



SCREEN MEMORIES

**Annual Report and Unaudited Accounts
For the year ended 31 May 2024**

Registered Charity – SC048356

SCREEN MEMORIES

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SCREEN MEMORIES
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MAY 2024

REFERENCE AND CHARITY INFORMATION

Charity Name Screen Memories

Charity Number SC048356

Principal Office

Telephone

Email address

Website www.screenmemoriesscotland.com

Twitter @screenmemsco

Facebook Screen Memories

Current Trustees

Independent examiner

Bankers HSBC

SCREEN MEMORIES

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MAY 2024

The Trustees are pleased to present their report and accounts for the year ended 31 May 2024.

Structure, Governance and Management

Constitution

Screen Memories has a formal constitution and is established as a Scottish Charitable Incorporated Organisation (SCIO). It was registered with OSCR on 2 May 2018.

Members

Membership is open to any individual aged 16 or over who supports the aims of Screen Memories. The Board considers written applications for membership at the Board meetings.

Recruitment and appointment of Trustees

Screen Memories seeks to appoint Trustees with experience in relevant professional fields and ensure a balance of skills, experience, age and gender. Trustees are appointed in line with the provisions in our constitution. They can be elected by members at the annual general meeting or at any time by the Board, subject to the conditions set out in the constitution.

Induction and Training of new Trustees

New Trustees will receive induction from the Chair and will be given appropriate training in governance.

Organisational Structure

The maximum number of Trustees is 12, and the board meets regularly in person, or by virtual means to manage the business of the charity.

Objectives and Activities

Charitable purposes

The purposes of the Screen Memories, as set out in the constitution are:

- i. The advancement of health, including the prevention or relief of sickness, disease or human suffering by using therapeutic activities to reduce the suffering of those diagnosed with all forms of dementia and other memory problems.
- ii. The provision of relief for those living with dementia and other memory problems through therapeutic reminiscence facilities and activities intended to relieve the effects of their ill-health.
- iii. The provision of recreational and cultural activities for lonely and socially isolated people with the object of improving their conditions of life and well-being.

SCREEN MEMORIES

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MAY 2024

Why we set up Screen Memories

Our three original Trustees had all been involved in the Sports Heritage Scotland Reminiscence Project which used still images, memorabilia and film clips to trigger memories in older people who were living with dementia and other memory problems, as well as those who were lonely, socially isolated or living with long-term medical conditions. The groups tended to be predominately male-orientated and the decision was taken to develop Screen Memories as a means of achieving a better gender balance in the groups.

Our main purpose is to reconnect people with their interest in films and early television by providing reminiscence sessions where memories can be recalled through visual images, posters and trailers.

We also aim to link generations through the medium of film and television and encourage the exchange of experiences and memories.

We believe there is an important role for older people in sharing their knowledge, recollections and experiences of cinema and television to contribute to a national resource of film and television heritage.

What we do

We deliver structured reminiscence sessions in a variety of settings including care homes, day care, hospitals, community settings, libraries and cinemas.

We use still images, posters, memorabilia and trailers as well as archive films and newsreels to trigger memories and past experiences based on cinema-going and early television viewing. We have extended our range of reminiscence activities to cover the Rock and Roll Era and we have established Jukebox Days using a similar format.

People we help

Our main focus in the early stages of the project was on those living with dementia and other memory problems, and we have extended the coverage to include those older people who are lonely and socially isolated. Our main purpose is to improve the conditions of life and well-being of older people. We have also started to work with bereavement support groups, and this has proved successful.

Achievements and Performance

The Reporting Year 2023-2024 saw a resumption of face-to face delivery. There was an increase in requests for sessions from care homes, day care, hospitals as well as several community groups and a hospice outreach organisation. Trustees kept in regular contact and meetings via Zoom ensured all Trustees engaged in the reshaping of the charity's work. Two of the Trustees are also involved in the direct delivery of services. They were in weekly contact.

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TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MAY 2024

Our Sixth Year

Now that normal service delivery was established, we received interest from several Meeting Centre venues, as well as requests for taster sessions from community and church groups. Service groups such as Rotary and Probus issued return invitations to address their members and extend awareness of the value of reminiscence for those living with dementia.

We continue our regular presence on Twitter and X. We have maintained that on a regular basis, posting reminiscence triggers each day, for at least five days per week. We realise that we are relying on family members and carers to share the social media material with many of our client group.

We also recognise that for many people access to hard copies of reminiscence materials was essential. We encourage family members, carers, and friends to help with the printing where possible. We continue to produce a weekly quiz/newsletter to help provide a stimulus and a talking point for phone conversations with relatives and friends. These reminiscence materials were shared widely by individuals, staff members and church and community groups.

We continue to explore alternative means of delivery to members of our groups who have visual impairment or have lost their sight. Similarly, we are keen to involve people who have a hearing impairment.

