



Office of the Scottish Charity Regulator

| Trustees' Annual Report for the period | | | | | | | |
|--|-------------------|-------|------|----|-----------------|-------|------|
| | Period start date | | | | Period end date | | |
| | Day | Month | Year | | Day | Month | Year |
| From | 01 | 12 | 2022 | To | 30 | 11 | 2023 |

Reference and administration details

| | |
|---------------------------------|---------------------------|
| Charity name | Mark McCloskey Foundation |
| Other names charity is known by | |
| Registered charity number | SC047917 |
| Charity's principal address | |

Names of the charity trustees on date of approval of Trustees' Annual Report

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------|-----------------|-----------------------------------|---|
| 1 | | N/A | Whole Year | N/A |
| 2 | | N/A | Whole Year | N/A |
| 3 | | N/A | Whole Year | N/A |
| 4 | | N/A | Whole Year | N/A |
| 5 | | N/A | Whole Year | N/A |
| 6 | | | | |
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| 20 | | | | |

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| N/A | |
| | |
| | |

Structure, governance and management

Type of governing document

A business case and constitution was put together for completion of the charity. The constitution can be made available on request.

Trustee recruitment and appointment

Since the creation of the charity, there have been no further recruitment or appointments made – there remains 5 trustees within the charity.

Objectives and activities

Charitable purposes

The organisations purposes are:

Raise funds to contribute towards scientific research into preventing SUDEP. Initially by raising funds for the Muir Maxwell Centre in Edinburgh or other organisations carrying out research projects for SUDEP / epilepsy

To raise awareness of SUDEP and epilepsy in Scotland by providing information through our website, social media and fundraising events

Summary of the main activities in relation to these objects

Since the introduction of the charity in 2017, the charity has created a number of social media pages, charity website and carried out a number of fundraising events – such as a Halloween Party and Pub Quiz. Charity supporters and trustees have also carried out a number of challenges to fundraise using Just Giving – this has included cycling, running and walking events.

Achievements and performance

Summary of the main achievements of the charity during the financial period

Any moneys raised during the financial period has been due to:

- Standing orders from supporters of the charity
- Just Giving donations (majority from fundraising pub Quiz in October 2023)
- General Cash donations

Engagement with public by use of Social Media – Facebook and Instagram

Financial review

Brief statement of the charity's policy on reserves

Any funds within the charity are being built up to help fund reserve projects into SUDEP and epilepsy. At time of the end of financial year, no such payments had been made out but the majority of money fundraised will go towards such projects. Some money raised will be kept within the charity to help fund future events.

Details of any deficit

At no point in the financial year was the charity in deficit. Any payments out were due to payment for account checks for the annual report.

Donated facilities and services (if any)

N/A

Other optional information

N/A

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g.
Chair)

Chair

Treasurer

Date

14/01/2024

14/01/2024

Mark McCloskey Foundation

SC047917



Receipts and payments accounts

| For the period from | Period start date | | | to | Period end date | | |
|---------------------|-------------------|-------|------|----|-----------------|-------|------|
| | Day | Month | Year | | Day | Month | Year |
| | 01 | 12 | 2022 | | 30 | 11 | 2023 |

Section A Statement of receipts and payments

| | Unrestricted funds | Restricted funds | Expendable endowment funds | Permanent endowment funds | Total funds current period | Total funds last period |
|---|--------------------|------------------|----------------------------|---------------------------|----------------------------|-------------------------|
| | to nearest £ | to nearest £ | to nearest £ | to nearest £ | to nearest £ | to nearest £ |
| A1 Receipts | | | | | | |
| Donations / Fundraising | 1,683 | | | | | 2,820 |
| Legacies | - | | | | - | |
| Grants | - | | | | - | |
| Receipts from fundraising activities | - | | | | - | |
| Gross trading receipts | - | | | | - | |
| Income from investments other than land and buildings | - | | | | - | |
| Rents from land & buildings | - | | | | - | |
| Gross receipts from other charitable activities | - | | | | - | |
| | | | | | - | |
| A1 Sub total | 1,683 | - | - | - | 1,683 | 2,820 |
| A2 Receipts from asset & investment sales | | | | | | |
| Proceeds from sale of fixed assets | - | | | | - | |
| Proceeds from sale of investments | - | | | | - | |
| A2 Sub total | - | - | - | - | - | - |
| Total receipts | 1,683 | - | - | - | 1,683 | 2,820 |
| A3 Payments | | | | | | |
| Expenses for fundraising activities | | | | | - | |
| Gross trading payments | - | | | | - | |
| Investment management costs | - | | | | - | |
| Payments relating directly to charitable activities | - | | | | - | |
| Grants and donations | - | | | | - | |
| Governance costs: | - | | | | - | |
| Audit / independent examination | 132 | | | | 132 | 126 |
| Preparation of annual accounts | - | | | | - | |
| Legal costs | - | | | | - | |
| Other | - | | | | - | |
| | | | | | - | |
| A3 Sub total | 132 | - | - | - | 132 | 126 |
| A4 Payments relating to asset and investment movements | | | | | | |
| Purchases of fixed assets | - | | | | - | |
| Purchase of investments | - | | | | - | |
| A4 Sub total | - | - | - | - | - | - |
| Total payments | 132 | - | - | - | 132 | 126 |
| Net receipts / (payments) | 1,551 | - | - | - | 1,551 | 2,694 |
| A5 Transfers to / (from) funds | | | | | | |
| | | | | | - | |
| Surplus / (deficit) for year | 1,551 | - | - | - | 1,551 | 2,694 |

