

APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	September		To	31	August	

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Findochty Town Hall

-

SC048650

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chairman		
2		Secretary/Vice Chair		
3		Treasurer		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document	Constitution of Findochty Town Hall
Trustee recruitment and appointment	Proposed, seconded by and voted for by Members of Findochty Town Hall

Objectives and activities

Charitable purposes	<p>The Organisation has been formed to benefit the community of Findochty, Moor of Scotstown, Moor of Findochty, Westerton, Bauds and Law Hillock (Ward 12) with the following purposes:</p> <p>to owning, maintaining and managing Findochty Town Hall in order to provide recreational facilities or organising recreational facilities with the aim of improving the conditions of life for the people for whom the facilities or activities are mainly intended.</p>
Summary of the main activities in relation to these objects	<p>The Trustees instigate events to fulfil the priorities expressed by the local community (following consultations), such as a pop-up café and other activities, for instance, table tennis and exercise classes.</p> <p>These have helped to deal with issues around social isolation and have also provided much needed entertainment, sporting and fitness opportunities within the village and the chance for social interaction.</p>

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Achievements and performance

Summary of the main achievements of the charity during the financial period

Community events continue to be hosted throughout the year, including exercise classes, table tennis, pop-up café, breakfasts for visiting groups, as well as theatrical events, fund raisers, and concerts. Highlights of the local social calendar include the Over-60s party, dances, and children's activities throughout the summer school holidays, as well as Santa's Breakfast nearer to Christmas. The Heritage Room continues to add to the collection of local memorabilia, including from the recently closed Methodist Church, and the book swap has expanded. These facilities are available whenever the Hall is open.

The fabric of the building and surrounds including the car park continue to be improved and maintained. Improvements include repairs to the roof to prevent leaks, re-plastering and repointing, replacement of smoke detectors, work carried out on fascia boards, down pipes and guttering. A heat loss survey was carried out, as a result of this a bid was put in for funding to insulate the main Hall roof, unfortunately that was not successful but the Trustees will continue to look at ways of achieving this. Trustees continue to monitor health and safety, also energy use, and apply for grants to continue to improve and enhance facilities. The recently installed solar photo-voltaics are helping to reduce energy consumption. The generator and change-over switch have not been called upon so far but are regularly tested so that the Hall would be able to function as a hub at times of emergency if required. Trustees continue to look for initiatives to involve more young people.

Broadband is provided at the Hall, the option of having Trustee board meetings via Zoom was discussed but was not practicable. The Hall website is being used to allow online booking and to provide information on the Hall.

Financial review

Brief statement of the charity's policy on reserves

Finances are discussed at every board meeting. A decision was taken to put 10% of any income (when possible) into a reserve fund as well as putting a lump sum into a short term high interest account, this is discussed and agreed with the Trustees.

Details of any deficit

There is no deficit.

Donated facilities and services (if any)

There are occasional donations of money, but donations tend to be in time and labour given by volunteers and occasionally items such as paint, cleaning items, home baked cakes.

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair) Secretary and Vice Chair

Date 9 May 2025

Findochty Town Hall

SC 048650



Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	Sep	2023		31	Aug	2024

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	520				520	395
Legacies					-	
Grants	19,720				19,720	3,935
Receipts from fundraising activities	949				949	1,022
Gross trading receipts	15,113				15,113	7,740
Income from investments other than land and buildings	412				412	
Rents from land & buildings					-	
Gross receipts from other charitable activities	4,121				4,121	12,358
					-	
A1 Sub total	40,835	-	-	-	40,835	25,450
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	40,835	-	-	-	40,835	25,450
A3 Payments						
Expenses for fundraising activities	2,263				2,263	253
Gross trading payments	6,393				6,393	16,585
Investment management costs					-	
Payments relating directly to charitable activities	25,060				25,060	2,272
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	33,716	-	-	-	33,716	19,110
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	33,716	-	-	-	33,716	19,110
Net receipts / (payments)	7,119	-	-	-	7,119	6,340
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	7,119	-	-	-	7,119	6,340

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	29,061				29,061	22,721
	Surplus / (deficit) shown on receipts and payments account	7,119				7,119	6,340
						-	
						-	
	Cash and bank balances at end of year	36,180	-	-	-	36,180	29,061
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature*

Print Name

Date of
approval

			#####

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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Findochty Town Hall

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Additional analysis (1)**Analysis of receipts and payments****1 Donations**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-
	reference	-	-	-	reference	reference

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £			Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
Total	-	-			-	-
	reference	-			reference	reference

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-
	reference error	-	-	-	reference error	reference error

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-
	reference error	-	-	-	reference error	reference error

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Additional analysis (2)

5 Breakdown of unrestricted funds

Breakdown of unrestricted funds	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	-	-	-	-		-
					cross ref error	
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-
					cross ref error	
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
Sub total	-	-	-	-	-	-
					cross ref error	
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
					cross ref error	
Total payments						
	-	-	-	-	-	-
					cross ref error	
Net receipts / (payments)						
	-	-	-	-	-	-
Transfers to / (from) funds						
					-	
Surplus / (deficit) for year						
	-	-	-	-	-	-
					cross ref error	

APPENDIX 3

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Scottish Charity Regulator

Independent examiner's report on the accounts

v2

Report to the trustees/members of

Charity name

FINDOCHTY TOWN HALL

Registered charity number

SC048650

On the accounts of the charity for the period

Period start date

Day

Month

Year

01

09

2023

To

Period end date

Day

Month

Year

31

08

2024

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Date:

31 March 2025

Relevant professional qualification(s) or body (if any):

Address:

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.