

SC



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	9	JAN	2024		8	JAN	2025

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	10				10	
Legacies					-	
Grants		4,247			4,247	13,000
Receipts from fundraising activities	94				94	
Gross trading receipts					-	
Income from investments other than land and buildings	7				7	14
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Accidental Purchase					-	347
A1 Sub total	111	4,247	-	-	4,358	13,361
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	111	4,247	-	-	4,358	13,361
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	157	2,291			2,448	4,499
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
A3 Sub total	157	2,291	-	-	2,448	4,499
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	157	2,291	-	-	2,448	4,499
Net receipts / (payments)	(46)	1,956	-	-	1,910	8,862
A5 Transfers to / (from) funds					-	
Surplus / (deficit) for year	(46)	1,956	-	-	1,910	8,862

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	12,200	1,239			13,439	4,577
	Surplus / (deficit) shown on receipts and payments account	(46)	1,956			1,910	8,862
						-	
						-	
	Cash and bank balances at end of year	12,154	3,195	-	-	15,349	13,439
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature*

Print Name

Date of
approval

			8.10.25

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

--	--

Type of activity or project supported

Individual / institution

Number of grants
made

£

[illegible]

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)

Authority under which paid

£

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

Number of trustees

£

Nature of relationship

Nature of transaction

Transaction
amount (£)

Balance
outstanding at
period end (£)

Periods of development		Periods of development		Periods of development	

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- SC

Additional analysis (1)**Analysis of receipts and payments****1 Donations**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Member of the Public	10				10	
					-	
					-	
					-	
Total	10	-	-	-	10	-

- - - - -

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Denny and District Community Fund		4,247	4,247	3,000
Renantis		-	-	10,000
			-	
Total	-	4,247	4,247	13,000

- - - - -

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Raffle	94				94	-
interest	7				7	14
Accidental Purchase (evidenced in report 2023-24)					-	347
					-	
					-	
					-	
					-	
Total	101	-	-	-	101	361

reference error - - - reference error reference error

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
liability insurance		130			130	125
Refreshments	50	13			63	
					-	
gala day stall		55			55	55
printing		66			66	215
Winter Warmer packs		1,203			1,203	3,178
Domain registration	107				107	62
Laptop		760			760	823
Room Hire		64			64	30
cash box					-	
					-	11
Total	157	2,291	-	-	2,448	4,499

- - - - -

SC

Additional analysis (2)**5 Breakdown of unrestricted funds**

	Unrestricted fund 1 - enter name of fund below	Miscellaneous	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations		10			10	
Legacies					-	
Grants					-	10,000
Receipts from fundraising activities		94			94	
Gross trading receipts					-	
buildings					-	
Rents from land & buildings		7			7	14
Gross receipts from other charitable activities					-	
Sub total	-	111	-	-	111	10,014
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	111	-	-	111	10,014
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	157				157	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
Sub total	157	-	-	-	157	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	157	-	-	-	157	-
Net receipts / (payments)	(157)	111	-	-	(46)	10,014
Transfers to / (from) funds					-	
Surplus / (deficit) for year	(157)	111	-	-	(46)	10,014

Nature and purpose of funds

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- SC

Additional analysis (3)**6 Breakdown of restricted funds**

	Denny District Community Fund	Miscellaneous	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants	4,247				4,247	3,000
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	4,247	-	-	-	4,247	3,000
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	4,247	-	-	-	4,247	3,000
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	2,291				2,291	3,827
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
Sub total	2,291	-	-	-	2,291	3,827
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	2,291	-	-	-	2,291	3,827
Net receipts / (payments)	1,956	-	-	-	1,956	(827)
Transfers to / (from) funds					-	
Surplus / (deficit) for year	1,956	-	-	-	1,956	(827)
Nature and purpose of funds						

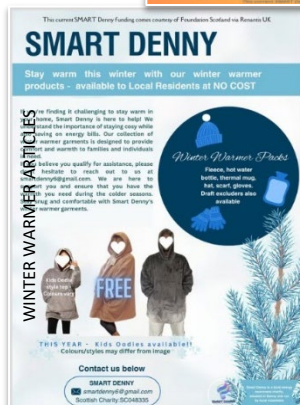


SMART DENNY

Trustees' Annual Report

09.01.2024-08.01.2025

DROP-IN SESSIONS



WHO WE ARE

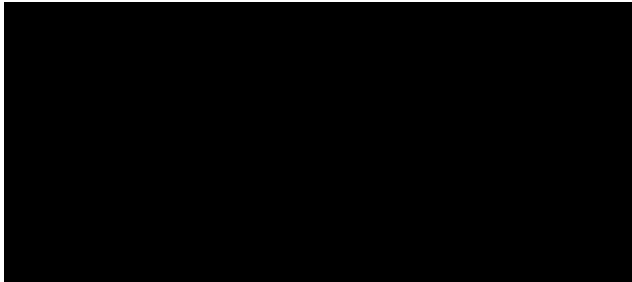
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Charity contact information

SMART DENNY

Scottish Charity Number: SC038335



Telephone number: N/A

Email address



Website: <https://smartdenny.com/>

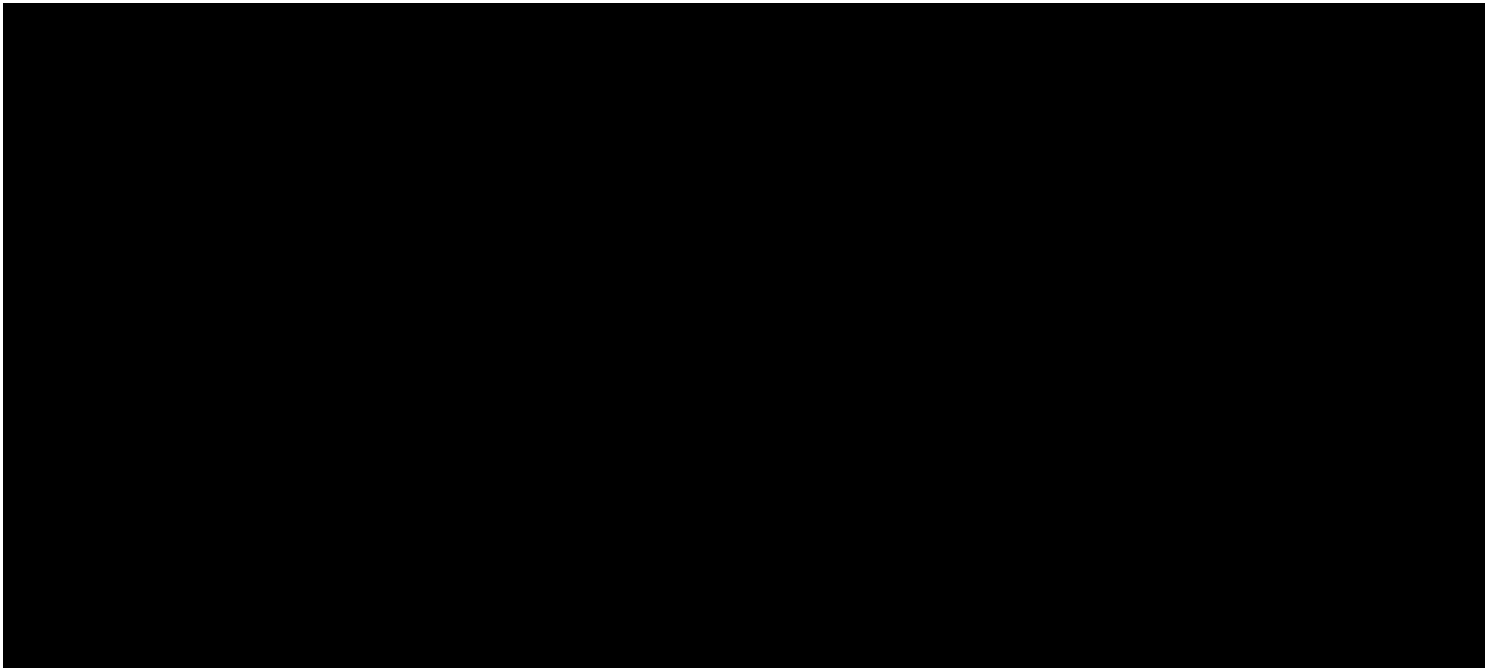
Twitter / Facebook / Social Media profile name:

<https://www.facebook.com/smartdenny6>



Charity Trustees

Charity trustees for the period 9.1.2024-8.1.2025.



