

Charity Reference SC023853

Fairburn Memorial Hall Trust
Receipt & Payments Account
For the Year to 31st October 2025

Fairburn Memorial Hall Trust (SC047920)

Trustee's Annual Report for the year ended 31 October 2025

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Trustee's Annual Report for the year ended 31.10.25

Charity Name: Fairburn Memorial Hall Trust

Charity Number: SC047920

Registered Address: 9 Balloan Road
Marybank
IV6 7XD

Trustees:	N MacDonald	Chair	(Appointed January 2025)
	M Humes	Treasurer	(Appointed January 2025)
	T MacLennan	Secretary	

Non-Trustee
Committee Member: D Smith
E Thomson
E Jack
A Fraser
A Cushnie

Bankers: Virgin Money
15 Academy Street
Inverness
IV1 1JN

Independent Examiner: Ricky Finlayson CA
Mackay & Co
3 Fodderty Way
Dingwall Business Park
Dingwall
IV15 9XB

Fairburn Memorial Hall Trust (SC047920)

Trustee's Annual Report for the year ended 31 October 2025

Structure, governance and management

The charity is constituted as a Scottish Charitable Incorporated Organisation (SCIO). The charity is governed by its articles of association with daily management overseen by the hall management committee.

Members/Trustees are elected at each Annual General Meeting to serve for one year and can be re-elected to serve in subsequent years.

Objectives and activities

The hall is managed to maintain a valuable community facility for all members of the community in and around Marybank, Fairburn, Muirton, Moy, Arcan, Aultgowrie and Orrinside regardless of age, gender or religious belief, to further their education, health and recreational needs, and to enhance the quality of life throughout the local area.

The hall provides amenities for old and young, active and less active, in group activities or private functions such as funerals and weddings. It is also available for local fund raising activities for the hall itself or for the support of local people.

Over the past year Fairburn Memorial Hall has been run in line with the Constitution for the benefit of the community in Marybank, Fairburn, Muirton, Moy, Arcan, Aultgowrie and Orrinside, and the surrounding areas.

The hall board meets regularly, most months and the minutes of those meetings are available for everyone to read on request.

The priorities for 2024/25 were identified as;

1. People | Supporting each other and actively seeking new volunteers with key skills needed to strengthen the board and volunteer in key roles e.g. Finance, organisational, social media, running events and grant funding applications.
 2. Heating | Heating system is not fit for purpose and is not efficiently heating the building.. Main focus been to secure funding to replace the heating and improve building efficiency with insulation and replacement windows.
 3. Community | Look for volunteers to run social activities for the local community.
 4. Customers | Continue to provide good customer service.
 5. Governance | Creation of FMH Handbook, Operations manual and capture know how.
- The board has stabilised knowledge and know-how this year. There remains work to do to housekeep document filing management (digital and physical), digital and cyber security. Administrative burdens for existing volunteers have continued and it does challenge attracting new people.
 - The board is actively seeking more people to join as volunteer members - not only for Trustees essential to make the hall committee (Board of Trustees) quorum (3 minimum) - members too.

Getting involved as a member or a charity trustee is a great way to put your professional skills to use, to support your local community. It can also be a great way to meet people and can also be a great way to learn and develop new skills. The AGM is open to all members of the community.

Volunteers can also come from outside the catchment area. In line with the constitution the committee may at any time appoint a non-member of the organisation to be a charity trustee on the basis that he/she has specialist experience and/or skills which could be of assistance to the board

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- The Heating Sub-committee has continued the work to resolve the efficiency and heating issues. The funding applications have been time consuming and troublesome. A 2024 funding application was successful for the replacement of the windows, subject to other applications being successful. As the other application was not successful, this was not progressed. Insulation was installed in the loft areas, including above the main hall. In 2025, applications were re-submitted and were successful. Anne has been working hard to pull together all the quotes and applications and persevering to a successful outcome. Thank you for all your hard work. We look forward to the new windows progressing and the new heating in the main hall! We will continue to look at ways to reduce energy with the hot water system and more efficient heating for other areas of the hall.
- With so few volunteers coming forward the capacity to lead on the running of community events has been limited due to the need to focus on the main priorities and role of the committee (to keep the hall open for use).

Thanks to Angie for leading on the community gathering at New Year. This was again popular and well attended. The communications on the event followed different avenues, including social media and door to door leaflets. This was met with good responses from different age groups, as not all attendees have access to social media, so a range of advertising activities reached a wider audience.

A second gathering was organised for summer with a barbecue supplied by Batty's Baps. This was held in the car park, due to great weather and people attended throughout the afternoon in an informal and inclusive approach, which worked well for all involved.

Thanks to Marcia for leading on the Strathconon Cycle Ride. It was great to see to return to the programme of events again. The success of the day was the collaboration with Ben Wyvis Cycle Club to run the event. There was also a tremendous spread, as always, by the volunteers in the kitchen to welcome cyclists back to the hall.

Thanks to Secretary Teresa for leading on the Marybank Christmas Fair on 7th December 2025. We have many returning sellers and some new faces.

- Thank you to people in the community who have helped out at events, used the hall. Particularly David and Evie who have both taken on tasks to help with the running of the hall and reduce expenditure.
- The Treasurer, Marcia is managing the role well and Angie agreed to continue as the booking clerk. This has been great to have continuity in this role, to keep communications running smoothly and consistently with bookers and the wider hall users.

