s))			-	-	-	-
	Details			Fund to which asset belongs		Market valuation to nearest £	Last year to nearest £
B2 Investments							
					Total	-	-
	Details			Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Technical equipment		General		2,751	1,760	2,200
	Technical equipment		General		704	560	704
					Total	3,455	2,320
	Details			Fund to which liability relates	Amount due to nearest £	Last year to nearest £	
B4 Liabilities	Suppliers accounts not yet paid						500
	Fees due						
					Total	-	500
	Details			Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £	
B5 Contingent liabilities							
					Total	-	-
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name			Date of approval	
							05.01.2024
							05.01.2024



## Section C Notes to the Accounts

**C1 Nature and purpose of funds** (may be stated on analysis of funds worksheets)

All funds remaining will be for charitable purposes

	Type of activity or project supported	Individual / institution	Number of grants made	£
<b>C2 Grants</b>				
			<b>Total</b>	-

<b>C3a Trustee remuneration</b>	If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	
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	Authority under which paid	£
<b>C3b Trustee remuneration - details</b>		

<b>C4a Trustee expenses</b>	If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	
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		Number of trustees	£
<b>C4b Trustee expenses - details</b>	fees for design and technical services and expenses	1	2,613
	reimbursement of expenses	1	419
	fees and reimbursement of expenses	1	1,836

	Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)
<b>C5 Transactions with trustees and connected persons</b>		Fees and expenses	2,138	0

<b>C6 Other information</b>	
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The Bakehouse Community Arts					SCO48655	
Additional analysis (1)						
Analysis of receipts and payments						
1 Donations						
	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Personal and small business donations	330				330	525
Gatehouse Community Council	200				200	200
					-	
					-	
Total	530	-	-	-	530	725
	reference	-	-	-	reference	reference
2 Grants						
	Unrestricted funds to nearest £	Restricted funds to nearest £			Total current period to nearest £	Total last period to nearest £
Event Scotland		500			500	2,800
Scottish Book Trust		650			650	675
Gatehouse Development Initiative		1,000			1,000	500
Dumfries and Galloway Council		3,100			3,100	2,800
Barfil Trust		1,000			1,000	1,000
Murray Usher Foundation		300			300	250
The Holywood Trust		880			880	1,550
William Syson Foundation		800			800	-
Galloway Association of Glasgow		750			750	
Total	-	8,980			8,980	9,575
	-	-			-	reference
3 Gross receipts from other charitable activities						
	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-
	-	-	-	-	-	-
4 Payments relating directly to charitable activities						
	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Expenses for fundraising	2,310				2,310	3,623
Expenses for charitable activities	13,227				13,227	26,451
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	15,537	-	-	-	15,537	30,074
		-	-	-		

# OSCr

Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	09	2022	To	31	08	2023

## Reference and administration details

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**Name of person  
(or body) entitled to  
appoint trustee (if any)**

The following are some of the most common types of fraud:

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

Type of governing document

Constitution

Trustee recruitment and appointment

As per the constitution at the AGM

## Objectives and activities

Charitable purposes

To develop and promote the written, visual and performing arts and crafts and design and advance skills therein, and undertake other activities that develop cultural understanding and experience and provide community benefit which is wholly inclusive.

The area of benefit is Dumfries and Galloway and where appropriate other areas of Scotland.

Summary of the main activities in relation to these objects

The provision of literary events, writers workshops and interactive installations in and around Gatehouse of Fleet (Dumfries and Galloway). These were open to the general public except for the events taking place in Primary Schools which were limited to their staff and pupils.

## APPENDIX 1

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

In the financial period the organisation provided:

- 1 Book Week Scotland event (November 2022)
- 7 schools events as a part of Big Lit: the Stewartry Book Festival
- 14 public performances plus an exhibition as a part of Big Lit in 2023

Attendances at these events were 550 young people at school events and 620 people at public events: 1170 people in total

The activities were supported by 15 funders including the Local Authority, 7 Trusts/Foundations and 7 local small businesses and private individuals. The activities are heavily reliant on a team of 25 volunteers who undertake much of the fund-raising and initiation, facilitation and administration.

Monitoring data was collected from 30% of the audiences at the Big Lit Festival and shows that in the public-access events:

- 55% of beneficiaries lived in The Stewartry, 19% lived elsewhere in the Region and 26% lived outside of the Region;
- 63% of the audiences were aged 65 and over; and
- for 35% of the people this was their first Big Lit.

Audiences for the schools events lived in The Stewartry Area, so overall 72% of the audience was local.

There was a high level of satisfaction with the Big Lit Festival amongst the audiences for public-access events:

- 96% said that the organisation was good or excellent;
- 96% said the Festival was important or very important to them; and
- 91% said they were likely or very likely to attend in the future.

## Financial review

### Brief statement of the charity's policy on reserves

The Organisation will seek to maintain a position where:

- 1) It is able to sustain 6 months operation without public sector support; and
- 2) Specific commitments made to funding organisations (e.g. in relation to funding for events/programmes) can be honoured; and
- 3) The upfront and cancellation costs associated with an activity that it enters into contracts for (e.g. Big Lit and individual events) can be honoured.

### Details of any deficit

A deficit of £807 was incurred in the Receipts and Payments accounts because more payments than receipts relating to the Big Lit Festival in July 2022 were properly reflected in the 2022-2023 accounts.

### Donated facilities and services (if any)

The Artistic Director and Business Manager provided their routine services on a self-employed basis at a cost that was accepted by the Trustees as 70% below the local market rate for people providing similar services in the Arts sector.



## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

Business Manager and Trustee

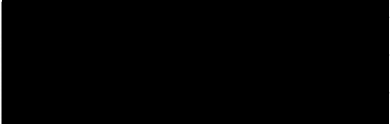

Convenor

Date 5th January 2023

5th January 2023

# OSCr

Office of the Scottish Charity Regulator

		<b>Independent examiner's report on the accounts</b> v2					
<b>Report to the trustees/members of</b>	Charity name	<b>The Bakehouse Community Arts</b>					
<b>Registered charity number</b>	<b>SC048655</b>						
<b>On the accounts of the charity for the period</b>	Period start date				Period end date		
	Day	Month	Year	to	Day	Month	Year
	01	09	2022		31	08	2023
<b>Set out on pages</b>							(remember to include the page numbers of additional sheets)
<b>Respective responsibilities of trustees and examiner</b>	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>						
<b>Basis of independent examiner's statement</b>	<p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p>						
<b>Independent examiner's statement</b>	<p>In the course of my examination, no matter has come to my attention</p> <ol style="list-style-type: none"> <li>which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> <li>to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and</li> <li>to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations</li> </ul> </li> </ol> <p>have not been met, or</p> <ol style="list-style-type: none"> <li>to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</li> </ol>						
<b>Signed:</b>					<b>Date:</b>	31/01/2024	
<b>Name:</b>							
<b>Relevant professional qualification(s) or body (if any):</b>	Office Manager Kirkcudbright Development Trust						
<b>Address:</b>							

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.