Objectives and activities

Constitution

The Charity is a Scottish Charitable Incorporated Organisation (a SCIO). It was registered in its current legal form on 24 April 2018. It has a single tier structure and as such, the trustees are the members of the charity.

Objectives and Activities

Charitable purposes 2024-2025

The organisation's purposes are to provide (educational) support and advice on efficient energy use and consumption, and lowering carbon outputs for families, individuals and households (and small charities) living in the district of Denny & Dunipace.

- Promoting and supporting community led action on climate change and carbon reduction.
- promotion and awareness raising on informal collective action and collaboration at the local level to the management of natural resources in these communities.
- Building trust among community peers through drop-in sessions and events, thus building social capital among community members and developing social structures which encourage more altruistic behaviour
- Developing community led initiatives that help tackle fuel poverty.

Given the fuel energy cost crisis, we have dedicated a great deal of time to tackling fuel poverty in the area.

We discovered that it is not only the elderly, young families, or those on benefits or who live with chronic illness or disability who are impacted by the rising domestic fuel prices, it is almost everyone.

Reducing energy use/cost in the district of Denny & Dunipace covers the following purposes

The prevention or relief of poverty

The advancement of citizenship or community development (including rural or urban regeneration)

The relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage

The advancement of environmental protection or improvement (lowering energy use in the home)

Structure, governance and management

Constitution

The Charity is a Scottish Charitable Incorporated Organisation (a SCIO). It was registered in its current legal form on 24 April 2018. It has a single tier structure and as such, the trustees are the members of the charity.

Appointment of trustees

The management committee, which normally meets every 1-2 months, are the charity's trustees. Membership of the management committee is open to residents of the local community. Currently three local residents volunteer with us and attend monthly meetings. In addition to meeting formally, the team organise local events, promote energy awareness development in person and via digital media.

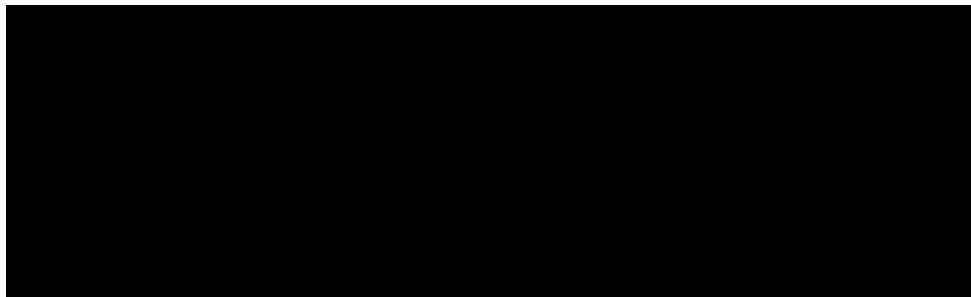
Trustees are elected at an annual general meeting, which is held in October each year. There must be a minimum of 20% of named trustees present.

Trustee recruitment and appointment

Our project manager, [REDACTED] who works full time at SEPA, is now interested in becoming a new Trustee. At the time of signing this document, Fiona's Trustee declaration has been uploaded to OSCR. Fiona will take over as interim co-treasurer with the chairperson until such time as we recruit a new treasurer. We are in the midst of recruiting a new treasurer. We have and will continue to collaborate with CVS Falkirk, and their Community Development Officer for Denny and District, [REDACTED] to find a suitable person. We attended a local Volunteers recruitment day at the Archibald Russell Centre in Dennyloanhead— an event organised by [REDACTED]

AGM – October 2024 Online (see Appendices 1 & 2)

Attending



Apologies



Achievements and performance

Drop-in advice Sessions:

Our drop-in sessions provide a warm and friendly atmosphere where residents can ask for general advice, home visits, or enquire about our winter warmer items and packs.

These sessions run all year, but with a general summer break (July to Sep). However, residents can contact us and request a meeting or visit via our website or social media site.

The sessions offer the following help and support:

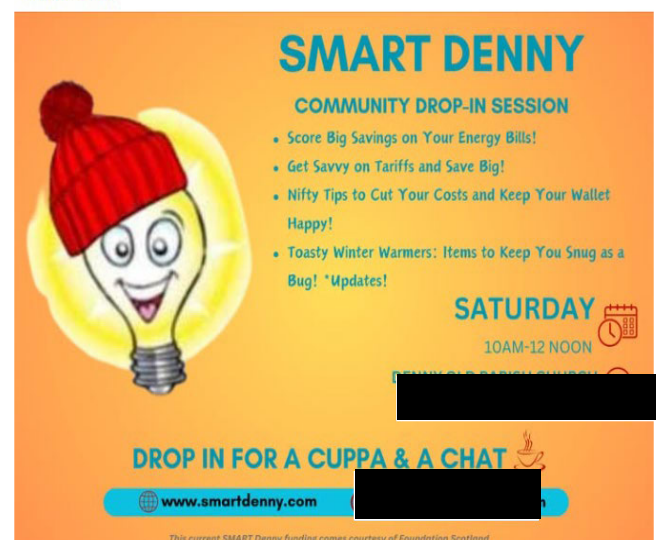
- Guidance and understanding of energy bills & tariffs.
- Help & support with domestic energy debts
- Help & advice on how to keep homes warm during colder months.
- Request a visit from us with thermal imaging equipment to identify cold spots, and advocate for help with local authority.

We also receive referrals from sister organisations, hospices, schools, social services and addiction organisations



Need advice on energy costs?

Drop in and see us on
SATURDAY 6th APRIL
at
Denny Old Parish Church
between
10am and 12 noon.
SMART Denny



The relaunch of our **Winter Warmer Project** was an undeniable success. For our local residents, the project provided essential support, directly impacting their quality of life by ensuring they could **keep their homes safely warm** during the colder months. This was coupled with meaningful financial advice offered during our drop-in sessions, allowing them to see how they might see a tangible **reduction in their household energy bills**.

Crucially, this success wasn't limited to the community; the project also delivered substantial **environmental benefits** through a **reduction in carbon outputs from reducing energy usage**.

Winter Warmer Project

The Denny Area Action Plan underscores the urgent need to support the community in educating on energy efficiency, as the region continues to grapple with widespread fuel poverty. In previous years, Smart Denny has organised several events, which revealed that many families and community members were just beginning to express concern about their escalating bills. Now, with energy prices soaring again, the demand for our assistance increased. In response, we proactively provided numerous "winter warmer" packs to those who apply and to those who were referred to by other organisations and schools - ensuring that those most in need receive essential support during these challenging times. As we move forward, our focus remains on bolstering the community's resilience by expanding our outreach and continuing to address the critical issue of energy affordability.

Our Winter Warmer project focuses on providing engagement activities that educate, advise, and support the local community on energy use, billing, savings and keeping warm. We offer practical advice and solutions, including energy advice sessions held up to twice monthly in local community venues. These drop-in sessions cover topics such as billing, tariffs, staying warm, and accessing emergency top-ups. We also offer assistance to those unable to attend in person through home consultations. These consultations are tailored for individuals facing barriers such as age, health issues, or mobility challenges. To further support our community, we distribute **winter-warmer packs** containing a hot water bottle, thermal gloves, an insulated mug, a fleece blanket, warm socks, a hat and a canvas bag, designed to help residents stay warm while reducing energy expenses. We also offer warm Oodie style garments, additional throws and fleece blankets, and draft excluders. This year, we were thrilled to introduce cozy oodie-style tops and hats for **children (as requested the previous year by parents and grandparents)**. These warm, snug home essentials and clothing items are being provided to local residents completely free of charge. Referral requests were received from a variety of sources, including Citizens Advice, local primary schools, Recovery Scotland, Strathcarron Hospice and Neighbourhood Networks.