Bookings

The hall continues to enjoy active use, with an increase in party bookings and several pop up workshop classes this year. The main hall is in use most evenings during the week. Various local groups are regularly using the hall. Bowling, Badminton, Ginger Yoga, Scottish Country Dancing, Hielan Toe. The outreach post office continues its service on Tuesday afternoons. Space is available on some days, though the Committee Room has seen a few more bookings than in previous years, which is great news for this underutilised resource.

Achievements and performance

With a reduced number of committee members this year the Board has been stretched to its limit. The key achievements this year have been as follows:

1. Heating sub-committee is doing an excellent job persevering to get the applications successfully

completed. We are all looking forward to the new windows and heating in the main hall.

2. Two social events and return of the Strathconon Cycle Ride
3. The organisation of a Christmas Fair fundraiser.

Acknowledgements to hall staff and contractors

Thank you to our self-employed contractors. Cleaner, Nettie and caretaker, Conrad for their services to ensure the hall runs smoothly and is clean for our users.

Thanks to David Smith for the grass cutting at the hall and for arranging a Christmas tree. Thanks to Evie Jack for organising the purchase of new Christmas decorations and lights.

Board or Trustee membership

Numbers have remained stable but the board continues to actively seek new members with skills that can strengthen the board. We are looking for volunteers to take on key roles, as well as those that can help deliver ideas and support the team. The current team continues to work well together, to continue the running of the hall.

Grants and funding

The hall received a further grant from the Lochluichart Wind Farm Community Fund to be used to support the local community.

There have been successful applications to SSE Fairburn Windfarm fund and CARES fund for the heating and window upgrades that are moving to installation.

Issues and challenges

The number of Trustees and board members has been steadily declining over several years. This continues to put a huge pressure on individuals volunteering and is unsustainable.

The costs associated with running the hall continue has steadied. The energy usage is as expected and the energy supplier has been kept as the costs remain as low as possible.

Financial Review

The income of the hall remains healthy.

Reserves remain healthy and their use is subject to their conditions of use and eligibility.

As presented in the statement of balances as of 31 October 2025, there are total reserves of £26,764; comprising of £4,632 unrestricted funds and £22,131 restricted funds. This is sufficient to cover at least 12 months of expenses, based on the prior three years of expenditure analysis.

Priorities for 2026

- People | Attracting volunteers to the Board to at minimum remain quorate. Review of roles and tasks. Continue to update the handbook and user guide to help with hand-overs and sharing volunteering tasks. Look at digital and cyber security needs as well as records file management.
- Heating and energy usage | Continue to progress the project to completion.
- Community engagement | Look for volunteers to help others with taking on roles. Consideration of potential paid roles in the future. It will be vital to work with others to engage with the community and hear what is important to them, important when seeking to apply for funding.



On behalf of the trustees

N MacDonald (Chair)

February 2025

Fairburn Memorial Hall Trust

Independent Examiner's Report for the year ended 31 October 2025

I report on the accounts of the charity for the year ended 31st October 2025 which are set out on pages 7 to 11.

Respective responsibilities of Trustees and examiner

The Trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and Charities Accounts (Scotland) Regulations 2006 (as amended). The Trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations to prepare accounts which accord with accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ricky Finlayson CA
of Mackay & Co
3 Fodderty Way
Dingwall
IV15 9XB

Fairburn Memorial Hall Trust
Receipts and Payments Account for the year to 31 October 2025

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2025	Total 2024
Receipts					
Grants	-	11,645	-	11,645	5,227
Receipts from fund raising activities	1,714	-	-	1,714	-
Income from investments other than land and buildings	260	-	-	260	290
Income from other than land and buildings	571	-	-	571	2,263
Rent from land and buildings	9,516	-	-	9,516	8,591
Totals	12,061	11,645	-	23,707	16,371
Payments					
Expenses for fundraising	-	-	-	-	-
Loft insulation costs	-	6,145	-	6,145	-
Governance costs - Independent examination	474	-	-	474	880
Payments directly related to charitable activities	12,131	5,384	-	17,514	14,637
Totals	12,605	11,529	-	24,133	15,517
Purchases relating to asset and investment movements					
Purchase of fixed assets	-	-	-	-	-
Fees relating to projects for improvements to assets	-	-	-	-	-
Totals	-	-	-	-	-
Total payments	12,605	11,529	-	24,133	15,517
Transfers between funds					
			-	-	-
Surplus/Deficit	(543)	116	-	(427)	854

Fairburn Memorial Hall Trust
Statement of Balances as at 31 October 2025

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2025	Total 2024
Cash Funds					
Cash and bank balance at start of year	5,176	22,015		27,190	26,336
Surplus/deficit on receipts and payments account	(543)	116		(427)	854
Cash and bank balances at end of year	4,632	22,131	-	26,764	27,190
Assets					
Hall - at insurance valuation	1,350,000	-		1,350,000	1,350,000
Contents - at insurance valuation	30,000	-		30,000	30,000
Debtors - hall lets	-	-		-	-
Liabilities					
Uncashed cheques	-	-		-	-
Accrued expenses	233	-		233	-
Repay unused parts of restricted funds	-	-		-	-
Contingent Liabilities					
Deposits to be returned if no damage to hall	-	-		-	-

Signed on Behalf of the Trustees.



N MacDonald (Chair)