We continue to work to Memos of Understanding with Alzheimer Scotland and Age Scotland and have increased the number of Day Centres we now work with. We have established a monthly support for two groups dealing with a variety of mental health issues.

Through the Youth Philanthropy Initiative (Y.P.I.) school students are helping promote the work of our charity. One senior school student now helps in the production of the weekly newsletter. Several schools have chosen to represent Screen Memories and there have been winners of school heats. We are keen to extend our involvement with schools and have been actively involved in a project to develop a Reminiscence Centre in Grangemouth Stags Rugby Club, involving high school students and club members. We would also look at increasing our involvement with schools on a national basis, through a Screen Memories competition.

The contact with groups of staff and volunteers who are supporting people living with dementia in the USA continued. We hold weekly transatlantic sessions with a group in Vermont, based on Screen Memories and Jukebox Days. These sessions have given the Scots in our groups a new and interesting experience of "meeting" people from America sharing experiences of films and pop music and memories of their teenage years. The sessions give the members in our groups a new dimension and the excitement is palpable. The improvement in self-confidence and mood is evident.

We continue our partnerships with several organisations in the film sector, including commercial and community cinemas, and with charities involved with older people including Alzheimer Scotland, Age Scotland, and Care Scotland. We worked with Age Scotland in a Screen Memories project involving Bollywood films and a session was televised for STV News.

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TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MAY 2024

We continue to encourage singing and movement through the online and in-person Jukebox Days sessions. One of our aims for the seventh year of Screen Memories is to extend our involvement with those living with sensory impairments

Financial Review

Financial results

In the year to 31 May 2023 the SCIO received income of £7,030 (2023: £3,740). The SCIO had payments of £19,720 (2023: £29,891). This resulted in a deficit in the year of £12,690 (2023: deficit of £26,151). Total funds under management at 31 May 2024 were £234,186 (2023: £246,876) of which all are unrestricted.

Trustees' remuneration and expenses

The Trustees received no remuneration for their services. Travel and other expenses of £3,144 (2023: £3,303) were paid/reimbursed to one trustee for delivering services.

Reserves Policy

Our fund balance significantly exceeds our expected annual expenditure due to the unique circumstances of the receipt of the unplanned for legacy in 2022. The substantial legacy was totally unexpected, and Trustees have sought advice on the best ways to utilise these monies going forward.

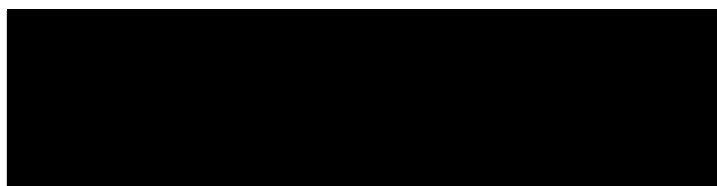
Major risks facing the charity

The trustees operate a risk management process to identify, evaluate and manage risks that the charity faces. A risk review during the year highlighted the following risks:

- Ongoing delivery of services as a result of increased demand
- Digital Transfer of resources

Policies, procedures and controls are adopted and reviewed in order to mitigate the risks as far as possible.

Approved by the Trustees and signed on their behalf



Chair

February 25 February 2025

SCREEN MEMORIES

31 MAY 2024

Independent Examiner's Report to the Trustees of Screen Memories

I report on the accounts of Screen Memories for the year ended 31 May 2024 which are set out on pages 7 and 8 and the related notes on pages 9 to 12.

Respective responsibilities of Trustees and Examiner

The charity's Trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006(as amended) ("the 2006 Regulations"). The charity Trustees consider that the audit requirement of Regulation 10(1) (d) of the Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.


Basis of Independent Examiner's report

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Regulationshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



EA Independent Ltd
5 South Charlotte Street
Edinburgh
EH2 4AN
25 February 2025

SCREEN MEMORIES
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MAY 2024

	Notes	Total 2024 £	Total 2023 £
Receipts from:			
Donations and legacies	3	7,030	3,740
		<u>3,740</u>	<u>3,740</u>
Payments for:			
Charitable activities	4	19,720	29,891
Total expenditure		<u>19,720</u>	<u>29,891</u>
Net movement in funds		(12,690)	(26,151)
Transfers		-	-
Movement in funds after transfers		<u>(12,690)</u>	<u>(26,151)</u>
Reconciliation of funds:			
Fund balances brought forward		246,876	273,027
Fund balances carried forward	6	<u>234,186</u>	<u>246,876</u>

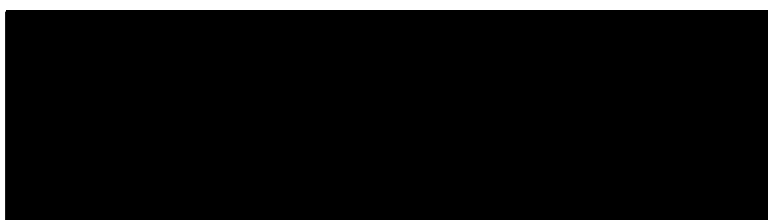
There were no restricted funds in 2023 or 2024.