Kids (H)oodies

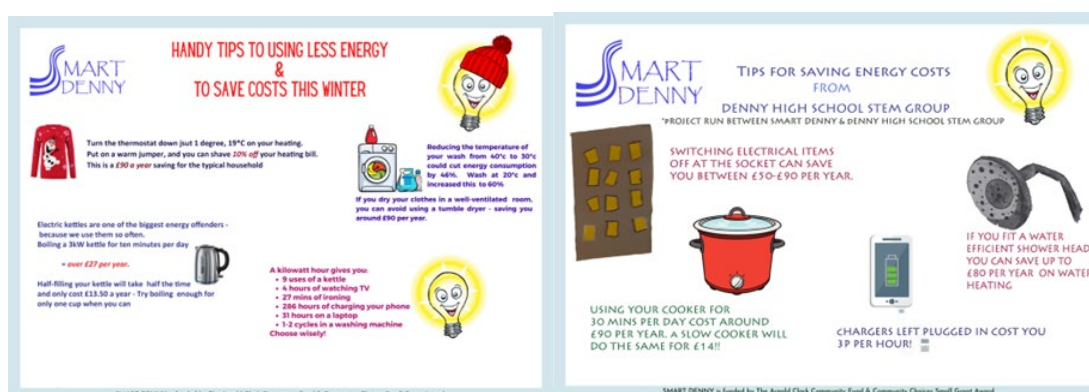


Seeing these images reminds us of the dual impact of our project: warmth and wonder. We provided **free, high-quality hoodies and snug head/neck snoods** for children ranging from 3 years old through to the teenage years.

Beyond keeping kids warm, this project was able to support families during the festive season. For many, these items served as **Christmas morning gifts**, meaning children not only stayed toasty warm but their parents were also able to **significantly ease their holiday spending**. A little extra warmth for the body and the budget!

Postcards – Handy Tips for Saving Energy Costs

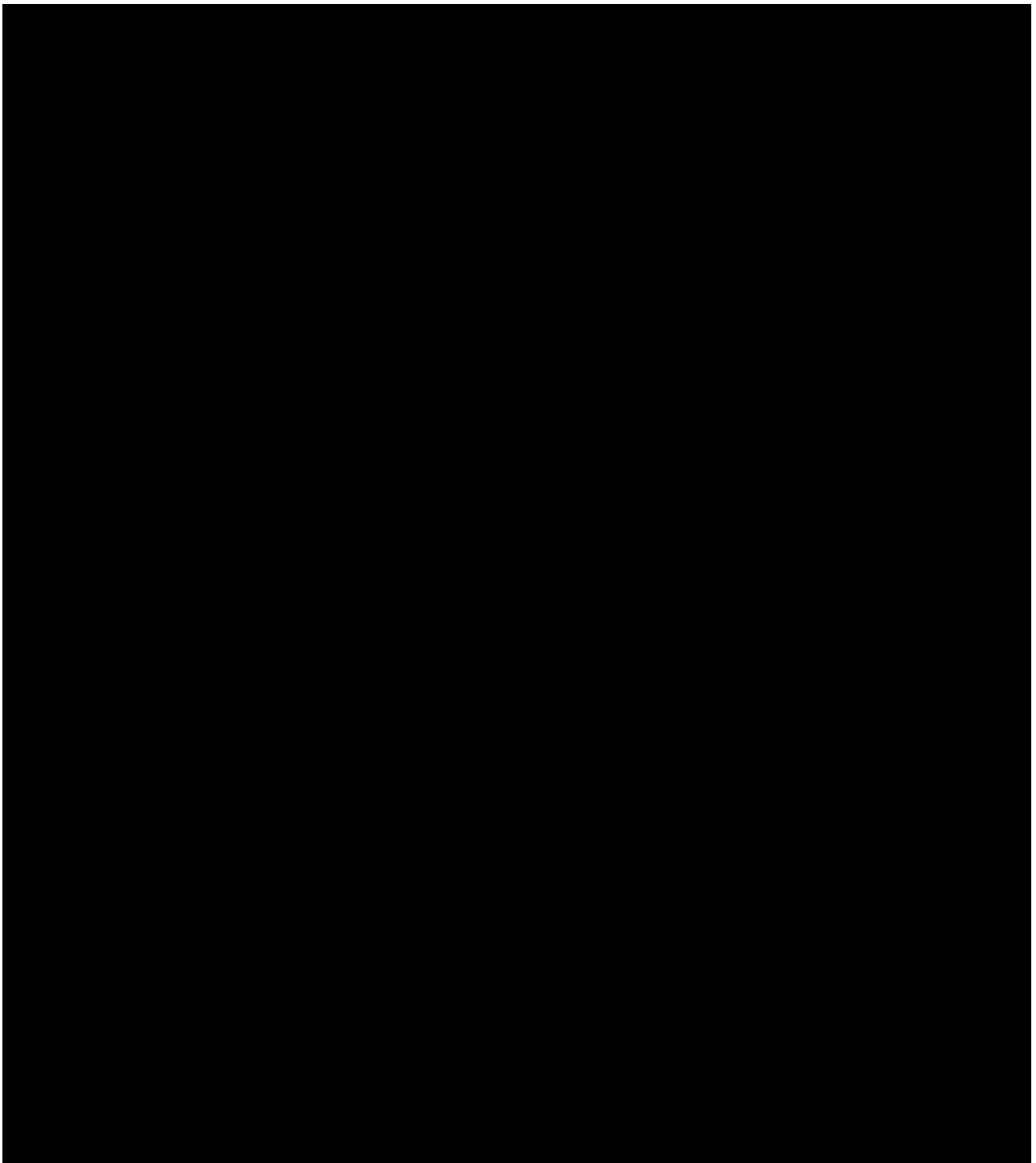
We continue to distribute our postcards for free, sharing practical tips with the local community on how to cut down on domestic energy costs. It's a small gesture, but one that empowers people with simple, effective advice they can use every day. Alongside that, we've also kept up the distribution of LED lightbulbs—an essential part of our resource toolkit. These energy-efficient bulbs were given out as part of the Winter Warmer Project, providing not just savings but a brighter, more sustainable future for those in need.



