

APPENDIX 1

OSCR

Scottish Charity Regulator
Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	01	01	2024	To	31	12	2024

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Kings Church West Lothian
SC 048397
2 Badger Grove
Broxburn
Postcode EH52 5TG

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

SCIO

Trustee recruitment and appointment

There were no changes to the Trustees

From SCIO...

7 The charity is managed and controlled by a group of individuals (collectively the “ charity trustees ” and each a “ charity trustee ”). There shall be at least three charity trustees at all times.
14 Any other person aged 16 or older who confirms they are willing to act as a charity trustee may be appointed by a decision of the charity trustees made in accordance with clause 15 The decision shall be communicated promptly to the individual and they shall be notified whether they are a trust-elder and/or a trust-guardian.

Objectives and activities

Charitable purposes

From SCIO...

4 The charity is established for the advancement of religion.
5 Without prejudice to the generality of clause 4, the charity may, amongst others, seek:
5.1 to organise worship and prayer meetings;
5.2 to run Alpha courses and other appropriate courses;
5.3 to help alleviate the effects of poverty;
5.4 to provide counselling for couples and instruction on parenting;
5.5 to assist those who are oppressed or vulnerable or suffer with mental health issues;
5.6 to engage with the local community, and in particular those who are isolated.

Summary of the main activities in relation to these objects

Sunday worship services, discipleship, financial support to those in need, support and finance to The Busy Project (youth work), Pastoral care, leadership training and support, social activities, community development.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

During the financial period, Kings Church West Lothian continued to grow in serving both the congregation and the wider community. With a diverse group of around 85 attendees spanning various age groups, the church continued to host a range of activities, including Sunday gatherings, midweek home groups, kids work, youth work, and leadership development. Sunday gatherings remained central, offering worship, biblical teaching, and fellowship over coffee. We also invested significant time in this period helping our members grow in dependence on God, and listening to the Holy Spirit, which is essential for our continued wellbeing. The church also continued to run special events, such as an Easter event which engaged the local community and shared the Easter story. Initiatives such as The Feast, a winter program offering a warm space and free meals, attracted many people weekly. Messy Church was less active than previously, as were our Bingo Nights for charity. We continued to partner with organisations like The BUSY Project to support those in need across the region. We have also invested time in beginning to explore a new community trust (SCIO) where the church and community seek an asset transfer for Uphall Community Centre, to further our mission to reach and serve those who do not yet know Jesus. Our weekend away, where the majority of our members enjoyed fellowship and teaching, was a significant time in building community, growing in faith and serving one-another. This has been a fruitful year of growing in the love of God, serving the community, and moving forward together in faith and continuing our charitable purposes.

Financial review

Brief statement of the charity's policy on reserves

Most of our finances are reinvested in the charity to support its charitable purposes. Reserves are transferred to a savings account and saved for future activities.

Details of any deficit

None

Donated facilities and services (if any)

None

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) <i>OSCR will accept digital or typed signatures</i>		
Full name(s)		
Position (e.g. Chair)		
Date	25/09/2025	30/9/2024

King's Church West Lothian

SCO48397



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	01	Jan	2024		31	Dec	2024

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	56,333				56,333	59,469
Legacies						
Grants						
Receipts from fundraising activities						
Gross trading receipts						
Income from investments other than land and buildings	570				570	
Rents from land & buildings						
Gross receipts from other charitable activities						
A1 Sub total	56,903				56,903	59,469
					error	
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	56,903	-	-	-	56,903	59,469
					error	
A3 Payments						
Expenses for fundraising activities	62,570				62,570	53,541
Gross trading payments						
Investment refund						
Payments relating directly to charitable activities						
Grants and donations						
Governance costs:						
Audit / independent examination	300				300	350
Preparation of annual accounts						
Legal costs						
Other						
A3 Sub total	62,870				62,870	53,891
					error	
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	62,870	-	-	-	62,870	53,891
					error	
Net receipts / (payments)	(5,967)	-	-	-	(5,967)	5,578
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	(5,967)	-	-	-	(5,967)	5,578
					error	

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	49,418				49,418	43,840
	Surplus / (deficit) shown on receipts and payments account	(5,966)				(5,966)	5,578
	Cash and bank balances at end of year	43,452				43,452	49,418
	(Agree balances with receipts and payments account(s))						-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval

30/09/2025

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	
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Authority under which paid

£

C3b Trustee remuneration - details

Mr. Gordon Stipend - salaried through payroll	23,132

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	
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Number of trustees

£

C4b Trustee expenses - details

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Dec-22				Dec-21	
	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Tithe Giving	40,565				40,565	35,480
Gift Aid	12,327				12,327	14,859
Sunday Offerings						1,252
External funding	1,500				1,500	
Total	54,392				54,392	51,591

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £			Total current period to nearest £	Total last period to nearest £
	-				-	
					-	
					-	
					-	
Total	-	-			-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Receipts from fundraising activities						-
Weekend Away income						
Event income	1,296				1,296	1,748
Other income	645				645	6,130
Investment income	570				570	
Total	2,511				2,511	7,878

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Charitable Giving	2,625				2,625	3,320
Visiting speakers	348				348	
Pastoral Support	924				924	
New ground gift	3,000				3,000	3,042
Salaries and HMRC costs	42,673				42,673	31,996
Leadership support and development	1,013				1,013	
Employment Costs (NIC etc ~11%)						
Mileage (0.45p/mile) and Expenses						289
Outreach events	676				676	570
Safeguarding	150				150	
Building Hire	1,635				1,635	1,078
Other Sunday costs	418				418	522
Sunday Kids work	407				407	809
Alpha / Christianity Explored / Other Courses						
Publicity						
Food and Hospitality (Baptisms etc)						
New ground events						
MCB Apostolic Oversight						
Newday or magnitude subsidy						
Youth group/Youth alpha	545				545	1,085
Equipment (tables, gazebos etc)						
Repairs and upgrade	285				285	74
Messy Church	416				416	
Weekend away costs	2,725				2,725	
Website	15				15	329
Leadership Team Night away						2,062
Weekend Away						2,238
CCLI Licence	217				217	
Public Liability Insurance	151				151	151
Adult Discipleship	823				823	1,280
Storage						
Accountant	613				613	350
The Feast	3,168				3,168	4,424
Miscellaneous	43				43	272
Total	62,870				62,870	53,891

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Additional analysis (2)**5 Breakdown of unrestricted funds**

	All funds		Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	54,392				54,392	51,591
Legacies						-
Grants						-
Receipts from fundraising activities						-
Gross trading receipts	2,511				2,511	7,878
buildings						-
Rents from land & buildings						-
Gross receipts from other charitable activities						-
Sub total	56,903				56,903	59,469
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total		-	-	-	-	-
Total receipts	56,903	-	-	-	56,903	59,469
cross ref error						
Payments						
Expenses for fundraising activities						
Gross trading payments						
Investment refund						
Payments relating directly to charitable activities	62,870				62,870	53,891
Grants and donations						
Governance costs:						
Audit / independent examination						
Preparation of annual accounts						
Legal costs						
Sub total	62,870				62,870	53,891
cross ref error						
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total						-
Total payments	62,870				62,870	53,891
Net receipts / (payments)	56,903				56,903	59,469
Transfers to / (from) funds	30,000				30,000	1,000
Surplus / (deficit) for year	(5,967)				(5,967)	5,578

Nature and purpose of funds

King's Church West Lothian

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Additional analysis (3)**6 Breakdown of restricted funds**

	Building fund	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings						
Rents from land & buildings						
Gross receipts from other charitable activities						
Sub total						
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-
Payments						
Expenses for fundraising activities					-	
Gross trading payments						
Investment refund						
Payments relating directly to charitable activities						
Grants and donations						
Governance costs:						
Audit / independent examination						
Preparation of annual accounts						
Legal costs						
Sub total						
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	-	-	-	-	-	-
Net receipts / (payments)	-	-	-	-	-	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	-	-	-	-	-	-
Nature and purpose of funds						

	Independent examiner's report on the accounts v2						
Report to the trustees/members of	King's Church West Lothian						
Registered charity number	SCO48397						
On the accounts of the charity for the period	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	01	01	2024	to	31	12	2024
Set out on pages							(remember to include the page numbers of additional sheets)
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.						
Independent examiner's statement	<div>In the course of my examination, no matter has come to my attention.</div>						
Signed:							
Name:							
Relevant professional qualification(s) or body (if any):							
Address:							

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose

Nothing to disclose.