The notes on pages 9 to 12 form part of these financial statements

SCREEN MEMORIES
STATEMENT OF BALANCE
AS AT 31 MAY 2024

		Total 2024 £	Total 2023 £
Bank and cash balances			
Opening bank		246,876	273,027
Movement for the year		(12,690)	(26,151)
Closing bank		<u>234,186</u>	<u>246,876</u>
Represented by:			
Unrestricted funds	6	<u>234,186</u>	<u>246,876</u>
 Other assets			
		£	£
Car at cost (October 2023)		16,498	16,498
IT equipment at cost		3,671	2,673
 Creditors			
		£	£
Independent examiner's fee		500	400

Approved by the Trustees and authorised for issue



Chair
25 February 2025

The notes on pages 9 to 12 part of these financial statements

SCREEN MEMORIES

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MAY 2024

1 ACCOUNTING POLICIES

Basis of accounting

The accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

This is a change in accounting method since the prior year. A reconciliation of the restated figures is shown in Note 2.

VAT

The charity is not registered for VAT and, accordingly, expenditure includes VAT where appropriate.

Resources expended

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the Independent Examiner's fee.

Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity.

Currently the charity has no restricted funds.

SCREEN MEMORIES

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MAY 2024

2 RESTATEMENT OF PRIOR YEAR FIGURES

The accounts for the year ended 31 May 2023 were prepared on an accruals basis, in line with the Charities SORP (FRS 102). The Trustees made the decision to change to Receipts and Payments accounting as this best suits the charity's current activities. The following reconciles the figures in the prior year published accounts to those comparatives shown in the 2024. Receipts and Payments account

	2023		2023
	Accruals basis £	Adjustment Required £	Receipts & Payments basis £
Income/Receipts from:			
Donations and legacies	3,740	-	3,740
	<u>3,740</u>	<u>-</u>	<u>3,740</u>
Expenditure/Payments on:			
Charitable activities (a)	17,585	12,306	29,891
	<u>17,785</u>	<u>12,306</u>	<u>29,891</u>
Deficit for the year	(13,845)	(12,306)	(26,151)
Fund balances brought forward (b)	274,409	(1,382)	273,027
Fund balances carried forward	<u>260,564</u>	<u>(13,688)</u>	<u>246,876</u>
(a) In year			
Add back purchase of car	16,498		
Remove depreciation	(4,192)		
	<u>12,306</u>		
(b) Opening funds			
Remove NBV of assets	(1,782)		
Add back accrued expenses	400		
	<u>1,382</u>		

SCREEN MEMORIES

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MAY 2024

3 DONATIONS AND LEGACIES

	2024 Total £	2023 Total £
Robertson Trust	6,500	-
YPI project	-	2,750
Other donations	530	990
	<u>7,030</u>	<u>3,740</u>

All donations in 2024 and 2023 are unrestricted.

4 CHARITABLE ACTIVITIES

	2024 £	2023 £
Grants to third parties	9,195	-
Vehicle insurance and costs	2,112	791
Travel and other expenses	3,144	4,132
IT & website	1,818	2,942
Marketing	289	3,902
Phone charges	914	1,161
Bank charges	61	65
Subscriptions	789	-
Purchase of equipment	998	16,498
Governance costs	400	400
	<u>19,720</u>	<u>29,891</u>

All charitable activities expenditure in 2024 and 2023 was unrestricted.

Grants to third parties was a payment to Grangemouth Rugby Football Club as a contribution towards its Reminiscence and Fitness Centre.

Governance costs: the fee for the independent examination in 2024 is £500 and is included in the Statement of Balances. (2023: £400)

5 TRUSTEES REMUNERATION AND RELATED PARTY TRANSACTIONS

No remuneration or other benefits have been paid to the Trustees or any person or persons known to be connected with any of them (2023: nil).

Travel and similar expenses of £3,144 were reimbursed to one trustee in carrying out the activities of the charity (2023: £4,132, 1).

SCREEN MEMORIES

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MAY 2024

6 MOVEMENT OF FUNDS

	At 1 June 2023 £	Income £	Expenditure £	At 31 May 2024 £
<i>Unrestricted Funds</i>				
General Fund	246,876	7,030	(19,720)	234,186
	<hr/>	<hr/>	<hr/>	<hr/>
Total Funds	246,876	7,030	(19,720)	234,186
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Notes:

All funds at Screen Memories are unrestricted and can be used to further the charitable objects at the direction of the trustees.