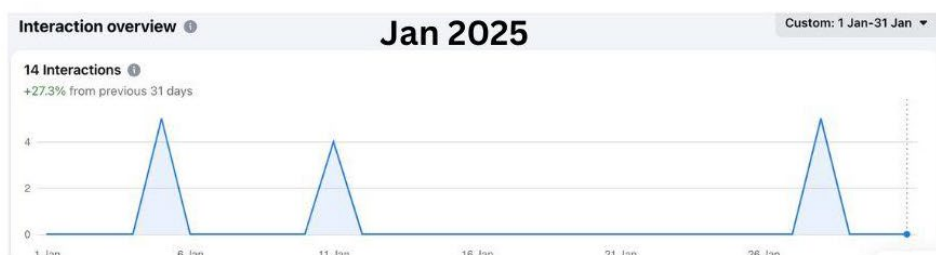
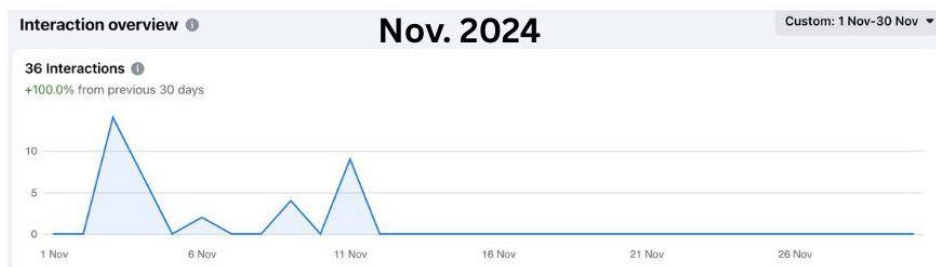
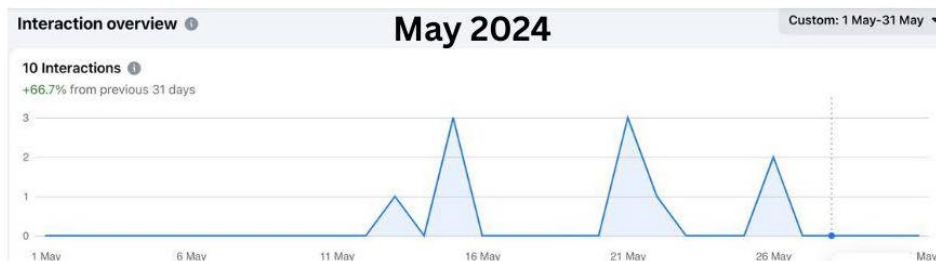
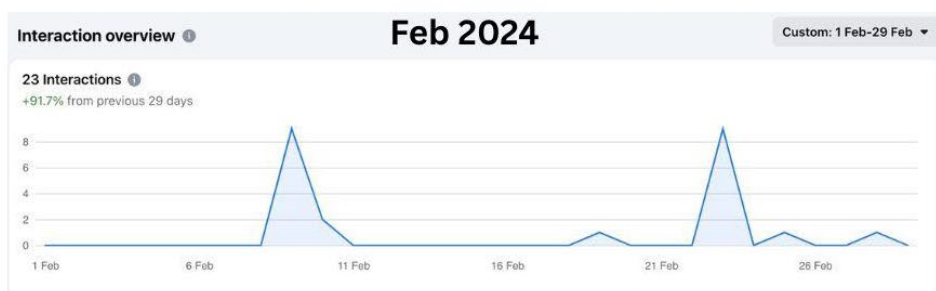
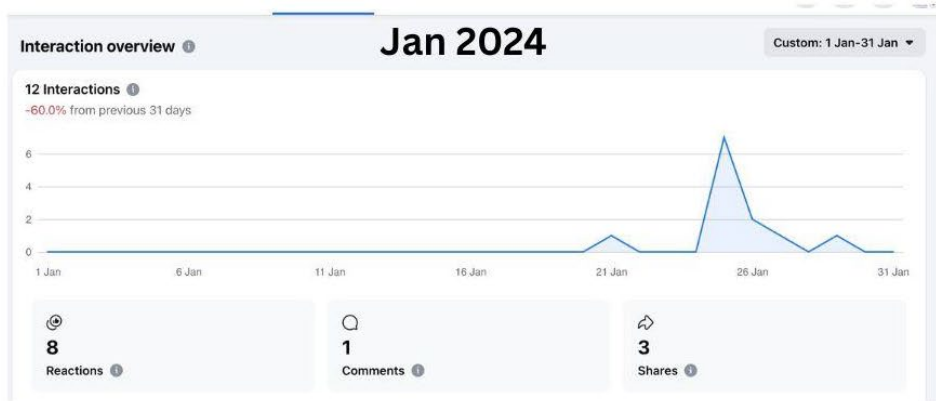
Postcards were designed using designs from previous engagements with school children. The school children researched the costs of using typical household appliances, and how costs could be saved.

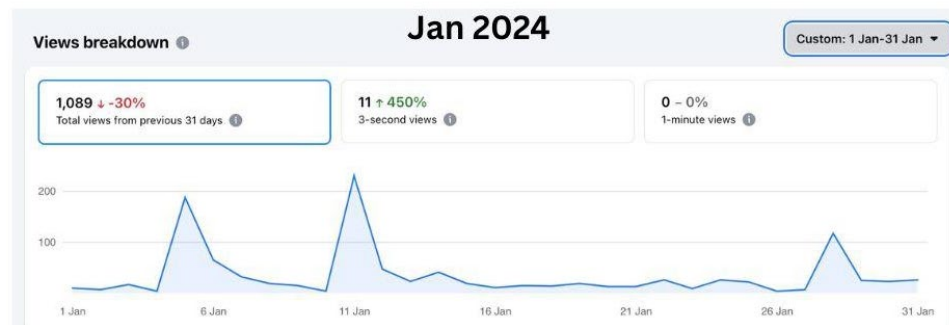
Social Media Presence

Despite illness befalling the three main members of the lead team, we kept a regular point of touch via our social media, with reminders of Drop-ins, friendly advice and links, and information about the infamous Denny & Dunipace Gala Day.