Section B Statement of balances

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Expendable endowment funds to nearest £ | Permanent endowment funds to nearest £ | Total current period to nearest £ | Total last period to nearest £ |
|---------------|--|------------------------------------|----------------------------------|--|---|--------------------------------------|-----------------------------------|
| B1 Cash funds | Cash and bank balances at start of year | 25,843 | - | - | - | 25,843 | 23,149 |
| | Surplus / (deficit) shown on receipts and payments account | 1,551 | | | | 1,551 | 2,694 |
| | | | | | | - | |
| | | | | | | - | |
| | Cash and bank balances at end of year (Agree balances with receipts and payments account(s)) | 27,394 | - | - | - | 27,394 | 25,843 |

| | 2819.81 | Fund to which asset belongs | Market valuation to nearest £ | Last year to nearest £ |
|----------------|---------|-----------------------------|----------------------------------|---------------------------|
| B2 Investments | N/A | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | Total | - | - |

| | Details | Fund to which asset belongs | Cost (if available) to nearest £ | Current value (if available) to nearest £ | Last year to nearest £ |
|-----------------|---------|-----------------------------|-------------------------------------|--|---------------------------|
| B3 Other assets | N/A | | | | |
| | | | | | |
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| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | Total | - | - | - |

| | Details | Fund to which liability relates | Amount due to nearest £ | Last year to nearest £ |
|----------------|---------|---------------------------------|----------------------------|---------------------------|
| B4 Liabilities | N/A | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | Total | - | - |

| | Details | Fund to which liability relates | Amount due (estimate) to nearest £ | Last year to nearest £ |
|---------------------------|---------|---------------------------------|---------------------------------------|---------------------------|
| B5 Contingent liabilities | N/A | | | |
| | | | | |
| | | | | |
| | | Total | - | - |

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of approval

| |
|---------------|
| 13 March 2024 |
| 13 March 2024 |

APPENDIX 3



| | | Independent examiner's report on the accounts | | | | | | v2 |
|---|--|---|-------|------|----|-----------------|------------|---|
| Report to the trustees/members of | | Mark McCloskey Foundation | | | | | | |
| Registered charity number | | SC047917 | | | | | | |
| On the accounts of the charity for the period | | Period start date | | | | Period end date | | |
| | | Day | Month | Year | | Day | Month | Year |
| | | 01 | 12 | 2022 | to | 30 | 11 | 2023 |
| Set out on pages | | 1-6 | | | | | | (remember to include the page numbers of additional sheets) |
| Respective responsibilities of trustees and examiner | | The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention. | | | | | | |
| Basis of independent examiner's statement | | My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts. | | | | | | |
| Independent examiner's statement | | <p>In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]</p> <ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <ol style="list-style-type: none"> to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. | | | | | | |
| Signed: | | | | | | Date: | 22/02/2024 | |
| Name: | | | | | | | | |
| Relevant professional qualification(s) or body (if any): | | FCCA - ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS | | | | | | |
| Address: | | EDEN FYFE ACCOUNTS LIMITED | | | | | | |
| | | H5 NEWARK ROAD SOUTH | | | | | | |
| | | GLENROTHES | | | | | | |
| | | FIFE KY7 4NS | | | | | | |

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose