

Unit: Name 4TH LENZIE BROWNIES.
Charity Number (if applicable): SC0 48306
District: Name LENZIE
Division: Name DUNBARTONSHIRE

Unit financial information checklist 2026

Bank Account (1) details

Bank Name	BANK OF SCOTLAND
Bank Branch	
Bank Account Name	4TH LENZIE BROWNIES
Bank Account Number	17520663
Bank Account Sort Code	80-22-60
Bank Account Signatories	1. JOANNE DONALDSON 2. KATIE PITTNER 3. RUDHA WOODBROOKS.

Bank Account (2) details, if the unit only has 1 account, leave this blank

Bank Name	
Bank Branch	
Bank Account Name	
Bank Account Number	
Bank Account Sort Code	
Bank Account Signatories	1. 2. 3.

OSCR registered Units:

Yes / ~~No~~

OSCR Charity Number	SC0 48306
OSCR Main Contact Name	JOANNE DONALDSON
Other OSCR online charity users	1. 2.
OSCR Trustees (Leaders)	1. JOANNE DONALDSON 2. KIRSTY DONALDSON 3. RUDHA WOODBROOKS 4. KATIE PITTNER

HMRC registered Units (for Gift Aid):

Yes / ~~No~~

HMRC Charities Reference	ST02929
HMRC Authorised Official (person that is main HMRC contact and submits claims)	JOANNE DONALDSON
HMRC Responsible Persons (2 other leaders/commissioners, who are also registered with HMRC)	1. 2.

This information will not be used by INSERT NAME OF COUNTY. It is held on behalf of your unit as information to be passed on to each unit team should any of the information be lost or mislaid.

Previous Period		GIRLGUIDING		4th Lenzie Brownies		SCO		48306	
RECEIPTS & PAYMENTS ACCOUNT FOR THE PERIOD FROM 1st July 25 TO 30th June 26									
RECEIPTS									
£	3,310	Membership Subscriptions						£3,160.00	
£	767	Gift Aid						£724.23	
£	752	Proceeds from Fund Raising Activities						£19.18	
£	99	Guiding Activities & Events						£0.00	
		Charitable Income							
		Legacies						0.00	
		Grants Received						0.00	
		Donations Received						0.00	
£	111	Miscellaneous Sales						£175.00	
£	240	Investment Income						£0.00	
£	-	Other General Income						£0.45	
£	-								
£4,427.31		Total Receipts						£4,078.86	
PAYMENTS									
£	1,968.00	Membership Subscriptions						£1,966.50	
		Expenses of Fund Raising Activities						£0.00	
		Guiding Activities & Events							
		Camps & Visits						558.00	
£	332.50	Room Hire						540.00	
£	540.00	Badges & Materials						1,009.87	
£	1,223.32	Other						£2,107.87	
£	22.00	Publicity Expenses						£0.00	
		Cost of Miscellaneous Sales						£0.00	
		Donations Made						£0.00	
		Administrative Costs						£13.49	
		Other General Costs						£0.00	
								£0.00	
£22.91		Total Payments						£4,087.86	
£4,108.73		Surplus (Deficit) for the Period						(£9.00)	
£318.58									
STATEMENT OF BALANCES									
Opening Balances									
£	368.14	Bank						686.72	
£	0.00	Cash						0.00	
								686.72	
Closing Balances									
£	686.72	Bank						677.72	
£	0.00	Cash						0.00	
								677.72	
£686.72								(£9.00)	
(the movement in balances equates to the surplus/deficit for the period shown above)									
In addition to the above balances the unit has other assets at a valuation of									
								£0.00	
Being									
		0							
		0							
Liabilities at the year end (if appropriate) comprised the following									
		0							
		0							
		0							
All funds held by the charity are unrestricted in nature									
Prepared By (signature): <u>Joanne Donaldson</u> Date: <u>1/7/26</u> Approved by: <u>Kirsty Donaldson</u> Trustee Signature: <u>Kirsty Donaldson</u> Date: <u>1/7/26</u>									

Independent reviewer's checklist and confirmation form



Unit or level - to complete this section:

Name of unit or level:	4th Lenzie Brownies
Name of local commissioner:	Barrie Stewart
Contact details for local commissioner (email address or phone number)	barrieanne@btinternet.com / 07427 315246

Independent reviewer - to complete the rest of the form:

Name of independent reviewer:	Angie D'Andrea
Contact details for independent reviewer (email address or phone number)	07811 206557

I confirm that I have carried out the following checks on the accounts for the above unit or level

A bank account exists in the name of the unit or level, and all income is recorded here:	☒
Spending and income are accurately recorded across financial records, including: ~ Bank statements ~ Paying in books ~ Cheque books ~ Invoices ~ Receipts	☒
Grant money has been used for the right purpose	n/a
Cash held is minimal	☒
Money collected for another charity has been passed on appropriately	☒

During my review, there have been no concerns about how the above unit or level keeps accounts or spends money;

or

~~During my review, the following matters have been raised with the commissioner or HQ:~~

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*continue on a separate page if required

You can find more information about this process in our end of year reviews.

Signature

Angie D'Andrea

Date:

06/07/2026

Trustees Annual Report

4th Lenzie Brownies

30-Jun-26

Charity Name	4th Lenzie Brownies
Charity Number SCO	48306
Trustees at Year End	Joanne Donaldson
	Kirsty Donaldson
	Rudha Woodbrooks
	Katie Pittner
Trustees resigned during Year	
Charity Address	28 Middlemuir Road
	Lenzie
	Glasgow
	G66 4NA
	0

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0 0
0 0

The above unit is an unincorporated association. It has no written constitution, but operates in accordance with the Guiding Manual published by Girlguiding UK, the operating name of the Guide Association. The Guide Association is incorporated under a Royal Charter which gives power to form units across the United Kingdom.

Its trustees are the volunteer adult leaders appointed as Guiders in terms of the said Guiding Manual, and in accordance with the Royal Charter

The charity's aim is to help girls and young women develop their potential to be leaders and effective citizens by delivering a programme of informal education in accordance with the ethos and principles of Girlguiding UK.

During the above period the charity provided this programme to girls numbering

25

in the area, and conducted other activities as shown below :

Mini Zoo educational visit
Bowling trip

The charity's main income is subscription income. The charity aims to hold sufficient cash funds to meet all expenditure due and anticipated during a 2 month period.

No remuneration was paid to Trustees during the year.

Legitimate expenses reimbursed to Trustees during the Year, for travel and other related expenses necessarily incurred by them in fulfilling their duties amounted to

£

0

and were paid to individual Trustees numbering

n/a

Further information (if applicable)

Services or facilities donated to the Charity

n/a
0

Explanation of any operating deficit

n/a
0
0

signed Joanne Donaldson Name JOANNE DONALDSON Date 27/6/26