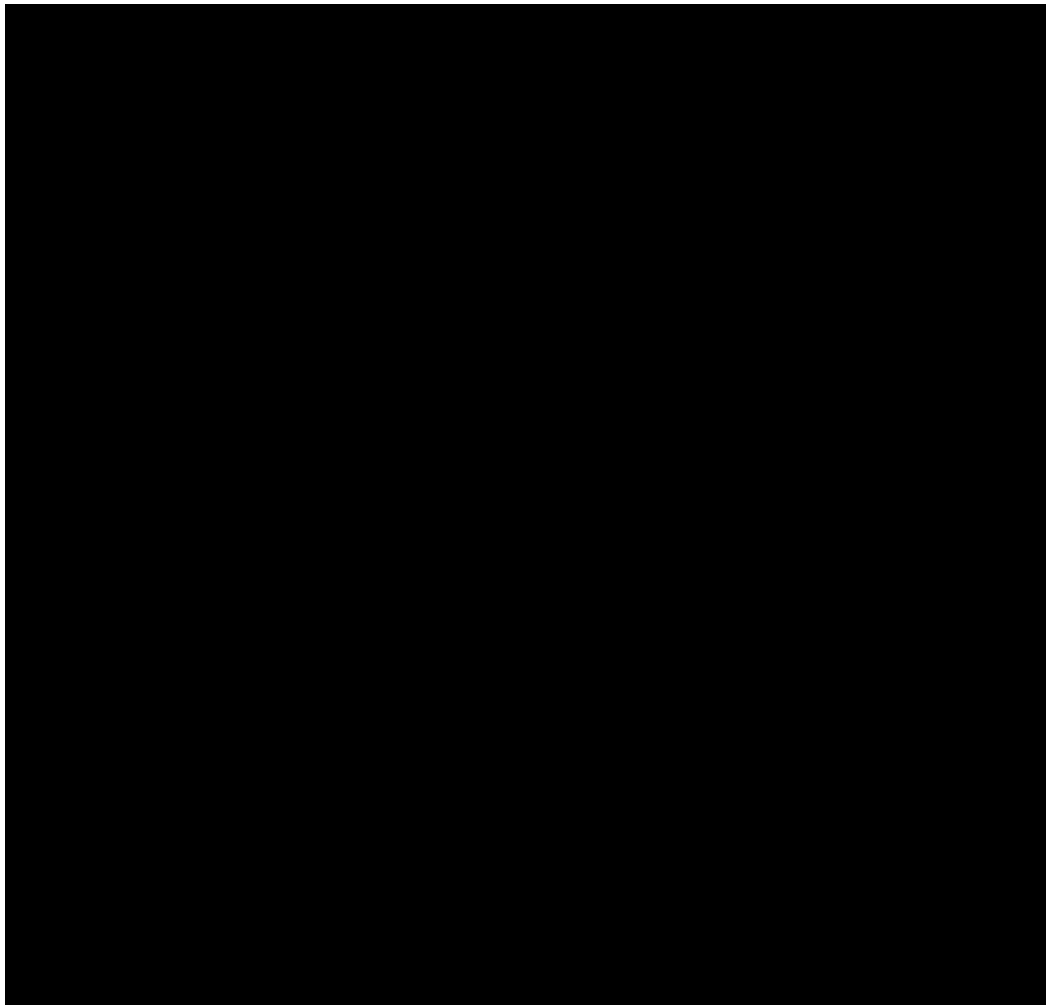
Social Media Tracking



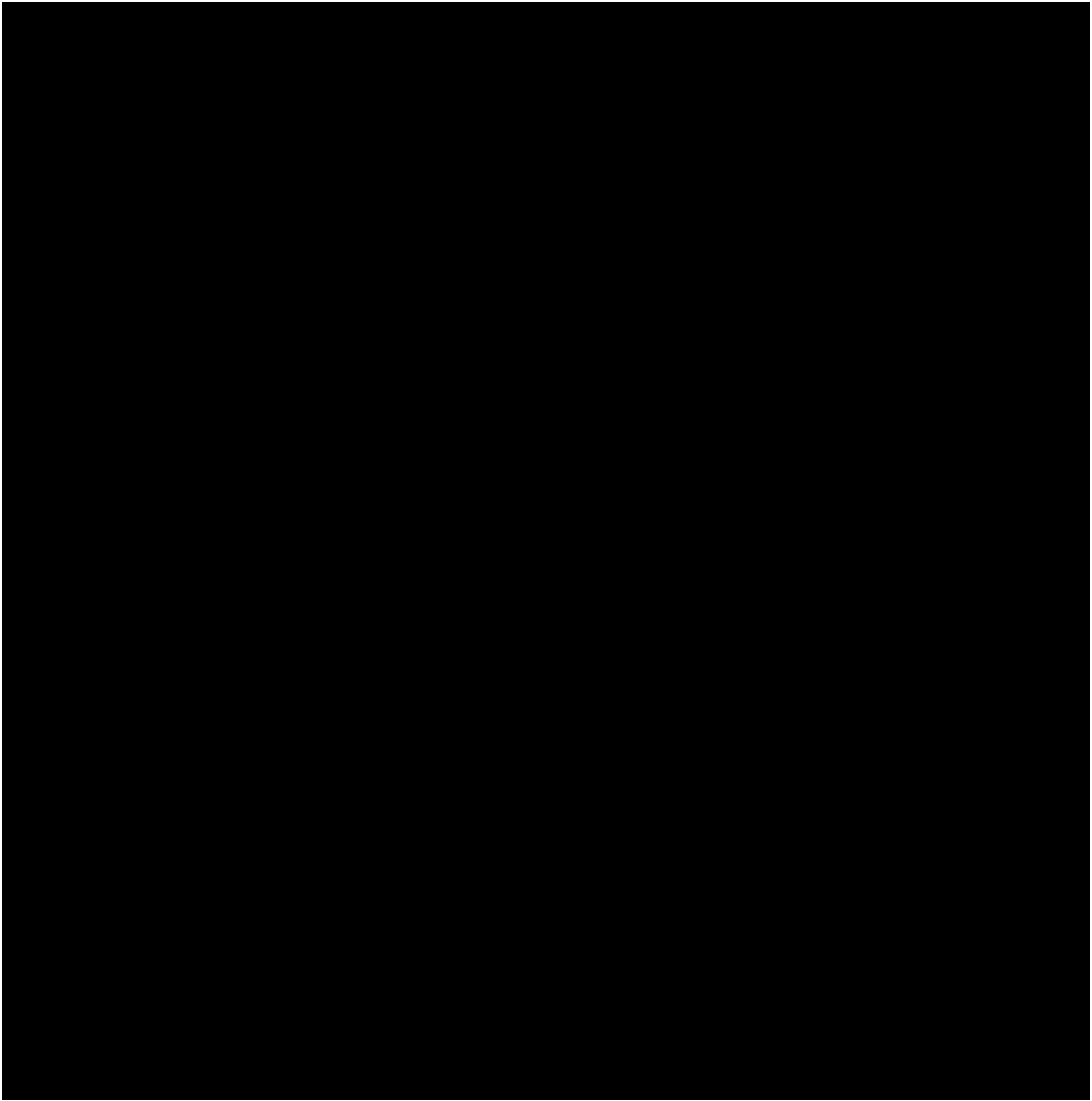


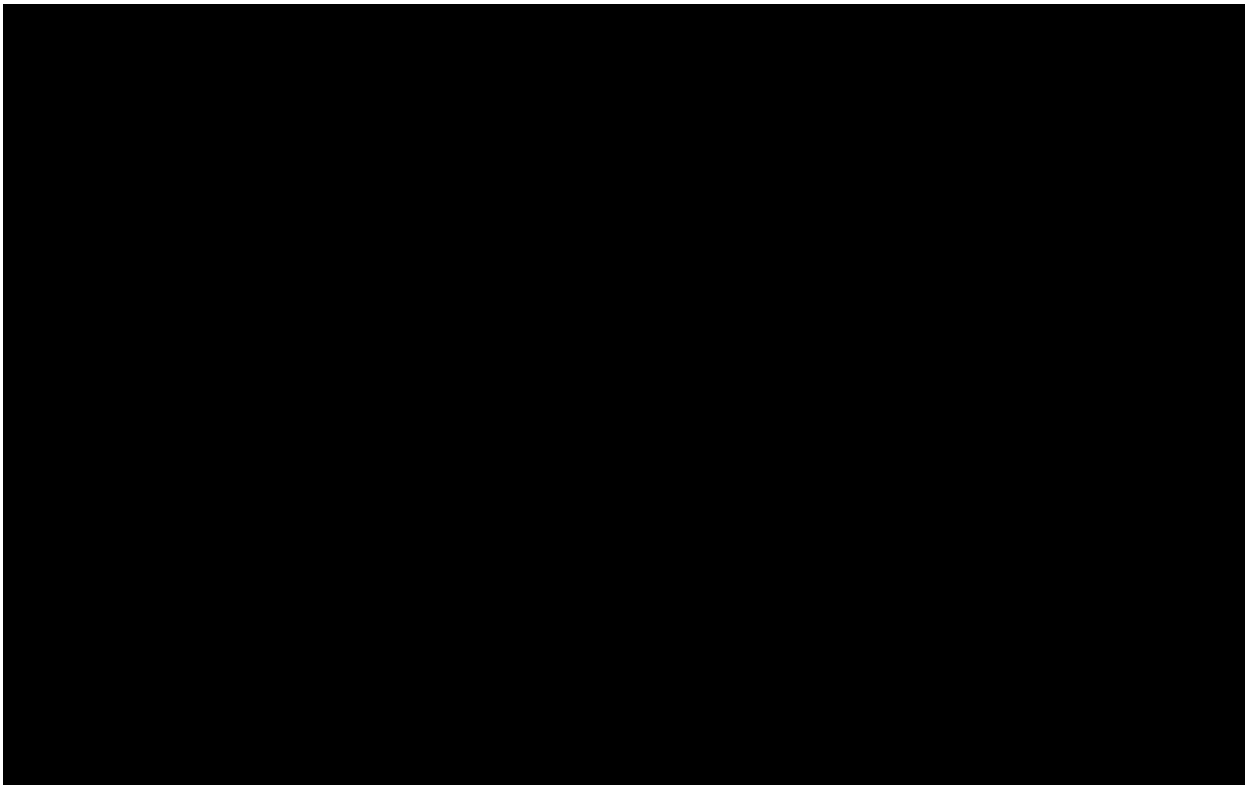
Gala Day Event

The annual Denny & Dunipace Gala Day is a fantastic chance for Smart Denny to truly connect with the local community. It provides the ideal setting to not only share information about our upcoming projects and recent achievements but also to foster a vital two-way conversation. Our presence ensures we are visible, accessible, and actively listening, allowing us to gather direct input and build stronger partnerships that will drive a smarter, more sustainable future for Denny.

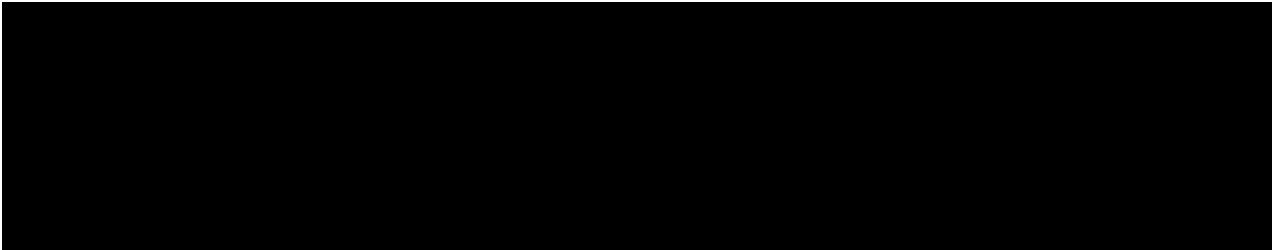


This image shows a page from our new tri-fold flyers





This was designed by one of our members – Samantha Green. Thanks s
You are a design genius!





Summary of Year

We provided critical support to our community through a range of activities. Our Energy Advice sessions helped residents understand their domestic fuel bills and tariffs, offering practical advice to reduce energy usage and costs, while also providing skills development in understanding bills and tariffs. For those facing energy-related debt, we provided personalised support, including home visits and direct liaison with energy providers and local authority to secure additional assistance.

We developed new referral forms and consent forms (for individuals), so that we could a) reach those most in need and b) protect individuals by ensuring informed consent was documented when we are dealing with sensitive information.

We also distributed winter warmer packs and warm clothing to families and individuals, along with equipment like draft excluders and thermal curtains to help keep homes warm. This year we aimed to provide more warmer items for children. This developed from

requests for these items the previous year. We utilised technology, including thermal imaging visits, to identify and address cold spots in homes. This aided us when advocating for residents in social housing.

To extend our reach, we collaborated with sister organisations, including the local hospice, schools, and social work and recovery centres, for referrals. We also promoted our mission by participating in local community events.

Looking to the future, we were approached in late 2024 by a local resident who wanted to initiate the idea of developing a steering group with other local projects and the community council to engage with wind farm and other energy developers to negotiate future Community Benefits Agreements. The future goal of these preliminary discussions is to secure community benefit agreements for the Denny District. These initial conversations and discussions took place in late 2024 and have carried on into the next financial year.

Despite a challenging year marked by the illness of three key trustees (who also make up our lead team), and which significantly impacted our day-to-day operations, our team demonstrated remarkable resilience. Although we experienced a temporary reduction in public-facing activities, we worked diligently behind the scenes. This essential work included the development of a new logo, banners, and flyers, as well as the updating of our referral and consent forms and questionnaires, all while fostering stronger collaborative partnerships with other local organisations and stakeholders.

Financial review

Statement of the charity's policy on reserves

The charity's financial reserves consist of both **unrestricted** and **restricted funds** where expenditure has been delayed.

Our policy regarding the retention of restricted funds is as follows:

1. **Request for Carry-Over:** When funds awarded for a specific purpose remain unspent at the financial year-end, the charity will promptly contact the relevant funder to request permission for a **carry-over** into the subsequent financial year. This request will include a clear rationale for the delay in expenditure, a report on what has been spent and how, and a detailed plan outlining how the funds will be utilised.
2. **Formal Documentation:** The charity only retains unspent restricted funds once formal approval for the extension has been received from the funder.
3. **Refund:** If the funder declines the request for a spending extension, the unspent monies will be **immediately and fully refunded** to the specific funder as per the grant agreement.
4. **See appendix 6 for Points 1 & 2**

Details of any deficit

No deficit.

Additional services

1. Questionnaire for Winter Warmer applications (Appendix 3)
2. Updating our referral forms (Appendix 4)
3. Authorisation for Representation and Release of Information (Appendix 5)

Future plans

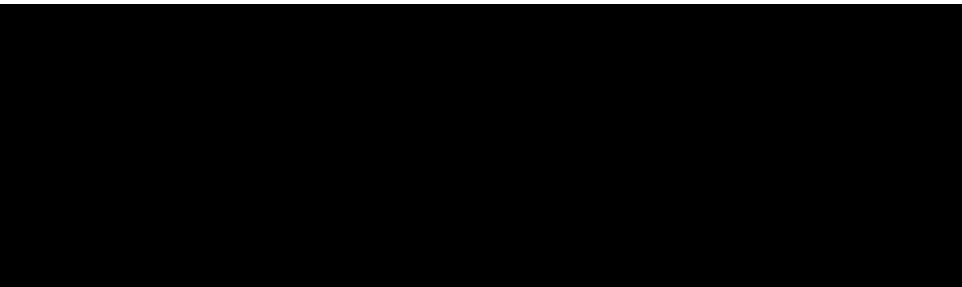
1. Continue with fuel poverty project but to develop this by working with external organisations who can help us widen our limit and reach.
2. Continue with plans to create a Denny & District Steering group to seek future funding for the area from energy developers.
3. Continue with drop-in advice & support sessions.
4. Continue to work with external stakeholders and projects to ensure outreach.
5. Explore future collaborations with external organisations – Carbon Literacy Project; Fairer Warmth Project; Energy Equality; Keep Scotland Beautiful.

Additional information – Appendices

1. AGM Chairperson Report (Appendix 1)
2. AGM Secretary Report (appendix 2)
3. Questionnaire for Winter Warmer applications (Appendix 3)
4. Updating our referral forms (Appendix 4)
5. Authorisation for Representation and Release of Information (Appendix 5)
6. Example of documentation for reserve or extended spending

Declaration

Signed on behalf of the charity trustees:

Designation

Chair

Date

8.10.2025

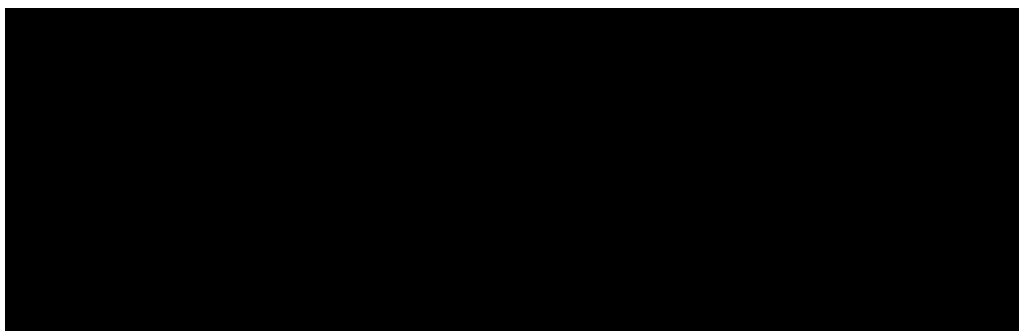
APPENDICES

Appendix 1: Chairperson's report

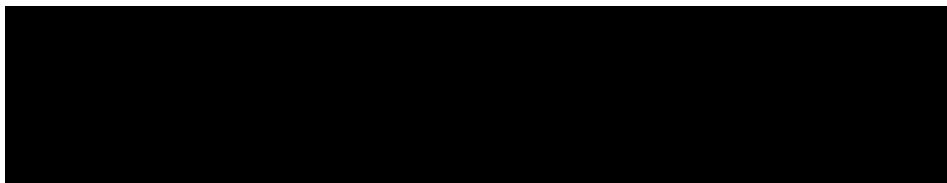
Good evening, everyone and welcome to Smart Denny's 2024-2025 AGM.

I would like to welcome you all here tonight and to introduce you to our Trustees, volunteers and members. According to our SD constitution's quorum of 'at least 20% of members/trustees', this year, we can proceed.

Attending:



Apologies:



Trustees

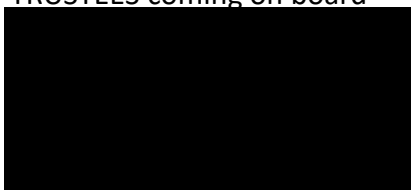
As we did not have an AGM last year, due to lack of Quorum, we do not have previous related minutes to discuss so I will move quickly onto the chairperson's report

FINANCES

Our finances are very good and we have permission to use money that was unused previously due to the pandemic on some new project ideas.

Our bank balance sits at £15249.73

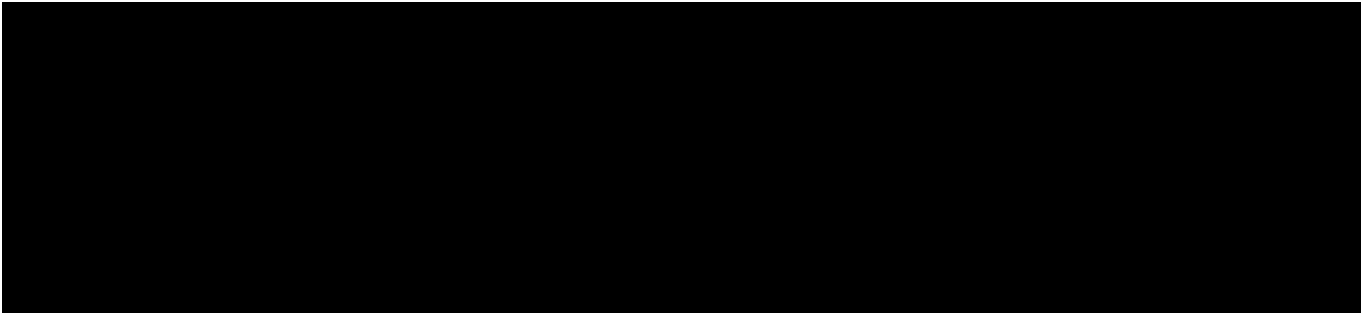
TRUSTEES coming on board







Chairperson's Overview Of Projects from 9.1.2024-8.1.2025

- Winter Warmer project
- Strathcarron Christmas Hampers?
- Emergency Referrals – this included designing an applicant referral form for external organisations
- Debt and tariff advice
- Home heat and warming difficulties – including contacting local authority for elderly gentleman whose window was stuck open.
- Denny Gala Day
- Fortnightly/monthly advice drop in sessions held at Denny Parish Church and Heritage Rooms



We have two main volunteers who are actively engaging with us to help us develop lots of new and exciting projects to benefit the community. Also, seasonal Volunteers who help with Winter warmer pack deliveries. Additionally, we have some high school pupils who volunteer with us. These are pupils with an interest in digital media and computer coding.

Our current project lead  been extremely busy and I am delighted to say that she has some wonderful  projects in development... we have also applied for funding for these project – we will keep you updated.

Sometimes it feels that we are not doing very much, but like all great things, it takes a great deal of time and labour just to keep things ticking over and together and I am

sometimes astounded by just how much we get done as a very small local charity, comprising of 4 trustees, plus our volunteers and member who all work and have family or other commitments. Thank you all.

Change to constitution.

Having reviewed our current constitution, we propose that a resolution amending the constitution on the following points 4 (4.1), (4.2), (4.3) and (4.4):

Point 4 - **Purpose** – amend from

“The organisation’s purposes are to provide (educational) support and advice on efficient energy use and consumption, and lowering carbon outputs for families, individuals and households (and small charities) living in the district of Denny & Dunipace”

to

“The organisation’s purposes are to provide (educational) support and advice on efficient energy use and consumption, and lowering carbon outputs for families, individuals and households (and small charities) living in the district of Denny & Dunipace. The organisation’s core purpose is to enhance the well-being and resilience of the Denny & Dunipace community”

Points 4.1 - 4.4

4.1 The prevention or relief of poverty”

4.2 The advancement of citizenship or community development (including rural or urban regeneration)

4.3 The relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage

4.4 The advancement of environmental protection or improvement

To

4.1 Promoting Sustainable Energy Practices: Providing accessible and practical educational resources, workshops, and personalised advice on energy efficiency and carbon footprint reduction to families, individuals, and households within the district. This includes empowering residents to make informed choices about energy consumption, understand renewable energy options, and implement cost-effective strategies for reducing their environmental impact.

4.2 Addressing Fuel Poverty and Winter Vulnerability: Offering vital emergency support and practical assistance to vulnerable residents during the winter months, advocating for them to have access to heating and warmth, including providing energy-saving advice, and advocating for policies that address fuel poverty within the community.

4.3 Building Community Capacity through Education and Skill Development: Developing and delivering educational programs and workshops that equip residents with the knowledge and skills necessary to manage their domestic energy consumption effectively. These programs will cover topics such as energy-saving techniques, understanding energy bills, accessing available grants and funding, and promoting behavioural changes that lead to long-term energy savings.

4.4 Fostering Community Collaboration and Advocacy: Acting as a hub for community collaboration, facilitating dialogue and partnerships with local organisations, businesses, and authorities to address energy-related challenges. The organisation will advocate for policies and initiatives that promote sustainable energy practices and address fuel poverty within the Denny & Dunipace area, ensuring the community's voice is heard on these critical issues.

4.5 The advancement of environmental protection or improvement: Acting as a facilitator to foster sustainable practices and safeguarding natural resources for current and future generations. Through initiatives like waste reduction programmes and environmental education, the charity empowers residents to become active stewards of their surroundings. By promoting community-led projects, it cultivates a sense of shared responsibility, directly addressing local environmental challenges and contributing to a healthier, more resilient ecosystem.

Key Expansions and Refinements are as follows:

- **Emphasis on Community Resilience:** The purpose is framed around enhancing the overall well-being and resilience of the Denny & Dunipace community – including the relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage
- **Detailed Educational Approach:** It goes beyond simply providing resources and advice to include workshops and personalised support.
- **Focus on Practical Solutions:** The purpose highlights the importance of practical, cost-effective strategies.
- **Explicitly Addressing Fuel Poverty:** It emphasises the organisation's role in addressing fuel poverty and winter vulnerability.
- **Skill Development and Empowerment:** It includes building community capacity through education and skill development.
- **Community Collaboration and Advocacy:** Recognises the importance of working with other local stakeholders and energy developers, to develop advancement of of proactive engagement to secure community benefits from windfarms and renewable technologies that are being developed in or around the Denny & District area.

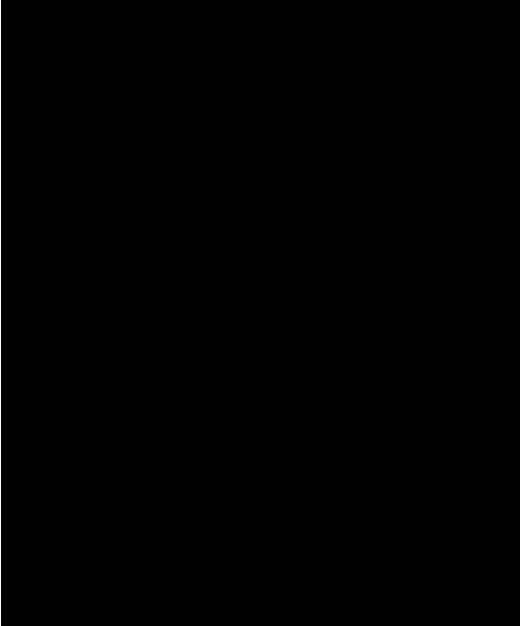
I would like to put this forward to a vote (passed).

We will then write to OSCR to request that these changes be made for 2025-2026

Membership Form updates:

New membership forms and applications are in the process of being designed. Current members will have their details transferred to the new documents in the near future.

Election:

		Position	Vote	Accepts
		Chair	Pass	<input checked="" type="checkbox"/> Full Vote
		Secretary	Pass	<input checked="" type="checkbox"/> Full Vote
		Future Trustee & Project Manager	Pass	<input checked="" type="checkbox"/> Full Vote
		Interim Treasurer	Pass	<input checked="" type="checkbox"/> Full Vote

The board of trustees and members are happy for all trustees to continue their positions and to accept Fiona Arthur as a new Trustee (pending documentation).

Appendix 2: AGM Secretary Report

Secretary Report to AGM 2.10.2024

We reflect on the past year and how we have reached and impacted the lives in our community. Volunteering has continued and the need for food banks has grown. Our charity hold our monthly meetings via Zoom and we continue to reach other local groups virtually.

Our annual accounts are up to date and our annual report is in process

TRUSTEE UPDATE

We have five Trustees currently with a new trustee in the making as our project manager has agreed to become a trustee. We will organise for this to happen in the near future

Two of our current volunteers left, but we hold onto our remaining two volunteers who bring relevant experience to our charity and have contributed to the recruitment drive. Our members also currently volunteer at our community events when required.

The aims of our charity are to reduce energy use (to lower carbon footprint), the prevention or relief of poverty, the advancement of citizenship or community development (including urban regeneration), the relief of those in need by reason of age, ill health, disability, hardship or other disadvantage and the advancement of environmental protection/improvement.

Households are forced to make a choice between heating and food and more are struggling with the cost of energy. Our charity continues to engage with our local community to gain insight into their lived experience and to ensure their voices are heard. Our new members have researched other groups with similar goals to ours and attended online presentations which was very informative.

Face to face meetings with other local community groups are still at times replaced with online meetings: via Zoom or Teams. To identify local links and shared goals, our Project Leader continues with aligning to 'Poverty Alliance' (P.A.) and makes use of a 25 slide Powerpoint presentation that she created at a previous PA Challenge Poverty Week. She has completed S.T.E.M. training and has experience of C.A.F.Y. formed by Climate Change Ambassador.

We continue to change how we live, interact and collaborate with our locality to ensure their voices are heard.

Ill-health has unfortunately affected three of our main team, however, we have managed to continue to bring benefit to our local community despite these set backs.

Appendix 3 Questionnaire for Winter Warmer applications

Thank you for reaching out to us at SMART Denny. In order to proceed with your application for winter warmer garments; can you please provide us with a little more information? The information shared will be stored securely per GDPR guidelines.

1. Are you

☐- Working (in receipt of benefits - child benefits excluded)?

☐- Working (no benefits)?

☐- Not working?

☐- Retired ?

2. Do you have gas or electric heating? Gas | ☐ Electricity.

3. Have you turned your heating on yet? ☐ Yes | ☐ No

- If no, do you plan to put it only when the weather turns frosty?.....

4. Do you worry about paying the heating bills? ☐ Yes. | ☐ No

5. Are you any of the following?

☐- Over 70 years old

☐- Living with a disability or chronic illness

☐- If so, would you like any additional items, for example, draft excluder.

6. Do you have dependent children living with you? How many?

7. Would you prefer a

☐ Winter Warmer Pack (*Winter warmer packs contain – Fleece Blanket, covered hot water bottle, hat, gloves, socks, thermal mug*)

☐ Oodie style top? ☐Pink | ☐Grey

8. We have a limited number of children's Oodies available

☐ age 5-8 - ☐Boy. ☐ Girl

☐ 9-13 years ☐ Boy. ☐Girl

9. We're Here to Help

We also offer free drop-in advice sessions to help you better understand your energy bills and learn ways to keep your home warmer while using less energy.

We can also visit your home to help find cold spots or areas where warm air might be escaping, so you can make your space as warm as possible.

Would you like more information about how we can help? Please let us know – we're here to support you in any way we can .☐ Yes. ☐No

10. Collection

Are you able to organise collection from us? ☐ Yes ☐ No

We can organise delivery, but **please only choose delivery if you are elderly, unwell or disabled.**



Smart Denny

Charity Number: SC048335

Emergency Winter Warmer Referral Form

Our Mission

We aim to support individuals and families facing fuel poverty by providing essential winter items to keep them warm and safe during the cold months.

1. Referring Agency Information

Agency Name (If applicable):

Agency Address:

Contact Person:

Contact Email:

Phone Number:

Agency's Relationship to Individual/Families (e.g., Social Worker, Support Worker, Housing Officer, Teacher, Neighbour etc.)

2. Applicant Information

Name of Individual/Head of Household:

Address:

Postcode:

Phone Number:

Email (if applicable):

Preferred Contact Method (Phone, Email, etc.)

3. Household Information

Number of Adults in the Household:

Number of Children (please specify ages):

Any Vulnerable Individuals (e.g., elderly, disabled, health conditions) – Please provide details:

4. Current Situation

Reason for Referral (Please describe briefly why the individual/household is in need of support, e.g., recent job loss, ongoing fuel poverty, lack of adequate clothing, housing issues):

Urgency of Need (e.g., immediate need due to health concerns):

Any Support Currently Received (from other agencies, charities, or social services):

5. Requested Winter Items

Please tick or specify quantities for items needed (we will do our best to meet needs) . ☐ Winter Blankets:

_____ (Specify Quantity)

☐ Winter hOodie for Adults (size/gender if known): _____

☐ Winter hOodie Children (age, size/gender if known): _____

☐ Winter warmer pack (Hat, Scarf, Gloves, socks, Hot water Bottle, Thermal Mug): ☐ Draft Excluder

6. Declaration & Data Consent

Please read and confirm the following statement:

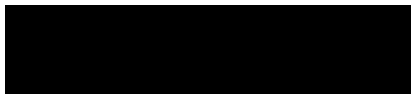
I confirm that the information provided is accurate to the best of my knowledge and that the applicant consents to sharing their data with Smart Denny for the purpose of this referral. I also confirm that the applicant's data will be handled in accordance with GDPR guidelines and will not be shared with any third parties without explicit consent.

Referring Agency Contact Signature:

Date:

7. Submission

Please email this completed form to



Smart Denny - Charity Number: SC048335

Appendix 5: Authorisation for Representation and Release of Information

Authorisation for Representation and Release of Information

Section 1. Your details

Your full name.....

Address.....

.....

.....

.....

Telephone Number.....

Email Address.....

Date of Birth.....

Section 2: Scope of Authorisation

I,hereby authorise Smart Denny and its designated representatives to act on my behalf in the following matters:

- Communicating with [.....] to:
 - Analyse and evaluate the accuracy of my meter readings.
 - Investigate and resolve any discrepancies in meter readings.
 - Negotiate a plan for managing and resolving my accumulated energy debt.
 - Obtain and provide relevant account information as necessary for the above purposes.
- This authorisation includes the right to:
 - Provide and receive information related to the above matters.
 - Make decisions on my behalf within the scope of this authorisation.
 - Sign documents related to the above matters.

Section 3: Limitations and Restrictions

- This authorisation is limited to the matters specified in Section 2.
- This authorisation does not include the right to enter into legal contracts on my behalf.

Section 4: Duration of Authorisation

- This authorisation is for one time use, for the following event '*communicating with energy supplier* –[*enter date*].

Section 6: Release of Liability

- I hereby release SMART DENNY and its representatives from any liability arising from actions taken in good faith within the scope of this authorisation.

Section 7: Revocation

- I understand that I have the right to revoke this authorisation at any time by providing written notice (including email) to Smart Denny.
-

Section 8: Signature and Date

- Signature: _____
- Printed Name: _____
- Date: _____

Smart Denny

- Signature: _____
- Printed Name: _____
- Date: _____

Appendix 6: Financial Reserves

1. **Denny & District Community Fund administered by Foundation Scotland : Restricted £3,000.00**

Awarded up to 10K on 17.3.2023. These funds are drawn from when required to run advice sessions and buy supplies of winter warmer items. We have been given an extension on the time frame for spending the funds to April 2025. The first £3000 was drawn on 14th November 2023.

2. **Renantis UK Administered by Foundation Scotland - No Time Limit £10,000.00 Unrestricted**

Awarded 10k on 24th March 2023. These funds will be spent on community projects, energy sessions and materials. This has not been drawn from yet.

3. **Falkirk Council Digital Fund (Restricted)**

In the 2019-2020 period, we were awarded funding of £1666.00 that went unspent due to fall-out from Covid. During the last financial year (2022-2023), we reached out to Falkirk Council to request permission to retain this digital funding. Thankfully, our request was approved.

With this approval, we invested in community energy advisor training and purchased two laptops for our charity (invoices #107385 & #AOL100883435). These laptops have been instrumental in our daily administrative tasks and have also been used during energy advice drop-in events. At these events, our trained volunteers assist local residents in understanding their energy bills and finding more affordable or suitable energy tariffs. Additionally, the laptops support the administrative needs of our various projects.

APPENDIX 3



**Report to the
trustees/members of**

**Registered charity
number**

**On the accounts of the
charity for the period**

Set out on pages

**Respective
responsibilities of
trustees and examiner**

**Basis of independent
examiner's statement**

**Independent examiner's
statement**

Signed:**

Name:

**Relevant professional
qualification(s) or body
(if any):**

Address:

Independent examiner's report on the accounts

v2

Charity name SMART DENNY

SC048335

Period start date

Day
9

Month
JAN

Year
2024

to

Period end date

Day
8

Month
JAN

Year
2025

(remember to include the page
numbers of additional sheets)

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper

07/10/2025

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose

Blank area for disclosure details.